## Supreme Court of Florida

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No. SC17-1948

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### IN RE: AMENDMENTS TO THE FLORIDA SUPREME COURT APPROVED FAMILY LAW FORMS—NOMENCLATURE.

[February 1, 2018]

PER CURIAM.

Pursuant to the procedures approved by this Court in Amendments to the Florida Family Law Rules of Procedure & Family Law Forms, 810 So. 2d 1, 13-14 (Fla. 2000), this Court has internally reviewed the Florida Supreme Court Approved Family Law Forms and has determined that amendments to the existing forms are needed in light of the United States Supreme Court's decision in Obergefell v. Hodges, 135 S. Ct. 2584 (2015), and other recent statutory and rule amendments. Input on these issues was received from the Advisory Workgroup on the Florida Supreme Court Approved Family Law Forms, which provided valuable assistance. We have jurisdiction, and amend the forms as follows.

<sup>1. &</sup>lt;u>See</u> art. V, § 2(a), Fla. Const.

First, in response to the United States Supreme Court's decision in Obergefell, we amend multiple forms to replace gendered terms with gender-neutral terms, so that the same forms are appropriate for use in the context of both opposite-sex and same-sex marriages. Next, we amend several existing forms to ensure that clear, concise, and consistent language is used across similar forms, and the General Instructions and Glossary to the forms to reflect recent changes to the forms and to harmonize various definitions contained in the forms with those contained in the Glossary. We also amend several existing final judgment forms to separate factual findings from decretal ones, and we amend various forms to reflect recent amendments to the Florida Family Law Rules of Procedure, adopted in In re Amendments to Florida Family Law Rules of Procedure, 214 So. 3d 400 (Fla. 2017).

Additionally, we add language addressing parental consent to a child's mental health treatment to several parenting plan forms in accordance with recent amendments to section 61.13(2)(b)3.a., Florida Statutes (2017). See ch. 2016-241, § 81, at 67-68, Laws of Fla. Finally, we adopt two new forms for use in proceedings commenced pursuant to sections 61.09 and 61.10, Florida Statutes (2017): 12.904(a)(2) (Petition for Support and Parenting Plan Unconnected with Dissolution of Marriage with Dependent Minor Children) and 12.994(a)(2) (Final

Judgment for Support and Parenting Plan Unconnected with Dissolution of Marriage).

The amended and new forms are hereby adopted as set forth in the appendix to this opinion, fully engrossed. The amendments to the forms shall become effective immediately upon the release of this opinion and may be accessed and downloaded from the Florida State Court's website at http://www.flcourts.org/resources-and-services/court-improvement/problem-solving-courts/family-courts/family-law-forms.stml. By adoption of the amended forms, we express no opinion as to their correctness or applicability. We also direct that the amended forms be published for comment. Interested persons shall have sixty days from the date of this opinion to file comments with the Court.<sup>2</sup>

<sup>2.</sup> All comments must be filed with the Court on or before April 2, 2018, as well as a separate request for oral argument if the person filing the comment wishes to participate in oral argument, which may be scheduled in this case. If filed by an attorney in good standing with The Florida Bar, the comment must be electronically filed via the Portal in accordance with In re Electronic Filing in the Supreme Court of Florida via the Florida Courts E-Filing Portal, Fla. Admin. Order No. AOSC13-7 (Feb. 18, 2013). If filed by a non-lawyer or a lawyer not licensed to practice in Florida, the comment must be electronically filed via e-mail in accordance with In re Mandatory Submission of Electronic Copies of Documents, Fla. Admin. Order No. AOSC04-84 (Sept. 13, 2004). Electronically filed documents must be submitted in Microsoft Word 97 or higher. Any person unable to submit a comment electronically must mail or hand-deliver the originally signed comment to the Florida Supreme Court, Office of the Clerk, 500 South Duval Street, Tallahassee, Florida 32399-1927; no additional copies are required or will be accepted.

It is so ordered.

LABARGA, C.J., and PARIENTE, LEWIS, QUINCE, CANADY, POLSTON, and LAWSON, JJ., concur.

THE FILING OF A MOTION FOR REHEARING SHALL NOT ALTER THE EFFECTIVE DATE OF THESE AMENDMENTS.

Original Proceeding – Florida Supreme Court Approved Family Law Forms

# FAMILY LAW FORMS, COMMENTARY, AND INSTRUCTIONS GENERAL INFORMATION FOR SELF-REPRESENTED LITIGANTS (02/18)

You should read this General Information thoroughly before taking any other steps to file your case or represent yourself in court. Most of this information is not repeated in the attached forms. This information should provide you with an overview of the court system, its participants, and its processes. It should be useful whether you want to represent yourself in a pending matter or have a better understanding of the way family court works. This is not intended as a substitute for legal advice from an attorney. Each case has its own particular set of circumstances, and an attorney may advise you of what is best for you in your individual situation.

These instructions are not the only place that you can get information about how a family case works. You may want to look at other books for more help. The Florida Statutes, Florida Family Law Rules of Procedure, Florida Rules of Civil Procedure, and other legal information or books may be found at the public library or in a law library at your county courthouse or a law school in your area. If you are filing a petition for **Name Change** and/or **Adoption**, these instructions may not apply.

If the word(s) is printed in **bold**, this means that the word is being emphasized. Throughout these instructions, you will also find words printed in **bold** and **underlined**. This means that the definitions of these words may be found in the glossary of common family law terms at the end of this general information section.

#### **Commentary**

**1995 Adoption**. To help the many people in family law court cases who do not have attorneys to represent them (pro se litigants), the Florida Supreme Court added these simplified forms and directions to the Florida Family Law Rules of Procedure. The directions refer to the Florida Family Law Rules of Procedure or the Florida Rules of Civil Procedure. Many of the forms were adapted from the forms accompanying the Florida Rules of Civil Procedure. Practitioners should refer to the committee notes for those forms for rule history.

The forms were adopted by the Court pursuant to Family Law Rules of Procedure, 667 So. 2d 202 (Fla. 1995); In re Petition for Approval of Forms Pursuant to Rule 10-1.1(b) of the Rules Regulating the Florida Bar—Stepparent Adoption Forms, 613 So. 2d 900 (Fla. 1992); Rules Regulating the Florida Bar—Approval of Forms, 581 So. 2d 902 (Fla. 1991).

Although the forms are part of these rules, they are not all inclusive and additional forms, as necessary, should be taken from the Florida Rules of Civil Procedure as provided in Florida Family Law Rules of Procedure. Also, the following notice has been included to strongly encourage individuals to seek the advice, when needed, of an attorney who is a member in good standing of the Florida Bar.

**1997 Amendment.** In 1997, the Florida Family Law Forms were completely revised to simplify and correct the forms. Additionally, the appendices were eliminated, the instructions contained in the appendices were incorporated into the forms, and the introduction following the Notice to Parties was created. Minor changes were also made to the Notice to Parties set forth below.

### NOTICE TO PARTIES WHO ARE NOT REPRESENTED BY AN ATTORNEY WHO IS A MEMBER IN GOOD STANDING OF THE FLORIDA BAR

If you have questions or concerns about these forms, instructions, commentary, the use of the forms, or your legal rights, it is strongly recommended that you talk to an attorney. If you do not know an attorney, you should call the lawyer referral service listed in the yellow pages of the telephone book under "Attorney." If you do not have the money to hire an attorney, you should call the legal aid office in your area.

Because the law does change, the forms and information about them may have become outdated. You should be aware that changes may have taken place in the law or court rules that would affect the accuracy of the forms or instructions.

In no event will the Florida Supreme Court, The Florida Bar, or anyone contributing to the production of these forms or instructions be liable for any direct, indirect, or consequential damages resulting from their use.

#### **FAMILY LAW PROCEDURES**

Communication with the court. Ex parte communication is communication with the judge with only one party present. Judges are not allowed to engage in ex parte communication except in very limited circumstances, so, absent specific authorization to the contrary, you should not try to speak with or write to the judge in your case unless the other party is present or has been properly notified. If you have something you need to tell the judge, you must ask for a hearing and give notice to the other party or file a written statement in the court file and send a copy of the written statement to the other party.

**Filing a case.** A case begins with the filing of a **petition**. A petition is a written request to the court for some type of legal action. The person who originally asks for legal action is called the **petitioner** and remains the petitioner throughout the case.

A petition is given to the <u>clerk of the circuit court</u>, whose office is usually located in the county courthouse or a branch of the county courthouse. A case number is assigned and an official court file is opened. Delivering the petition to the clerk's office is called <u>filing</u> a case. A <u>filing fee</u> is usually required.

The Florida Rules of Judicial Administration now require that petitions, pleadings, and documents be filed electronically except in certain circumstances. **Self-represented litigants may file a petition or other pleadings, motions, and documents electronically; however, they are not required to do so.** If you choose to file your petition electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the circuit within which you file. **The rules and procedures should be carefully read and followed.** 

<u>Service of the original petition or supplemental petition</u>. When one party files a <u>petition</u>, <u>motion</u>, or other <u>pleading</u>, the other party must be "served" with a copy of the document. This means that the other party is given proper notice of the pending action(s) and any scheduled hearings. The person against whom the original legal action is being requested is called the **respondent**, because he or she is expected to respond to the petition. The respondent remains the respondent throughout the case.

<u>Personal service</u> of the petition and summons on the respondent by a deputy sheriff or private process server is required in all <u>original petitions</u> and <u>supplemental petitions</u>, unless <u>constructive service</u> is permitted by law. Personal service may also be required in other actions by some judges.

Constructive Service. If you absolutely do not know where the other party to your case lives or if the other party resides in another state, you may be able to use constructive service; however, if constructive service is used, other than granting a divorce, the court may only grant limited relief, which cannot include either alimony or child support. For more information on constructive service, see Notice of Action for Dissolution of Marriage (No Child or Financial Support), Florida Supreme Court Approved Family Law Form 12.913(a)(1), Notice of Action for Family Cases with Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.913(a)(2), Affidavit of Diligent Search and Inquiry, Florida Family Law Rules of Procedure Form 12.913(b), and Affidavit of Diligent Search, Florida Family Law Rules of Procedure Form 12.913(c).. Additionally, if the other party is in the military service of the United States, additional steps for service may be required. See, for example, Memorandum for Certificate of Military Service, Florida Supreme Court Approved Family Law Form 12.912(a). In sum, the law regarding constructive service and service on an individual in the military is very complex and you may wish to consult an attorney regarding these issues.

Forms for service of process are included in the Florida Family Law Forms, along with more detailed instructions and information regarding service. The instructions to those forms should be read **carefully** to ensure that you have properly served the other party. **If proper service is not obtained, the court cannot hear your case. Service must be in accordance with Florida Rule of Judicial Administration 2.516.** 

<u>Subsequent Service</u>: Other than the original or supplemental petitions, any time you file additional pleadings or motions in your case, you must provide a copy to the other party and include a <u>certificate</u> <u>of service</u>. Likewise, the other party must provide you with copies of everything that he or she files. If the other party is represented by an attorney, you should serve the attorney unless service upon the other party is required by the court.

Electronic Service. After the initial service of process of the petitioner or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

<u>Default</u>. After being served with a petition or <u>counterpetition</u>, the other party has 20 days to file a response. If a response to a petition is not filed, the petitioner may file a **Motion for Default**, Florida Supreme Court Approved Family Law Form 12.922(a), with the clerk. This means that you may proceed with your case and set a <u>final hearing</u>, and a <u>judge</u> will make a decision, even if the other party will not cooperate. For more information, see rule 12.080(c), Florida Family Law Rules of Procedure.

<u>Answer</u> and Counterpetition. After being served, the respondent has 20 days to file an answer admitting or denying each of the allegations contained in the petition. In addition to an answer, the respondent may also file a counterpetition. In a counterpetition, the respondent may request the same or some other relief or action not requested by the petitioner. If the respondent files a counterpetition, the petitioner should then file an **Answer to Counterpetition**, Florida Supreme Court Approved Family Law Form 12.903(d), and either admit or deny the allegations in the respondent's counterpetition.

Mandatory disclosure. Rule 12.285, Florida Family Law Rules of Procedure, requires each party in a dissolution of marriage to exchange certain information and documents, and file a Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c). Failure to make this required disclosure within the time required by the Florida Family Law Rules of Procedure may allow the court to dismiss the case or to refuse to consider the pleadings of the party failing to comply. This requirement also must be met in other family law cases, except adoptions, simplified dissolutions of marriage, enforcement proceedings, contempt proceedings, and proceedings for injunctions for domestic or repeat violence. The Certificate of Compliance with Mandatory Disclosure, Florida Family Law Rules of Procedure Form 12.932, lists the documents that must be given to the other party. For more information see rule 12.285, Florida Family Law Rules of Procedure, and the instructions to the Certificate of Compliance with Mandatory Disclosure, Florida Family Law Rules of Procedure Form 12.932.

Parenting Plan. If your case involves minor or dependent child(ren), a Parenting Plan shall be approved or established by the court. Parenting Plan, Florida Supreme Court Approved Family Law Form, 12.995(a), Safety-Focused Parenting Plan, Florida Supreme Court Approved Family Law Form 12.995(b), or Relocation/Long Distance Parenting Plan, Florida Supreme Court Approved Family Law Form 12.995(c). The Parenting Plan shall be developed and agreed to by the parents and approved by a court. If the parents cannot agree, or if the agreed Parenting Plan is not approved, the court must establish a Parenting Plan. The Parenting Plan shall contain a time-sharing schedule and should address the issues regarding the child(ren)'s education, health care, and physical, social, and emotional well-being.

**Setting a <u>hearing</u> or <u>trial</u>.** Generally, the court will have hearings on motions, final hearings on <u>uncontested</u> or <u>default</u> cases, and trials on contested cases. Before setting your case for <u>final hearing</u> or trial, certain requirements such as completing mandatory disclosure and filing certain papers and having them served on the other party must be met. These requirements vary depending on the type of

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case and the procedures in your particular jurisdiction. For further information, you should refer to the instructions for the type of form you are filing.

Next, you must obtain a hearing or trial date so that the court may consider your request. You should ask the clerk of court, or <u>family law intake staff</u> about the local procedure for setting a hearing or trial, which you should attend. These family law forms contain <u>orders</u> and <u>final judgments</u>, which the judge may use. You should ask the clerk of court or family law intake staff if you need to bring one of these forms with you to the hearing or trial. If so, you should type or print the heading, including the circuit, county, case number, division, and the parties' names, and leave the rest blank for the judge to complete at your hearing or trial.

The shaded areas below explain different parts of family law forms. Although each form you use may not contain each part explained below, all forms contain a case style which identifies the judicial circuit and county in Florida in which the case is filed, the division within that circuit to which the case is assigned, the parties in the case, and the number of the case. Some, but not all, forms require that the person signing the form state under oath that what he or she claims in the form is true; those particular forms must be signed in the presence of either a deputy clerk of the court or a notary public who witnesses your signature before notarizing the form. Most forms contain a nonlawyer clause which requests certain information be provided by any person who is not licensed to practice law in the State of Florida who has helped you to complete the form.

Each form that provides a blank space will have instructions on how to fill in the blank. Please follow all instructions which ask for specific information. Often these instructions appear in *italics*.

IN THE CIRCUIT COURT OF TH	HE <u>(1)</u>		JUDICIAL CIRCUIT	Т,
IN AND FOR	(2)	co	UNTY, FLORIDA	
		Case No.:	(3)	
		Division:	(4)	
(5)	,			
Petitioner	۲,			
and				
(6)				
Responde	ent.			

- **Line 1** The clerk of court can tell you the number of your judicial circuit. Type or print it here.
- **Line 2** Type or print your county name on line (2).
- **Line 3** If you are filing an initial petition or pleading, the Clerk of the Court will assign a case number after the case is filed. You should type or print this case number on all papers you file in this case.
- **Line 4** The clerk of the court can tell you the name of the division in which your case is being filed, and you should type or print it here. Divisions vary from court to court. For example, your case may be filed in the civil division, the family division, or the juvenile division.
- **Line 5** Type or print the legal name of the person who originally filed the case on line 5. This person is the petitioner because he/she is the one who filed the original petition.

**Line 6** Type or print the other party's legal name on line 6. The other party is the respondent because he/she is responding to the petition.

Some forms require that your signature be witnessed. If so, you must sign the form in the presence of a <u>notary public</u> or deputy clerk (employee of the clerk of the court's office). When signing the form, you must have a valid photo identification unless the notary knows you personally. You should completely fill in all lines (1 & 3–8) except 2 with the requested information, if applicable. Line 2, the signature line, must be signed in the presence of the <u>notary public</u> or <u>deputy clerk</u>.

**DO NOT SIGN OR FILL IN THE PART OF THE FORM WHICH ASKS FOR THE NOTARY'S OR CLERK'S SIGNATURE.** This section of the form is to be completed by either the deputy clerk or the notary public who is witnessing your signature.

	inder oath to the truthfulness of the claims made in this ingly making a false statement includes fines and/or
Dated:(1)	
	(2)
	(2) Signature of Petitioner
	Printed Name: (3)
	Address: (4)
	City, State, Zip: (5)
	Telephone Number:(6)
	Fax Number:(7)
	Designated E-mail Address(es):(8)
STATE OF FLORIDA COUNTY OF	
Sworn to or affirmed and signed before me on	by
	NOTARY PUBLIC or DEPUTY CLERK
	{Print, type, or stamp commissioned name of notary or clerk.}
Personally known	
Produced identification	
Type of identification produced	

<u>Nonlawyer Clause</u>. The section <u>below</u> should be completed by anyone who helps you fill out these forms but is **not** an attorney who is a member in good standing of The Florida Bar, which means that he or she is not licensed to practice law in Florida.

IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW:					
[fill in all blanks] This f	[fill in <b>all</b> blanks] This form was prepared for the: {either Petitioner or Respondent; or Husband or Wife}				
This form was complete	ted with the assista	nce of:			
{name of individual}	(1)	,			
{name of business}	(2)	,			
{address}	(3)				
{city} (4)	,{state} <u>(5)</u>	_, {zip code} <u>(6)</u> ,{telephone number} <u>(7)</u> .			

Line 1 The <u>nonlawyer</u> who helps you should type or print his or her name on line 1.

Lines 2–7 The nonlawyer's business name, address, (including street, city, state, zip code, and telephone number) should be typed or printed on lines 2–7.

In addition, a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), should be completed if a nonlawyer assists you. The disclosure is available as a family law form and should be completed before the nonlawyer helps you. This is to be sure that you understand the role and limitations of a nonlawyer. You and the nonlawyer should keep a copy of this disclosure for your records.

#### FAMILY LAW GLOSSARY OF COMMON TERMS AND DEFINITIONS

Note: The following definitions are intended to be helpful, BUT they are not intended to constitute legal advice or address every possible meaning of the term(s) contained in this glossary.

Affidavit - a written statement in which the facts stated are sworn or affirmed to be true.

**Alimony**-spousal support which may be ordered by the court in a proceeding for dissolution of marriage. Types of alimony include: bridge-the-gap, durational, rehabilitative, or retroactive, and may be either temporary or permanent. The court may order periodic payments, payments in lump sum, or both. In determining whether to award alimony, the court must determine whether either party has an actual need for alimony and whether the other party has the ability to pay. The court must consider the factors set forth in section 61.08, Florida Statutes, and must make certain written findings. An alimony award may not leave the paying party with significantly less net income than that of the receiving party without written findings of exceptional circumstances.

**Answer** - written response by a respondent that states whether he or she admits (agrees with) or denies (disagrees with) the allegations in the petition. Any allegations not specifically denied are considered to be admitted.

**Appeal** - asking a district court of appeal to review the decision in your case. There are strict procedural and time requirements for filing an appeal.

**Asset** - everything owned by you or your spouse, including property, cars, furniture, bank accounts, jewelry, life insurance policies, businesses, or retirement plans. An asset may be marital or nonmarital, but that distinction is for the court to determine if you and your spouse do not agree.

Attorney - a person with special education and training in the field of law who is a member in good standing of The Florida Bar and licensed to practice law in Florida. An attorney is the only person who is allowed to give you legal advice. An attorney may file your case and represent you in court, or just advise you of your rights before you file your own case. In addition to advising you of your rights, an attorney may tell you what to expect and help prepare you for court. In family law matters, you are not entitled to a court-appointed lawyer, like a public defender in a criminal case. However, legal assistance is often available for those who are unable to hire a private attorney. You may consult the yellow pages of the telephone directory for a listing of legal aid or lawyer referral services in your area, or ask your local clerk of court or family law intake staff what services are available in your area. You may also obtain information from the Florida Supreme Court's Internet site located at http://www.flcourts.org.

**Bond** - money paid to the clerk of court by one party in a case, to be held and paid to an enjoined party in the event that the first party causes loss or damage of property as a result of wrongfully enjoining the other party.

Beneficiary Designation-Florida law provides that a beneficiary designation made by or on behalf of a party providing for the payment or transference of an asset or benefit upon his or her death to the other spouse is void when the final judgment dissolving or declaring a marriage invalid is signed, unless the final judgment specifically states otherwise. Federal law and other statutory provisions may also apply. This includes, but is not limited to, such assets as life insurance policies, annuities, employee benefit plans, individual retirement accounts, and payable-on-death accounts. Whether or not to continue a beneficiary designation is a complex area of the law and you may wish to consult with an attorney.

**Bridge-the-Gap Alimony**-spousal support which is ordered to assist a party to make the transition from being married to being single. Bridge-the-Gap alimony is designed to assist a party with legitimate, identifiable short-time needs; its length cannot exceed two years and it cannot be modified.

**Central Depository**-the office of the clerk of court that is responsible for collecting and disbursing court ordered alimony and child support payments. The depository also keeps payment records and files judgments if support is not paid.

**Certificate of Service** - a document that must be filed whenever a form you are using does not contain a statement for you to fill in showing to whom you are sending copies of the form. Florida Supreme Court Approved Family Law Form 12.914 is the certificate of service form and contains additional instructions.

**Certified Copy** - a copy of an order or final judgment, certified by the clerk of the circuit court to be an authentic copy.

Certified Mail - mail which requires the receiving party to sign as proof that they received it.

**Child Support** - money paid from one parent to the other for the benefit of their dependent or minor child(ren).

**Clerk of the Circuit Court** - elected official in whose office papers are filed, a case number is assigned, and case files are maintained. The clerk's office usually is located in the county courthouse.

**Concurrent Custody**-(for the purposes of a petition filed pursuant to chapter 751, Florida Statutes) means that an eligible extended family member is awarded custodial rights to care for a child or children concurrently with the child(ren)'s parent or parents.

Constructive Service - notification of the other party by newspaper publication or posting of notice at designated places when the other party cannot be located for personal service. You may also be able to use constructive service when the other party lives in another state. Constructive service is also called "service by publication." However, when constructive service is used, the relief the Court may grant is limited; that relief cannot include either alimony or child support. For more information on service, see the instructions for Florida Family Law Rules of Procedure Forms 12.910(a) and 12.913(b) and Florida Supreme Court Approved Family Law Forms 12.913(a)(1) and (2).

**Contested Issues** - any or all issues upon which the parties are unable to agree and which must be resolved by the judge at a hearing or trial.

**Contingent Asset** - an asset that you **may** receive or get later, such as income, tax refund, accrued vacation or sick leave, a bonus, or an inheritance.

**Contingent Liability** - a liability that you **may** owe later, such as payments for lawsuits, unpaid taxes, or debts that you have agreed or guaranteed to pay if someone else does not.

**Counterpetition** - a written request to the court for legal action, which is filed by a respondent after being served with a petition.

**Custody Order** – a judgment or order incorporating a Parenting Plan is a child custody determination for the purposes of the Uniform Child Custody Jurisdiction and Enforcement Act, the International Child Abduction Remedies Act, 42 U.S.C. ss. 11601 et seq., the Parental Kidnapping Prevention Act, and the Convention on the Civil Aspects of International Child Abduction enacted at the Hague on October 25, 1980.

**Default** - a failure of a party to respond to the pleading of another party. This failure to respond may allow the court to decide the case without input from the party who did not appear or respond.

**Delinquent** - late.

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**Dependent Child(ren)** - child(ren) who depend on their parent(s) for support either because they are under the age of 18, have a mental or physical disability that prevents them from supporting themselves, or are in high school, between the ages of 18 and 19, and performing in good faith with a reasonable expectation of graduation before the age of 19.

**Deputy Clerk** - an employee of the office of the clerk of court, which is usually located in the county courthouse or a branch of the county courthouse.

**Dissolution of Marriage** - divorce; a court action to end a marriage.

**Durational Alimony**-spousal support which is ordered to provide economic assistance for a set period of time following a marriage of short or moderate duration or following a marriage of long duration if there is no ongoing need for support on a permanent basis. Durational alimony terminates upon the death of either party or upon remarriage of the party receiving support. It may be modified or terminated, but cannot exceed the length of a marriage.

**Electronic Communication** – Contact, other than face-to-face contact, facilitated by tools such as telephones, electronic mail or email, webcams, video-conferencing equipment and software or other wired or wireless technologies, or other means of communication to supplement fact-to face contact between a parent and that parent's minor child.

**Enjoined** - prohibited by the court from doing a specific act.

**Ex Parte** - communication with the judge by only one party. In order for a judge to speak with either party, the other party must have been properly notified and have an opportunity to be heard. If you have something you wish to tell the judge, you should ask for a hearing or file information in the clerk of court's office, with certification that a copy was sent to the other party.

**Extended Family Member**-(for the purposes of a petition filed pursuant to chapter 751, Florida Statutes) is a person who is either:

- 1) A relative of a minor child within the third degree by blood or marriage to the parent; OR
- 2) The stepparent of a minor child if the stepparent is currently married to the parent of the child and is not a party in a pending dissolution, separate maintenance, domestic violence, or other civil or criminal proceeding in any court of competent jurisdiction involving one or both of the child's parents as an adverse party.

**Family Law Intake Staff** - a court's employee(s) who is (are) available to assist you in filing a family law case. Family law intake staff are not attorneys and cannot give legal advice. They may only assist you with filling out the form(s). Your local clerk's office can tell you if your county has such assistance available.

**Filing** - delivering a petition, response, motion, or other pleading in a court case to the clerk of court's office.

**Filing Fee** - an amount of money, set by law, that the petitioner must pay when filing a case. If you cannot afford to pay the fee, you must file an **Application for Determination of Civil Indigent Status**, to ask the clerk to file your case without payment of the fee. This form can be obtained from the clerk's office.

Final Hearing - trial in your case.

**Financial Affidavit** - a sworn statement that contains information regarding your income, expenses, assets, and liabilities.

**Final Judgment** - a written document signed by a judge and recorded in the clerk of the circuit court's office that contains the judge's decision in your case.

**Guardian ad Litem** - a neutral person who may be appointed by the court to evaluate or investigate your child's situation, and file a report with the court about what is in the best interests of your child(ren). Guardians do not "work for" either party. The guardian may interview the parties, visit their homes,

visit the child(ren)'s school(s) and speak with teachers, or use other resources to make their recommendation.

**Hearing** - a legal proceeding before a judge or designated officer (general magistrate or hearing officer) on a motion.

**Health Insurance**-coverage under a fee-for-service arrangement, health care maintenance organization, or preferred provider organization, and other types of coverage available to either parent, under which medical services could be provided to a minor or dependent child.

Judge - an elected official who is responsible for deciding matters on which you and the other parties in your case are unable to agree. A judge is a neutral person who is responsible for ensuring that your case is resolved in a manner which is fair, equitable, and legal. A judge is prohibited by law from giving you or the other party any legal advice, recommendations, or other assistance, and may not talk to either party unless both parties are present, represented, or at a properly scheduled hearing.

**Judicial Assistant** - the judge's personal staff assistant.

**Liabilities** - everything owed by you or your spouse, including mortgages, credit cards, or car loans. A liability may be marital or nonmarital, but that distinction is for the court to determine if you and your spouse do not agree.

**Lump Sum Alimony** - money ordered to be paid by one spouse to another in a limited number of payments, often a single payment.

**Mandatory Disclosure** - items that must be disclosed by both parties except those exempted from disclosure by Florida Family Law Rule 12.285.

**Marital Asset** - generally, anything that you and/or your spouse acquired or received (by gift or purchase) during the marriage. For example, something you owned before your marriage **may** be nonmarital. An asset may only be determined to be marital by agreement of the parties or determination of the judge.

**Marital Liability** - generally, any debt that you and/or your spouse incurred during the marriage. A debt may only be determined to be nonmarital by agreement of the parties or determination of the judge.

**Mediator** - a person who is trained and certified to assist parties in reaching an agreement before going to court. Mediators do not take either party's side and are not allowed to give legal advice. They are only responsible for helping the parties reach an agreement and putting that agreement into writing. In some areas, mediation of certain family law cases may be required before going to court.

**Modification** - a change made by the court in an order or final judgment.

**Motion** - a request made to the court, other than a petition.

**No Contact** - a court order directing a party not speak to, call, send mail to, visit, or go near his or her spouse, ex-spouse, child(ren), or other family member.

Nonlawyer - a person who is not a member in good standing of The Florida Bar.

**Nonmarital Asset** - generally, anything owned separately by you or your spouse. An asset may only be determined to be nonmarital by either agreement of the parties or determination of the judge.

**Nonmarital Liability** - generally, any debt that you or your spouse incurred before your marriage or since your separation. A debt may only be determined to be nonmarital by either agreement of the parties or determination of the judge.

**Nonparty** - a person who is not the petitioner or respondent in a court case.

**Notary Public** - a person authorized to witness signatures on court related forms.

**Obligee** - a person to whom money, such as child support or alimony, is owed.

**Obligor** - a person who is ordered by the court to pay money, such as child support or alimony.

General Information for Self-Represented Litigants (02/18)

**Order** - a written decision, signed by a judge and filed in the clerk of the circuit court's office, that contains the judge's decision on part of your case, usually on a motion.

Original Petition - see Petition.

**Parenting Course** - a class that teaches parents how to help their child(ren) cope with divorce and other family issues.

Parenting Plan – a document created to govern the relationship between the parents relating to the decisions that must be made regarding the minor child(ren). The Parenting Plan must contain a time-sharing schedule for the parents and child(ren) and shall address the issues concerning the minor child(ren). The issues concerning the minor child(ren) may include, but are not limited to, the child(ren)'s education, health care, and physical, social, and emotional well-being. In creating the Plan, all circumstances between the parents, including their historic relationship, domestic violence, and other factors must be taken into consideration. The Parenting Plan must be developed and agreed to by the parents and approved by the court. If the parents cannot agree to a Parenting Plan, or if the parents agreed to a plan that is not approved by the court, a Parenting Plan will be established by the court with or without the use of parenting plan recommendations.

**Parenting Plan Recommendation** – A nonbinding recommendation concerning one or more elements of a Parenting Plan made by a court-appointed mental health practitioner or other professional designated pursuant to either section 61.20 or 61.401, Florida Statutes, or Florida Family Law Rule of Procedure 12.363.

**Party** - a person involved in a court case, either as a petitioner or respondent.

**Paternity Action** - A lawsuit used to determine whether a designated individual is the father of a specific child or children.

**Payor** - an employer or other person who provides income to an obligor.

**Permanent Alimony** - spousal support ordered to provide for the needs and necessities of life as they were established during the marriage for a party who lacks the financial ability to meet his or her needs and necessities after dissolution of marriage. Permanent alimony is paid at a specified, periodic rate until: modification by a court order; the death of either party; or the remarriage of the party receiving alimony, whichever occurs first. Permanent alimony requires consideration of the factors set forth in section 61.08(2), Florida Statutes, and must include certain written findings by the court.

**Personal Service** - when a summons and a copy of a petition (or other pleading) that has been filed with the court are delivered by a deputy sheriff or private process server to the other party. Personal service is required for all petitions and supplemental petitions.

**Petition** - a written request to the court for legal action, which begins a court case.

**Petitioner** - the person who originally files a petition that begins a court case. The Petitioner remains the Petitioner throughout the duration of the case.

**Pleading** - a formal, written statement of exactly what a party wants the court to do in a lawsuit or court action.

**Pro Se or Self-Represented Litigant** - a person who appears in court without the assistance of a lawyer.

Pro Se Coordinator - see Family Law Intake Staff.

**Rehabilitative Alimony** - spousal support ordered to be paid for a limited period of time to allow one of the parties an opportunity to complete a plan of education or training, according to a rehabilitative plan accepted by the court, so that he or she may better support himself or herself after dissolution of marriage.

**Relocation**- a change in the location of the principal residence of a parent or other person in accordance with section 61.13001, Florida Statutes.

General Information for Self-Represented Litigants (02/18)

**Respondent** - the person who is served with a petition requesting some legal action against him or her. The Respondent remains the Respondent throughout the duration of the case.

**Scientific Paternity Testing** - a medical test to determine the biological father of a child.

**Service** - the delivery of legal documents to a party. Service must be in accordance with Florida Rule of Judicial Administration 2.516.

**Shared Parental Responsibility** - an arrangement under which both parents have full parental rights and responsibilities for their child(ren), and the parents make major decisions affecting the welfare of the child(ren) jointly. Shared Parental Responsibility is presumptive in Florida.

**Sole Parental Responsibility** - a parenting arrangement under which the responsibility for the minor child(ren) is given to one parent by the court, with or without rights of time-sharing to the other parent.

**State Disbursement Unit**- the unit established and operated by the Title IV-D agency to provide one central address for the collection and disbursement of child support payments made in both Department of Revenue and non-Department of Revenue cases, in which the obligation is paid through an income deduction order.

**Supervised Time-Sharing**- a parenting arrangement under which time-sharing between a parent and his or her child(ren) is supervised by either a friend, family member, or a supervised visitation center.

**Supplemental Petition** - a petition that may be filed by either party after the judge has made a decision in a case and a final judgment or order has been entered. For example, a supplemental petition may be used to request that the court modify the previously entered final judgment or order.

**Supportive Relationship-**a relationship, defined in section 61.14(1)(b)1, Florida Statutes, existing between an obligee who receives alimony and a person with whom that obligee resides.

**Time-Sharing Schedule** – a timetable that must be included in the Parenting Plan that specifies the time, including overnights and holidays, that a minor child or children will spend with each parent. The time-sharing schedule shall either be developed and agreed to by the parents of a minor child or children and is approved by the court, or established by the court if the parents cannot agree, or if their agreed-upon schedule is not approved by the court.

**Trial** - the final hearing in a contested case.

**Uncontested** - any and all issues on which the parties are able to agree and which are part of a marital settlement agreement.

## INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.901(b)(1),

# PETITION FOR DISSOLUTION OF MARRIAGE WITH DEPENDENT OR MINOR CHILD(REN) (02/18)

#### When should this form be used?

This form should be used when you are filing for a <u>dissolution of marriage</u>, and you and your spouse have a dependent or minor child(ren) together, or a spouse is pregnant. You or your <u>spouse</u> must have lived in Florida for at least 6 months before filing for a dissolution in Florida. You must <u>file</u> this form if the following is true:

• You and your spouse have a dependent or minor child(ren) together or a spouse is pregnant.

This form should be typed or printed in black ink. After completing this form, you should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should file the original with the <u>clerk of the circuit court</u> in the county where you live and keep a copy for your records. Because you are filing the <u>petition</u> in this proceeding, you may also be referred to as the <u>petitioner</u> and your spouse as the <u>respondent</u>.

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

#### What should I do next?

For your case to proceed, you must properly notify your spouse of the <u>petition</u>. If you know where your spouse lives, you should use <u>personal service</u>. If you absolutely do not know where your spouse lives, you may use <u>constructive service</u>. You may also be able to use constructive service if your spouse resides in another state or country; however, if constructive service is used, other than granting a divorce, the court may only grant limited relief, which cannot include either spousal support (alimony) or child support. For more information on constructive service, see **Notice of Action for Family Cases with Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.913(a)(2), and **Affidavit of Diligent Search and Inquiry**, Florida Family Law Rules of Procedure Form 12.913(c). If your spouse is in the military service of the United States, additional steps for service may be required. See, for example, **Memorandum for Certificate of Military Service**, Florida Supreme Court Approved Family Law Form 12.912(a) and **Affidavit of Military Service**, Florida Supreme Court Approved Family Law Form 12.912(b). In sum, the law regarding constructive service and service on an individual in the military service is very complex and you may wish to consult an attorney regarding these issues.

If personal service is used, your spouse has 20 days to answer after being served with your petition. Your case will then generally proceed in one of the following three ways:

<u>DEFAULT</u>. If after 20 days, your spouse has not filed an <u>answer</u>, you may file a **Motion for Default**, Florida Supreme Court Approved Family Law Form 12.922(a), with the clerk of court. Then, if you have filed all of the required papers, you may contact the clerk, <u>family law intake staff</u>, or <u>judicial assistant</u> to set a <u>final hearing</u>. You must notify your spouse of the hearing by using a **Notice of Hearing (General)**, Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

<u>UNCONTESTED</u>. If your spouse files an answer that agrees with everything in your petition or an answer and waiver, **and** you have complied with <u>mandatory disclosure</u> and filed all of the required papers, you may contact the clerk, family law intake staff, or judicial assistant to set a final hearing. You must notify your spouse of the hearing by using a **Notice of Hearing (General)**, Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

**CONTESTED.** If your spouse files an answer or an answer and **counterpetition**, which disagrees with or denies anything in your petition, **and** you are unable to settle the disputed issues, you should file a **Notice for Trial**, Florida Supreme Court Approved Family Law Form 12.924, after you have complied with mandatory disclosure and filed all of the required papers. Some circuits may require the completion of **mediation** before a final hearing may be set. You should contact the clerk, family law intake staff, or judicial assistant for instructions on how to set your case for trial (final hearing). If your spouse files an answer and counterpetition, you should answer the counterpetition within 20 days using an **Answer to Counterpetition**, Florida Supreme Court Approved Family Law Form 12.903(d).

#### Where can I look for more information?

**Before proceeding, you should read General Information for Self-Represented Litigants found at the beginning of these forms.** The words that are in **bold underline** in these instructions are defined there. For further information, see chapter 61, Florida Statutes.

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### Special notes...

If you do not have the money to pay the filing fee, you may obtain an Application for Determination of Civil Indigent Status from the clerk, fill it out, and the clerk will determine whether you are eligible to have filing fees deferred.

If you want to keep your address confidential because you are the victim of sexual battery, aggravated child abuse, aggravated stalking, harassment, aggravated battery, or domestic violence, do not enter the address, telephone, and fax information at the bottom of this form. Instead, file a **Request for Confidential Filing of Address**, Florida Supreme Court Approved Family Law Form 12.980(h).

With this form, you must also file the following:

- Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit, Florida Supreme Court Approved Family Law Form 12.902(d).
- Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e), if you are asking that child support be ordered in the final judgment. (If you do not know your spouse's income, you may file this worksheet after your spouse's financial affidavit has been served on you.)
- Affidavit of Corroborating Witness, Florida Supreme Court Approved Family Law Form 12.902(i)
  OR photocopy of current Florida driver's license, Florida identification card, or voter's registration
  card (issue date of copied document must be at least six months before date case is actually filed
  with the clerk of the circuit court).
- Marital Settlement Agreement for Dissolution of Marriage with Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(1), if you and your spouse have reached an agreement on any or all of the issues.
- Notice of Social Security Number, Florida Supreme Court Approved Family Law Form 12.902(j).
- **Family Law Financial Affidavit**, Florida Family Law Rules of Procedure Form 12.902(b) or (c). (This must be filed with the petition if the petitioner seeks to establish child support. Otherwise, it must be filed within 45 days of service of the petition on the respondent.)
- Certificate of Compliance with Mandatory Disclosure, Florida Family Law Rules of Procedure Form 12.932. (This must be filed within 45 days of service of the petition on the respondent, if not filed at the time of the petition, unless you and your spouse have agreed not to exchange these documents.)
- Parenting Plan, Florida Supreme Court Approved Family Law Form 12.995(a), (b), or (c). If the parents have reached an agreement, a signed and notarized Parenting Plan should be attached. If the parents have not reached an agreement, a proposed Parenting Plan may be filed.

Parenting Plan and Time-Sharing. If you and your spouse are unable to agree on parenting arrangements and a time-sharing schedule, a judge will decide for you as part of establishing a Parenting Plan. The judge Instructions for Florida Supreme Court Approved Family Law Form 12.901(b)(1), Petition for Dissolution of Marriage with Dependent or Minor Child(ren) (02/18)

will decide the parenting arrangements and time-sharing based on the child(ren)'s best interests. Regardless of whether there is an agreement, the court reserves jurisdiction to modify issues relating to the minor child(ren).

The judge may request a <u>parenting plan recommendation</u> or appoint a <u>guardian ad litem</u> in your case. This means that a neutral person will review your situation and report to the judge concerning parenting issues. The purpose of such intervention is to be sure that the best interests of the child(ren) is (are) being served. For more information, you may consult section 61.13, Florida Statutes.

A **parenting course** must be completed prior to entry of the final judgment. You should contact the clerk, family law intake staff, or judicial assistant about requirements for parenting courses where you live.

Listed below are some terms with which you should become familiar before completing your petition. If you do not fully understand any of the terms below or their implications, you should speak with an attorney before going any further.

- Shared Parental Responsibility
- Sole Parental Responsibility
- Supervised Time-Sharing
- No contact
- Parenting Plan
- Parenting Plan Recommendation
- Time-Sharing Schedule

Child Support. Both parents are required to provide financial support for their minor or dependent child(ren); however, the court may order one parent to pay child support to the other parent. Florida has adopted guidelines for determining the amount of child support to be paid. These guidelines are based on the combined income of both parents and take into account the financial contributions of both parents and the number of overnights the child(ren) spend with each parent. You must file a Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c), and your spouse will be required to do the same. From your financial affidavits, you should be able to calculate the amount of child support that should be paid using the Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e). Because the child support guidelines take several factors into consideration, change over time, and vary from state to state, your child support obligation may be more or less than that of other people in seemingly similar situations.

Alimony. Alimony may be awarded to a spouse if the judge finds that one spouse has an actual need for it and also finds that the other spouse has the ability to pay. If you want alimony, you must request it in writing in the original petition. If you do not request alimony in writing before the final hearing, it is waived (you may not request it later). You may request permanent alimony, bridge-the-gap alimony, durational alimony, and/or rehabilitative alimony. If alimony is awarded, the judge may order periodic payments, payments in lump sum, or both.

Marital/Nonmarital Assets and Liabilities. Florida law requires an equitable distribution of marital assets and marital liabilities. "Equitable" does not necessarily mean "equal." Many factors, including child support, time-sharing, and alimony awards, may lead the court to make an unequal (but still equitable) distribution of assets and liabilities. Nonmarital assets and nonmarital liabilities are those assets and

liabilities which the parties agree or the court determines belong to, or are the responsibility of, only one of the parties. If the parties agree or the court finds an asset or liability to be nonmarital, the judge will not consider it when distributing marital assets and liabilities.

**Temporary Relief.** If you need temporary relief regarding temporary use of assets, temporary responsibility for liabilities, parental responsibility and time-sharing with child(ren), temporary child support, or temporary alimony, you may file a **Motion for Temporary Support and Time-Sharing with Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.947(a). For more information, see the instructions for that form.

Marital Settlement Agreement. If you and your spouse are able to reach an agreement on any or all of the issues, you should file a Marital Settlement Agreement for Dissolution of Marriage with Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(1). Both of you must sign this agreement before a <u>notary public</u> or <u>deputy clerk</u>. Any issues on which you are unable to agree will be considered contested and settled by the judge at the final hearing.

Parenting Plan. In all cases involving minor or dependent child(ren), a Parenting Plan shall be approved or established by the court. If you and your spouse have reached an agreement, you should file one of the following: Parenting Plan, Florida Supreme Court Approved Family Law Form 12.995(a), Safety-Focused Parenting Plan, Florida Supreme Court Approved Family Law Form 12.995(b), or Relocation/Long-Distance Parenting Plan, Florida Supreme Court Approved Family Law Form 12.995(c), which addresses the time-sharing schedule for the child(ren). If you have not reached an agreement, a proposed Parenting Plan may be filed. If the parties are unable to agree, a Parenting Plan will be established by the court.

**Final Judgment Form.** These family law forms contain a **Final Judgment of Dissolution of Marriage with Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.990(c)(1), which the judge may use if your case is contested. If you and your spouse reach an agreement on all of the issues, the judge may use a **Final Judgment of Dissolution of Marriage with Dependent or Minor Child(ren) (Uncontested)**, Florida Supreme Court Approved Family Law Form 12.990(b)(1). You should check with the clerk, family law intake staff, or judicial assistant to see if you need to bring a final judgment with you to the hearing. If so, you should type or print the heading, including the circuit, county, case number, division, and the parties' names, and leave the rest blank for the judge to complete at your hearing or trial.

**Nonlawyer.** Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

	IN THE CIRCUIT COURT OF THE	JUDICIAL CIRCUIT, COUNTY, FLORIDA
		Case No.:
In re: T	he Marriage of:	DIVISION:
	Petitioner,	
	and	
	Respondent.	
	PETITION FOR DISSOLUTIO DEPENDENT OR MIN	
	I, {full legal name} Petitioner, being sworn, certify that the follo	, the owing statements are true:
1.	JURISDICTION/RESIDENCEPetitioner Respondent months before the filing of this Petition for I	_ Both has (have) lived in Florida for at least 6 Dissolution of Marriage.
2.	Petitioner is or is not a memb Respondent is or is not a mem	
3.	MARRIAGE HISTORY  Date of marriage: {month, day, year}  Date of separation: {month, day, year}  Place of marriage: {county, state, country}	(Please indicate if approximate)
4.	DEPENDENT OR MINOR CHILD(REN) {Choose all that apply} a Petitioner is pregnant. Baby is dub Respondent is pregnant. Baby is c The minor (under 18) child(ren) c	due on: {date}
	Name	Birth date

	Name	Birth date		
	The birth parent (s) of the above mino	or child(ren) is (are): {name and address}		
	e The child(ren) common to both the parties due to a mental or physica	parties who are 18 or older but who are dependent upon I disability are:		
	Name 	Birth date		
5.	· · · · · · · · · · · · · · · · · · ·	davit, Florida Family Law Rules of Procedure Form is filed with this petition or will be timely filed.		
6.	Supreme Court Approved Family Law	urisdiction and Enforcement Act (UCCJEA) Affidavit, Florida Form 12.902(d), is filed with this petition. (You <b>must</b> solution of marriage with minor child(ren)).		
7.	<ol> <li>A completed Notice of Social Security Form 12.902(j), is filed with this petition</li> </ol>	Number, Florida Supreme Court Approved Family Law on.		
8.	3. This petition for dissolution of marriage {Choose only one} a The marriage is irretrievably			
	OR			
		djudged mentally incapacitated for a period of 3 years prior y of the Judgment of Incapacity is attached.		
SECTIO	TION I. MARITAL ASSETS AND LIABILITIES			
1.	1 There are no marital assets or lia	abilities.		
	OR			
2.		ties. All marital and nonmarital assets and liabilities are wits, Florida Family Law Rules of Procedure Form		

	{Indicate <b>all</b> that apply}
	a All marital assets and liabilities have been divided by a written agreement between the parties, which is attached, to be incorporated into the final judgment of dissolution of marriage. (The parties may use Marital Settlement Agreement for Dissolution of Marriage with Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(1).
	b The Court should determine how the assets and liabilities of this marriage are to be distributed, under section 61.075, Florida Statutes.
	c PetitionerRespondent should be awarded an interest in the other spouse's property because:
	ON II. SPOUSAL SUPPORT (ALIMONY)
1.	PetitionerRespondent forever gives up any right to spousal support (alimony) from the other spouse.
	OR
2.	PetitionerRespondent requests that the Court order the other spouse to pay the following spousal support (alimony) and claims that he or she has an actual need for the support that he or she is requesting <b>and that the other spouse has the ability to pay that support</b> .  Spousal support (alimony) is requested in the amount of \$ every: week other week month, or other beginning {date} and continuing until {date or event}
	Explain why the Court should orderPetitionerRespondent to pay, and any specific request(s) for type of alimony (temporary, permanent, bridge-the-gap, durational, rehabilitative, and/or lump sum):
3.	Other provisions relating to alimony, including any tax treatment and consequences:
4	Petitioner requests life insurance on the other spouse's life provided by that spouse to

secure such support.

#### SECTION III. PARENTING PLAN ESTABLISHING PARENTAL RESPONSIBILITY AND TIME-SHARING

1.	1. The minor child(ren) currently reside(s) with Petitioner _ {explain}	Respondent Other:						
2.	<ol> <li>Parental Responsibility. It is in the child(ren)'s best interests the {Choose only one}</li> <li>a shared by both parents;</li> </ol>	Parental Responsibility. It is in the child(ren)'s best interests that parental responsibility be: {Choose only one}						
	b awarded solely to Petitioner Responden would be detrimental to the child(ren) because:							
	3. Parenting Plan and Time-Sharing. It is in the best interests of th ordered to comply with a Parenting Plan that includes time- sharing with the child(ren). For purposes of a Parenting Plat to as {name or designation}, and the Re {name or designation}, the best interests of the child(ren) that:	does not include parental an, the Petitioner will be referred spondent will be referred to as						
	<pre>{Choose only one} a The attached proposed Parenting Plan should be adopted {Choose only one} have have not agreed to b Each child will have time-sharing with both parents as form</pre>	o the Parenting Plan.						
	( Indicate if a separate sheet is attached.)							
	c The court should establish a Parenting Plan with the foll  {Insert name or designation of the appropriate parent in  No time-sharing for Parent  Limited time-sharing with Parent	the space provided}						
	Supervised Time-Sharing for Parent Parent Supervised or third-party exchange of the child(ren) Explain:	; ;						
4.	4. Explain why this request is in the best interests of the child(ren	):						

#### **SECTION IV. CHILD SUPPORT**

spouse.

1.	Petitioner requests that the Court award child support as determined by Florida's child support guidelines, section 61.30, Florida Statutes. A completed Child Support Guidelines
	Worksheet, Florida Family Law Rules of Procedure Form 12.902(e), is, or will be
	filed. Such support should be ordered retroactive to:
	a the date of separation {date}
	b the date of the filing of this petition.
	c other {date}
2.	Petitioner requests that the Court award child support to be paid beyond the age of 18
	years because:
	a the following child(ren) {name(s)}
	is (are) dependent because of a mental or physical incapacity which began before the age of 18. {explain}
	b the following child(ren) {name(s)} is (are) dependent
	in fact, is (are) in high school, and are between the ages of 18 and 19; said child(ren) is (are)
	performing in good faith with reasonable expectation of graduation before the age of 19.
3.	Petitioner requests that the Court award a child support amount that is more than or less
	than Florida's child support guidelines and understands that a Motion to Deviate from Child
	Support Guidelines, Florida Supreme Court Approved Family Law Form 12.943, <b>must</b> be filed
	before the Court will consider this request.
4.	Petitioner requests that medical/dental insurance for the minor child(ren) be provided by:
	{Choose only <b>one</b> }
	a Petitioner
	b Respondent.
5.	Petitioner requests that uninsured medical/dental expenses for the child(ren) be paid:
	{Choose only <b>one</b> }
	aby Petitioner;
	bby Respondent;
	cequally by the spouses {each spouse pays one-half}.
	daccording to the percentages in the Child Support Guidelines Worksheet, Florida Family
	Law Rules of Procedure Form 12.902(e).
	eOther {explain}:
6.	Petitioner requests that life insurance to secure child support be provided by the other
٠.	I all all all all all all all all all a

SECTION V. OTHER		
Petitioner requests to be known by the following former legal name, which was:  {former legal name}:		
2. Other relief {specify}		
	he Court to include in the final judgment of dissolution of	
<ol> <li>awarding spousal support (alimother)</li> <li>adopting or establishing a Parer responsibility and time-sharing for the cas requested in Section III of this petition</li> <li>establishing child support for the as requested in Section IV of this petition</li> <li>restoring Petitioner's former named awarding other relief as requested court deems necessary.</li> </ol>	abilities as requested in Section I of this petition; ony) as requested in Section II of this petition; nting Plan containing provisions for parental dependent or minor child(ren) common to both parties, on; e dependent or minor child(ren) common to both parties	
Dated	Signature of Petitioner Printed Name:	
STATE OF FLORIDA COUNTY OF Sworn to or affirmed and signed before me on _	by	
	NOTARY PUBLIC or DEPUTY CLERK	

			• •	type, or stamp commissioned name of notary y clerk.}	or
	Personally know	wn			
	Produced ident	ification			
	Type of identifi	cation produ	ced		
			OUT THIS FORM,	HE/SHE MUST FILL IN THE BLANKS BELOW:	
•	rm was complete				
	•			,	
{addre	ss}				
{city}		{state}	{zin code}	{telenhone number}	

### INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.901(b)(2)

# PETITION FOR DISSOLUTION OF MARRIAGE WITH PROPERTY BUT NO DEPENDENT OR MINOR CHILD(REN) (02/18)

#### When should this form be used?

This form may be used when you are filing for a <u>dissolution of marriage</u>, and you and your spouse have <u>marital assets</u> and/or <u>marital liabilities</u>, but you do not have any minor or dependent children and neither of you is pregnant. You or your <u>spouse</u> must have lived in Florida for at least 6 months before filing for a dissolution in Florida. If you and your spouse agree on all issues and both can attend the hearing, you may want to file a <u>Petition for Simplified Dissolution of Marriage</u>, Florida Family Law Rules of Procedure Form 12.901(a); however, you cannot file a Petition for a Simplified Dissolution of Marriage if any of the following are true:

- You disagree about property, debts, or other matters and wish to have a judge settle them for you.
- Either you or your spouse is seeking spousal support (<u>alimony</u>).
- You would like to ask questions and get documents concerning your spouse's income, expenses, assets, debts, or other matters before having a trial or settlement.
- You would like to reserve your rights to have any matters reconsidered or appeal the judge's decision.

This form should be typed or printed in black ink. After completing this form, you should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should file the original with the <u>clerk of the circuit court</u> in the county where you live and keep a copy for your records. Because you are filing the <u>petition</u> in this proceeding, you may also be referred to as the <u>petitioner</u> and your spouse as the <u>respondent</u>.

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

#### What should I do next?

For your case to proceed, you must properly notify your spouse of the <u>petition</u>. If you know where he or she lives, you should use <u>personal service</u>. If you absolutely do not know where he or she lives, you may use <u>constructive service</u>. You may also be able to use constructive service if your spouse resides in another state or country; however, if constructive service is used, other than granting a divorce, the court may only grant limited relief which cannot include spousal support (alimony). For more information on

Instructions for Florida Supreme Court Approved Family Law Form 12.901(b)(2), Petition for Dissolution of Marriage with Property but No Dependent or Minor Child(ren) (02/18)

constructive service, see Notice of Action for Dissolution of Marriage (No Child or Financial Support), Florida Supreme Court Approved Family Law Form 12.913(a)(1), and Affidavit of Diligent Search and Inquiry, Florida Family Law Rules of Procedure Form 12.913(b). If your spouse is in the military service of the United States, additional steps for service may be required. See, for example, Memorandum for Certificate of Military Service, Florida Supreme Court Approved Family Law Form 12.912(a) and Affidavit of Military Service, Florida Supreme Court Approved Family Law Form 12.912(b). In sum, the law regarding constructive service and service on an individual in the military service is very complex and you may wish to consult an attorney regarding these issues.

If personal service is used, your spouse has 20 days to answer after being served with your petition. Your case will then generally proceed in one of the following three ways:

<u>DEFAULT</u>. If after 20 days, your spouse has not filed an <u>answer</u>, you may file a <u>Motion for Default</u>, Florida Supreme Court Approved Family Law Form 12.922(a), with the clerk of court. Then, if you have filed all of the required papers, you may contact the clerk, <u>family law intake staff</u>, or <u>judicial assistant</u> to set a <u>final hearing</u>. You must notify your spouse of the hearing by using a Notice of Hearing (General), Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

<u>UNCONTESTED</u>. If your spouse files an answer that agrees with everything in your petition or an answer and waiver, and you have complied with <u>mandatory disclosure</u> and filed all of the required papers, you may contact the clerk, family law intake staff, or judicial assistant to set a final hearing. You must notify your spouse of the hearing by using a **Notice of Hearing (General)**, Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

<u>CONTESTED</u>. If your spouse files an answer or an answer and counterpetition, which disagrees with or denies anything in your petition, and you are unable to settle the disputed issues, you should file a **Notice for Trial**, Florida Supreme Court Approved Family Law Form 12.924, after you have complied with mandatory disclosure and filed all of the required papers. Some circuits may require the completion of <u>mediation</u> before a final hearing may be set. You should contact the clerk, family law intake staff, or judicial assistant for instructions on how to set your case for trial (final hearing). If your spouse files an answer and counterpetition, you should answer the counterpetition within 20 days using an **Answer to Counterpetition**, Florida Supreme Court Approved Family Law Form 12.903(d).

#### Where can I look for more information?

Before proceeding, you should read "General Information for Self-Represented Litigants" found at the beginning of these forms. The words that are in <u>bold underline</u> in these instructions are defined there. For further information, see chapter 61, Florida Statutes.

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving

Instructions for Florida Supreme Court Approved Family Law Form 12.901(b)(2), Petition for Dissolution of Marriage with Property but No Dependent or Minor Child(ren) (02/18)

pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please CAREFULLY read the rules and instructions for: Certificate of Service (General), Florida Supreme Court Approved Family Law Form 12.914; Designation of Current Mailing and E-mail Address, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### Special notes...

If you do not have the money to pay the filing fee, you may obtain an Application for Determination of Civil Indigent Status from the clerk, fill it out, and the clerk will determine whether you are eligible to have filing fees deferred.

If you want to keep your address confidential because you are the victim of sexual battery, aggravated child abuse, aggravated stalking, harassment, aggravated battery, or domestic violence, do not enter the address, telephone, and fax information at the bottom of this form. Instead, file a **Request for Confidential Filing of Address**, Florida Supreme Court Approved Family Law Form 12.980(h).

With this form, you must also file the following:

- Affidavit of Corroborating Witness, Florida Supreme Court Approved Family Law Form 12.902(i)
  OR photocopy of current Florida driver's license, Florida identification card, or voter's
  registration card (issue date of copied document must be at least six months before date case is
  actually filed with the clerk of the circuit court).
- Marital Settlement Agreement for Dissolution of Marriage with No Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(2), if you and your spouse have reached an agreement on any or all of the issues.
- Notice of Social Security Number, Florida Supreme Court Approved Family Law Form 12.902(j).
- Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c). (This must be filed within 45 days of service of the petition on the respondent, if not filed at the time of the petition.)
- Certificate of Compliance with Mandatory Disclosure, Florida Family Law Rules of Procedure Form 12.932. (This must be filed within 45 days of service of the petition on the respondent, if not filed at the time of the petition, unless you and your spouse have agreed not to exchange these documents.)

Instructions for Florida Supreme Court Approved Family Law Form 12.901(b)(2), Petition for Dissolution of Marriage with Property but No Dependent or Minor Child(ren) (02/18)

Alimony. Alimony may be awarded to a spouse if the judge finds that one spouse has an actual need for it and also finds that the other spouse has the ability to pay. If you want alimony, you must request it in writing in the original petition. If you do not request alimony in writing before the final hearing, it is waived (you may not request it later). You may request permanent alimony, bridge-the-gap alimony, durational alimony, and/or rehabilitative alimony. If alimony is awarded, the judge may order periodic payments, payments in lump sum, or both.

Marital/Nonmarital Assets and Liabilities. Florida law requires an equitable distribution of marital assets and marital liabilities. "Equitable" does not necessarily mean "equal." Many factors, including alimony awards, may lead the court to make an unequal (but still equitable) distribution of assets and liabilities. Nonmarital assets and nonmarital liabilities are those assets and liabilities which the parties agree or the court determines belong to, or are the responsibility of, only one of the parties. If the parties agree or the court finds an asset or liability to be nonmarital, the judge will not consider it when distributing marital assets and liabilities.

**Temporary Relief.** If you need temporary relief regarding temporary use of assets, temporary responsibility for liabilities, or temporary alimony, you may file a **Motion for Temporary Support with No Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.947(c). For more information, see the instructions for that form.

Marital Settlement Agreement. If you and your spouse are able to reach an agreement on any or all of the issues, you should file a Marital Settlement Agreement for Dissolution of Marriage with Property But No Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(2). Both spouses must sign this agreement before a <u>notary public</u> or <u>deputy clerk</u>. Any issues on which you are unable to agree will be considered <u>contested</u> and settled by the judge at the final hearing.

<u>Final Judgment</u> Forms. These family law forms contain a <u>Final Judgment of Dissolution of Marriage with Property but No Dependent or Minor Child(ren)</u>, Florida Supreme Court Approved Family Law Form 12.990(c)(2), which the judge may use if your case is contested. If you and your spouse reach an agreement on all of the issues, the judge may use a <u>Final Judgment of Dissolution of Marriage with Property but No Dependent or Minor Child(ren) (Uncontested)</u>, Florida Supreme Court Approved Family Law Form 12.990(b)(2). You should check with the clerk, family law intake staff, or judicial assistant to see if you need to bring a final judgment with you to the hearing. If so, you should type or print the heading, including the circuit, county, case number, division, and the parties' names, and leave the rest blank for the judge to complete at your hearing or trial.

<u>Nonlawyer</u>. Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900 (a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

IN THE CIRCUIT COURT OF THE IN AND FOR	
In re: The Marriage of:	Case No: Division:
, Petitioner,	
and	
Respondent.	
PETITION FOR DISSOLUTION OF BUT NO DEPENDENT OF	
I, {full legal name} Petitioner, being sworn, certify that the following star	, the tements are true:
1. JURISDICTION/RESIDENCE Petitioner Respondent Both has (If the filing of this Petition for Dissolution of Marriage.	nave) lived in Florida for at least 6 months before
2. Petitioner is or is not a member of the Respondent is or is not a member of the	
3. MARRIAGE HISTORY  Date of marriage: {month, day, year}  Date of separation: {month, day, year}  Place of marriage: {county, state, country}	{Indicate if approximate}
4. THERE ARE NO MINOR (under 18) OR DEPENDENT NEITHER SPOUSE IS PREGNANT.	CHILD(REN) COMMON TO BOTH PARTIES AND
5. A completed Notice of Social Security Number, Flor 12.902(j), is filed with this petition.	rida Supreme Court Approved Family Law Form
6. THIS PETITION FOR DISSOLUTION OF MARRIAGE SH	OULD BE GRANTED BECAUSE:
The marriage is irretrievably broken.  OR	
	incapacitated for a period of 3 years before the acity is attached.

#### **SECTION I. MARITAL ASSETS AND LIABILITIES**

but No Dependent or Minor Child(ren) (02/18)

1	There are no marital assets or liabilities.
	OR
be) list	There are marital assets or liabilities. All marital and nonmarital assets and liabilities are (or will led in the financial affidavits, Florida Family Law Rules of Procedure Form 12.902(b) or (c), to be this case. {Indicate all that apply}
a.	All marital assets and debts have been divided by a written agreement between the parties, which is attached to be incorporated into the final judgment of dissolution of marriage. (The parties may use Marital Settlement Agreement for Simplified Dissolution of Marriage, Florida Family Law Rules of Procedure Form 12.902(f)(3) or Marital Settlement Agreement for Dissolution of Marriage with No Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(2)).
b.	The Court should determine how the assets and liabilities of this marriage are to be distributed, under section 61.075, Florida Statutes.
C.	Petitioner should be awarded an interest in the other spouse's property because:
	ON II. SPOUSAL SUPPORT (ALIMONY)  Petitioner forever gives up any right to spousal support (alimony) from the other spouse.
	OR
(alimo	Petitioner requests that the Court order the other spouse to pay the following spousal support ny) and claims that he or she has an actual need for the support that he or she is requesting and see other spouse has the ability to pay that support. Spousal support (alimony) is requested in the set of \$ every week other week month, beginning {date} and continuing until {date or event}
	why the Court should order the other spouse to pay and any specific request(s) for type of the court should order the other spouse to pay and any specific request(s) for type of the court should be supported by (temporary, permanent, bridge-the-gap, durational, rehabilitative, and/or lump sum):
3 Florida	Other provisions relating to alimony including any tax treatment and consequences: Supreme Court Approved Family Law Form 12.901(b)(2), Petition for Dissolution of Marriage with Property

<u> </u>
4 Petitioner requests life insurance on the other spouse's life, provided by that spouse, to secure such support.
SECTION III. OTHER
Petitioner requests to be known by the following former legal name, which was {former legal name}
Other relief {specify}:
SECTION IV. REQUEST
{This section summarizes what you are asking the Court to include in the final judgment of dissolution of marriage.}
Petitioner requests that the Court enter an order dissolving the marriage and: [Indicate all that apply]
<ul> <li> distributing marital assets and liabilities as requested in Section I of this petition;</li> <li> awarding spousal support (alimony) as requested in Section II of this petition;</li> <li> restoring Petitioner's former name as requested in Section III of this petition;</li> <li> awarding other relief as requested in Section III of this petition; and any other terms the Court deems necessary.</li> </ul>
uccins necessary.

I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this petition and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

Dated:	
	Signature of Petitioner
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-mail Address(es):
STATE OF FLORIDA	
COUNTY OF	
Comments and efficiency of an element to the Comment	
Sworn to or affirmed and signed before	e me on by
	NOTARY PUBLIC or DEPUTY CLERK
	NOTARY PUBLIC OF DEPOTY CLERK
	{Print, type, or stamp commissioned name of notary or
Danagally knayyn	deputy clerk.}
Personally known	
Produced identification	
Type of identification produced	
IE A NONI AWYER HELDED VOLLEUL OL	JT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW:
[fill in all blanks] This form was prepare	
This form was completed with the assis	
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[address]	
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## INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.901(b)(3)

# PETITION FOR DISSOLUTION OF MARRIAGE WITH NO DEPENDENT OR MINOR CHILD(REN) OR PROPERTY (02/18)

#### When should this form be used?

This form may be used when you are filing for a <u>dissolution of marriage</u>, and you and your spouse have no <u>marital assets</u> or <u>marital liabilities</u>, no minor or dependent children, neither spouse is seeking spousal support (alimony), and neither spouse is pregnant. You or your spouse must have lived in Florida for at least 6 months before filing for a dissolution in Florida. If you and your spouse agree on all issues and both can attend the hearing, you may want to file a **Petition for Simplified Dissolution of Marriage**, Florida Family Law Rules of Procedure Form 12.901(a); however, you cannot file a Petition for a Simplified Dissolution of Marriage if any of the following are true:

- Either you or your spouse is seeking spousal support (alimony).
- You would like to ask questions and get documents concerning your spouse's income, expenses, assets, debts, or other matters before having a trial or settlement.
- You would like to reserve your rights to have any matters reconsidered or appeal the judge's decision.

This form should be typed or printed in black ink. After completing this form, you should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should <u>file</u> the original with the <u>clerk of the circuit court</u> in the county where you live and keep a copy for your records. Because you are filing the <u>petition</u> in this proceeding, you may also be referred to as the **petitioner** and your spouse as the **respondent**.

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

#### What should I do next?

For your case to proceed, you must properly notify your spouse of the <u>petition</u>. If you know where he or she lives, you should use <u>personal service</u>. If you absolutely do not know where he or she lives, you may use <u>constructive service</u>. You may also be able to use constructive service if your spouse resides in another state or country. However, if constructive service is used, other than granting a divorce, the court may only grant limited relief, which cannot include spousal support (alimony). For more information on constructive service, see **Notice of Action for Dissolution of Marriage (No Child or** 

Instructions to Florida Supreme Court Approved Law Form 12.901(b)(3), Petition for Dissolution of Marriage with No Dependent or Minor Child(ren) or Property (02/18)

**Financial Support)**, Florida Supreme Court Approved Family Law Form 12.913(a)(1), and **Affidavit of Diligent Search and Inquiry**, Florida Family Law Rules of Procedure Form 12.913(b). If your spouse is in the military service of the United States, additional steps for service may be required. See, for example, **Memorandum for Certificate of Military Service**, Florida Supreme Court Approved Family Law Form 12.912(a) and **Affidavit of Military Service**, Florida Supreme Court Approved Family Law Form 12.912(b). In sum, the law regarding constructive service and service on an individual in the military service is very complex and you may wish to consult an attorney regarding these issues.

If personal service is used, your spouse has 20 days to answer after being served with your petition. Your case will then generally proceed in one of the following three ways:

<u>DEFAULT</u>. If after 20 days, your spouse has not filed an <u>answer</u>, you may file a <u>Motion for Default</u>, Florida Supreme Court Approved Family Law Form 12.922(a), with the clerk of court. Then, if you have filed all of the required papers, you may contact the clerk, <u>family law intake staff</u>, or <u>judicial assistant</u> to set a <u>final hearing</u>. You must notify your spouse of the hearing by using a <u>Notice of Hearing</u> (<u>General</u>), Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

<u>UNCONTESTED</u>. If your spouse files an answer that agrees with everything in your petition or an answer and waiver, **and** you have complied with <u>mandatory disclosure</u> and filed all of the required papers, you may contact the clerk, family law intake staff, or judicial assistant to set a final hearing. You must notify your spouse of the hearing by using a **Notice of Hearing (General)**, Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

**CONTESTED.** If your spouse files an answer or an answer and **counterpetition**, which disagrees with or denies anything in your petition, **and** you are unable to settle the disputed issues, you should file a **Notice for Trial**, Florida Supreme Court Approved Family Law Form 12.924, after you have complied with mandatory disclosure and filed all of the required papers. Some circuits may require the completion of **mediation** before a final hearing may be set. You should contact the clerk, family law intake staff, or judicial assistant for instructions on how to set your case for trial (final hearing). If your spouse files an answer and counterpetition, you should answer the counterpetition within 20 days using an **Answer to Counterpetition**, Florida Supreme Court Approved Family Law Form 12.903(d).

#### Where can I look for more information?

Before proceeding, you should read "General Information for Self-Represented Litigants" found at the beginning of these forms. The words that are in "bold underline" in these instructions are defined there. For further information, see chapter 61, Florida Statutes.

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Instructions to Florida Supreme Court Approved Law Form 12.901(b)(3), Petition for Dissolution of Marriage with No Dependent or Minor Child(ren) or Property (02/18)

Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### Special notes...

If you do not have the money to pay the filing fee, you may obtain an Application for Determination of Civil Indigent Status from the clerk, fill it out, and the clerk will determine whether you are eligible to have filing fees deferred.

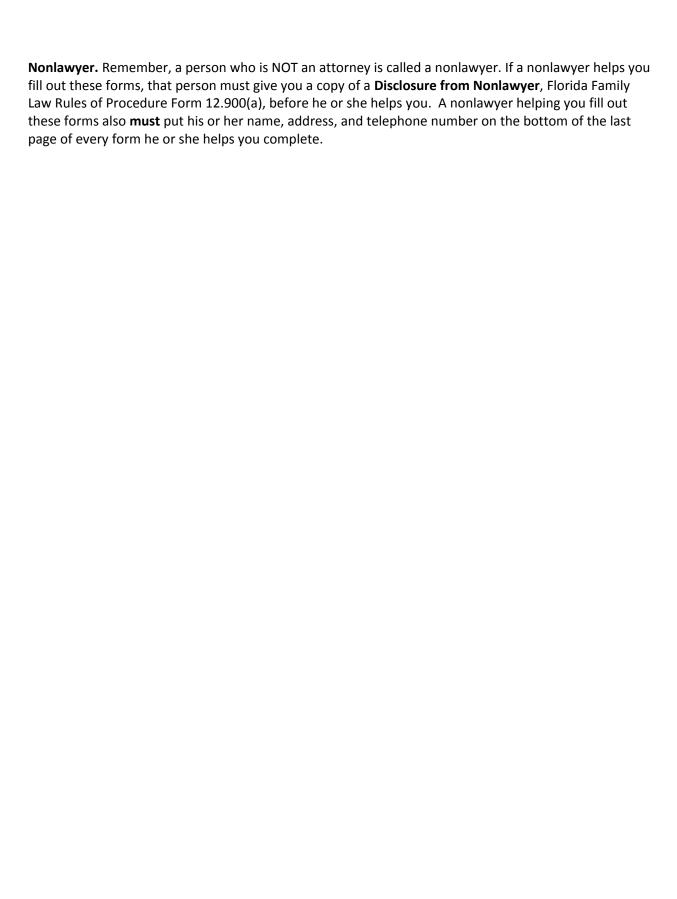
If you want to keep your address confidential because you are the victim of sexual battery, aggravated child abuse, aggravated stalking, harassment, aggravated battery, or domestic violence, do not enter the address, telephone, and fax information at the bottom of this form. Instead, file a **Request for Confidential Filing of Address**, Florida Supreme Court Approved Family Law Form 12.980(h).

With this form, you must also file the following:

- Affidavit of Corroborating Witness, Florida Supreme Court Approved Family Law Form 12.902(i) OR
  photocopy of current Florida driver's license, Florida identification card, or voter's registration card
  (issue date of copied document must be at least six months before date case is actually filed with
  the clerk of the circuit court).
- Notice of Social Security Number, Florida Supreme Court Approved Family Law Form 12.902(j).
- Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c). (This must be filed within 45 days of service of the petition on the respondent, if not filed at the time of the petition.)
- Certificate of Compliance with Mandatory Disclosure, Florida Family Law Rules of Procedure Form 12.932. (This must be filed within 45 days of <u>service</u> of the petition on the respondent, if not filed at the time of the petition, unless you and your spouse have agreed not to exchange these documents.)

<u>Final Judgment</u> Form. These family law forms contain a **Final Judgment of Dissolution of Marriage with No Property or Minor Child(ren) (Uncontested)**, Florida Supreme Court Approved Family Law Form 12.990(b)(3). You should check with the clerk, family law intake staff, or judicial assistant to see if you need to bring a final judgment with you to the hearing. If so, you should type or print the heading, including the circuit, county, case number, division, and the parties' names, and leave the rest blank for the judge to complete at your hearing or trial.

Instructions to Florida Supreme Court Approved Law Form 12.901(b)(3), Petition for Dissolution of Marriage with No Dependent or Minor Child(ren) or Property (02/18)



		JUDICIAL CIRCUIT, COUNTY, FLORIDA
ln ı	re: The Marriage of:	Case No:
	Petitioner,	
	Respondent.	
	ETITION FOR DISSOLUTION OF MA OR MINOR CHILD(REN	) OR PROPERTY
	titioner, certify that the following statements are	
1.	JURISDICTION/RESIDENCE Petitioner Respondent Both before the filing of this Petition for Dissolution of	
2.	Petitioner is or is not a member of Respondent is or is not a member	
3.	MARRIAGE HISTORY  Date of marriage: {month, day, year}  Place of marriage: {county, state, country}	
4.	THERE ARE NO MINOR (under 18) OR DEPENDENT NEITHER SPOUSE IS PREGNANT.	NT CHILD(REN) COMMON TO BOTH PARTIES AND
5.	A completed Notice of Social Security Number, F 12.902(j), is filed with this petition.	Florida Supreme Court Approved Family Law Form
6.	THIS PETITION FOR DISSOLUTION OF MARRIAGE	SHOULD BE GRANTED BECAUSE:
	a The marriage is irretrievably broken.	
	before the filing of this petition. A copy of t	I mentally incapacitated for a period of 3 years he Judgment of Incapacity is attached. Petition for Dissolution of Marriage with No Dependent

7.	THERE ARE NO MARITAL ASSETS OR LIABILITIES.
8.	PETITIONER FOREVER GIVES UP ANY RIGHTS TO SPOUSAL SUPPORT (ALIMONY) FROM THE OTHER SPOUSE.
9.	Petitioner requests to be known by the following former legal name, which was <i>{former legal name}</i>
10.	Other relief {specify}:
	·-··-·-·-·-·-·-·-·-·-·-·-·-·-·-
{Th	<b>QUEST</b> is section summarizes what you are asking the Court to include in the final judgment of dissolution of rriage.}
	Petitioner requests that the Court enter an order dissolving the marriage <b>and</b> :
	dicate all that apply] restoring Petitioner's former name as specified in paragraph 9 of this petition;
2.	awarding other relief as specified in paragraph 10 of this petition; and any other terms the Court deems necessary.

I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this petition and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

Dated:			
		Sigi	nature of Petitioner
		Prir	ited Name:
			lress:
			, State, Zip:
			ephone Number:
			Number:
		Des	ignated E-mail Address(es):
STATE OF FLORIDA COUNTY OF			
			by
		NO	TARY PUBLIC or DEPUTY CLERK
		•	nt, type, or stamp commissioned name of notary outy clerk.}
Personally k	entification	·	
Type of ider	ntification prod	luced	
IF Δ NONI ΔW/YFR H	FI PFD YOU FII	I OUT THIS FORM	/I, HE/SHE MUST FILL IN THE BLANKS BELOW:
[fill in <b>all</b> blanks] Thi			•
This form was comp	•	•	
{name of individual}			
{name of business}			
{address}			
{city}	,{state}	,{zip code}	,{telephone number} .

Florida Supreme Court Approved Law Form 12.901(b)(3), Petition for Dissolution of Marriage with No Dependent or Minor Child(ren) or Property (02/18)

### INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.902(d)

# UNIFORM CHILD CUSTODY JURISDICTION AND ENFORCEMENT ACT (UCCJEA) AFFIDAVIT (02/18)

#### When should this form be used?

This form should be used in any case involving parental responsibility for, custody of, or time-sharing or visitation with, any minor child(ren). This <u>affidavit</u> is required even if the parental responsibility for, custody of, or time-sharing or visitation with, the minor child(ren) is not in dispute.

This form should be typed or printed in black ink. After completing this form, you should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should then <u>file</u> it with the <u>clerk of the circuit court</u> in the county where the petition was filed and keep a copy for your records.

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed

#### What should I do next?

A copy of this form must be mailed, e-mailed, or hand delivered to the other party in your case, if it is not served on him or her with your initial papers.

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of

Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### Where can I look for more information?

Before proceeding, you should read General Information for Self-Represented Litigants found at the beginning of these forms. The words that are in <u>bold underline</u> in these instructions are defined there. For further information, see sections 61.501-61.542, Florida Statutes.

#### Special notes...

With this form, you must also file a **Notice of Confidential Information within Court Filing**, Florida Rules of Judicial Administration Appendix to Rule 2.420 Form.

Effective October 1, 2008, terms such as custodial parent, noncustodial parent, primary residential parent, secondary residential parent, and visitation were removed from Chapter 61, Florida Statutes; however, because the UCCJEA uses the terms, custody and visitation, they are included in this form. Parents must develop a Parenting Plan that includes, among other things, their time-sharing schedule with the minor child(ren). If the parents cannot agree, a parenting plan will be established by the Court.

If you are the petitioner in an injunction for protection against domestic violence case and you have filed a Request for Confidential Filing of Address, Florida Supreme Court Approved Family Law Form 12.980(h), you should write confidential in any space on this form that would require you to write the address where you are currently living.

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

IN THE	CIRCUIT COURT OF THE	JUDICIAL CIRC COUNTY, FLORIDA	UIT,
		Case No.: Division:	
	Petitioner,		
and	t		
	Respondent.		
UNIFORM	_	SDICTION AND ENFORCEM AFFIDAVIT	ENT ACT
I, {full legal name} _statements are true		, being sworn, certify tha	t the following
birth, birth where each	date, and sex of each child; the n child has lived within the past	this proceeding is The napresent address, periods of residence five (5) years; and the name, present the whom the child has lived during that	e, and places address, and
	NFORMATION IS TRUE ABOUT C		
Child's Full Legal Na Place of Birth:	ame:	Sex:	
	or the past 5 years:		
Dates (From/To)	Address (including city and state) where child lived	Name and present address of person child lived with	Relationship to child
/present*			

/						
If you are the petitioner in an injunction for protection against domestic violence case and you have iled a Request for Confidential Filing of Address, Florida Supreme Court Approved Family Law Form .2.980(h), you should write confidential in any space on this form that would require you to enter the address where you are currently living.  THE FOLLOWING INFORMATION IS TRUE ABOUT CHILD #:						
Child's Full Legal Na Place of Birth	nme:	: Sex:				
	or the past 5 years:	<u></u> 56A				
Dates (From/To)	Address (including city and state) where child lived	Name and present address of person child lived with	Relationship to child			
/present						
/						
/						
/						
THE FOLLOWING IN	NFORMATION IS TRUE ABOUT CHIL	.D #:				
Child's Full Legal Na	nme:	<u> </u>				
Child's Full Legal Name: Date of Birth: Sex: Sex: Child's Residence for the past 5 years:						
Dates (From/To)	Address (including city and state) where child lived	Name and present address of person child lived with	Relationship to child			
/present						
/						
/						
,						

	<i></i>				
	J				
	<ol> <li>Participation in custody or time-sharing proceeding(s):         [Choose only one]</li></ol>				
	Explain:  a. Name of b. Type of c. Court a	of each child: proceeding: nd state:	or visitation with a child subject to th		
3.	[Choose only I HA visitation production of the control of the cont	AVE NO INFORMATION of any pare	roceeding(s):  ntal responsibility, custody, time-shass or any other state, jurisdiction, or c	•	
	time-sharin child subject a. Name of b. Type of	g, or visitation proceeding pending at to this proceeding, other than se of each child involved in said litigati proceeding:	ion:	oncerning a	
	c. Court a	nd state:			
		umber:			
4.	[Choose only I DO is not a part	O NOT KNOW OF ANY PERSON in the ty to this proceeding and who has ty for, custody of, or time-sharing	nis or any other state, jurisdiction, or physical custody or claims to have pa or visitation with respect to any chilo	arental	
	(have) phys		ED PERSON(S), not a party to this pro rental responsibility for, custody of, on subject to this proceeding:	-	

has physical custody claims parental responsibility or custody rights claims time-sharing or visitation ne of each child:
claims parental responsibility or custody rights claims time-sharing or visitation ne of each child:
claims time-sharing or visitation ne of each child:
ne of each child:
ationship to child, if any:
Name and address of person:
has physical custody
claims parental responsibility or custody rights
claims time-sharing or visitation
ne of each child:
ationship to child, if any:
Name and address of person:
has physical custody
claims parental responsibility or custody rights
claims time-sharing or visitation
ne of each child:
ationship to child, if any:
wledge of prior child support proceedings:
pose only <b>one</b> ]
The child(ren) described in this affidavit are NOT subject to existing child support order(s)
nis or any other state, jurisdiction, or country.
The child(ren) described in this affidavit are subject to the following existing child support
er(s):
Name of each child:
Type of proceeding:
Court and address:
Date of court order/judgment (if any):
Amount of child support ordered to be paid and by whom:

- 6. I acknowledge that I have a continuing duty to advise this Court of any parental responsibility, custody, time-sharing or visitation, child support, or guardianship proceeding (including dissolution of marriage, separate maintenance, child neglect, or dependency) concerning the child(ren) in this state or any other state about which information is obtained during this proceeding.
- 7. A completed Notice of **Confidential Information within Court Filing**, Florida Rules of Judicial Administration Appendix to Rule 2.420 Form, is filed with this Affidavit.

Signature of Party Printed Name: Address: City, State, Zip: Telephone Number: Fax Number: Designated E-mail Address(es):  STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me on by	I certify that a copy of this document wa			
Name:	hand delivered to the person(s) li	sted below on {date}		·
Name:				
Address:  City, State, Zip:  Designated E-mail Address(es):  I understand that I am swearing or affirming under oath to the truthfulness of the claims made in the affidavit and that the punishment for knowingly making a false statement includes fines and/or imprisonment.  Dated:  Signature of Party Printed Name: Address: City, State, Zip: Telephone Number: Fax Number: Designated E-mail Address(es):  STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me on by				
City, State, Zip:	Name:			
Fax Number:  Designated E-mail Address(es):  I understand that I am swearing or affirming under oath to the truthfulness of the claims made in the affidavit and that the punishment for knowingly making a false statement includes fines and/or imprisonment.  Dated:  Signature of Party Printed Name: Address: City, State, Zip: Telephone Number: Fax Number: Designated E-mail Address(es):  STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me on by	Address:			
Designated E-mail Address(es):  I understand that I am swearing or affirming under oath to the truthfulness of the claims made in the affidavit and that the punishment for knowingly making a false statement includes fines and/or imprisonment.  Dated:  Signature of Party Printed Name: Address: City, State, Zip: Telephone Number: Fax Number: Designated E-mail Address(es):  STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me on by  NOTARY PUBLIC or DEPUTY CLERK  [Print, type, or stamp commissioned name of notary or clerk.]  Personally known Produced identification				
I understand that I am swearing or affirming under oath to the truthfulness of the claims made in the affidavit and that the punishment for knowingly making a false statement includes fines and/or imprisonment.  Dated:  Signature of Party Printed Name: Address: City, State, Zip: Telephone Number: Fax Number: Designated E-mail Address(es):  STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me on by  NOTARY PUBLIC or DEPUTY CLERK  [Print, type, or stamp commissioned name of notary or clerk.]  Personally known Produced identification	Fax Number:			
affidavit and that the punishment for knowingly making a false statement includes fines and/or imprisonment.  Dated:	Designated E-mail Address(es):			
affidavit and that the punishment for knowingly making a false statement includes fines and/or imprisonment.  Dated:				
imprisonment.  Dated:	I understand that I am swearing or affir	ming under oath to t	the truthfulne	ess of the claims made in this
Signature of Party Printed Name: Address: City, State, Zip: Telephone Number: Fax Number: Designated E-mail Address(es):  STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me on by	affidavit and that the punishment for k	nowingly making a fa	alse statemer	nt includes fines and/or
Signature of Party Printed Name: Address: City, State, Zip: Telephone Number: Fax Number: Designated E-mail Address(es):  STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me on by  NOTARY PUBLIC or DEPUTY CLERK  [Print, type, or stamp commissioned name of notary or clerk.] Personally known Produced identification	imprisonment.			
Signature of Party Printed Name: Address: City, State, Zip: Telephone Number: Fax Number: Designated E-mail Address(es):  STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me on by  NOTARY PUBLIC or DEPUTY CLERK  [Print, type, or stamp commissioned name of notary or clerk.] Personally known Produced identification				
Printed Name:	Dated:			
Printed Name:				
Address:		_	•	
City, State, Zip: Telephone Number: Fax Number: Designated E-mail Address(es):  STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me on by  NOTARY PUBLIC or DEPUTY CLERK  [Print, type, or stamp commissioned name of notary or clerk.] Personally known Produced identification				
City, State, Zip: Telephone Number: Fax Number: Designated E-mail Address(es):  STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me on by  NOTARY PUBLIC or DEPUTY CLERK  [Print, type, or stamp commissioned name of notary or clerk.] Personally known Produced identification		Address:		
Telephone Number: Fax Number: Designated E-mail Address(es):  STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me on by  NOTARY PUBLIC or DEPUTY CLERK  [Print, type, or stamp commissioned name of notary or clerk.]  Personally known Produced identification		City, State, Z	ip:	
Designated E-mail Address(es):  STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me on by  NOTARY PUBLIC or DEPUTY CLERK  [Print, type, or stamp commissioned name of notary or clerk.]  Personally known Produced identification		Telephone N	umber:	
Designated E-mail Address(es):  STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me on by  NOTARY PUBLIC or DEPUTY CLERK  [Print, type, or stamp commissioned name of notary or clerk.]  Personally known Produced identification		Fax Number:		
Sworn to or affirmed and signed before me on by		Designated E	E-mail Addres	s(es <u>):</u>
Sworn to or affirmed and signed before me on by				
NOTARY PUBLIC or DEPUTY CLERK  [Print, type, or stamp commissioned name of notary or clerk.]  Personally known Produced identification	STATE OF FLORIDA			
NOTARY PUBLIC or DEPUTY CLERK  [Print, type, or stamp commissioned name of notary or clerk.]  Personally known Produced identification	COUNTY OF			
NOTARY PUBLIC or DEPUTY CLERK  [Print, type, or stamp commissioned name of notary or clerk.]  Personally known Produced identification				
[Print, type, or stamp commissioned name of notary or clerk.]  Personally known Produced identification	Sworn to or affirmed and signed before	me on	by	
[Print, type, or stamp commissioned name of notary or clerk.]  Personally known Produced identification				
[Print, type, or stamp commissioned name of notary or clerk.]  Personally known Produced identification				
[Print, type, or stamp commissioned name of notary or clerk.]  Personally known Produced identification				
[Print, type, or stamp commissioned name of notary or clerk.]  Personally known Produced identification				
Personally known Produced identification		NOTARY PUBLIC or D	EPUTY CLERK	
Personally known Produced identification				
Personally known Produced identification				
Produced identification		[Print, type, or stamp	commission	ed name of notary or clerk.]
	Personally known			
Type of identification produced	Produced identification			
Type of identification produced	Type of identification produced			

IF A NONLAWYER H	IELPED YOU FI	LL OUT THIS FORM, I	HE/SHE MUST F	ILL IN THE BLANI	KS BELOW:
[fill in all blanks] Thi	is form was pr	epared for the {choos	se only <b>one}</b>	Petitioner	Respondent
This form was comp	leted with the	e assistance of:			
{name of individual}	}				,
{name of business}					,
{address}					
{city}	,{state}	, {zip code}	, {teleph	one number}	·

## INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.902(f)(1)

# MARITAL SETTLEMENT AGREEMENT FOR DISSOLUTION OF MARRIAGE WITH DEPENDENT OR MINOR CHILD(REN) (02/18)

#### When should this form be used?

This form should be used when a **Petition for Dissolution of Marriage with Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.901(b)(1), has been <u>filed</u> and <u>the parties</u> have reached an agreement on some or all of the issues at hand.

This form should be typed or printed in black ink. **Both** parties must sign the agreement and have their signatures witnessed by a **notary public** or **deputy clerk**. After completing this form, you should **file** the original with the **clerk of the circuit court** in the county where the **petition** was filed and keep a copy for your records. You should then refer to the instructions for your petition, **answer**, or answer and **counterpetition** concerning the procedures for setting a hearing or **trial** (**final hearing**).

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

#### Where can I look for more information?

Before proceeding, you should read General Information for Self-Represented Litigants found at the beginning of these forms. The words that are in <u>bold underline</u> in these instructions are defined there. For further information, see chapter 61, Florida Statutes, and the instructions for the petition and/or answer that were filed in this case.

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial

**Administration.** If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you **must** review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### Special notes...

With this form you must also file a **Child Support Guidelines Worksheet**, Florida Family Law Rules of Procedure Form 12.902(e), if not already filed.

This form does not act to transfer title to the property. Such transfer must be done by deed or supplemental final judgment.

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900 (a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

	JUDICIAL CIRCUIT, COUNTY, FLORIDA
Case No.: Division:	
	Case No.:

## MARITAL SETTLEMENT AGREEMENT FOR DISSOLUTION OF MARRIAGE WITH DEPENDENT OR MINOR CHILD(REN)

Ne, {Petitioner's full legal name}	, and
Respondent's full legal name},	, being sworn, certify that the
ollowing statements are true:	
1. We were married to each other on {date}	

- 2. Because of irreconcilable differences in our marriage (no chance of staying together), we have made this agreement to settle once and for all what we owe to each other and what we can expect to receive from each other. Each of us states that nothing has been held back, that we have honestly included everything we could think of in listing our assets (everything we own and that is owed to us) and our debts (everything we owe), and that we believe the other has been open and honest in writing this agreement.
- 3. We have both filed a Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c). Because we have voluntarily made full and fair disclosure to each other of all our assets and debts, we waive any further disclosure under rule 12.285, Florida Family Law Rules of Procedure.
- 4. Each of us agrees to execute and exchange any papers that might be needed to complete this agreement, including deeds, title certificates, etc.

#### **SECTION I. MARITAL ASSETS AND LIABILITIES**

**A. Division of Assets.** We divide our assets (everything we own and that is owed to us) as follows: Any personal item(s) not listed below is (are) the property of the party currently in possession of the item(s).

1. Petitioner shall receive as his/her own and Respondent shall have no further rights or responsibilities regarding these assets:

ASSETS: DESCRIPTION OF ITEM(S) PETITIONER SHALL RECEIVE Please describe each item as clearly as possible. You do not need to list account numbers. Where applicable, include whether the name on any title/deed/account described below is in one spouse's name, or in both spouses' names.	Current Fair Market Value
Cash (on hand)	\$
Cash (in banks/credit unions)	
Stocks/Bonds	
Notes (money owed to you in writing)	
Money owed to you (not evidenced by a note)	
Real estate: (Home)	
(Other)	
Business interests	
Automobiles	
Boats	
Other vehicles	
Retirement plans (Profit Sharing, Pension, IRA, 401(k)s, etc.)	
Furniture & furnishings in home	
Furniture & furnishings elsewhere	

ASSETS: DESCRIPTION OF ITEM(S) PETITIONER SHALL RECEIVE Please describe each item as clearly as possible. You do not need to list account numbers. Where applicable, include whether the name on any title/deed/account described below is in one spouse's name, or in both spouses' names.	Current Fair Market Value
Collectibles	
Jewelry	
Life insurance (cash surrender value)	
Sporting and entertainment (T.V., stereo, etc.) equipment	
Other assets	
Total Assets to Petitioner	\$

2. Respondent shall receive as his/her own and Petitioner shall have no further rights or responsibilities regarding these assets:

ASSETS: DESCRIPTION OF ITEM(S) RESPONDENT SHALL RECEIVE Please describe each item as clearly as possible. You do not need to list account numbers. Where applicable, include whether the name on any title/deed/account described below is in one spouse's name, or in both spouses' names.	Current Fair Market Value
Cash (on hand)	\$
Cash (in banks/credit unions)	
Stocks/Bonds	
Notes (money owed to you in writing)	

Money owed to you (not evidenced by a note)  Real estate: (Home)  (Other)  Business interests	
(Other)	
Business interests	
Automobiles	
Boats Other vehicles	
Retirement plans (Profit Sharing, Pension, IRA, 401(k)s, etc.)	
Francistura Q francishings in home	
Furniture & furnishings in home  Furniture & furnishings elsewhere	
Collectibles	
Jewelry	
Life insurance (cash surrender value)	
Sporting and entertainment (T.V., stereo, etc.) equipment	

ASSETS: DESCRIPTION OF ITEM(S) RESPONDENT SHALL RECEIVE Please describe each item as clearly as possible. You do not need to list account numbers. Where applicable, include whether the name on any title/deed/account described below is in one spouse's name, or in both spouses' names.	Current Fair Market Value
·	
Other assets	
Total Assets to Respondent	\$

- **B. Division of Liabilities/Debts.** We divide our liabilities (everything we owe) as follows:
  - 1. Petitioner shall pay as his/her own the following and will not at any time ask Respondent to pay these debts/bills:

LIABILITIES: DESCRIPTION OF DEBT(S) TO BE PAID BY PETITIONER  Please describe each item as clearly as possible. You do not need to list account numbers. Where applicable, include whether the name on any mortgage, note, or account described below is in one spouse's name or in both spouses' names.	Monthly Payment	Current Amount Owed
Mortgages on real estate: (Home)	\$	\$
(Other)		
Charge/credit card accounts		
Auto loan		
Auto loan		
Bank/credit union loans		
Money you owe (not evidenced by a note)		

LIABILITIES: DESCRIPTION OF DEBT(S) TO BE PAID BY PETITIONER  Please describe each item as clearly as possible. You do not need to list account numbers. Where applicable, include whether the name on any mortgage, note, or account described below is in one spouse's name or in both spouses' names.	Monthly Payment	Current Amount Owed
ludements		
Judgments		
Other		
Total Debts to Be Paid by Petitioner	\$	\$

2. Respondent shall pay as his/her own the following and will not at any time ask Petitioner to pay these debts/bills:

LIABILITIES: DESCRIPTION OF DEBT(S) TO BE PAID BY RESPONDENT Please describe each item as clearly as possible. You do not need to list account numbers. Where applicable, include whether the name on any mortgage, note or account described below is in one spouse's name, or in both spouses' names.	Monthly Payment	Current Amount Owed
Mortgages on real estate: (Home)	\$	\$
(Other)		
Charge/credit card accounts		
Auto loan		
Auto loan		
Bank/credit union loans		

LIABILITIES: DESCRIPTION OF DEBT(S) TO BE PAID BY RESPONDENT  Please describe each item as clearly as possible. You do not need to list account numbers. Where applicable, include whether the name on any mortgage, note or account described below is in one spouse's name, or in both spouses' names.	Monthly Payment	Current Amount Owed
Money you owe (not evidenced by a note)		
Judgments		
Other		
Total Debts to Be Paid by Respondent	Ś	Ś
	tinue after e	ntry of Final
in the assets set forth below to or for the benefit of the deceased party's form		
Please describe each item as clearly as possible. You do not need to list account numbers. Where applicable, include whether the name on any mortgage, note or account described below is in one spouse's name, or in both spouses' names.  Money you owe (not evidenced by a note)  Judgments		
	ons set forth b	

	2. ThePetitionerRespondent shall not unilaterally terminate or modify the ownership following assets, or their disposition upon his/her death. {Describe the assets with specificity}:
<b>SECTIC</b> provid	DN II. SPOUSAL SUPPORT (ALIMONY) (If you have not agreed on this matter, write n/a on the lines ed.)
1.	Each of us forever gives up any right to spousal support (alimony) that we may have.  OR
2.	Petitioner Respondent (hereinafter "Obligor") agrees to pay spousal support (alimony) in the amount of \$ every week other weekmonth, or other, beginning {date} and continuing until {date or event}
	Explain type of alimony (such as, permanent, bridge-the-gap, durational, rehabilitative, and/or lump sum) and any other specifics:
3.	Other provisions relating to alimony, including any tax treatment and consequences:
4.	Life insurance in the amount of \$ to secure the above support, will be provided by the Obligor.
	ON III. PARENTING PLAN ESTABLISHING PARENTAL RESPONSIBILITY AND TIME-SHARING
SECTIO	The limit of the control of the cont
<b>SECTIO</b> 1.	

ECTIO	Plan attached as Exhibit  IN IV. CHILD SUPPORT
1.	Petitioner Respondent (hereinafter "Obligor") will pay child support, under Florida' child support guidelines, section 61.30, Florida Statutes, to the other parent. The Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e), is completed and attached.
	Child support established at the rate of \$ per month for thechildren {total number of parties' minor or dependent children} shall be paid commencing {month, day, year} and terminating {month, day, year}. Child support shall be paid in the amount of \$ per {week, month, other} which is consistent with the Obligor's current payroll cycle.
	Upon the termination of the obligation of child support for one of the parties' children, child support in the amount of \$ for the remaining children {total number of remaining children} shall be paid commencing {month, day, year} and terminating {month, day, year}. This child support shall be paid in the amount of \$ per {week, month, other} consistent with Obligor's current payroll cycle.
	{Insert schedule for the child support obligation, including the amount, and commencement and termination dates, for the remaining minor or dependent children, which shall be payable as the obligation for each child ceases. Please indicate whether the schedule appears below or is attached as part of this form}

The Obligor shall pay child support until all the minor or dependent child(ren): reach the age of 18; become emancipated, marry, join the armed services, die, or become self-supporting; or until further order of the court or agreement of the parties. The child support obligation shall continue beyond the age of 18 and until high school graduation for any child who is: dependent in fact; between the ages of 18 and 19; and is still in high school, performing in good faith with a reasonable expectation of graduation before the age of 19.

_	
_	
Т	Retroactive Child Support or Arrearages.  There is currently retroactive child support in the amount of \$ There is a surrearage of previously ordered unpaid child support in the amount of \$
\$	The total of \$ in retroactive and unpaid child support shall be paid at the rate of s week other week month, beginning {date}, until paid in full including statutory interest.
c	Health Insurance.  Petitioner Respondent will maintain health insurance for the parties' min child(ren). The party providing coverage will provide insurance cards to the other party showing coverage.
A a b	Health insurance is either not reasonable in cost or accessible to the child(ren) at this time.  Any uninsured/ unreimbursed medical costs for the minor child(ren) shall be assessed as followed.  Shared equally by the spouses. {each spouse pays one-half}  Prorated according to the child support guideline percentages.  Other {explain}:
A SI 3	As to these uninsured/unreimbursed medical expenses, the party who incurs the expense shoubmit a request for reimbursement to the other party within 30 days, and the other party, with 30 days of receipt, shall submit the applicable reimbursement for that expense, according to tachedule of reimbursement set out in this paragraph.
_	Dental Insurance Petitioner Respondent will maintain dental insurance for the parties' minor child(re The party providing coverage will provide insurance cards to the other party showing coverage
A a b	Prorated according to the child support guideline percentages.

Florida Supreme Court Approved Family Law Form 12.902(f)(1), Marital Settlement Agreement for Dissolution of Marriage with Dependent or Minor Child(ren) (02/18)

submit a request for reimbursement to the other party within 30 days, and the other party, within

	30 days of receipt, shall submit the applicable reimbursement for that expense, according to the schedule of reimbursement set out in this paragraph.
5.	<b>Life Insurance.</b> Petitioner Respondent will maintain life insurance for the benefit of the parties' minor child(ren) in the amount of \$ until the youngest child turns 18, becomes emancipated, marries, joins the armed services, or dies.
6.	IRS Income Tax Exemption(s). The assignment of any tax exemptions for the child(ren) shall be as follows: {explain}
	The other parent will convey any applicable IRS form regarding the income tax exemption.
7.	Other provisions relating to child support (e.g., uninsured medical/dental expenses, health or dental insurance, life insurance to secure child support, orthodontic payments, college fund, etc.):
SECTIO	N V. OTHER
SECTIO	N VI. We have not agreed on the following issues:
	<u> </u>

### I certify that I have been open and honest in entering into this settlement agreement. I am satisfied with this agreement and intend to be bound by it.

Dated:	
	Signature of Petitioner
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-mail Address(es):
CTATE OF FLORIDA	
STATE OF FLORIDA	
COUNTY OF	
Sworn to or affirmed and signed before me on	by
	NOTARY PUBLIC or DEPUTY CLERK
	[Print, type, or stamp commissioned name of notary or clerk.]
_ Personally known	•
Produced identification	
Type of identification produced	
IF A NONLAWYER HELPED YOU FILL OUT THIS	FORM, HE/SHE MUST FILL IN THE BLANKS BELOW:
[fill in all blanks] This form was prepared for the	e Petitioner
This form was completed with the assistance of	
{name of individual}	<i>-</i>
{name of business}	<i>_</i>
{address}	, {telephone number}
{city},{state},{zip code}	, {telephone number}

### I certify that I have been open and honest in entering into this settlement agreement. I am satisfied with this agreement and intend to be bound by it.

Dated:	
	Signature of Respondent
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-mail Address(es):
STATE OF FLORIDA COUNTY OF	<del>-</del>
Sworn to or affirmed and signed before me	on by
	NOTARY PUBLIC or DEPUTY CLERK
	[Print, type, or stamp commissioned name of notary of clerk.]
Personally known	CIETK. J
Produced identification	
Type of identification produced	
Type of identification produced	<del></del>
IF A NONLAWYER HELPED YOU FILL OUT TH	IS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW:
[fill in all blanks] This form was prepared for	the Respondent
This form was completed with the assistance	e of:
{name of individual}	<b>/</b>
{name of business}	
{address}	
{city}, {state}, {zip code	e}, {telephone number}

### INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.902(f)(2)

# MARITAL SETTLEMENT AGREEMENT FOR DISSOLUTION OF MARRIAGE WITH PROPERTY BUT NO DEPENDENT OR MINOR CHILD(REN) (02/18)

#### When should this form be used?

This form should be used when a **Petition for Dissolution of Marriage with Property but no Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.901(b)(2), has been <u>filed</u> and the <u>parties</u> have reached an agreement on some or all of the issues at hand.

This form should be typed or printed in black ink. **Both** parties must sign the agreement and have their signatures witnessed by a **notary public** or **deputy clerk**. After completing this form, you should file the original with the **clerk of the circuit court** in the county where the **petition** was filed and keep a copy for your records. You should then refer to the instructions for your petition, **answer**, or answer and **counterpetition** concerning the procedures for setting a hearing or **trial** (**final hearing**).

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. **Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so.** If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. **The rules and procedures should be carefully read and followed.** 

#### Where can I look for more information?

Before proceeding, you should read General Information for Self-Represented Litigants found at the beginning of these forms. The words that are in <u>bold underline</u> in these instructions are defined there. For further information, see chapter 61, Florida Statutes, and the instructions for the petition and/or answer that were filed in this case.

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or

permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### Special notes...

This form does not act to transfer title to the property. Such transfer must be done by deed or supplemental final judgment.

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

	IN THE CIRCUIT COURT OF THE	JUDIC	IAL CIRCUIT,
	IN AND FOR	COUNTY, FLORI	DA
		Division:	
In re: T	he Marriage of:		
	Petitioner,		
	and		
	Respondent.		
3.5.4			NOEMADDIACE
MA	RITAL SETTLEMENT AGREEME		
	WITH PROPERTY BUT NO DEF	'ENDENT OR MINOR	CHILD(REN)
We. {P	etitioner's full legal name}		. and
{Respo	ndent's full legal name}		, being sworn, certify
	e following statements are true:		,
4	Maria de la compania del compania del compania de la compania del compania de la compania de la compania del compania de la compania del compania de la compania del compania de la compania del compania del compania del compania de la compania de la compania de		
1.	We were married to each other on {date}		_•
2.	Because of irreconcilable differences in our made this agreement to settle once and for expect to receive from each other. Each of have honestly included everything we could that is owed to us) and our debts (everything open and honest in writing this agreement)	or all what we owe to each oth of us states that nothing has be ld think of in listing our assets ing we owe), and that we beli	ner and what we can een held back, that we (everything we own and
3.	We have both filed a Family Law Financial 12.902(b) or (c). Because we have volunta our assets and debts, we waive any furthe Rules of Procedure.	arily made full and fair disclosu	ire to each other of all
4.	Each of us agrees to execute and exchange	e any papers that might be ne	eded to complete this

#### **SECTION I. MARITAL ASSETS AND LIABILITIES**

agreement, including deeds, title certificates, etc.

- **A. Division of Assets.** We divide our assets (everything we own and that is owed to us) as follows: Any personal item(s) not listed below is the property of the party currently in possession of the item(s).
  - 1. Petitioner shall receive as his/her own and Respondent shall have no further rights or responsibilities regarding these assets:

ASSETS: DESCRIPTION OF ITEM(S) PETITIONER SHALL RECEIVE Please describe each item as clearly as possible. You do not need to list account numbers. Where applicable, include whether the name on any title/deed/account described below is in one spouse's name or both spouses' names.	Current Fair Market Value
Cash (on hand)	\$
Cash (in banks/credit unions)	
Stocks/Bonds	
Notes (money owed to you in writing)	
Money owed to you (not evidenced by a note)	
Real estate: (Home)	
(Other)	
Business interests	
Automobiles	
Boats	
Other vehicles	
Retirement plans (Profit Sharing, Pension, IRA, 401(k)s, etc.)	
Furniture & furnishings in home	
Furniture & furnishings elsewhere	
Collectibles	
Jewelry	
Life insurance (cash surrender value)	
Sporting and entertainment (T.V., stereo, etc.) equipment	
Other assets	

Total Assets to Petitioner	\$

2. Respondent shall receive as his/her own and Petitioner shall have no further rights or responsibilities regarding these assets:

ASSETS: DESCRIPTION OF ITEM(S) RESPONDENT SHALL RECEIVE  Please describe each item as clearly as possible. You do not need to list account numbers. Where applicable, include whether the name on any title/deed/account described below is in one spouse's name or both spouses' names.	Current Fair Market Value
Cash (on hand)	\$
Cash (in banks/credit unions)	
Stocks/Bonds	
Notes (money owed to you in writing)	
Money owed to you (not evidenced by a note)	
Real estate: (Home)	
(Other)	
(Genery	
Business interests	
Automobiles	
Boats	
Other vehicles	
Retirement plans (Profit Sharing, Pension, IRA, 401(k)s, etc.)	
Furniture & furnishings in home	
Furniture & furnishings elsewhere	
Callectibles	
Collectibles	
Jewelry	
Jewen y	

Life insurance (cash surrender value)	
Sporting and entertainment (T.V., stereo, etc.) equipment	
Other assets	
Total Assets to Respondent	\$

- **B. Division of Liabilities/Debts.** We divide our liabilities (everything we owe) as follows:
- 1. Petitioner shall pay as his/her own the following and will not at any time ask Respondent to pay these debts/bills:

LIABILITIES: DESCRIPTION OF DEBT(S) TO BE PAID BY PETITIONER  Please describe each item as clearly as possible. You do not need to list account numbers. Where applicable, include whether the name on any mortgage, note, or account described below is in one spouse's name or in both spouses' names.	Monthly Payment	Current Amount Owed
Mortgages on real estate: (Home)	\$	\$
(Other)		
Charge/credit card accounts		
Auto loan		
Auto loan		
Bank/credit union loans		
Money you owe (not evidenced by a note)		
Judgments		
Other		
Total Debts to Be Paid by Petitioner	\$	\$

2. Respondent shall pay as his/her own the following and will not at any time ask Petitioner to pay these debts/bills:

		r
LIABILITIES: DESCRIPTION OF DEBT(S) TO BE PAID BY RESPONDENT Please describe each item as clearly as possible. You do not need to list account numbers. Where applicable, include whether the name on any mortgage, note, or account described below is in one spouse's name or in both spouses' names.	Monthly Payment	Current Amount Owed
Mortgages on real estate: (Home)	\$	\$
(Other)		
Charge/credit card accounts		
Auto loan		
Auto loan		
Bank/credit union loans		
Money you owe (not evidenced by a note)		
Judgments		
Other		
Total Debts to Be Paid by Respondent	\$	\$
C. Contingent Assets and Liabilities (listed in Section III of our Family Law Finality Law Final	ancial Affidavi	ts) will be
D. Beneficiary Designation {Complete only if beneficiary designations continudgment of Dissolution of Marriage.}	ıe after entry (	of Final
The spouses agree that the designation providing for the payment or trar	nsfer at death o	of an interest
n the assets set forth below to or for the benefit of the deceased party's form		
<b>/OID</b> as of the date of entry of the Final Judgment of Dissolution of Marriage.		

	nal Judgment of Dissolution of Marriage shall provide that the designations set forth below remain force and effect:
benefit only ap	1. ThePetitionerRespondent shall acquire or maintain the following assets for the tof the other spouse or child(ren) to be paid upon his/her death outright or in trust. This provision oplies if other assets fulfilling such requirement for the benefit of the other spouse or child(ren) do ist upon his/her death and unless precluded by statute. {Describe the assets with specificity}:
	2. ThePetitionerRespondent shall not unilaterally terminate or modify the ownership following assets, or their disposition upon his/her death. {Describe the assets with specificity}:
lines pi	ON II. SPOUSAL SUPPORT (ALIMONY) (If you have not agreed on this matter, write n/a on the rovided.)  Each of us forever gives up any right to spousal support (alimony) that we may have.  OR
2.	
3.	Other provisions relating to alimony, including any tax treatment and consequences:
4.	Petitioner Respondent will provide life insurance in the amount of \$ to secure the above support

SECTION III.	. OTHER
SECTION IV.	. We have not agreed on the following issues:

### I certify that I have been open and honest in entering into this settlement agreement. I am satisfied with this agreement and intend to be bound by it.

Dated:	
	Signature of Petitioner
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-mail Address(es):
STATE OF FLORIDA	
COUNTY OF	
Sworn to or affirmed and signed before me on	by
	NOTARY PUBLIC or DEPUTY CLERK
	[Print, type, or stamp commissioned name of notary or
	clerk.]
Personally known	-
Produced identification	
Type of identification produced	
	FORM, HE/SHE MUST FILL IN THE BLANKS BELOW:
[fill in <b>all</b> blanks] This form was prepared for the	
This form was completed with the assistance of	f:,
{name of individual}	
{name of business}	
{aaaress}	ode}, {telephone number}
{city}, {state}, {zip co	ode}, {telephone number}

### I certify that I have been open and honest in entering into this settlement agreement. I am satisfied with this agreement and intend to be bound by it.

Dated:			
		Signat	ure of Respondent
		Printe	d name:
			ss:
		City, S	tate, Zip:
			none number:
			ımber
		Design	nated E-mail Address(es):
STATE OF FLORIDA COUNTY OF			
COUNTY OF			
Sworn to or affirmed	and signed b	efore me on	by
	C		
		NOTA	RY PUBLIC or DEPUTY CLERK
		[Print,	type, or stamp commissioned name of notary o
		clerk.]	
Personally kno			
Produced ident			
Type of identif	ication prod	uced	
			HE/SHE MUST FILL IN THE BLANKS BELOW:
[fill in <b>all</b> blanks] This	•	· ·	ondent
This form was comple			
{name of individual}			
{name of business}			
{address}			
{city}		, {zip code}	, {telephone number}

# INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.902(i), AFFIDAVIT OF CORROBORATING WITNESS (02/18)

#### When should this form be used?

This form may be used to corroborate residency in a <u>dissolution of marriage</u> proceeding. To get a dissolution (divorce) in Florida, either party must have lived in Florida for at least 6 months before filing the petition. Residency may be corroborated by a valid Florida's driver's license, Florida identification card, or voter's registration card (issue date of document must be at least 6 months before the date the case is actually filed with the clerk of the circuit court), or the testimony or <u>affidavit</u> of someone other than you or your spouse. This form is used to corroborate residency by affidavit. The person signing this form must know that you have lived in the State of Florida for at least 6 months before the date you filed your <u>petition</u> for dissolution of marriage.

This form should be typed or printed in black ink, and signed in the presence of a **notary public** or **deputy clerk**. After completing this form, you should **file** the original with the **clerk of the circuit court** in the county where the petition was filed and keep a copy for you records.

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

#### What should I do next?

A copy of this form must be mailed, e-mailed, or hand delivered to the other party in your case, if it is not **served** on him or her with your initial papers.

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of

Instructions for Florida Supreme Court Approved Family Law Form 12.902(i), Affidavit of Corroborating Witness (02/18)

Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### Where can I look for more information?

Before proceeding, you should read General Information for Self-Represented Litigants found at the beginning of these forms. The words that are in "bold underline" in these instructions are defined there. For further information, see chapter 61, Florida Statutes.

#### Special notes...

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

IN THE CIRCUIT COURT OF THE		JUDICIAL CIRCUIT,
IN AND FOR		_COUNTY, FLORIDA
	Case No.:	
	Division:	
In re: The Marriage of:		
, Petitioner,		
Petitioner,		
and		
, Respondent.		
AFFIDAVIT OF CO	RROBORATIN	IG WITNESS
I, {full legal name}		heing sworn certify that the following
statements are true: I have known {name}	,	sing
{approximate date}; to the	best of my unders	tanding the petition in this action wa
filed on {date}; and I kr	now of my own per	rsonal knowledge that this person ha
resided in the State of Florida for at least 6 mor		
I understand that I am swearing or affirming u affidavit and that the punishment for know imprisonment.		
Dated:		
<del></del>	Signature	
	Drintad Na	of Corroborating Witness
		ame:
	Address: _	ame:
	Address: _ City, State	ame:
STATE OF FLORIDA COUNTY OF	Address: _ City, State	ame:
	Address: _ City, State Telephone	e, Zip:e Number:
COUNTY OF	Address: _ City, State Telephone	e, Zip:e Number:
COUNTY OF	Address: _ City, State Telephone	ame:

	sonally known duced identificati	on			
		produced			
IF A NONLA	WYER HELPED YO	OU FILL OUT THIS FORM	, HE/SHE MUST	FILL IN THE BLAN	NKS BELOW:
[fill in <b>all</b> bla	inks]				
This form w	as prepared for t	ne: {choose only <b>one</b> } _	Affiant	Petitioner	Respondent
This form wa	as completed wit	h the assistance of:			
{name of inc	dividual}				
					,
{city}	.{state}	. {zip code}	. {telenhon	e number}	

## INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.903(a)

## ANSWER, WAIVER, AND REQUEST FOR COPY OF FINAL JUDGMENT OF DISSOLUTION OF MARRIAGE (02/18)

#### When should this form be used?

This form should be used when you have been served with a <u>petition</u> for <u>dissolution of marriage</u> and you do not wish to <u>contest</u> it or appear at a <u>hearing</u>. If you file this form, you are admitting all of the allegations in the <u>petition</u>, saying that you do not need to be notified of or appear at the <u>final hearing</u>, and that you would like a copy of the <u>final judgment</u> mailed to you.

This form should be typed or printed in black ink, and your signature should be witnessed by a **notary public** or **deputy clerk**. After completing this form, you should sign the form before a notary public. You should **file** the original with the **clerk of the circuit court** in the county where the petition was filed and keep a copy for your records. The person filing the **petition** in a dissolution of marriage proceeding is also referred to as the **petitioner** and his or her **spouse** as the **respondent**.

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. **Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so.** If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. **The rules and procedures should be carefully read and followed.** 

#### What should I do next?

You have 20 days to <u>answer</u> after being <u>served</u> with your spouse's petition. A copy of this form, along with all of the other forms required with this <u>answer</u> and <u>waiver</u>, must be mailed, e-mailed, or hand delivered to your spouse.

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in

Instructions for Florida Supreme Court Approved Family Law Form 12.903(a), Answer, Waiver, and Request for Copy of Final Judgment of Dissolution of Marriage (02/18)

certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### Where can I look for more information?

Before proceeding, you should read General Information for Self-Represented Litigants found at the beginning of these forms. The words that are in <u>bold underline</u> in these instructions are defined there. For further information, see chapter 61, Florida Statutes.

#### Special notes...

With this form, you may also file the following:

- Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit, Florida Supreme Court Approved Family Law Form 12.902(d), if the case involves a dependent or minor child(ren).
- Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e), if the case involves a dependent or minor child(ren). (If you do not know your spouse's income, you may file this worksheet after your spouse's financial affidavit has been served on you).
- Marital Settlement Agreement for Dissolution of Marriage with Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(1), or Marital Settlement Agreement for Dissolution of Marriage with No Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(2), if you have reached an agreement on any or all of the issues.

Instructions for Florida Supreme Court Approved Family Law Form 12.903(a), Answer, Waiver, and Request for Copy of Final Judgment of Dissolution of Marriage (02/18)

- **Notice of Social Security Number**, Florida Supreme Court Approved Family Law Form 12.902(j).
- Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c). (This must be filed within 45 days of service of the petition on you, if not filed at the time you file this answer.)
- Certificate of Compliance with Mandatory Disclosure, Florida Family Law Rules of Procedure Form 12.932. (This must be filed within 45 days of service of the petition on you, if not filed at the time you file this answer, unless you and the other party have agreed not to exchange these documents.)

Parenting Plan and Time-Sharing. By filing this answer and waiver, you are agreeing to any parenting plan and time-sharing requests in the petition. The judge may request a <u>parenting plan</u> <u>recommendation</u> or appoint a <u>guardian ad litem</u> in your case. This means that a neutral person will review your situation and report to the judge concerning parenting issues. The purpose of such intervention is to be sure that the best interests of the child(ren) is (are) being served. For more information, you may consult section 61.13, Florida Statutes.

A <u>parenting course</u> must be completed prior to entry of a final judgment. You should contact the clerk, family law intake staff, or judicial assistant about requirements for parenting courses where you live.

Listed below are some terms with which you should become familiar before completing your answer to the petition. If you do not fully understand any of the terms below or their implications, you should speak with an attorney before going any further.

- Shared Parental Responsibility
- Sole Parental Responsibility
- Supervised Time-Sharing
- No contact
- Parenting Plan
- Parenting Plan Recommendation
- Time-Sharing Schedule

**Child Support.** By filing this answer and waiver, you are agreeing to any requests for child support in the petition. **Both parents are required to provide financial support for their minor or dependent child(ren)**; however, the court may order one parent to pay child support to the other parent. Florida has adopted guidelines for determining the amount of child support to be paid. These guidelines are based on the combined income of **both** parents and take into account the financial contributions of both parents and the number of overnights the child(ren) spend with each parent. You must file a **Family Law Financial Affidavit**, Florida Family Law Rules of Procedure Form 12.902(b) or (c), and your spouse will be required to do the same. From your financial affidavits, you should be able to calculate the amount of child support that should be paid using the **Child Support Guidelines Worksheet**, Florida Family Law Rules of Procedure Form 12.902(e). Because the child

Instructions for Florida Supreme Court Approved Family Law Form 12.903(a), Answer, Waiver, and Request for Copy of Final Judgment of Dissolution of Marriage (02/18)

support guidelines take several factors into consideration, change over time, and vary from state to state, your child support obligation may be more or less than that of other people in seemingly similar situations.

Alimony. By filing this answer and waiver, you are agreeing to any requests for alimony in the petition. Alimony may be awarded to a spouse if the judge finds that one spouse has an actual need for it and also finds that the other spouse has the ability to pay. If you want alimony, you must request it in writing in a counterpetition and should not use this form. If you do not request alimony in writing before the final hearing, it is waived (you may not request it later). You may request permanent alimony, bridge-the-gap alimony, durational alimony, and/or rehabilitative alimony. If alimony is awarded, the judge may order periodic payments, lump sum payments. Or both.

Marital/Nonmarital Assets and Liabilities. Florida law requires an equitable distribution of marital assets and marital liabilities. "Equitable" does not necessarily mean "equal." Many factors, including child support, time-sharing and alimony awards, may lead the court to make an unequal (but still equitable) distribution of assets and liabilities. Nonmarital assets and nonmarital liabilities are those assets and liabilities which the parties agree or the court determines belong to, or are the responsibility of, only one of the parties. By filing this answer and waiver, you are agreeing to any requests in the petition regarding division of assets and liabilities.

<u>Final Judgment</u>. You should receive a copy of the Final Judgment in the mail. If, for some reason you do not, you should contact the clerk's office to request a copy. It is important for you to review a copy of the Final Judgment in your case to see what happened and to know what you must do and what you are entitled to receive.

**Nonlawyer.** Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

	IN THE CIRCUIT COURT OF THE IN AND FOR	
In ı	re: the Marriage of:	Case No: Division:
	,	
	Petitioner , and	
	Respondent	
Α.	NICHIED WALVED AND DECLIECT I	
A	•	OR COPY OF FINAL JUDGMENT OF
	DISSOLUTION (	JF MAKKIAGE
	full legal name}ormation is true:	, being sworn, certify that the following
1.	By admitting all of the allegations in the petiti	ge filed in this action and admit all the allegations. on, I agree to all relief requested in the petition time-sharing, child support, alimony, distribution relief.
2.	I hereby waive notice of hearing as well as all books bissolution of Marriage, as filed and also waive	future notices in connection with the Petition for my appearance at the final hearing.
3.	I request that a copy of the Final Judgment of provided to me at the address below.	Dissolution of Marriage entered in this case be
4.		pleted Uniform Child Custody Jurisdiction and reme Court Approved Family Law Form 12.902(d),
5.	A completed Notice of Social Security Number, 12.902(j), is filed with this answer.	Florida Supreme Court Approved Family Law Form
6.	A completed Family Law Financial Affidavit, Flor or (c), is filed with this answer or	ida Family Law Rules of Procedure Form 12.902(b) will be timely filed.

	_ mailed faxed and mailed e-mailed low on {date}
Other party or his/her attorney: Name:	
Address:	
City, State, Zip:	
Fax Number:	
Designated E-mail Address(es):	
	nder oath to the truthfulness of the claims made in thi y making a false statement includes fines and/or
Dated:	
	Signature of Respondent Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-mail Address(es):
STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me on	by
	NOTARY PUBLIC or DEPUTY CLERK
	[Print, type, or stamp commissioned name of notary deputy clerk.]
Personally known	
Produced identification	
Type of identification produced	
[fill in <b>all</b> blanks] This form was prepared for the This form was completed with the assistance of	f:
{name of business}	
	,, {telephone number}
[uuuress]	

Florida Supreme Court Approved Family Law Form 12.903(a), Answer, Waiver, and Request for Copy of Final Judgment of Dissolution of Marriage (02/18)

# INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.903(b) ANSWER TO PETITION FOR DISSOLUTION OF MARRIAGE (02/18)

#### When should this form be used?

This form should be used when you are responding to a <u>petition</u> for <u>dissolution of marriage</u> and you wish to admit or deny all of the allegations in the petition but you do not plan to file a <u>counterpetition</u> seeking relief. You can use this form to answer any petition for dissolution of marriage, whether or not there are minor child(ren).

This form should be typed or printed in black ink. After completing this form, you should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should <u>file</u> the original with the <u>clerk of the circuit</u> <u>court</u> in the county where the petition was filed and keep a copy for your records. This must be done within 20 days of receiving the petition.

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. **Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so.** If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. **The rules and procedures should be carefully read and followed.** 

#### What should I do next?

A copy of this form, along with all of the other forms required with this <u>answer</u>, must be mailed, emailed, or hand delivered to the other party in your case. You have 20 days to answer after being served with the other party's petition. After you file your answer, the case will generally proceed in one of the following two ways:

<u>UNCONTESTED</u>... If you file an answer that agrees with everything in the other party's petition **and** you have complied with <u>mandatory disclosure</u> and filed all of the required papers, either party may contact the clerk, <u>family law intake staff</u>, or <u>judicial assistant</u> to set a <u>final hearing</u>. If you request the final hearing, you must notify the other party of the hearing by using a **Notice of Hearing** (**General**), Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

<u>CONTESTED</u>... If you file an answer which disagrees with or denies anything in the petition, **and** you are unable to settle the disputed issues, either party may file a **Notice for Trial**, Florida Supreme Court Approved Family Law Form 12.924, after you have complied with mandatory disclosure and filed all of the required papers. Some circuits may require the completion of <u>mediation</u> before a final hearing may be set. You should contact the clerk, family law intake staff, or judicial assistant for instructions on how to set your case for trial (final hearing).

#### Where can I look for more information?

Before proceeding, you should read "General Information for Self-Represented Litigants" found at the beginning of these forms. The words that are in "bold underline" in these instructions are defined there. See chapter 61, Florida Statutes, for more information.

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### Special notes...

With this form, you may also need to file the following:

- Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit, Florida
   Supreme Court Approved Family Law Form 12.902(d), if the case involves a dependent or
   minor child(ren).
- Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e), if the case involves a dependent or minor child(ren). (If you do not know the other party's income, you may file this worksheet after his or her financial affidavit has been served on you).
- Marital Settlement Agreement for Dissolution of Marriage with Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(1), or Marital Settlement Agreement for Dissolution of Marriage with Property but No Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(2), if you have reached an agreement on any or all of the issues.
- **Notice of Social Security Number**, Florida Supreme Court Approved Family Law Form 12.902(j).
- Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c). (This must be filed within 45 days of service of the petition on you, if not filed at the time you file this answer.)
- Certificate of Compliance with Mandatory Disclosure, Florida Family Law Rules of Procedure Form 12.932. (This must be filed within 45 days of <u>service</u> of the petition on you, if not filed at the time you file this answer, unless you and the other party have agreed not to exchange these documents.)

**Parenting and Time-sharing.** If you and your <u>spouse</u> are unable to agree on parenting arrangements and a time-sharing schedule, a judge will decide for you as part of establishing a Parenting Plan. The judge will decide the parenting arrangements and time-sharing schedule based on the child(ren)'s best interests. Regardless of whether there is an agreement, the court reserves jurisdiction to modify issues relating to the minor child(ren).

The judge may request a <u>parenting plan recommendation</u> or appoint a <u>guardian ad litem</u> in your case. This means that a neutral person will review your situation and report to the judge concerning parenting issues. The purpose of such intervention is to be sure that the best interests of the child(ren) is (are) being served. For more information, you may consult section 61.13, Florida Statutes.

A <u>parenting course</u> must be completed prior to the entry of a final judgment. You should contact the clerk, family law intake staff, or judicial assistant about requirements for parenting courses where you live.

Listed below are some terms with which you should become familiar before completing your answer to the petition. If you do not fully understand any of the terms below or their implications, you should speak with an attorney before going any further.

- Shared Parental Responsibility
- Sole Parental Responsibility
- Supervised Time-Sharing
- No contact
- Parenting Plan
- Parenting Plan Recommendation
- <u>Time-Sharing Schedule</u>

Child Support. Both parents are required to provide financial support for their minor or dependent child(ren); however, the court may order one parent to pay child support to the other parent. Florida has adopted guidelines for determining the amount of child support to be paid. These guidelines are based on the combined income of **both** parents and take into account the financial contributions of both parents and the number of overnights the child(ren) spend with each parent. You must file a **Family Law Financial Affidavit**, Florida Family Law Rules of Procedure Form 12.902(b) or (c), and your spouse will be required to do the same. From your financial affidavits, you should be able to calculate the amount of child support that should be paid using the **Child Support Guidelines Worksheet**, Florida Family Law Rules of Procedure Form 12.902(e). Because the child support guidelines take several factors into consideration, change over time, and vary from state to state, your child support obligation may be more or less than that of other people in seemingly similar situations.

Alimony. Alimony may be awarded to a spouse if the judge finds that one spouse has an actual need for it and that the other spouse has the ability to pay. If you want alimony, you must request it in writing in a counterpetition. Florida Supreme Court Approved Family Law Form 12.903(c)(1) (with dependent or minor child(ren)), or Florida Supreme Court Approved Family Law Form 12.903(c)(2) (no dependent or minor child(ren)). If you do not request alimony in writing before the final hearing, it is waived (you may not request it later). You may request permanent alimony, bridge-the-gap alimony, durational alimony, and/or rehabilitative alimony. If alimony is awarded, the judge may order periodic payments, payments in lump sum, or both.

Marital/Nonmarital Assets and Liabilities. Florida law requires an equitable distribution of marital assets and marital liabilities. "Equitable" does not necessarily mean "equal." Many factors, including child support, any parenting plan and time-sharing schedule, and alimony awards, may lead the court to make an unequal (but still equitable) distribution of assets and liabilities.

Nonmarital assets and nonmarital liabilities are those assets and liabilities which the parties agree or the court determines belong to, or are the responsibility of, only one of the parties. If the parties agree or the court finds an asset or liability to be nonmarital, the judge will not consider it when distributing marital assets and liabilities.

**Temporary Relief.** If you need temporary relief regarding temporary use of assets, temporary responsibility for liabilities, parental responsibility and time-sharing with child(ren), temporary child

support, or temporary alimony, you may file a **Motion for Temporary Support and Time-Sharing** with **Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.947(a), or, if there are no dependent or minor child(ren), **Motion for Temporary Support with No Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.947(c). For more information, see the instructions for these forms.

Marital Settlement Agreement. If you and your spouse are able to reach an agreement on any or all of the issues, you should file a Marital Settlement Agreement for Dissolution of Marriage with Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(1), or Marital Settlement Agreement for Dissolution of Marriage with No Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(2). Both parties must sign this agreement before a <u>notary public</u> or <u>deputy clerk</u>. Any issues on which you are unable to agree will be considered **contested** and settled by the judge at the final hearing.

Final Judgment Form. These family law forms contain a Final Judgment of Dissolution of Marriage with Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.990(c)(1), and Final Judgment of Dissolution of Marriage with Property but No Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.990(c)(2), which the judge may use if your case is contested. If you and your spouse reach an agreement on all of the issues, the judge may use Final Judgment of Dissolution of Marriage with Dependent or Minor Child(ren) (Uncontested), Florida Supreme Court Approved Family Law Form 12.990(b)(1), Final Judgment of Dissolution of Marriage with Property but No Dependent or Minor Child(ren) (Uncontested), Florida Supreme Court Approved Family Law Form 12.990(b)(2), or Final Judgment of Dissolution of Marriage with No Property and No Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.990(b)(3). You should contact the clerk, family law intake staff, or judicial assistant to see if you need to bring a final judgment with you to the hearing. If so, you should type or print the heading, including the circuit, county, case number, division, and the parties' names, and leave the rest blank for the judge to complete at your hearing or trial.

**Nonlawyer.** Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

	IN THE CIRCUIT COURT OF THE JUDICIAL CIRCUIT, IN AND FOR COUNTY, FLORIDA
In re: T	he Marriage of  Case No.:
	Division:
-	Petitioner,
	and
	Respondent.
	ANSWER TO PETITION FOR DISSOLUTION OF MARRIAGE
I, {full	legal name}, Respondent, being sworn, that the following information is true:
certify	that the following information is true:
1.	I <b>agree</b> with Petitioner as to the allegations raised in the following numbered paragraphs in the Petition and, therefore, <b>admit</b> those allegations: {indicate section and paragraph number}
2.	I disagree with Petitioner as to the allegations raised in the following numbered paragraphs in the Petition and, therefore, deny those allegations: {indicate section and paragraph number}
3.	I currently am unable to admit or deny the allegations raised in the following paragraphs due to lack of information: {indicate section and paragraph number}
4.	If this case involves a dependent or minor child(ren), a completed Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit, Florida Supreme Court Approved Family Law Form 12.902(d), is filed with this answer.
5.	If this case involves a dependent or minor child(ren), a completed Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e), is [choose one only] filed with this answer or will be filed after the other party serves his or her financial affidavit.
6.	If necessary a completed Notice of Social Security Number, Florida Supreme Court Approved Family Law Form 12.902(j), is filed with this answer.
7.	A completed Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c), [Choose only one] is filed with this answer or will be timely filed.

I certify that a copy of this document was ( ) delivered to the person(s) listed below on {date	mailed ( ) faxed and mailed ( ) e-mailed ( ) hand
Petitioner or his/her attorney:	·/·
Name:	
Address:	
City, State, Zip:	
Fax Number:	
Designated E-mail Address(es):	
	under oath to the truthfulness of the claims made in this ingly making a false statement includes fines and/or
Dated:	
	Signature of Respondent
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-mail Address(es):
STATE OF FLORIDA COUNTY OF	
Sworn to or affirmed and signed before me on	by
	NOTARY PUBLIC or DEPUTY CLERK
	[Print, type, or stamp commissioned name of notary or clerk.]
Personally known Produced identification Type of identification produced	
[fill in <b>all</b> blanks] This form was prepared for the This form was completed with the assistance of	·
{name of business}	<i>,</i>
{address}	
{city}, {state}, {zip code}	, {telephone number}
	2.903(b), Answer to Petition for Dissolution of Marriage

(02/18)

## INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.903(c)(1)

## ANSWER TO PETITION AND COUNTERPETITION FOR DISSOLUTION OF MARRIAGE WITH DEPENDENT OR MINOR CHILD(REN) (02/18)

#### When should this form be used?

This form should be used when you are responding to a <u>petition</u> for <u>dissolution of marriage</u> with dependent or minor child(ren) and you are asking the court for something not contained in the petition. The <u>answer</u> portion of this form is used to admit or deny the allegations contained in the petition, and the <u>counterpetition</u> portion of this form is used to ask for whatever you want the court to do for you.

This form should be typed or printed in black ink. After completing this form, you should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should <u>file</u> the original with the <u>clerk of the circuit court</u> in the county where the petition was filed and keep a copy for your records. The person filing the <u>petition</u> in a dissolution of marriage proceeding is also referred to as the <u>petitioner</u> and his or her <u>spouse</u> as the <u>respondent.</u> The person filing a <u>counterpetition</u> is also referred to as the <u>counterpetitioner</u> and his or her spouse as the <u>counterrespondent.</u>

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

#### What should I do next?

You have 20 days to answer after being served with your spouse's petition. A copy of this form must be mailed, e-mailed, or hand delivered to your spouse. After you file an answer and counterpetition your case will then generally proceed as follows:

The other party is required to answer your counterpetition within 20 days using an **Answer to Counterpetition**, Florida Supreme Court Approved Family Law Form 12.903(d).

<u>UNCONTESTED</u>. Your dissolution is uncontested if you and your spouse agree on all issues raised in the petition and the counterpetition. If this is the case, **and** you and the other party have complied with <u>mandatory disclosure</u> and filed all of the required papers, either party may contact the clerk, <u>family law intake staff</u>, or <u>judicial assistant</u> to set a <u>final hearing</u>. If you request the hearing, you must notify the

other party of the hearing by using a **Notice of Hearing (General)**, Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

**CONTESTED.** Your dissolution is contested if you and your spouse disagree on any issue raised in the petition or counterpetition. If you are unable to settle the disputed issues, either party may file a **Notice for Trial**, Florida Supreme Court Approved Family Law Form 12.924, after you have complied with mandatory disclosure and filed all of the required papers. Some circuits may require the completion of **mediation** before a final hearing may be set. You should contact the clerk, family law intake staff, or judicial assistant for instructions on how to set your case for **trial** (final hearing).

#### Where can I look for more information?

Before proceeding, you should read General Information for Self-Represented Litigants found at the beginning of these forms. The words that are in <u>bold underline</u> in these instructions are defined there. For further information, see chapter 61, Florida Statutes.

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### Special notes...

With this form, you must also file the following:

- Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit, Florida Supreme Court Approved Family Law Form 12.902(d)
- Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e). (If you do not know your spouse's income, you may file this worksheet after your spouse's financial affidavit has been served on you.)
- Affidavit of Corroborating Witness, Florida Supreme Court Approved Family Law Form 12.902(i)
   OR photocopy of current Florida driver's license, Florida identification card, or voter's registration
   card (issue date of copied document must be at least six months before date case is actually filed
   with the clerk of the circuit court).
- Marital Settlement Agreement for Dissolution of Marriage with Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(1), if you have reached an agreement on any or all of the issues.
- Parenting Plan, Florida Supreme Court Approved Family Law Form 12.9.995(a), Safety-Focused Parenting Plan, Form 12.995(b), or Relocation/Long-Distance Parenting Plan, Form 12.995(c). If the parents have reached an agreement, a signed and notarized Parenting Plan should be attached. If the parents have not reached an agreement, a proposed Parenting Plan may be filed.
- Notice of Social Security Number, Florida Supreme Court Approved Family Law Form 12.902(j).
- Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c). (This must be filed within 45 days of service of the petition on you, if not filed at the time you file this answer.)
- Certificate of Compliance with Mandatory Disclosure, Florida Family Law Rules of Procedure Form 12.932. (This must be filed within 45 days of <u>service</u> of the petition on you, if not filed at the time you file this answer, unless you and the other party have agreed not to exchange these documents.)

**Parenting Plan and Time-Sharing.** If you and your spouse are unable to agree on parenting arrangements and a time-sharing schedule, a **judge** will decide for you as part of establishing a Parenting Plan. The judge will decide the parenting arrangements and time-sharing schedule based on the child(ren)'s best interests. Regardless of whether there is an agreement, the court reserves jurisdiction to modify issues relating to the minor child(ren).

The judge may request a <u>parenting plan recommendation</u> or appoint a <u>guardian ad litem</u> in your case. This means that a neutral person will review your situation and report to the judge concerning parenting issues. The purpose of such intervention is to be sure that the best interests of the child(ren) is (are) being served. For more information, you may consult section 61.13, Florida Statutes.

A **parenting course** must be completed prior to entry of the final judgment. You should contact the clerk, family law intake staff, or judicial assistant about requirements for parenting courses or mediation where you live.

Listed below are some terms with which you should become familiar before completing your petition. If you do not fully understand any of the terms below or their implications, you should speak with an attorney before going any further.

- Shared Parental Responsibility
- Sole Parental Responsibility
- Supervised Time-Sharing
- No contact
- Parenting Plan
- Parenting Plan Recommendation
- <u>Time-Sharing Schedule</u>

Child Support. Both parents are required to provide financial support for their minor or dependent child(ren); however, the court may order one parent to pay child support to the other parent. Florida has adopted guidelines for determining the amount of child support to be paid. These guidelines are based on the combined income of both parents and take into account the financial contributions of both parents and the number of overnights the child(ren) spend with each parent. You must file a Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c), and your spouse will be required to do the same. From your financial affidavits, you should be able to calculate the amount of child support that should be paid using the Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e). Because the child support guidelines take several factors into consideration, change over time, and vary from state to state, your child support obligation may be more or less than that of other people in seemingly similar situations.

Alimony. Alimony may be awarded to a spouse if the judge finds that one spouse has an actual need for it and that the other spouse has the ability to pay. If you want alimony, you must request it in writing in your counterpetition. If you do not request alimony in writing before the final hearing, it is waived (you may not request it later). You may request permanent alimony, bridge-the-gap alimony, durational alimony, and/or rehabilitative alimony. If alimony is awarded, the judge may order periodic payments, payments in lump sum, or both.

Marital/Nonmarital Assets and Liabilities. Florida law requires an equitable distribution of marital assets and marital liabilities. Equitable does not necessarily mean equal. Many factors, including child support, time-sharing and alimony awards, may lead the court to make an unequal (but still equitable) distribution of assets and liabilities. Nonmarital assets and nonmarital liabilities are those assets and liabilities which the parties agree or the court determines belong to, or are the responsibility of, only one of the parties. If the parties agree or the court finds an asset or liability to be nonmarital, the judge will not consider it when distributing marital assets and liabilities.

**Parenting Plan.** In all cases involving minor or dependent child(ren), a Parenting Plan shall be approved or established by the court. If you and your spouse have reached an agreement, you should file a **Parenting Plan**, Florida Supreme Court Approved Family Law Form 12.995(a), 12.995(b), or 12.995(c), which addresses the time-sharing schedule for the child(ren). If you have not reached an agreement, a

proposed Parenting Plan may be filed. If you and your spouse cannot agree, a Parenting Plan will be established by the court.

**Temporary Relief.** If you need temporary relief regarding temporary use of assets, temporary responsibility for liabilities, parental responsibility and time-sharing with child(ren), temporary child support, or temporary alimony, you may file a **Motion for Temporary Support and Time-Sharing with Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.947(a). For more information, see the instructions for that form.

Marital Settlement Agreement. If you and your spouse are able to reach an agreement on any or all of the issues, you should file a Marital Settlement Agreement for Dissolution of Marriage with Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(1). Both of you must sign this agreement before a <u>notary public</u> or <u>deputy clerk</u>. Any issues on which you are unable to agree will be considered <u>contested</u> and settled by the judge at the final hearing.

**Final Judgment Form.** These family law forms contain a **Final Judgment of Dissolution of Marriage with Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.990(c)(1), which the judge may use if your case is contested. If you and your spouse reach an agreement on all of the issues, the judge may use a **Final Judgment of Dissolution of Marriage with Dependent or Minor Child(ren) (Uncontested)**, Florida Supreme Court Approved Family Law Form 12.990(b)(1). You should contact the clerk, family law intake staff, or judicial assistant to see if you need to bring a final judgment with you to the hearing. If so, you should type or print the heading, including the circuit, county, case number, division, and the parties' names, and leave the rest blank for the judge to complete at your hearing or trial.

**Nonlawyer.** Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer,** Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

		JUDICIAL CIRCUIT,
	IN AND FOR	COUNTY, FLORIDA
		Case No.:
		Division:
In re: t	he Marriage of:	
	Petitioner/Counter-Respondent,	
and		
	Respondent/Counter-Petitioner.	
	Respondent/Counter-Petitioner.	
A		NTERPETITION FOR DISSOLUTION
	UF MAKKIAGE WITH DEPEN	DENT OR MINOR CHILD(REN)
		, Respondent/Counter-
Petitio	ner being sworn, certify that the following in	formation is true:
ANSW	ER TO PETITION	
1.		following numbered paragraphs in the Petition and, re section and paragraph number}
2.		e following numbered paragraphs in the Petition and, esection and paragraph number}
3.		he following paragraphs due to lack of information:
COUN	TERPETITION FOR DISSOLUTION OF MARRIA	GE WITH MINOR CHILD(REN)
1.	JURISDICTION/RESIDENCE	
		Petitioner/Counter-RespondentBoth has his before the filing of this Petition for Dissolution of
2	Respondent/Counter-Petitioner is o	r is not a member of the military service.
۷.	Petitioner/Counter-Respondent is or	is not a member of the military service.

Date of Date of	AGE HISTORY  marriage: {month, day, year}
DEPENI	f marriage: {county, state, country}  DENT OR MINOR CHILD(REN)  e <b>all</b> that apply]
a	Respondent/Counter-Petitioner is pregnant. Baby is due on: {date}
b	Petitioner/Counter-Respondent is pregnant. Baby is due on: {date}
c	The minor (under 18) child(ren) common to both parties are:
Name	Birth date
	The minor child(ren) born or conceived during the marriage who are <b>not</b> common to h parties are:
Name	Birth date
The birt	th parent(s) of the above minor child(ren) is (are) {name and address}
	The child(ren) common to both parties who are 18 or older but who are dependent on the parties due to a mental or physical disability are:

- 5. A completed Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit Florida Supreme Court Approved Family Law Form 12.902(d), is filed with this counterpetition. (You **must** complete and attach this form in a dissolution of marriage with minor child(ren).
- 6. A completed Notice of Social Security Number, Florida Supreme Court Approved Family Law Form 12.902(j), is filed with this counterpetition.

7.	A completed Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c) is filed or will be timely filed.
8.	This counterpetition for dissolution of marriage should be granted because:
	aThe marriage is irretrievably broken.
	OR
	bOne of the parties has been adjudged mentally incapacitated for a period of 3 years prior to the filing of this counterpetition. A copy of the Judgment of Incapacity is attached.
SECTIO	N I. MARITAL ASSETS AND LIABILITIES
1.	There are no marital assets or liabilities.
	OR
2.	There are marital assets or liabilities. All marital and nonmarital assets and liabilities are (or will be) listed in the financial affidavits, Florida Family Law Rules of Procedure Form 12.902(b) or (c), to be filed in this case.  [Indicate all that apply]
	aAll marital assets and liabilities have been divided by a written agreement between the parties, which is attached to be incorporated into the final judgment of dissolution of marriage. (The parties may use Marital Settlement Agreement for Dissolution of Marriage with Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(1)).
	bThe Court should determine how the assets and liabilities of this marriage are to be distributed, under section 61.075, Florida Statutes.
	c. Counter-Petitioner should be awarded an interest in the other spouse's property because:
	·

#### **SECTION II. SPOUSAL SUPPORT (ALIMONY)**

1. Respondent/Counter-Petitioner forever gives up any right to spousal support (alimony) from the other spouse.

1	Respondent/Counter-Petitioner requests that the Court order the other spouse to pay the following spousal support (alimony) and claims that he or she has an actual need for the support that he or she is requesting and that the other spouse has the ability to pay that support. Spous support (alimony) is requested in the amount of \$ every week other week month, or other, beginning {date}
ı	Explain why the Court should order Petitioner/Counter-Respondent to pay, and any specif request(s) for type of alimony (temporary, permanent, bridge-the-gap, durational, rehabilitative and/or lump sum):
3.	Other provisions relating to alimony including any tax treatment and consequences:
by	Respondent/Counter-Petitioner requests life insurance on the other spouse's life, provide that spouse, to secure such support.  N III. PARENTING PLAN ESTABLISHING PARENTAL RESPONSIBILITY AND TIME-SHARING
1.	The minor child(ren) currently reside(s) withRespondent/ Counter-PetitionerPetitioner/Counter-RespondentOther: {explain}
2.	Parental Responsibility. It is in the child(ren)'s best interests that parental responsibility be: [Choose only one] ashared by both parents.
	bawarded solely to Respondent/Counter-Petitioner Petitioner/Counter-Respondent. Shared parental responsibility would be detrimental to the child(ren) because

3.	Parenting Plan and Time-Sharing. It is in the best interests of the child(ren) that the family be ordered to comply with a Parenting Plan that includes does not include parental time-sharing with the child(ren). For the purposes of a Parenting Plan, the Respondent/Counter-Petitioner will be referred to as {name or designation} and the Petitioner/Counter-Respondent will be referred to as {name or designation}  The Counter-Petitioner states that it is in the best interests of the child(ren) that: [Choose only one]
	aThe attached proposed Parenting Plan should be adopted by the court. The partieshave have <b>not</b> agreed to the Parenting Plan.
	bEach child will have time-sharing with both parents as follows:
	( Indicate if a separate sheet is attached.)
	cThe court should establish a Parenting Plan with the following provisions for:  {Insert the name of designation of the appropriate parent in the space provided.}  No time-sharing for Parent Limited time-sharing with Parent Supervised time-sharing for Parent Supervised or third-party exchange of the child(ren) Time-sharing as follows:
	Explain why this request is in the best interests of the child(ren):
	N IV. CHILD SUPPORT dicate all that apply]
1.	Respondent/Counter-Petitioner requests that the Court award child support as determined by Florida's child support guidelines, section 61.30, Florida Statutes. A completed Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e), is, or will be filed. Such support should be ordered retroactive to:  a the date of separation {date}
	Supreme Court Approved Family Law Form $12.903(c)(1)$ , Answer to Petition and Counterpetition for ion of Marriage with Property with Dependent or Minor Child(ren) (02/18)

		the date of the filing of this petition other {date}{explain}	
2.	Respondent/Counter-Petitioner requests that the Court award child support to be paid beyond the age of 18 years because:		
	a.	the following child(ren) {name(s)}	
		is (are) dependent because of a mental or physical incapacity which began before the age of 18. {explain}	
	b.	the following child(ren) {name(s)}is (are) dependent in fact; is (are) in high school, and are between the ages of 18 and 19; said child(ren) is (are) performing in good faith with reasonable expectation of graduation before the age of 19.	
3.	mo Dev	spondent/Counter-Petitioner requests that the Court award a child support amount that is bre than or less than Florida's child support guidelines and understands that a Motion to viate from Child Support Guidelines, Florida Supreme Court Approved Family Law Form 943, must be filed before the Court will consider this request.	
4.	be [Ch	spondent/Counter-Petitioner requests that medical/dental insurance for the minor child(ren) provided by:  oose only one] Respondent/Counter-Petitioner	
	b.	Petitioner/Counter-Respondent	
5.	chi [ <i>Ch</i> a. b.	spondent/Counter-Petitioner requests that uninsured medical/dental expenses for the Id(ren) be paid:  oose only one]  by Respondent/Counter-Petitioner  by Petitioner/Counter-Respondent  by both spouses equally (each spouse pays one-half.)  according to the percentages in the Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e).  Other {explain}:	
6.	Cou	unter-Petitioner requests that life insurance to secure child support be provided by:	
	a. b. c.	Respondent/Counter-Petitioner Petitioner/Counter-Respondent Both.	

#### **SECTION V. OTHER**

1.	Respondent/Counter-Petitioner requests to be known by the following former legal name, which was {former full legal name}:		
2.	Other relief {specify}:		
SECTIO	ON VI. REQUEST		
(This se	ection summarizes what you are asking the Court to include in the final judgment of dissolution of ge.)		
[Indica 1. 2. 3.	te all that apply]  distributing marital assets and liabilities as requested in Section I of this petition; awarding spousal support (alimony) as requested in Section II of this petition; adopting or establishing a Parenting Plan containing provisions for parental responsibility and time-sharing for the dependent or minor child(ren) common to both parties, as requested in Section III of this petition; establishing child support for the dependent or minor child(ren) common to both parties, as requested in Section IV of this petition; restoring Counter-Petitioner's former name as requested in Section V of this petition; awarding other relief as requested in Section V of this petition; and any other terms the Court deems necessary.		
Petitio Name: Addres City, St	y that a copy of this document was mailed faxed and mailed e-mailed hand-delivered to the person(s) listed below on {date}  ner/Counter-Respondent or his/her attorney:  ss: ate, Zip: mber:		
	ated E-mail Address(es):		

I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this answer and counterpetition and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

	Signature of Respondent/Counter-Petitioner
	·
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-mail Address(es):
STATE OF FLORIDA COUNTY OF	
Sworn to or affirmed and signed before me on	by
	NOTARY PUBLIC or DEPUTY CLERK
	{Print, type, or stamp commissioned name of notary or clerk.}
Personally known Produced identification Type of identification produced	
IE A NONI AWYER HELPED YOU FILL OUT THIS	FORM, HE/SHE MUST FILL IN THE BLANKS BELOW:
[fill in <b>all</b> blanks] This form was prepared for th	
This form was completed with the assistance o	•
•	
{name of husiness}	·
{address}	<b>'</b>
{city} .{state} .{zip code}	, .{telephone number}

### INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.903(c)(2)

## ANSWER TO PETITION AND COUNTERPETITION FOR DISSOLUTION OF MARRIAGE WITH PROPERTY BUT NO DEPENDENT OR MINOR CHILD(REN) (02/18)

#### When should this form be used?

This form should be used when you are responding to a <u>petition</u> for <u>dissolution of marriage</u> with property but no dependent or minor child(ren) and you are asking the court for something not contained in the petition. The <u>answer</u> portion of this form is used to admit or deny the allegations contained in the petition, and the <u>counterpetition</u> portion of this form is used to ask for whatever you want the court to do for you.

This form should be typed or printed in black ink. After completing this form, you should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should <u>file</u> the original with the <u>clerk of the circuit court</u> in the county where the petition was filed and keep a copy for your records. The person filing the <u>petition</u> in a dissolution of marriage proceeding is also referred to as the <u>petitioner</u> and his or her <u>spouse</u> as the <u>respondent</u>. The person filing the <u>counterpetition</u> is referred to as the <u>counterpetitioner</u> and his or her spouse as the <u>counterrespondent</u>.

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

#### What should I do next?

You have 20 days to answer after being served with your spouse's petition. A copy of this form must be mailed, e-mailed, or hand delivered to your spouse. After you file an answer and counterpetition your case will then generally proceed as follows:

Your spouse is required to answer your counterpetition within 20 days using an **Answer to Counterpetition**, Florida Supreme Court Approved Family Law Form 12.903(d).

<u>UNCONTESTED</u>. Your dissolution is uncontested if you and your spouse agree on all issues raised in the petition and the counterpetition. If this is the case, **and** you and the other party have complied with <u>mandatory disclosure</u> and filed all of the required papers, either party may contact the clerk, <u>family law intake staff</u>, or <u>judicial assistant</u> to set a <u>final hearing</u>. If you request the hearing, you must notify the other party of the hearing by using a **Notice of Hearing (General)**, Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

<u>CONTESTED</u>. Your dissolution is contested if you and your spouse disagree on any issue raised in the petition or counterpetition. If you are unable to settle the disputed issues, either spouse may file a **Notice for Trial**, Florida Supreme Court Approved Family Law Form 12.924, after you have complied with mandatory disclosure and filed all of the required papers. Some circuits may require the completion of <u>mediation</u> before a final hearing may be set. You should contact the clerk, family law intake staff, or judicial assistant for instructions on how to set your case for <u>trial</u> (final hearing).

#### Where can I look for more information?

**Before proceeding, you should read General Information for Self-Represented Litigants found at the beginning of these forms.** The words that are in **bold underline** in these instructions are defined there. For further information, see chapter 61, Florida Statutes.

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org\_through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### Special notes...

With this form, you must also file the following:

- Affidavit of Corroborating Witness, Florida Supreme Court Approved Family Law Form 12.902(i) OR
  photocopy of current Florida driver's license, Florida identification card, or voter's registration card
  (issue date of copied document must be at least six months before date case is actually filed with
  the clerk of the circuit court).
- Marital Settlement Agreement for Dissolution of Marriage with No Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(2), if you have reached an agreement on any or all of the issues.
- Notice of Social Security Number, Florida Supreme Court Approved Family Law Form 12.902(j).
- Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c). (This
  must be filed within 45 days of <u>service</u> of the petition on you, if not filed at the time you file this
  answer.)
- **Certificate of Compliance with Mandatory Disclosure**, Florida Family Law Rules of Procedure Form 12.932. (This must be filed within 45 days of **service** of the petition on you, if not filed at the time you file this answer, unless you and the other party have agreed not to exchange these documents.)

Alimony. Alimony may be awarded to one spouse if the judge finds that one spouse has an actual need for it and also finds that the other spouse has the ability to pay. If you want alimony, you must request it in writing in your counterpetition. If you do not request alimony in writing before the final hearing, it is waived (you may not request it later). You may request permanent alimony, bridge-the-gap alimony, durational alimony, and/or rehabilitative alimony. If alimony is awarded, the judge may order periodic payments, payments in lump sum, or both.

Marital/Nonmarital Assets and Liabilities. Florida law requires an equitable distribution of marital assets and marital liabilities. Equitable does not necessarily mean equal. Many factors, including alimony awards, may lead the court to make an unequal (but still equitable) distribution of assets and liabilities. Nonmarital assets and nonmarital liabilities are those assets and liabilities which the parties agree or the court determines belong to, or are the responsibility of, only one of the parties. If the parties agree or the court finds an asset or liability to be nonmarital, the judge will not consider it when distributing marital assets and liabilities.

**Temporary Relief.** If you need temporary relief regarding temporary use of assets, temporary responsibility for liabilities, or temporary alimony, you may file a **Motion for Temporary Support with No Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.947(c). For more information, see the instructions for that form.

Marital Settlement Agreement. If you and your spouse are able to reach an agreement on any or all of the issues, you should file a Marital Settlement Agreement for Dissolution of Marriage with No Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(2). Both of you must sign this agreement before a notary public. Any issues on which you are unable to agree will be considered contested and settled by the judge at the final hearing.

**Final Judgment Forms.** These family law forms contain a **Final Judgment of Dissolution of Marriage** with Property but No Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.990(c)(2), which the judge may use if your case is contested. If you and your spouse reach an agreement on all of the issues, the judge may use a **Final Judgment of Dissolution of Marriage with Property but No Dependent or Minor Child(ren) (Uncontested)**, Florida Supreme Court Approved Family Law Form 12.990(b)(2). You should contact the clerk, family law intake staff, or judicial assistant to see if you need to bring a final judgment with you to the hearing. If so, you should type or print the heading, including the circuit, county, case number, division, and the parties' names, and leave the rest blank for the judge to complete at your hearing or trial.

**Nonlawyer.** Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

		JUDICIAL CIRCUIT,
	IN AND FOR	COUNTY, FLORIDA
		Case No:
، ما	routha Marriaga of	Division:
1111	re: the Marriage of	
	Petitioner/Counter-Respondent, and	
	Respondent/Counter-Petitioner.	
A	MARRIAGE WITH PROPER	UNTERPETITION FOR DISSOLUTION OF TY BUT NO DEPENDENT OR MINOR HILD(REN)
	full legal name}spondent/Counter-Petitioner being sworn,	certify that the following information is true:
	ANSV	WER TO PETITION
1.	I <b>agree</b> with the allegations raised in the fitherefore, <b>admit</b> those allegations: {indic	following numbered paragraphs in the Petition and, ate section and paragraph number}
2.	I <b>disagree</b> with the allegations raised in the therefore, <b>deny</b> those allegations: {indica	ne following numbered paragraphs in the Petition and, ate section and paragraph number
3.	I currently am unable to admit or deny th {indicate section and paragraph number}	e following paragraphs due to lack of information:
		TION OF MARRIAGE WITH PROPERTY BUT NO T OR MINOR CHILD(REN)
1.	JURISDICTION/RESIDENCERespondent/Counter-Petitioner	Petitioner/Counter-Respondent Both has

	have) lived in Florida for at least 6 months before the filing of this Petition for Dissolution of Marriage.	
2.	Respondent/Counter-Petitioner is or is not a member of the military service. Petitioner/Counter-Respondent is or is not a member of the military service.	
3.	MARRIAGE HISTORY Date of marriage: {month, day, year} Date of separation: {month, day, year} (Indicate if approximate) Place of marriage: {county, state, country}	
4.	THERE ARE NO MINOR (UNDER 18) OR DEPENDENT CHILD(REN) COMMON TO BOTH PARTIES AND NEITHER SPOUSE IS PREGNANT.	)
5.	A completed Notice of Social Security Number, Florida Supreme Court Approved Family Law Form 2.902(j), is filed with this counterpetition.	1
6.	his counterpetition for dissolution of marriage should be granted because:	
	The marriage is irretrievably broken.	
	DR .	
	o One of the parties has been adjudged mentally incapacitated for a period of 3 years prior to the filing of this counterpetition. A copy of the Judgment of Incapacity is attached.	
	ION I. MARITAL ASSETS AND LIABILITIES ose only <b>one</b> ]	
-	There are no marital assets or liabilities.	
2.	There are marital assets or liabilities. All marital and nonmarital assets and liabilities are (or will be) listed in the financial affidavits, Florida Family Law Rules of Procedure Form 12.902(b or (c), to be filed in this case.  Indicate all that apply]	)
	All marital assets and liabilities have been divided by a written agreement between the parties, which is attached to be incorporated into the final judgment of dissolution of marriage. (The parties may use Marital Settlement Agreement for Dissolution of Marriage with No Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(2).	j
	<ul> <li>The Court should determine how the assets and liabilities of this marriage are to be distributed, under section 61.075, Florida Statutes.</li> </ul>	
	<ul> <li>Respondent/Counter-Petitioner should be awarded an interest in the other spouse's property</li> </ul>	/

	because:
SE	CTION II. SPOUSAL SUPPORT (ALIMONY)
1.	Respondent/Counter-Petitioner forever gives up any right to spousal support (alimony) from the other spouse.
	OR
2.	Respondent/Counter-Petitioner requests that the Court order the other spouse to pay the following spousal support (alimony) and claims that he or she has an actual need for the support that he or she is requesting <b>and that the other spouse has the ability to pay that support</b> . Spousal support (alimony) is requested in the amount of \$
	Explain why the Court should order Petitioner/Counter-Respondent to pay, and any specific request(s) for type of alimony (temporary, permanent, bridge-the-gap, durational, rehabilitative, and/or lump sum):
3.	Other provisions relating to alimony including any tax treatment or consequences:
4.	Respondent/Counter-Petitioner requests life insurance on the other spouse's life, provided by that spouse, to secure such support.
SE	CTION III. OTHER
1.	Respondent/Counter-Petitioner requests to be known by the following former legal name, which was {former legal name}
2.	Other relief {specify}:

<b>SECTION IV. REQUEST</b> (This section summarize judgment of dissolution of marriage.)	es what you are asking the Court to include in the final
<ol> <li> distributing marital assets and liabilities</li> <li> awarding spousal support (alimony) as</li> <li> restoring Respondent/Counter-Petition</li> </ol>	
I certify that a copy of this document was e-mailed hand delivered to the pe	
Datad	
Dated:	Signature of Respondent/Counter-Petitioner Printed Name: Address: City, State, Zip: Telephone Number: Fax Number: Designated E-mail Address(es):
STATE OF FLORIDA COUNTY OF	
Sworn to or affirmed and signed before me on _	by

### 

NOTARY PUBLIC or DEPUTY CLERK

### INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.903(c)(3)

## ANSWER TO PETITION AND COUNTERPETÍTIÓN FOR DISSOLUTION OF MARRIAGE WITH NO DEPENDENT OR MINOR CHILD(REN) OR PROPERTY (02/18)

#### When should this form be used?

This form should be used when you are responding to a <u>petition</u> for <u>dissolution of marriage</u> with no dependent or minor child(ren) or property and you are asking the court for something not contained in the petition. The <u>answer</u> portion of this form is used to admit or deny the allegations contained in the petition, and the <u>counterpetition</u> portion of this form is used to ask for whatever you want the court to do for you such as restoring your former name.

This form should be typed or printed in black ink. After completing this form, you should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should <u>file</u> the original with the <u>clerk of the circuit court</u> in the county where the petition was filed and keep a copy for your records.

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

#### What should I do next?

You have 20 days to answer after being served with the other party's petition. A copy of this form must be mailed, e-mailed, or hand delivered to the other party. After you file an answer and counterpetition your case will then generally proceed as follows:

The other party is required to answer your counterpetition within 20 days using an **Answer to Counterpetition**, Florida Supreme Court Approved Family Law Form 12.903(d).

<u>UNCONTESTED</u>. Your dissolution is uncontested if you and your spouse agree on all issues raised in the petition and the counterpetition. If this is the case, **and** you and the other party have complied with <u>mandatory disclosure</u> and filed all of the required papers, either party may contact the clerk, <u>family law intake staff</u>, or <u>judicial assistant</u> to set a <u>final hearing</u>. If you request the hearing, you must notify the other party of the hearing by using a **Notice of Hearing (General)**, Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

Instructions for Florida Supreme Court Approved Family Law Form 12.903(c)(3), Answer to Petition and Counterpetition for Dissolution of Marriage with No Dependent or Minor Child(ren) or Property (02/18)

<u>CONTESTED</u>. Your dissolution is contested if you and your spouse disagree on any issues raised in the petition or counterpetition. If you are unable to settle the disputed issues, either party may file a **Notice for Trial**, Florida Supreme Court Approved Family Law Form 12.924, after you have complied with mandatory disclosure and filed all of the required papers. Some circuits may require the completion of <u>mediation</u> before a final hearing may be set. You should contact the clerk, family law intake staff, or judicial assistant for instructions on how to set your case for <u>trial</u> (final hearing).

#### Where can I look for more information?

**Before proceeding, you should read General Information for Self-Represented Litigants found at the beginning of these forms.** The words that are in **bold underline** in these instructions are defined there. For further information, see chapter 61, Florida Statutes.

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### Special notes...

With this form, you must also file the following:

Instructions for Florida Supreme Court Approved Family Law Form 12.903(c)(3), Answer to Petition and Counterpetition for Dissolution of Marriage with No Dependent or Minor Child(ren) or Property (02/18)

- Affidavit of Corroborating Witness, Florida Supreme Court Approved Family Law Form 12.902(i) OR photocopy of current Florida driver's license, Florida identification card, or voter's registration card (issue date of copied document must be at least six months before date case is actually filed with the clerk of the circuit court).
- Notice of Social Security Number, Florida Supreme Court Approved Family Law Form 12.902(j).
- Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c). (This must be filed within 45 days of service of the petition on you, if not filed at the time you file this answer.)
- **Certificate of Compliance with Mandatory Disclosure**, Florida Family Law Rules of Procedure Form 12.932. (This must be filed within 45 days of <u>service</u> of the petition on you, if not filed at the time you file this answer, unless you and the other party have agreed not to exchange these documents.)

Alimony. By using this form, you are forever giving up your rights to spousal support (alimony) from petitioner. Alimony may be awarded to a spouse if the judge finds that one spouse has an actual need for it and that the other spouse has the ability to pay. If you want alimony, you must request it in writing in your counterpetition. (See the other answer and counterpetition forms for the appropriate form.) If you do not request alimony in writing before the final hearing, it is waived (you may not request it later).

**Marital/Nonmarital Assets and Liabilities.** By using this form, you are stating that there are no <u>marital assets</u> and/or <u>liabilities</u>.

**Final Judgment Form.** These family law forms contain a **Final Judgment of Dissolution of Marriage with No Property or Minor Child(ren) (Uncontested)**, Florida Supreme Court Approved Family Law Form 12.990(b)(3). You should contact the clerk, family law intake staff, or judicial assistant to see if you need to bring a final judgment with you to the hearing. If so, you should type or print the heading, including the circuit, county, case number, division, and the parties' names, and leave the rest blank for the judge to complete at your hearing or trial.

**Nonlawyer.** Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

	IN THE CIRCUIT COURT OF THE IN AND FOR	
In re: 1	The Marriage of:	Case No.: Division:
	Petitioner/Counter-Respondent,	
	and	
	Respondent/Counter-Petitioner	
ANS	SWER TO PETITION AND COUNTER MARRIAGE WITH NO DEPENDENT PROPER	'OR MINOR CHILD(REN) OR
I <i>, {full</i> Petitio	legal name}oner, being sworn, certify that the following inform	, Respondent/Counter- nation is true:
	ANSWER TO PE	TITION
1.	I <b>agree</b> with Petitioner as to the allegations raise the Petition and, therefore, <b>admit</b> those allegat	
2.	I <b>disagree</b> with Petitioner as to the allegations rethe Petition and, therefore, <b>deny</b> those allegation	
3.	I currently am unable to admit or deny the follo {indicate section and paragraph number}	S. S.
COI	UNTERPETITION FOR DISSOLUTION OF MINOR CHILD(REN)	
1.	JURISDICTION/RESIDENCERespondent/Counter-PetitionerPet (have) lived in Florida for at least 6 months before	ritioner/Counter-Respondent Both has are the filing of this Petition for Dissolution of

	Marriage.
2.	Respondent/Counter-Petitioner is or is not a member of the military service.  Petitioner/Counter-Respondent is or is not a member of the military service.
3.	MARRIAGE HISTORY  Date of marriage: {month, day, year}  Place of marriage: {city, state, country}
	Date of separation: {month, day, year} (Indicate if approximate)
4.	THERE ARE NO MINOR (under 18) OR DEPENDENT CHILD(REN) COMMON TO BOTH PARTIES AND NEITHER SPOUSE IS PREGNANT.
5.	A completed Notice of Social Security Number, Florida Supreme Court Approved Family Law Form 12.902(j), is filed with this counterpetition.
6.	THIS COUNTERPETITION FOR DISSOLUTION OF MARRIAGE SHOULD BE GRANTED BECAUSE:
	aThe marriage is irretrievably broken.
	OR
	bOne of the parties has been adjudged mentally incapacitated for a period of 3 years before the filing of this counterpetition. A copy of the Judgment of Incapacity is attached.
7.	THERE ARE NO MARITAL ASSETS OR LIABILITIES.
8.	RESPONDENT/COUNTER-PETITIONER FOREVER GIVES UP ANY RIGHTS TO SPOUSAL SUPPORT (ALIMONY) FROM PETITIONER/COUNTER-RESPONDENT.
9.	Respondent/Counter-Petitioner wants to be known by the former legal name, which was {former legal name}
10.	Other relief {specify}:

**REQUEST** (This section summarizes what you are asking the Court to include in the final judgment of dissolution of marriage.)

Respondent/Counter-Petitioner requests that the sequence of this petition;			-
awarding other relief as specified the Court deems necessary.	in paragraph 1	10 of this petition; and	any other terms
I certify that a copy of this document was hand delivered to the person(s) listed be	_		
Petitioner/Counter-Respondent or his/her atto	•		
Address:			
City, State, Zip:			
Fax Number:			
Designated E-mail Address(es):			
· /			
includes fines and/or imprisonment.  Dated:			
	-	Respondent/Counter-P	
	Address:	e:	
	City State 7	in.	
	-	p: umber:	
	Designated E	-mail Addresses:	
STATE OF FLORIDA COUNTY OF			
Sworn to or affirmed and signed before me on _		by	
	NOTARY PUB	SLIC or DEPUTY CLERK	
	[Print, type. o	or stamp commissioned	I name of notarv

		or	clerk.]	
Persona	ally known			
Produc	ed identification			
Type of	identification p	roduced		
IF A NONLAWY	<b>ER HELPED YOU</b>	FILL OUT THIS FOR	M, HE/SHE MUST FILL IN THE BLA	NKS BELOW:
[fill in <b>all</b> blanks	] This form was	prepared for the Re	spondent/Counter-Petitioner	
This form was o	completed with t	he assistance of:		
{name of individ	dual}			
{name of busine	ess}			
{address}				,
{city}	,{state}	,{zip code}_	, {telephone number}	

## INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.903(d) ANSWER TO COUNTERPETITION (02/18)

#### When should this form be used?

This form should be used by a <u>petitioner</u> to respond to the <u>respondent</u>'s <u>counterpetition</u>. You should use this form to admit or deny the allegations contained in the counterpetition.

This form should be typed or printed in black ink. After completing this form, you should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should <u>file</u> the original with the <u>clerk of the circuit court</u> in the county where the case is filed and keep a copy for your records.

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. **Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so.** If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. **The rules and procedures should be carefully read and followed.** 

#### What should I do next?

You have 20 days to answer after being served with the other party's counterpetition. A copy of this form must be mailed, e-mailed, or hand delivered to the other party.

To proceed with your case, you should refer to the instructions to your petition regarding setting a case for trial under <u>UNCONTESTED</u> and <u>CONTESTED</u>.

#### Where can I look for more information?

Before proceeding, you should read General Information for Self-Represented Litigants found at the beginning of these forms. The words that are in <u>bold underline</u> in these instructions are defined there.

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified

process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### Special notes...

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

IN THE CIRCUIT COURT OF THE _	JUDICIAL CIRCUIT,
IN AND FOR	
	Case No.:
	Division:
In re: The Marriage of:	
Petitioner/Counter-Respondent,	
and	
Respondent/Counter-Petitioner.	
nespondenty counter retitioner.	
ANGLED TO COLU	VITED DETITION
ANSWER TO COU	NIERPEIIION
I, {full legal name}	. Petitioner/Counter-Respondent, being sworn.
certify that the following information is true:	
1 Lagrag with Pospondent as to the allogations	raised in the following numbered paragraphs in the
,	legations: {indicate section and paragraph number}
2. I disagree with Respondent as to the allegatio	ns raised in the following numbered paragraphs in
	ose allegations: {indicate section and paragraph
number}	
	·
•	following paragraphs due to lack of information:
{indicate section and paragraph number}	
I certify that a copy of this document wasmailedhand-delivered to the person(s) listed below on	
Respondent/Counter-Petitioner or his/her attorney:	
Name:Address:	
City, State, Zip:	<u> </u>
Fax Number:	<u> </u>
Designated E-mail Address(es):	_
Florida Supreme Court Approved Family Law Form 12.903(c	), Answer to Counterpetition (02/18)

I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this answer and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

Dated:	
	Signature of Petitioner/Counter-Respondent Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-mail Address(es):
STATE OF FLORIDA COUNTY OF	
Sworn to or affirmed and signed before me on _	by
	NOTARY PUBLIC or DEPUTY CLERK
	[Print, type, or stamp commissioned name of notary o clerk.]
Personally known	
Produced identification	
Type of identification produced	
[fill in <b>all</b> blanks] This form was prepared for the This form was completed with the assistance of <i>{name of individual}</i>	•
[addross]	
{city},{state},{zip code}_	, {telephone number}

## INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.903(e), ANSWER TO SUPPLEMENTAL PETITION (02/18)

#### When should this form be used?

This form should be used when you are responding to a <u>supplemental petition</u> for modification of Parenting Plan, time-sharing schedule, child support, or alimony. This form is used to admit or deny all of the allegations in the supplemental petition if you do not plan to file a <u>counterpetition</u>. There is no form for a counterpetition to a supplemental petition in these Family Law Forms. If you want to file a counterpetition to a supplemental petition you will need to either seek legal assistance or create a form yourself. You may construct an answer and counterpetition using the pertinent sections contained in the <u>Answer to Petition and Counterpetition for Dissolution of Marriage with Dependent or Minor Child(ren)</u>, Florida Supreme Court Approved Family Law Form 12.903(c)(1), or <u>Answer to Petition and Counterpetition for Dissolution of Marriage with Property but No Dependent or Minor Child(ren)</u>, Florida Supreme Court Approved Family Law Form 12.903(c)(2).

This form should be typed or printed in black ink. After completing this form, you should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should <u>file</u> the original with the <u>clerk of the circuit</u> <u>court</u> in the county where the case was filed and keep a copy for your records. This must be done within 20 days of receiving the supplemental petition.

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. **Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so.** If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. **The rules and procedures should be carefully read and followed.** 

#### What should I do next?

A copy of this form, along with all of the other forms required with this <u>answer</u>, must be mailed, emailed, or hand delivered to the other party in your case. Regardless of whether you file a counterpetition, you have 20 days to answer after being served with the other <u>party</u>'s supplemental petition. After you file your answer, the case will generally proceed in one of the following two ways:

<u>UNCONTESTED</u>. If you file an answer that agrees with everything in the other party's supplemental petition **and** you have complied with <u>mandatory disclosure</u> and filed all of the required papers, either party may contact the clerk, <u>family law intake staff</u>, or <u>judicial assistant</u> to set a <u>final hearing</u>. If you request the hearing, you must notify the other party of the hearing by using a **Notice of Hearing** (**General**), Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

**CONTESTED.** If you file an answer which disagrees with or denies anything in the supplemental petition, **and** you are unable to settle the disputed issues, either party may file a **Notice for Trial**, Florida Supreme Court Approved Family Law Form 12.924, after you have complied with mandatory disclosure and filed all of the required papers. Some circuits may require the completion of **mediation** before a final hearing may be set. If you request the hearing, you should contact the clerk, family law intake staff, or judicial assistant for instructions on how to set your case for trial (final hearing).

#### Where can I look for more information?

Before proceeding, you should read "General Information for Self-Represented Litigants" found at the beginning of these forms. The words that are in "bold underline" in these instructions are defined there. See chapter 61, Florida Statutes, for more information.

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail** 

**Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### Special notes...

With this form, you may also need to file the following:

- Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit, Florida Supreme Court Approved Family Law Form 12.902(d), if the case involves child(ren).
- Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e), if child support is an issue. (If you do not know the other party=s income, you may file this worksheet after his or her financial affidavit has been served on you.)
- Settlement Agreement, if you have reached an agreement on any or all of the issues. Although there is no form for this in these Florida Family Law Forms, you may construct a settlement agreement using the pertinent sections contained in Marital Settlement Agreement for Dissolution of Marriage with Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(1), or Marital Settlement Agreement for Dissolution of Marriage with [Property but] No Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(2).
- **Notice of Social Security Number**, Florida Supreme Court Approved Family Law Form 12.902(j), if not previously filed.
- Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c). (This must be filed within 45 days of service of the supplemental petition on you, if not filed at the time you file your answer.)
- Certificate of Compliance with Mandatory Disclosure, Florida Family Law Rules of Procedure
  Form 12.932. (This must be filed within 45 days of <u>service</u> of the supplemental petition on
  you, if not filed at the time of you file your answer, unless you and the other party have agreed
  not to exchange these documents.)

**Parenting and Time-Sharing.** If you and the other party are unable to agree on parenting arrangements and a time-sharing schedule, a judge will decide for you as part of establishing a Parenting Plan. The judge will decide the parenting arrangements and time-sharing schedule based on the child(ren)'s best interests. Regardless of whether there is an agreement, the court reserves jurisdiction to modify issues relating to the minor child(ren).

The judge may request a <u>parenting plan recommendation</u> or appoint a <u>guardian ad litem</u> in your case. This means that a neutral person will review your situation and report to the judge concerning parenting issues. The purpose of such intervention is to be sure that the best interests of the child(ren) is (are) being served. For more information, you may consult section 61.13, Florida Statutes. A <u>parenting course</u> may be required prior to entry of a final judgment. You should contact the clerk, family law intake staff, or judicial assistant about requirements for parenting courses or mediation where you live.

Listed below are some terms with which you should become familiar before completing your

supplemental petition. If you do not fully understand any of the terms below or their implications, you should speak with an attorney before going any further.

Shared Parental Responsibility
Sole Parental Responsibility
Supervised Time-Sharing
No contact
Parenting Plan
Parenting Plan Recommendation
Time-Sharing Schedule

Child Support. Both parents are required to provide financial support for their minor or dependent children; however, the court may order one parent to pay child support to the other parent. Florida has adopted guidelines for determining the amount of child support to be paid. These guidelines are based on the combined income of **both** parents and take into account the financial contributions of both parents and the number of overnights the child(ren) spend with each parent. You must file a **Family Law Financial Affidavit**, Florida Family Law Rules of Procedure Form 12.902(b) or (c), and the other parent will be required to do the same. From your financial affidavits, you should be able to calculate the amount of child support that should be paid using the **Child Support Guidelines Worksheet**, Florida Family Law Rules of Procedure Form 12.902(e). Because the child support guidelines take several factors into consideration, change over time, and vary from state to state, your child support obligation may be more or less than that of other people in seemingly similar situations.

**Temporary Relief.** If you need temporary relief regarding parental responsibility and time-sharing with child(ren), child support or alimony, you may file a **Motion for Temporary Support with Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.947(a) or, if you need temporary relief regarding alimony and there are no dependent or minor child(ren), you may file a **Motion for Temporary Support with No Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.947(c). For more information, see the instructions for these forms.

**Settlement Agreement.** If you and the other party are able to reach an agreement on any or all of the issues, you should file a Settlement Agreement. Although there is no form for this in these Florida Family Law Forms, you may construct a settlement agreement using the pertinent sections contained in **Marital Settlement Agreement for Dissolution of Marriage with Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.902(f)(1), or **Marital Settlement Agreement for Dissolution of Marriage with No Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.902(f)(2). Both parties must sign this agreement before a **notary public** or **deputy clerk**. Any issues on which you are unable to agree will be considered **contested** and settled by the judge at the final hearing.

Final Judgment Forms. These family law forms contain a Supplemental Final Judgment Modifying

Parental Responsibility, Visitation, or Parenting Plan/Time-Sharing Schedule or Other Relief, Florida Supreme Court Approved Family Law Form 12.993(a), a Supplemental Final Judgment Modifying Child Support, Florida Supreme Court Approved Family Law Form 12.993(b), and a Supplemental Final Judgment Modifying Alimony, Florida Supreme Court Approved Family Law Form 12.993(c), which the judge may use, as appropriate. You should contact the clerk, family law intake staff, or judicial assistant to see if you need to bring a final judgment with you to the hearing. If so, you should type or print the heading, including the circuit, county, case number, division, and the parties' names, and leave the rest blank for the judge to complete at your hearing or trial.

**Nonlawyer.** Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

	IN THE CIRCUIT COURT OF THE	JUDICIAL CIRCUIT, COUNTY, FLORIDA
		Case No.:
	Petitioner,	
	and	
	Respondent.	
	ANSWER TO SUPPI	LEMENTAL PETITION
	egal name} lowing information is true:	, being sworn, certify that
1.	<u> </u>	following numbered paragraphs in the Supplemental gations: {indicate section and paragraph number}
2.	Supplemental Petition and, therefore	d in the following numbered paragraphs in the deny those allegations: {indicate section and
3.		he following paragraphs due to lack of information:
4.	•	pleted Family Law Financial Affidavit, Florida Family or (c), is filed with this answer, orwill be
5.	If not previously filed in this case, a co Supreme Court Approved Family Law For	mpleted Notice of Social Security Number, Floridarm 12.902(j), is filed with this answer.
6.		minor child(ren), and a completed Uniform Child Act (UCCJEA) Affidavit, Florida Supreme Court filed with this answer.
7.		s child support, and a completed Child Support w Rules of Procedure Form 12.902(e), is filed art.

I certify that a copy of this document was			
hand delivered to the person(s) listed bel	ow on {date	?}	·
Other Party or his/her attorney:			
Name:			
Address:			
City, State, Zip:			
Fax Number:			
Designated E-mail Address(es):			
I understand that I am swearing or affirming use answer and that the punishment for knowledge.	ınder oath t		
imprisonment.			
Dated:	-		
	Signature o	of Party	
	Printed Na	me:	
	City, State,	, Zip:	
		Number:	
	Fax Numbe	er:	
	Designated	d E-mail Address(es):	
STATE OF FLORIDA			
COUNTY OF			
Sworn to or affirmed and signed before me on		bv	
one on annined and signed seriore me on		~~,	
	NOTARY P	UBLIC or DEPUTY CLERK	
	[Print, type clerk.]	e, or stamp commission	ed name of notary or
Personally known			
Produced identification			
Type of identification produced			
,,,			
IF A NONLAWYER HELPED YOU FILL OUT THIS F	ORM. HE/S	HE MUST FILL IN THE BI	ANKS BELOW:
[fill in <b>all</b> blanks] This form was prepared for the			
This form was completed with the assistance of	-	rej retitioner	Nespondent.
{name of individual}			
{name of business}			
{address}		{telenhone number	·}
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# INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.904(a)(1), PETITION FOR SUPPORT UNCONNECTED WITH DISSOLUTION OF MARRIAGE WITH DEPENDENT OR MINOR CHILD(REN) (02/18)

#### When should this form be used?

This form may be used to ask the court to enter a support <u>order</u> if your spouse has the ability to contribute to you and your minor child(ren), but has failed to do so. You can **only** use this form if a <u>dissolution of marriage</u> has not been filed <u>and</u> based upon the time-sharing schedule, you are entitled to support. If a petition for dissolution of marriage has been filed, you should file a <u>Motion for Temporary Support and Time-Sharing with Dependent or Minor Child(ren)</u>, Florida Supreme Court Approved Family Law Form 12.947(a), instead of using this <u>petition</u>. Also, if you are requesting that an order be entered for you to pay support to your spouse, you should not file this form.

This petition cannot address the issues of property, debts, or parental responsibility and time-sharing with child(ren). It only deals with <u>alimony</u> and <u>child support</u>.

This form should be typed or printed in black ink. After completing this form, you should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should <u>file</u> the original with the <u>clerk of the circuit court</u> in the county where you live and keep a copy for your records. Because you are filing this <u>petition</u>, you are also referred to as the <u>petitioner</u> and your spouse as the <u>respondent</u>.

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. **Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so.** If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. **The rules and procedures should be carefully read and followed.** 

#### What should I do next?

For your case to proceed, you must properly notify your spouse of the petition. Because this petition concerns child support and alimony, you should use **personal service**. If your spouse is in the military service of the United States, additional steps for service may be required. See **Memorandum for Certificate of Military Service**, Florida Supreme Court Approved Family Law Form 12.912(a) and **Affidavit of Military Service**, Florida Supreme Court Approved Family Law Form 12.912(b). Service on a spouse who is in the military can be complicated; therefore, you may wish to consult an attorney regarding this issue.

Your spouse has 20 days to <u>answer</u> after being served with your petition. Your case will then generally proceed in one of the following three ways:

<u>DEFAULT</u>. If after 20 days, no answer has been filed, you may file a **Motion for Default**, Florida Supreme Court Approved Family Law Form 12.922(a), with the clerk of court. Then, if you have filed all of the required papers, you may contact the clerk, <u>family law intake staff</u>, or <u>judicial assistant</u> to set a <u>final hearing</u>. You must notify your spouse of the hearing by using a **Notice of Hearing (General)**, Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

<u>UNCONTESTED</u>. If your spouse files an answer that agrees with everything in your petition or an answer and waiver, **and** you have complied with <u>mandatory disclosure</u> and filed all of the required papers, you may contact the clerk, family law intake staff, or judicial assistant to set a final hearing. You must notify your spouse of the hearing by using a **Notice of Hearing** (**General**), Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

**CONTESTED.** If your spouse files an answer or an answer and **counterpetition**, which disagrees with or denies anything in your petition, **and** you are unable to settle the disputed issues, you should file a **Notice for Trial**, Florida Supreme Court Approved Family Law Form 12.924, after you have complied with mandatory disclosure and filed all of the required papers. Some circuits may require the completion of **mediation** before a final hearing may be set. Then you should contact the clerk, family law intake staff, or judicial assistant for instructions on how to set your case for **trial** (final hearing). If your spouse files an answer and counterpetition, you should answer the counterpetition within 20 days using an **Answer to Counterpetition**, Florida Supreme Court Approved Family Law Form 12.903(d).

#### Where can I look for more information?

**Before proceeding, you should read "General Information for Self-Represented Litigants" found at the beginning of these forms.** The words that are in **bold underline** in these instructions are defined there. For further information, see section 61.09, Florida Statutes.

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

Instructions for Florida Supreme Court Approved Family Law Form 12.904(a)(1) Petition for Support Unconnected with Dissolution of Marriage with Dependent or Minor Children (02/18)

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### Special notes...

If you do not have the money to pay the filing fee, you may obtain an Application for Determination of Civil Indigent Status from the clerk, fill it out, and the clerk will determine whether you are eligible to have filing fees deferred.

With this form you must also file the following:

- **Notice of Social Security Number**, Florida Supreme Court Approved Family Law Form 12.902(j).
- Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit, Florida Supreme Court Approved Family Law Form 12.902(d), if the case involves minor or dependent child(ren).
- Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c).
- Certificate of Compliance with Mandatory Disclosure, Florida Family Law Rules of Procedure
  Form 12.932. (This must be filed within 45 days of <u>service</u> of the petition on the respondent,
  if not filed at the time of the petition, unless you and the other party have agreed not to
  exchange these documents.)
- Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e),
  if you are asking that child support be ordered in the final judgment. (If you do not know your

Instructions for Florida Supreme Court Approved Family Law Form 12.904(a)(1) Petition for Support Unconnected with Dissolution of Marriage with Dependent or Minor Children (02/18)

spouse's income, you may file this worksheet after your spouse's financial affidavit has been served on you.)

Alimony. Alimony may be awarded to a spouse if the judge finds that one spouse has an actual need for it and that the other spouse has the ability to pay. If you want alimony, you must request it in writing in the original petition. If you do not request alimony in writing before the final hearing, it is waived (you may not request it later). You may request permanent alimony, bridge-the-gap alimony, durational alimony, and/or rehabilitative alimony. If alimony is awarded, the judge may order periodic payments, payments in lump sum, or both.

Child Support. Both parents are required to provide financial support for their minor or dependent children; however, the court may order one parent to pay child support to the other parent. Florida has adopted guidelines for determining the amount of child support to be paid. These guidelines are based on the combined income of both parents and take into account the financial contributions of both parents and the number of overnights the child(ren) spend with each parent. You must file a Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c), and your spouse will be required to do the same. From your financial affidavits, you should be able to calculate the amount of child support that should be paid using the Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e). Because the child support guidelines take several factors into consideration, change over time, and vary from state to state, your child support obligation may be more or less than that of other people in seemingly similar situations.

**Temporary Relief.** If you need temporary relief regarding child support or temporary alimony, you may file a **Motion for Temporary Support and Time-Sharing with Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.947(a). For more information, see the instructions for that form.

**Final Judgment Forms.** These family law forms contain a **Final Judgment of Support Unconnected** with **Dissolution of Marriage with Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.994(a), which the judge may use if your case is contested. You should check with the clerk, family law intake staff, or judicial assistant to see if you need to bring a final judgment with you to the hearing. If so, you should type or print the heading, including the circuit, county, case number, division, and the parties' names, and leave the rest blank for the judge to complete at your hearing or trial.

**Nonlawyer.** Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

Instructions for Florida Supreme Court Approved Family Law Form 12.904(a)(1) Petition for Support Unconnected with Dissolution of Marriage with Dependent or Minor Children (02/18)

	IN THE CIRCUIT COURT OF THE	JUDICIAL CIRCUIT, COUNTY, FLORIDA	
	IN AND FOR		
	In re: the Marriage of:	Case No: Division:	
		DIVISION.	
	Petitioner,		
	and		
	Respondent.		
	PETITION FOR SUPPORT UNCONN MARRIAGE WITH DEPENDENT	OR MINOR CHILD(REN)	
	I, {full legal name}certify that the following statements are true:	, the Petitioner, being sworn	
	certify that the following statements are true.		
1.	JURISDICTION Petitioner Respondent Both I Support Unconnected with Dissolution of Marria Florida Statutes.		
2.	Petitioner is or is not a member of t Respondent is or is not a member o		
3.	MARRIAGE HISTORY		
	Date of marriage: {month, day, year}  Date of separation: {month, day, year}  Place of marriage: {county, state, country}	(Indicate if approximate).	
4.	MINOR CHILD(REN) [Indicate <b>all</b> that apply]		
	aPetitioner is pregnant. The baby is due on:	{date}	
	bRespondent is pregnant. The baby is due of	n: {date}	
	cThe minor (under 18) child(ren) commor the marriage, are:	to both parties, conceived or born during	

Florida Supreme Court Approved Family Law Form 12.904(a)(1), Petition for Support Unconnected with Dissolution of Marriage with Dependent or Minor Child(ren) (02/18)

	Name	Birth Date	
		ren) common to both parties who are 18 or older but who are dependent due to a mental or physical incapacity are:	
	Name	Birth Date	
5.		otice of Social Security Number, Florida Supreme Court Approved Family Law s filed with this petition.	V
6.		amily Law Financial Affidavit, Florida Family Law Rules of Procedure Form is filed with this petition or will be timely filed.	1
7.	A completed Ch Form 12.902(e),	nild Support Guidelines Worksheet, Florida Family Law Rules of Procedure is filed with this petition, or will be timely filed.	ĵ
8.		niform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit Court Approved Family Law Form 12.902(d), is filed with this petition.	,
SECTIO	ON I. SPOUSAL SU	PPORT (ALIMONY)	
1.	Petitioner does	not request spousal support (alimony) from Respondent at this time.	
		OR	
2.	Petitioner reque Petitioner, who requesting. Spo	s the ability to contribute to Petitioner's support and has failed to do so sts that the Court order Respondent to pay spousal support (alimony) to claims that he or she has an actual need for the support that he or she is usal support (alimony) is requested in the amount of \$ every other week month, or other, beginning, and continuing until {date or event}	o s y

Florida Supreme Court Approved Family Law Form 12.904(a)(1), Petition for Support Unconnected with Dissolution of Marriage with Dependent or Minor Child(ren) (02/18)

	alimony (temporary, permanent, rehabilitative, bridge-the-gap, durational, and/or lump sum):
3.	Other provisions relating to alimony including any tax treatment and consequences:
4.	Petitioner requests life insurance on Respondent's life, provided by Respondent, to secure such support.
	ON II. CHILD SUPPORT  Respondent has the ability to contribute to the support of his or her minor child(ren) and has failed to do so.
2.	ndicate <b>all</b> that apply] Petitioner requests that the Court award child support as determined by Florida's child pport guidelines, section 61.30, Florida Statutes.
	Petitioner requests that the Court award child support to be paid beyond the age of 18 ars by Respondent because:
	athe following child(ren), {name(s)}, is (are) dependent because of a mental or physical incapacity which began prior to the age of 18 {explain}:
	·
	bthe following child(ren), {name(s)}, is (are) dependent in fact, is (are) in high school and is (are) between the ages of 18 and 19; said child(ren) is (are) performing in good faith with a reasonable expectation of graduation before the age of 19.
	Petitioner requests that medical/dental insurance for the minor child(ren) be provided [Choose only one] a Petitioner.
	b Respondent.
5. [ <b>C</b>	Petitioner requests that uninsured medical/dental expenses for the child(ren) be paid: hoose only one]
	a by Petitioner

Florida Supreme Court Approved Family Law Form 12.904(a)(1), Petition for Support Unconnected with Dissolution of Marriage with Dependent or Minor Child(ren) (02/18)

b	by Respondent
c	equally (each spouse pays one-half)
	_according to the percentages in the Child Support Guidelines Worksheet a Family Law Rules of Procedure Form 12.902(e).
e	Other {explain}:
6. Petitioner reque	sts that life insurance to secure child support be provided by Respondent.
SECTION III. OTHER F	RELIEF
SECTION IV. REQUES	эт
(This section summar	izes what you are asking the Court to include in the order for support.)
Petitioner requests th	at the Court enter an order establishing support and:
[Indicate <b>all</b> that appl	· <del>-</del>
a awardin	g spousal support (alimony) as requested in Section I of this petition;
	ning child support for the minor child(ren) common to both parties, as requested f this petition;
c awardin Court deems	g other relief as requested in Section III of this petition; and any other items the necessary.

I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this petition and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

Dated:	
	Signature of Petitioner
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-mail Address(es):
CTATE OF ELODIDA	
STATE OF FLORIDA	
COUNTY OF	
Sworn to or affirmed and signed before me on	by
	NOTARY PUBLIC or DEPUTY CLERK
	[Print, type, or stamp commissioned name of notary or
D III. I	clerk.]
Personally known	
Produced identification	
Type of identification produced	
IE A NONI AWYER HEIDED VOILEILL OUT THIS I	FORM, HE/SHE MUST FILL IN THE BLANKS BELOW:
	e {choose one} Petitioner Respondent.
This form was completed with the assistance of	•
{name of individual}	
{name of business}	<i>-</i>
{address}	<i>/</i>
{city} ,{state} , {zip code}	, {telephone number}

## INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.904(a)(2),

# PETITION FOR SUPPORT AND PARENTING PLAN UNCONNECTED WITH DISSOLUTION OF MARRIAGE WITH DEPENDENT OR MINOR CHILD(REN) (02/18)

#### When should this form be used?

This form may be used to ask the court to enter a support <u>order</u> if your spouse has the ability to contribute to you and your minor child(ren), but has failed to do so. It may also be used to establish a Parenting Plan with a time-sharing schedule. You can **only** use this form if a <u>dissolution of marriage</u> has not been filed **and** based upon the time-sharing schedule, you are entitled to support. If a petition for dissolution of marriage has been filed, you should file a **Motion for Temporary Support and Time-Sharing with Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.947(a), instead of using this <u>petition</u>. Also, if you are requesting that an order be entered for you to pay support to your spouse, you should not file this form.

This petition cannot address the issues of property or debts. It only deals with <u>alimony, child</u> support, and Parenting Plans.

This form should be typed or printed in black ink. After completing this form, you should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should <u>file</u> the original with the <u>clerk of the circuit court</u> in the county where you live and keep a copy for your records. Because you are filing this <u>petition</u>, you are also referred to as the <u>petitioner</u> and your spouse as the <u>respondent</u>.

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

#### What should I do next?

For your case to proceed, you must properly notify your spouse of the petition. Because this petition concerns child support and alimony, you should use <u>personal service</u>. If your spouse is in the military service of the United States, additional steps for service may be required. See **Memorandum for Certificate of Military Service**, Florida Supreme Court Approved Family Law

Form 12.912(a) and **Affidavit of Military Service**, Florida Supreme Court Approved Family Law Form 12.912(b). Service on a spouse who is in the military can be complicated; therefore, you may wish to consult an attorney regarding this issue.

Your spouse has 20 days to <u>answer</u> after being served with your petition. Your case will then generally proceed in one of the following three ways:

<u>DEFAULT</u>. If after 20 days, no answer has been filed, you may file a <u>Motion for Default</u>, Florida Supreme Court Approved Family Law Form 12.922(a), with the clerk of court. Then, if you have filed all of the required papers, you may contact the clerk, <u>family law intake staff</u>, or <u>judicial assistant</u> to set a <u>final hearing</u>. You must notify your spouse of the hearing by using a <u>Notice of Hearing</u> (<u>General</u>), Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

<u>UNCONTESTED</u>. If your spouse files an answer that agrees with everything in your petition or an answer and waiver, **and** you have complied with <u>mandatory disclosure</u> and filed all of the required papers, you may contact the clerk, family law intake staff, or judicial assistant to set a final hearing. You must notify your spouse of the hearing by using a **Notice of Hearing (General)**, Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

**CONTESTED.** If your spouse files an answer or an answer and **counterpetition**, which disagrees with or denies anything in your petition, **and** you are unable to settle the disputed issues, you should file a **Notice for Trial**, Florida Supreme Court Approved Family Law Form 12.924, after you have complied with mandatory disclosure and filed all of the required papers. Some circuits may require the completion of **mediation** before a final hearing may be set. Then you should contact the clerk, family law intake staff, or judicial assistant for instructions on how to set your case for **trial** (final hearing). If your spouse files an answer and counterpetition, you should answer the counterpetition within 20 days using an **Answer to Counterpetition**, Florida Supreme Court Approved Family Law Form 12.903(d).

#### Where can I look for more information?

Before proceeding, you should read "General Information for Self-Represented Litigants" found at the beginning of these forms. The words that are in <u>bold underline</u> in these instructions are defined there. For further information, see section 61.09, Florida Statutes.

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or

through the Florida Courts E-Filing Portal, you **must** review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by email, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### Special notes...

If you do not have the money to pay the filing fee, you may obtain an Application for Determination of Civil Indigent Status from the clerk, fill it out, and the clerk will determine whether you are eligible to have filing fees deferred.

With this form you must also file the following:

- Notice of Social Security Number, Florida Supreme Court Approved Family Law Form 12.902(j).
- Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit, Florida Supreme Court Approved Family Law Form 12.902(d), if the case involves minor or dependent child(ren).
- Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c).
- Certificate of Compliance with Mandatory Disclosure, Florida Family Law Rules of Procedure Form 12.932. (This must be filed within 45 days of <u>service</u> of the petition on the respondent, if not filed at the time of the petition, unless you and the other party have agreed not to exchange these documents.)
- Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e), if you are asking that child support be ordered in the final judgment. (If you do not know your spouse's income, you may file this worksheet after your spouse's financial affidavit has been served on you.)
- Parenting Plan, Florida Supreme Court Approved Family Law Form 12.995(a), (b), or (c). If the parents have reached an agreement, a signed and notarized Parenting Plan should be attached. If the parents have not reached an agreement, a proposed Parenting Plan may be filed.

Alimony. Alimony may be awarded to a spouse if the judge finds that one spouse has an actual need for it and that the other spouse has the ability to pay. If you want alimony, you must request it in writing in the original petition. If you do not request alimony in writing before the final hearing, it is waived (you may not request it later). You may request permanent alimony, bridge-the-gap alimony, durational alimony, and/or rehabilitative alimony. If alimony is awarded, the judge may order periodic payments, payments in lump sum, or both.

Child Support. Both parents are required to provide financial support for their minor or dependent children; however, the court may order one parent to pay child support to the other parent. Florida has adopted guidelines for determining the amount of child support to be paid. These guidelines are based on the combined income of **both** parents and take into account the financial contributions of both parents and the number of overnights the child(ren) spend with each parent. You must file a **Family Law Financial Affidavit**, Florida Family Law Rules of Procedure Form 12.902(b) or (c), and your spouse will be required to do the same. From your financial affidavits, you should be able to calculate the amount of child support that should be paid using the **Child Support Guidelines Worksheet**, Florida Family Law Rules of Procedure Form 12.902(e). Because the child support guidelines take several factors into consideration, change over time, and vary from state to state, your child support obligation may be more or less than that of other people in seemingly similar situations.

Parenting Plan and Time-Sharing. If you and your spouse are unable to agree on parenting arrangements and a time-sharing schedule, a judge will decide for you as part of establishing a Parenting Plan. The judge will decide the parenting arrangements and time-sharing based on the child(ren)'s best interests. Regardless of whether there is an agreement, the court reserves jurisdiction to modify issues relating to the minor child(ren).

The judge may request a <u>parenting plan recommendation</u> or appoint a <u>guardian ad litem</u> in your case. This means that a neutral person will review your situation and report to the judge concerning parenting issues. The purpose of such intervention is to be sure that the best interests of the child(ren) is (are) being served. For more information, you may consult section 61.13, Florida Statutes.

A **parenting course** must be completed prior to entry of the final judgment. You should contact the clerk, family law intake staff, or judicial assistant about requirements for parenting courses where you live.

Listed below are some terms with which you should become familiar before completing your petition. If you do not fully understand any of the terms below or their implications, you should speak with an attorney before going any further.

- Shared Parental Responsibility
- Sole Parental Responsibility
- Supervised Time-Sharing
- No contact
- Parenting Plan
- Parenting Plan Recommendation
- <u>Time-Sharing Schedule</u>

**Temporary Relief.** If you need temporary relief regarding child support or temporary alimony, you may file a **Motion for Temporary Support and Time-Sharing with Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.947(a). For more information, see the instructions for that form.

**Final Judgment Forms.** These family law forms contain a **Final Judgment of Support Unconnected** with Dissolution of Marriage with Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.994(a), which the judge may use if your case is contested. You should check with the clerk, family law intake staff, or judicial assistant to see if you need to bring a final judgment with you to the hearing. If so, you should type or print the heading, including the circuit, county, case number, division, and the parties' names, and leave the rest blank for the judge to complete at your hearing or trial.

**Nonlawyer.** Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

	JUDICIAL CIRCUIT,COUNTY, FLORIDA
In re: the Marriage of:	Case No: Division:
Petitioner,	
WITH DISSOLUTION OF MARRI	PARENTING PLAN UNCONNECTED AGE WITH DEPENDENT OR MINOR
	.D(REN), the Petitioner, being sworn,
	oth live in Florida at the filing of this Petition for Dissolution of Marriage, which is filed pursuant to
2. Petitioner is or is not a memb	
3. MARRIAGE HISTORY	
Date of marriage: {month, day, year}  Date of separation: {month, day, year}  Place of marriage: {county, state, country}	(Indicate if approximate).
4. MINOR CHILD(REN)  [Indicate all that apply]  aPetitioner is pregnant. The baby is due	e on: <i>{date}</i>
bRespondent is pregnant. The baby is d	lue on: {date}
cThe minor (under 18) child(ren) comm marriage, are:	on to both parties, conceived or born during the

Name	Birth date
	e child(ren) common to both parties who are 18 or older but who are dependen ies due to a mental or physical incapacity are:
Name 	Birth date
	otice of Social Security Number, Florida Supreme Court Approved Family Law Forn ed with this petition.
	amily Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(bd with this petition or will be timely filed.
	Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Forms s filed with this petition, or will be timely filed.
	niform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit, Floridaproved Family Law Form 12.902(d), is filed with this petition.
ECTION I. SPOUSALS	SUPPORT (ALIMONY)
1. Petitioner doe	s not request spousal support (alimony) from Respondent at this time.
	OR
requests that the other that he or she has	is the ability to contribute to Petitioner's support and has failed to do so. Petitione Court order Respondent to pay spousal support (alimony) to Petitioner, who claims a need for the support that he or she is requesting. Spousal support (alimony) is amount of \$ every week other week month, o, beginning {date}, and continuing until {date or event}
	urt should order Respondent to pay and any specific request(s) for type of alimony nent, rehabilitative, bridge-the-gap, durational, and/or lump sum):
orida Supreme Court A	evisions relating to alimony including any tax treatment and consequences:  Approved Family Law Form 12.904(a)(2), Petition for Support and Parenting Plan  Bution of Marriage (02/18)

	Petitioner requests life insurance on the other spouse's life, provided by that spouse, to secure support.
TIO	N II. PARENTING PLAN ESTABLISHING PARENTAL RESPONSIBILITY AND TIME-SHARING
1.	The minor child(ren) currently reside(s) with Petitioner Respondent Otherwise and the second sec
2.	Parental Responsibility. It is in the child(ren)'s best interests that parental responsibility be:  {Choose only one}  c shared by both parents;
	d awarded solely to Petitioner Respondent . Shared parental responsibili would be detrimental to the child(ren) because:
(	Parenting Plan and Time-Sharing. It is in the best interests of the child(ren) that the family be ordered to comply with a Parenting Plan that includes does not include parental time-sharing with the child(ren). For purposes of a Parenting Plan, the Petitioner will be referred to as {name or designation}, and the Respondent will be referred to {name or designation} The Petitioner states that it is
	ordered to comply with a Parenting Plan that includes does not include parental time-sharing with the child(ren). For purposes of a Parenting Plan, the Petitioner will be referred to as {name or designation}, and the Respondent will be referred to
(	ordered to comply with a Parenting Plan that includes does not include parental time-sharing with the child(ren). For purposes of a Parenting Plan, the Petitioner will be referr to as {name or designation}, and the Respondent will be referred to {name or designation} The Petitioner states that it is the best interests of the child(ren) that:  {Choose only one} a The attached proposed Parenting Plan should be adopted by the court. The parties
(	ordered to comply with a Parenting Plan that includes does not include parental time-sharing with the child(ren). For purposes of a Parenting Plan, the Petitioner will be referr to as {name or designation}, and the Respondent will be referred to {name or designation} The Petitioner states that it is the best interests of the child(ren) that:  {Choose only one} a The attached proposed Parenting Plan should be adopted by the court. The parties {Choose only one} have have not agreed to the Parenting Plan.
•	ordered to comply with a Parenting Plan that includes does not include parental time-sharing with the child(ren). For purposes of a Parenting Plan, the Petitioner will be referred to as {name or designation}, and the Respondent will be referred to {name or designation}, and the Respondent will be referred to the best interests of the child(ren) that:  {Choose only one} a The attached proposed Parenting Plan should be adopted by the court. The parties {Choose only one} have have not agreed to the Parenting Plan.  b Each child will have time-sharing with both parents as follows:

_	
SECTION	III. CHILD SUPPORT
	espondent has the ability to contribute to the support of his or her minor child(ren) and has failed so. Based upon the time-sharing schedule, the Petitioner is entitled to child support.
[Indi	cate <b>all</b> that apply]
	Petitioner requests that the Court award child support as determined by Florida's child ort guidelines, section 61.30, Florida Statutes.
	Petitioner requests that the Court award child support to be paid beyond the age of 18 years espondent because:
	athe following child(ren), {name(s)}, is (are) dependent because of a mental or physical incapacity which began prior to the age of 18 {explain}:
	bthe following child(ren), {name(s)}, is (are) dependent in fact, is (are) in high school and is (are) between the ages of 18 and 19; said child(ren) is (are) performing in good faith with a reasonable expectation of graduation before the age of 19.
	Petitioner requests that medical/dental insurance for the minor child(ren) be provided by:  ose only one]  c Petitioner.
	d Respondent.
	Petitioner requests that uninsured medical/dental expenses for the (ren) be paid: [Choose only one]
	f by Petitioner
	g by Respondent
	h equally (each spouse pays one-half)
	<ul> <li>iaccording to the percentages in the Child Support Guidelines Worksheet, Florida         Family Law Rules of Procedure Form 12.902(e).</li> </ul>
	jOther {explain}:
6	Petitioner requests that life insurance to secure child support be provided by: Respondent both spouses.

SEC	CTION IV. OTHER RELIEF
	CTION V. REQUEST nis section summarizes what you are asking the Court to include in the order for support.)
Pet	itioner requests that the Court enter an order:
{Inc	dicate <b>all</b> that apply}
	1 awarding spousal support (alimony) as requested in Section I of this petition;
	2 adopting or establishing a Parenting Plan containing provisions for parental responsibility and time-sharing for the dependent or minor child(ren), as requested in Section II of this petition;
	3 establishing child support for the minor child(ren), as requested in Section III of this petition;
	4 awarding other relief as requested in Section IV of this petition; and any other items the Court deems necessary.

I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this petition and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

Dated:	
	Signature of Petitioner
	Printed Name:
	Address:
	Address:City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-mail Address(es):
STATE OF FLORIDA	
COUNTY OF	
Sworn to or affirmed and signed before me on _	by
	NOTARY PUBLIC or DEPUTY CLERK
	{[Print, type, or stamp commissioned name of
Davida malli din accom	notary or deputy clerk.}
Personally known	
Produced identification	
Type of identification produced	
	ORM, HE/SHE MUST FILL IN THE BLANKS BELOW:
[fill in all blanks] This form was prepared for the	
This form was completed with the assistance of	
{name of individual}	,
{name of business}	
{address}	<i>_</i>
{city} .{state} .{zip code}	. {telephone number}

### INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.904(b),

## PETITION FOR SUPPORT UNCONNECTED WITH DISSOLUTION OF MARRIAGE WITH NO DEPENDENT OR MINOR CHILD(REN) (02/18)

#### When should this form be used?

This form may be used if a <u>dissolution of marriage</u> has not been filed, and you are requesting <u>alimony</u>. If a petition for dissolution has been filed, you should file a **Motion for Temporary Support with No Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.947(c), instead of using this <u>petition</u>. Also, if you are requesting that an order be entered for you to pay support to your spouse, you should not file this form.

This petition does not address the issues of property or debts. It only deals with alimony.

This form should be typed or printed in black ink. After completing this form, you should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should <u>file</u> the original with the <u>clerk of the circuit court</u> in the county where you live and keep a copy for your records. Because you are filing the <u>petition</u> in this proceeding, you are referred to as the <u>petitioner</u> and your <u>spouse</u> as the <u>respondent</u>.

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

#### What should I do next?

For your case to proceed, you must properly notify your spouse of the petition. Because this petition concerns alimony, you should use <u>personal service</u>. If your spouse is in the military service of the United States, additional steps for service may be required. See, for example, **Memorandum for Certificate of Military Service**, Florida Supreme Court Approved Family Law Form 12.912(a) and **Affidavit of Military Service**, Florida Supreme Court Approved Family Law Form 12.912(b). Service on a spouse who is in the military can be complicated; therefore, you may wish to consult an attorney regarding this issue.

Your spouse has 20 days to <u>answer</u> after being served with your petition. Your case will then generally proceed in one of the following three ways:

Instructions for Florida Supreme Court Approved Family Law Form 12.904(b), Petition for Support Unconnected with Dissolution of Marriage with No Dependent or Minor Child(ren) (02/18)

<u>DEFAULT</u>. If after 20 days, no answer has been filed, you may file a <u>Motion for Default</u>, Florida Supreme Court Approved Family Law Form 12.922(a), with the clerk of court. Then, if you have filed all of the required papers, you may contact the clerk, <u>family law intake staff</u>, or <u>judicial assistant</u> to set a <u>final hearing</u>. You must notify your spouse of the hearing by using a <u>Notice of Hearing (General)</u>, Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

<u>UNCONTESTED</u>. If your spouse files an answer that agrees with everything in your petition or an answer and waiver, **and** you have complied with <u>mandatory disclosure</u> and filed all of the required papers, you may contact the clerk, family law intake staff, or judicial assistant to set a final hearing. You must notify your spouse of the hearing by using a **Notice of Hearing (General)**, Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

**CONTESTED.** If your spouse files an answer or an answer and **counterpetition**, which disagrees with or denies anything in your petition, **and** you are unable to settle the disputed issues, you should file a **Notice for Trial**, Florida Supreme Court Approved Family Law Form 12.924, after you have complied with mandatory disclosure and filed all of the required papers. Some circuits may require the completion of **mediation** before a final hearing may be set. Then you should contact the clerk, family law intake staff, or judicial assistant for instructions on how to set your case for **trial** (final hearing). If your spouse files an answer and counterpetition, you should answer the counterpetition within 20 days using an **Answer to Counterpetition**, Florida Supreme Court Approved Family Law Form 12.903(d).

#### Where can I look for more information?

Before proceeding, you should read General Information for Self-Represented Litigants found at the beginning of these forms. The words that are in <u>bold underline</u> in these instructions are defined there. For further information, see section 61.09, Florida Statutes.

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please Instructions for Florida Supreme Court Approved Family Law Form 12.904(b), Petition for Support Unconnected with Dissolution of Marriage with No Dependent or Minor Child(ren) (02/18)

**CAREFULLY** read the rules and instructions for: **Certificate of Service (General),** Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### Special notes...

If you do not have the money to pay the filing fee, you may obtain an Application for Determination of Civil Indigent Status from the clerk, fill it out, and the clerk will determine whether you are eligible to have filing fees deferred.

With this form you must also file the following:

- Notice of Social Security Number, Florida Supreme Court Approved Family Law Form 12.902(j).
- Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c). (This must be filed within 45 days of service of the petition on the respondent, if not filed at the time of the petition.)
- **Certificate of Compliance with Mandatory Disclosure**, Florida Family Law Rules of Procedure Form 12.932. (This must be filed within 45 days of <u>service</u> of the petition on the respondent, if not filed at the time of the petition, unless you and the other party have agreed not to exchange these documents.)

Alimony. Alimony may be awarded to a spouse if the judge finds that one spouse has an actual need for it and that the other spouse has the ability to pay. If you want alimony, you must request it in writing in the original petition. If you do not request alimony in writing before the final hearing, it is waived (you may not request it later). You may request permanent alimony, bridge-the-gap alimony, durational alimony, and/or rehabilitative alimony. If alimony is awarded, the judge may order periodic payments, payments in lump sum, or both.

**Temporary Relief.** If you need temporary relief regarding alimony, you may file a **Motion for Temporary Support with No Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.947(c). For more information, see the instructions for that form.

<u>Final Judgment Forms</u>. These family law forms contain a **Final Judgment of Support Unconnected with Dissolution of Marriage with No Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.994(b), which the judge may use if your case is contested. You should check with the clerk, family law intake staff, or judicial assistant to see if you need to bring a final judgment with you to the hearing. If so, you should type or print the heading, including the circuit, county, case number, division, and the parties' names, and leave the rest blank for the judge to complete at your hearing or trial.

**Nonlawyer.** Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

Instructions for Florida Supreme Court Approved Family Law Form 12.904(b), Petition for Support Unconnected with Dissolution of Marriage with No Dependent or Minor Child(ren) (02/18)

	IN THE CIRCUIT COURT OF THE	JUDICIAL CIRCUIT,	
	IN AND FOR	COUNTY, FLORIDA	
In re: the Marriage of:		Case No:	
		Division:	
	Petitioner,		
an	a		
	, Respondent.		
	PETITION FOR SUPPORT UNCON MARRIAGE WITH NO DEPENI		7
I, {	full legal name}	, the	
[Cł	noose only one] Petitioner, being sworn, certify that	t the following statements are true:	
1.	JURISDICTION  Petitioner Respondent Both Support Unconnected with Dissolution of Marria Statutes.	live in Florida at the filing of this Petition for ge, which is filed pursuant to section 61.09, Fl	orida
2.	Petitioner is or is not a member o Respondent is or is not a member		
3.	MARRIAGE HISTORY		
	Date of marriage: {month, day, year}	to if an analysis and	,
	Date of separation: {month, day, year} (Indicates	te if approximate)	_)
4.	A completed Family Law Financial Affidavit, Florical (c), is filed with this petition or will		2(b) or
5.	A completed Notice of Social Security Number, F 12.902(j),is filed with this petition or		orm
SE	CTION I. SPOUSAL SUPPORT (ALIMONY)		
1.	Respondent has the ability to contribute to Petitioner requests that the Court order Respond who claims that he or she has an actual need for support (alimony) is requested in the amount of month, or other until {date or event}	lent to pay spousal support (alimony) to Petit the support that he or she is requesting. Spo \$ every week other	usal week

Florida Supreme Court Approved Family Law Form 12.904(b), Petition for Support Unconnected with Dissolution of Marriage with No Dependent or Minor Child(ren) (02/18)

	Explain why the Court should order Respondent to pay and any specific request(s) for type of alimony (temporary, permanent, bridge-the-gap, durational, rehabilitative, and/or lump sum):
2.	Other provisions relating to alimony including any tax treatment and consequences:
3.	Petitioner requests life insurance on Respondent's life, provided by that spouse, to secure such support.
SEC	TION II. OTHER RELIEF
	<b>FION III. REQUEST</b> (This section summarizes what you are asking the Court to include in the order support.)
	itioner requests that the Court enter an order establishing support <b>and</b> : icate all that apply]
1	awarding spousal support (alimony) pursuant to Section I of this petition;
2	awarding other relief as specified in Section II of this petition; and any other terms the Court deems necessary.

I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this petition and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

Dated:	
	Signature of Petitioner
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-mail Addresses):
STATE OF FLORIDA COUNTY OF	
Sworn to or affirmed and signed before me on	by
	NOTARY PUBLIC or DEPUTY CLERK
	[Print, type, or stamp commissioned name of notary o deputy clerk.]
Personally known	
Produced identification	
Type of identification produced	<del></del>
[fill in all blanks] This form was prepared for th	
This form was completed with the assistance of	
{name of business}	<i>_</i>
{address}	codel Italanhona number!
{city}, {state}, {zip	code}, {telephone number}

	IN THE CIRCUIT COURT OF T	HE JUDICIAL CIRCUIT,
	IN AND FOR	COUNTY, FLORIDA
		Case No.:
		Division:
In Re: The	e Marriage of:	
	Petitioner,	
	and	
-	Respondent.	,
TEME		
IEMP		PPORT, TIME-SHARING, AND OTHER RELIEF
	WIIII DEFEN	DENT OR MINOR CHILD(REN)
Other Re		hearing on a Motion for Temporary Support, Time-Sharing, and Child(ren). The Court, having reviewed the file and heard the and ORDERS as follows:
The Cour	t has jurisdiction over the subje	ect matter and the parties.
SESTION	L MARRITAL ACCETS AND LIAD	
	I. MARITAL ASSETS AND LIAB	ILITIES
<b>A.</b> II	njunction.  Petitioner Res	pondent is (are) prohibited and enjoined from disposing of any
_	marital assets without the indicated here, the pe	written permission of the other party or a court order. If erson(s) prohibited and enjoined from disposing of any marital
2		all ordinary and usual expenses. npliance with the terms of this injunction through civil and/or
2	-	proceedings, which may include arrest, incarceration, and/or the
3	•	may constitute criminal contempt of court.
4		oned upon Petitioner Respondent posting bond in with the clerk of this Court.

#### B. Temporary Use of Assets.

1. The assets listed below are temporarily determined to be marital assets. Each party shall temporarily have the use of, as his/her own, the assets awarded in this section, and the other party shall temporarily have no further use of said assets. Any personal property not listed below shall be for the use of party currently in possession of that item(s), and he or she may not dispose of that item(s) without the written permission of the other party or

#### a court order.

ASSETS: DESCRIPTION OF ITEM(S)  (Please describe each item as clearly as possible. You do not have to list account numbers.)	Petitioner Shall Have Temporary Use	Respondent Shall Have Temporary Use
Automobiles		
Furniture & furnishings in home		
Furniture & furnishings elsewhere		
Jewelry		
Business interests		
Other Assets		

#### C. Temporary Responsibility for Liabilities/Debts.

1. The liabilities listed below are temporarily determined to be marital. Each party shall pay as his or her own the marital liabilities indicated below and shall keep said payments current. The other party shall temporarily have no further responsibility for the payment of these debts.

LIABILITIES: DESCRIPTION OF DEBT(S)  (Please describe each item as clearly as possible. You do not have	Current		
to list account numbers.)	Amount	Petitioner	Respondent
	Owed	Shall Pay	Shall Pay
Mortgages on real estate: (home)	\$	\$	\$
Charge/credit card accounts			
Auto Ioan			
Auto Ioan			
Bank/Credit Union loans			

(Ple	LIABILITIES: DESCRIPTION OF DEBT(S) ase describe each item as clearly as possible. You do not have to list account numbers.)	Current Amount Owed	Petitioner Shall Pay	Respondent
Mone	ey owed (not evidenced by a note)			
Othe	r			
Juic	<u> </u>			
ndica	ON II. TEMPORARY EXCLUSIVE USE AND POSSESSION OF HOME  te all that apply]  PetitionerRespondent shall have temporary exclusive.	usive use an	d possessio	on of the
	dwelling located at: {address}			
	until: {date or event}			
2				·
2.		nises describ s of personal occur after r	ped in the pa health and notice to the	aragraph hygiene e person
2.	PetitionerRespondent may make a visit to the prer above for the purpose of obtaining his or her clothing and items and to obtain any items awarded in this order. This visit shall granted temporary exclusive use and possession of the dwelling	nises describ s of personal occur after r	ped in the pa health and notice to the	aragraph hygiene e person
	PetitionerRespondent may make a visit to the prer above for the purpose of obtaining his or her clothing and items and to obtain any items awarded in this order. This visit shall granted temporary exclusive use and possession of the dwelling of both parties.	nises describ s of personal occur after r	ped in the pa health and notice to the	aragraph hygiene e person
3. <b>CTIO</b>	PetitionerRespondent may make a visit to the prer above for the purpose of obtaining his or her clothing and items and to obtain any items awarded in this order. This visit shall granted temporary exclusive use and possession of the dwelling of both parties.	nises describ s of personal occur after r g and at the e	ned in the part health and notice to the earliest conv	aragraph hygiene e person venience
3. CTIO	PetitionerRespondent may make a visit to the prer above for the purpose of obtaining his or her clothing and items and to obtain any items awarded in this order. This visit shall granted temporary exclusive use and possession of the dwelling of both parties.  Other:  Other:	mises describes of personal occur after regard at the espaces preary parenta	ped in the part health and notice to the earliest converged by the provided belowed by the belowed by	eragraph hygiene e person venience  DENT OR
3. ECTIC INOF	PetitionerRespondent may make a visit to the prer above for the purpose of obtaining his or her clothing and items and to obtain any items awarded in this order. This visit shall granted temporary exclusive use and possession of the dwelling of both parties. Other:  Other:  CHILD(REN) {Insert the name or designation of each parent in the court has jurisdiction to determine temporary exclusive use and possession of the dwelling of both parties.	mises describes of personal occur after regard at the espaces preary parenta	ped in the part health and notice to the earliest converged by the provided belowed by the belowed by	eragraph hygiene e person venience  DENT OR

a.	The parties shall have temporary <b>shared parental responsibility</b> for the parties minor child(ren).
b.	shall have temporary <b>sole parental responsibility</b> for the parties' minor child(ren). Temporary shared parental responsibility would be detrimental to the child(ren) at this time because:
C.	Parent shall have ultimate decision making authorit regarding the following:
d.	Other provisions:
{Ch	mporary Time-sharing Schedule with Minor Child(ren). The parent(s) shall have: soose only one}{Insert the name or designation of each parent in the space provided.}
{ <i>Ch</i>	mporary Time-sharing Schedule with Minor Child(ren). The parent(s) shall have:
{ <i>Ch</i>	mporary Time-sharing Schedule with Minor Child(ren). The parent(s) shall have:  "loose only one}{Insert the name or designation of each parent in the space provided.}  "reasonable time-sharing schedule with the parties' minor child(ren) as agreed to be the parties, subject to any limitations in paragraph 5 below. The Court reserves jurisdictio to set a specific schedule.  "the following specified time-sharing schedule with the parties' minor child(ren)

	C.	Time-sharing in accordance with the temporary <b>Parenting Plan</b> attached as Exhibit
	d.	Parent {name or designation} shall have <b>no contact</b> with the parties' minor child(ren) until further order of the Court, due to the existing conditions that are detrimental to the welfare of the minor child(ren): {explain}:
5.	Ne per the	nitations on Time-sharing. {If applicable} ither parent shall take the child(ren) from the other parent, any child care provider, or other rson entrusted by the other parent with the care of the child(ren) without the agreement of a other party during the other party's time-sharing. The above time-sharing shall be: sert the appropriate information in the space provided.}
	a.	supervised by a responsible adult who is mutually agreeable to the parties. If the parties cannot agree, the supervising adult shall be: {name}
	b.	at a supervised visitation/time-sharing center located at: {address}, subject to the available times and rules of the supervised visitation center. The cost of such visits shall be paid by Parent {name or designation} Both parents.
6.		mmunication Arrangements, Parental Responsibility and Time-sharing with Minor ild(ren). {Indicate if applicable}
	the are res	The parties' communications to arrange time-sharing and discuss issues relating to child(ren) (if temporary shared parenting, or time-sharing is provided in paragraph 3 above) restricted as follows: telephone, fax, e-mail, or letter, a ponsible person shall coordinate the time-sharing arrangements of the minor child(ren). If a parties cannot agree, the responsible person shall be: {name}
	b	Other conditions for arrangements or discussions: {explain}
		<del>-</del>
7.	sch als	change of Minor Child(ren). The exchange of the minor child(ren) shall be on time as neduled and as agreed to by the parties. The following conditions, if indicated below, shall to apply. {Indicate all that apply} sert the name or designation of each parent in the space provided.}
	a.	The parties shall temporarily exchange the child(ren) at the following location(s):

	bParent {name or designation} shall not get out of the vehicle, and the other parent shall not approach the vehicle, during the time the child(ren) are exchanged.
	c A responsible person shall conduct all exchanges of the child(ren). Parent {name or designation} shall not be present during the exchange. If the parties cannot agree, the responsible person shall be: {name}
	d Other conditions for exchange of the child(ren) are as follows:
0	Luive stiere Bushibities Bourseins the Children V. The Count have better and it was hibite
8.	Injunction Prohibiting Removing the Child(ren). The Court hereby temporarily prohibits and enjoins
	Parent {name or designation}
	Both parents from removing the minor child(ren) from the State of Florida without a court order or the written consent of the other party.
9.	Other Temporary Provisions Relating to the Minor Child(ren).
SECTIO	ON IV. TEMPORARY ALIMONY
1.	The Court denies the request(s) for temporary alimony.
	OR
2.	The Court finds that there is a need for, and that Petitioner Respondent, hereinafter Obligor, has/had the present ability to pay temporary alimony as follows: {Indicate all that apply}
	a Temporary Periodic. Obligor shall pay temporary periodic alimony to Obligee in the amount of \$ per month, payable in accordance with Obligor's employer's payroll cycle, and in any event, at least once a month other {explain}
	Constant Assessed Feelinders Feel 42 047/h) Terror and Onder of Constant Time Charite and

h	h Petropetive Obligar shall now retrop	ativa alimany	in the amoun	at of
υ.	b Retroactive. Obligor shall pay retroactive. \$ for the period of {date}			It of
				naragraph 4 helow
	{date}, which	i Silali be palu	pursuant to	paragraph 4 below.
Re	Reasons for Awarding/Denying Temporary Alin	nony Award.		
Th	The reasons for awarding/denying temporary ali	mony are as f	follows:	
a.	a length of the marriage of the party re	ceiving tempo	orary alimony	/: years;
b.	b age of party receiving temporary alim	ony:	_years;	
	c health of party receiving temporary a			good
	poor other		_	
d.	d other factors			
	Please indicate here if additional p	nages are atta	ached.	
	ricuse maicute nere ii adaltionar	ouges are atta	icrica.	
Re	Retroactive Alimony Petitioner	Respondent s	shall pay to	the other party th
	temporary retroactive alimony of \$, a			
	be paid in the amount of \$ per n			
	employer's payroll cycle, and in any event at lea			
	chiployer a payron cycle, and in any event at lea	st once a mor	itii, Oi	Utilet fexpluilly
		st once a mor	itii, or	other (explain)
be	beginning: {date}			
int	beginning: {date}interest.			
int	beginning: {date}interest.			
int Ins	beginning: {date}interest.  Insurance. {Indicate all that apply}	, until paid	d in full includ	ling statutory
int Ins	beginning: {date}interest.  Insurance. {Indicate all that apply} a Petitioner	, until paid	d in full includ	ling statutory
int Ins	beginning: {date} interest.  Insurance. {Indicate all that apply} a Health Insurance Petitioner required to pay health insurance premiums	, until paid Respond for the other	d in full includ dent shall ten party not to (	ling statutory  nporarily be exceed
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	Respondent (hereinafter Obligor) has the present ability to pay child support. The amounts in the Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure
	Form 12.902(e), filed by the Petitioner Respondent are correct  OR
	The Court makes the following findings:  Petitioner's net monthly income is \$  Respondent's net monthly income is \$  Monthly child care costs are \$  Monthly health/dental insurance costs are \$
2.	Amount.
	Child support established at the rate of \$per month for thechildren {total number of minor or dependent children} shall be paid commencing{month, day, year} and terminating {month, day, year}. Child support shall be paid in the amount of \$ per {week, month, other} which is consistent with the Obligor's current payroll cycle.
	Upon the termination of the obligation of child support for one of the parties' children, child support in the amount of \$ for the remaining children {number of remaining children} shall be paid commencing {month, day, year} and terminating {month, day, year}. This child support shall be paid in the amount of \$ per {week, month, other} consistent with Obligor's current payroll cycle.
	{Insert schedule for the child support obligation, including the amount, and commencement and termination dates, for the remaining minor or dependent children, which shall be payable as the obligation for each child ceases. Please indicate whether the scheduleappears below or is attached as part of this form}

The Obligor shall pay child support until all of the minor or dependent children: reach the age of 18; become emancipated, marry, join the armed services, die, or become self-supporting; or until further order of the court or agreement of the parties. The child support obligation shall continue beyond the age of 18 and until high school graduation for any child who is Florida Supreme Court Approved Family Law Form 12.947(b), Temporary Order of Support, Time-Sharing and Other Relief with Dependent or Minor Child(ren) (02/18)

good faith with a reasonable expectation of graduation before age 19. If the temporary child support ordered deviates from the guidelines by more than 5%, the factual findings which support that deviation are: 3. Retroactive Child Support. {Indicate **if** applicable} \_\_\_\_\_Petitioner \_\_\_\_\_ Respondent shall pay to the other party the temporary retroactive child support of \$\_\_\_\_\_, as of {date} \_\_\_\_\_. This amount shall be paid in the amount of \$ per month, payable in accordance with Obligor's employer's payroll cycle, and in any event at least once a month, or other {explain} beginning {date} \_\_\_\_\_, until paid in full including statutory interest. 4. Insurance. [Indicate all that apply] \_Health/Dental Insurance. \_\_\_\_\_ Petitioner \_\_\_\_\_ Respondent shall be required to temporarily maintain health dental insurance for the parties' minor child(ren), so long as reasonable in cost and accessible to the child(ren). The party providing insurance shall be required to convey cards showing coverage to the other party. OR Health \_\_\_\_\_ dental insurance is not reasonable in cost or accessible to the child(ren) at this time. Reasonable and necessary uninsured medical/dental/prescription drug costs for the minor child(ren) shall temporarily be assessed as follows: Shared equally by both parents. \_\_\_\_\_ Prorated according to the child support guideline percentages. \_\_\_\_\_Other {*explain*}: As to these uninsured medical/dental/prescription drug expenses, the party who incurs the expense shall submit request for reimbursement to the other party within 30 days, and the other party, within 30 days of receipt, shall submit the applicable reimbursement for that expense, according to the schedule of reimbursement set out in this paragraph. 5. Life Insurance (to secure payment of support). To secure the temporary child support obligations in this order, \_\_\_\_\_ Petitioner \_\_\_\_\_ Respondent \_\_\_\_\_ Each party shall temporarily maintain life insurance, in an amount of at least \$\_\_\_\_\_, on \_\_\_\_ his/her life naming the \_\_\_\_\_ minor child(ren) as the beneficiary (ies) **OR** naming the \_Petitioner \_\_\_\_\_ Respondent \_\_\_\_\_other *{name}*: \_\_\_\_\_ as trustee

dependent in fact, between the ages of 18 and 19, and is still in high school performing in

Florida Supreme Court Approved Family Law Form 12.947(b), Temporary Order of Support, Time-Sharing and Other Relief with Dependent or Minor Child(ren) (02/18)

for the minor child(ren), so long as reasonably available. The obligation to maintain the life

	insurance coverage shall continue until the Court orders otherwise or until {date/event}
6.	IRS Income Tax Exemption(s). The assignment of any tax exemption for the child(ren) shall be as follows:
7.	Other provisions relating to temporary child support:
SECTIO	N VI. METHOD OF PAYMENT
Obligor	shall pay any temporary court-ordered child support/alimony and arrears, if any, as follows:
1.	Place of Payment
	<ul> <li>a Obligor shall pay temporary court-ordered support directly to either the State         Disbursement Unit or the central depository, as required by statute, along with any fee         required by statute.     </li> </ul>
	b Both parties have requested and the court finds that it is in the best interests of the child(ren) that temporary support payments need not be directed through either the State Disbursement Unit or the central depository at this time; however, either party may subsequently apply, pursuant to section 61.13(1)(d)3, Florida Statutes, to require payments through either the State Disbursement Unit or the central depository.
2.	Income Deduction.
	Immediate. Obligor shall pay through income deduction, pursuant to a separate Income Deduction Order which shall be effective immediately. Obligor is individually responsible for paying this temporary support obligation until all of said support is deducted from Obligor's income. Until temporary support payments are deducted from Obligor's paycheck, Obligor is responsible for making timely payments directly to the State Disbursement Unit or the Obligee, as previously set forth in this order.
	<b>Deferred.</b> Income deduction is ordered this day, but it shall not be effective until a delinquency of \$, or, if not specified, an amount equal to one month's obligation occurs. Income deduction is not being implemented immediately based on the following findings: Income deduction is <b>not</b> in the best interests of the child(ren) because: {explain}

there is proof of timely payment of a previously ordered obligation without an income deduction order in cases of modification,

	there is an agreement by the Obligor to advise the Title IV-D agency, the clerk of court, and the Obligee of any change in Payor and/or health insurance
	OR
	there is a signed written agreement providing an alternative arrangement between the Obligor and the Obligee and, at the option of the IV-D agency, by the IV-D agency in IV-D cases in which there is an assignment of support rights to the state, reviewed and entered in the record by the court.
3.	<b>Bonus/one-time payments.</b> All% No income paid in the form of a bonus or other similar one-time payment, up to the amount of any arrearage or the remaining balance thereof owed pursuant to this order, shall be forwarded to the Obligee pursuant to the payment method prescribed above.
4.	Other provisions relating to method of payment.
	ON VII. TEMPORARY ATTORNEY'S FEES, COSTS, AND SUIT MONEY Petitioner'sRespondent's request(s) for temporary attorney's fees, costs, and suit money is (are) denied because
	OR
2.	The Court finds there is a need for and an ability to pay temporary attorney's fees, costs, and suit money Petitioner Respondent is hereby ordered to pay to the other party \$ in temporary attorney's fees, and \$ in costs. The Court further finds that the temporary attorney's fees awarded are based on the reasonable rate of \$ per hour and reasonable hours. Other provisions relating to temporary attorney's fees, costs, and suit money are as follows:
SECTIO	ON VIII. OTHER PROVISIONS
Other	Provisions:
DONE	AND ORDERED in Florida on {date}
	CIRCUIT JUDGE

I certify that a copy of this {name of docur	ment(s)}	
was mailed faxed and mailed _	e-mailed	hand-delivered to the parties or entitie
listed below on {date}	·	
	bv	
	{Clerk of c	court or designee}
Petitioner (or his or her attorney)		
Respondent (or his or her attorney)		
State Disbursement Unit		
Central depository		
Other:		

		IN THE CIRCUIT COURT OF THE	JUDICIAL CIRCUIT,COUNTY, FLORIDA
			Case No:
In I	Re: T	The Marriage of:	
		Petitioner,	
		Respondent.	
		ORDER FOR TEMPORARY SUP WITH NO DEPENDENT O	
wit	th N	_	a a Motion for Temporary Support and Other Relief, having reviewed the file and heard the testimony,
The	e Co	ourt has jurisdiction over the subject matter a	and the parties.
		ON I. MARITAL ASSETS AND LIABILITIES	
Α.	-	marital assets without the written permiss	re) prohibited and enjoined from disposing of any sion of the other party or a court order; however, ntinue to pay all ordinary and usual expenses.
	2.	· · · · · · · · · · · · · · · · · · ·	terms of this injunction through civil and/or indirect include arrest, incarceration, and/or the imposition
	3.	Violation of this injunction may constitute of	criminal contempt of court.
	4.	Bond. This order is conditioned upon sum of \$ with the clerk of this 0	_ Petitioner Respondent posting bond in the Court.
В.			letermined to be marital assets. Each party shall n, the assets awarded in this section, and the other

party shall temporarily have no further use of said assets. Any personal property not listed below shall be for the use of party currently in possession of that item(s), and he or she may not dispose of that item(s) without the written permission of the other party or a court order.

ASSETS: DESCRIPTION OF ITEM(S)  (Please describe each item as clearly as possible. You do not need to list account numbers.)	Petitioner Shall Have Temporary Use	Respondent Shall Have Temporary Use
Automobiles		
Furnitura & furnichings in home		
Furniture & furnishings in home		
Furniture & furnishings elsewhere		
Jewelry		
Business interests		
Other Assets		

#### C. Temporary Responsibility for Liabilities/Debts.

1. The liabilities listed below are temporarily determined to be marital. Each party shall pay as his or her own the marital liabilities indicated below and shall keep said payments current. The other party shall temporarily have no further responsibility for the payment of these debts.

LIABILITIES: DESCRIPTION OF DEBT(S)  (Please describe each item as clearly as possible. You do not need to list account numbers.)	Current Amount Owed	Petitioner Shall Pay	Respondent Shall Pay
Mortgages on real estate: (home)	\$	\$	\$
Charge/credit card accounts			

LIABILITIES: DESCRIPTION OF DEBT(S)  (Please describe each item as clearly as possible. You do not need to list account numbers.)	Current Amount Owed	Petitioner Shall Pay	Respondent
Auto Ioan			
Auto Ioan			
Bank/Credit Union loans			
Money owed (not evidenced by a note)			
Other			
SECTION II. TEMPORARY EXCLUSIVE USE AND POSSESSION OF HO  {Indicate all that apply}  1 Petitioner Respondent shall have temporary education discated at: {address}	exclusive use		
until {date or event}			

3. \_\_\_\_ Other: \_\_\_\_

2. \_\_\_\_\_ Petitioner \_\_\_\_\_ Respondent may make a visit to the premises described in the paragraph above for the purpose of obtaining his or her clothing and items of personal health and hygiene and to obtain any items awarded in this order. This visit shall occur after notice to the person granted temporary exclusive use and possession of the dwelling and at the earliest convenience

of both parties.

#### SECTION III. TEMPORARY ALIMONY 1. \_\_\_\_\_ The Court denies the request(s) for temporary alimony. OR 2. \_\_\_\_\_The Court finds that there is a need for, and that \_\_\_\_\_ Petitioner \_\_\_\_\_ Respondent, hereinafter Obligor, has/had the present ability to pay, temporary alimony as follows: {Indicate **all** that apply} a. **Temporary Periodic.** Obligor shall pay temporary periodic alimony to Obligee in the amount of \$\_\_\_\_\_ per month, payable \_\_\_\_\_ in accordance with Obligor's employer's payroll cycle, and in any event, at least once a month, or other {explain} beginning {date} \_\_\_\_\_\_. This temporary periodic alimony shall continue until modified by court order, the death of either party, or until {date or event} whichever occurs first. b. \_\_\_\_\_ Retroactive. Obligor shall pay retroactive alimony in the amount of \$\_\_\_\_\_ for the period of {date} \_\_\_\_\_\_, through {date} \_\_\_\_\_\_, which shall be paid pursuant to paragraph 4 below. 3. Reasons for Awarding/Denying Temporary Alimony Award. The reasons for awarding/denying temporary alimony are as follows: a length of the marriage of the party receiving temporary alimony: years; b. age of party receiving temporary alimony: years; c.\_\_\_\_\_ health of party receiving temporary alimony: \_\_\_\_\_ excellent \_\_\_\_\_ good \_\_\_\_\_ poor \_ other \_\_\_ d. other factors Please indicate here if additional pages are attached. 4. Retroactive Alimony. \_\_\_\_\_ Petitioner \_\_\_\_\_ Respondent shall pay to the other party the temporary retroactive alimony of $\S$ \_\_\_\_\_\_, as of $\{date\}$ \_\_\_\_\_. This amount shall be paid in the amount of \$ per month, payable in accordance with Obligor's employer's payroll cycle, and in any event at least once a month ( ) other {explain}: \_\_\_\_\_\_ beginning {date} , until paid in full including statutory interest. 5. **Insurance.** [Indicate **all** that apply]

Florida Supreme Court Approved Family Law Form 12.947(d), Temporary Order of Support and Other Relief with No Dependent or Minor Child(ren) (02/18)

a. \_\_\_\_\_ Health Insurance. \_\_\_\_\_ Petitioner \_\_\_\_\_ Respondent shall temporarily be required to pay health insurance premiums for the other party not to exceed \$\_\_\_\_\_\_ per month. Further, \_\_\_\_\_ Petitioner \_\_\_\_\_ Respondent shall pay any reasonable and necessary uninsured medical costs for the other party not exceed \$\_\_\_\_\_ per year.

		As to these uninsured medical expenses, the party who is entitled to reimbursement of the uninsured medical expense shall submit request for reimbursement to the other party within 30 days, and the other party shall, within 30 days after receipt, submit the applicable reimbursement for that expense.
	b.	Life Insurance (to secure payment of support). To secure the temporary alimony obligations set forth in this order, the Obligor shall temporarily maintain any existing life insurance coverage on his/her life naming the Obligee as the sole irrevocable beneficiary, so long as reasonably available. This temporary insurance shall be in the amount of at least \$ and shall remain in effect until this temporary obligation for alimony terminates.
6.	COI	Other provisions relating to temporary alimony including any tax treatment and insequences:
SECTIO	N IN	/. METHOD OF PAYMENT
		Ill pay any temporary court-ordered alimony and arrears, if any, as follows:
		dicate <b>if</b> applies]
	a.	Obligor shall pay temporary court-ordered support directly to either the State Disbursement Unit or the central depository, as required by statute, along with any fee required by statute.
	b.	Both parties have requested and the Court finds that it is in the best interests that temporary support payments need not be directed through either the State Disbursement Unit or the central depository at this time; however, either party may subsequently apply, pursuant to section 61.13(1)(d)3, Florida Statutes, to require payments through either the State Disbursement Unit or the central depository.
2.		ome Deduction.
	[IJ а.	applicable] Immediate. Obligor shall pay through income deduction, pursuant to a separate
		Income Deduction Order which shall be effective immediately. Obligor is individually responsible for paying this temporary support obligation until all of said support is deducted from Obligor's income. Until support payments are deducted from Obligor's paycheck, Obligor is responsible for making timely payments directly to the State Disbursement Unit or the Obligee, as previously set forth in this order.
	b.	<b>Deferred.</b> Income deduction is ordered this day, but it shall not be effective until a
		delinquency of \$, or, if not specified, an amount equal to one month's obligation occurs. Income deduction is not being implemented immediately based on the following findings: there are no minor child(ren) common to the parties,

Florida Supreme Court Approved Family Law Form 12.947(d), Temporary Order of Support and Other Relief with

No Dependent or Minor Child(ren) (02/18)

	there is proof of timely payment of a previously ordered obligation without an income deduction order in cases of modification,
	AND
	there is an agreement by the Obligor to advise the Title IV-D agency, the clerk of
	court, and the Obligee of any change in Payor and/or health insurance  OR
	there is a signed written agreement providing an alternative arrangement between
	the Obligor and the Obligee and, at the option of the IV-D agency, by the IV-D agency in IV-D cases in which there is an assignment of support rights to the state, reviewed and entered in the record by the court.
3.	<b>Bonus/one-time payments.</b> All % No income paid in the form of a bonus or other similar one-time payment, up to the amount of any arrearage or the remaining balance thereof owed pursuant to this order, shall be forwarded to the Obligee pursuant to the payment method prescribed above.
4.	Other provisions relating to method of temporary payment:
	Petitioner's Respondent's request(s) for temporary attorney's fees, costs, and suit money is (are) denied because
	OR
2.	The Court finds there is a need for and an ability to pay temporary attorney's fees, costs, and suit money Petitioner Respondent is hereby ordered to pay to the other party \$ in temporary attorney's fees, and \$ in costs. The Court further finds that the temporary attorney's fees awarded are based on the reasonable rate of \$ per hour and reasonable hours. Other provisions relating to temporary attorney fees, costs, and suit money are as follows:
	N VI. OTHER PROVISIONS  Provisions:

Florida Supreme Court Approved Family Law Form 12.947(d), Temporary Order of Support and Other Relief with No Dependent or Minor Child(ren) (02/18)

DONE AND ORDERED in	, Florida, on <i>{date}</i>
	CIRCUIT JUDGE
I certify that a copy of this {name of docum	nent}
was mailed faxed and mailed _ listed below on {date}	e-mailed hand-delivered to the parties or entities
	by
	by {Clerk of court or designee}
Petitioner (or his or her attorney) Respondent (or his or her attorney)	
State Disbursement Unit	
Other:	

# INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.950(a) AGREEMENT FOR RELOCATION WITH MINOR CHILD(REN) (02/18)

### When should this form be used?

This form should be used when the parents and every other person entitled to access to, visitation, or time-sharing with the minor child(ren) are in agreement and are asking the court to permit the relocation of the child(ren)'s principal residence. "Other Person" means an individual who is not the parent, but with whom the child resides pursuant to court order, or who has the right of access to, time-sharing with, or visitation with the child(ren). This form can be used at any time after either a petition or supplemental petition to relocate has been filed and the parties reach an agreement; OR can be used when the parties are in agreement and there is an existing cause of action, judgment, or decree of record pertaining to the child(ren)'s residence or time-sharing schedule. Either an agreement for relocation or a petition to relocate is required when:

- 1. You plan to relocate the child(ren)'s residence more than 50 miles from the child(ren)'s principal residence at the time of the last order which established or modified either a Parenting Plan or time-sharing schedule or at the time of filing of the pending action.
- 2. The court has not already entered an order granting permission to relocate.
- 3. The relocation will be for a period of 60 consecutive days or more, not including any absence for purposes of vacation, education, or health care for the child(ren).
- 4. Your order or final judgment defining custody, primary residence, the Parenting Plan, or time-sharing was entered before October 1, 2009 and the order does not expressly govern the relocation of the child(ren); or was entered on or after October 1, 2009, or your case was pending on October 1, 2009.
- 5. If the visitation or time-sharing schedule will change due to the relocation, a Parenting Plan with a time-sharing schedule must be included with the Agreement. Regardless of whether there is an agreement, the court reserves jurisdiction to modify issues relating to the minor child(ren).

This form should be typed or printed in black ink. You must fill in all sections of the form. If you are an "other person" entitled to access, visitation, or time-sharing with the child(ren), substitute your name for a Parent in the form and "parties" for "parents." After completing the form, you should sign the form before a **notary public** or **deputy clerk**.

### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. **Self-represented litigants may** 

file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

### What should I do next?

For your case to proceed, you must properly notify the court by filing the original of the Agreement and a Motion for Order Permitting Relocation by Agreement, Florida Supreme Court Approved Family Law Form, 12.950 (b), with the clerk of the circuit court of one of the following: the circuit court which has jurisdiction in accordance with the Uniform Child Custody Jurisdiction and Enforcement Act; the circuit court in the county in which either parent and the child(ren) reside; or the circuit court in which the original action was adjudicated. If the order was entered in another state, or if the child(ren) live(s) in another state, you should speak with an <a href="https://example.com/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/attornes/at

If the issue of the child(ren)'s physical residence is already before the court in an ongoing proceeding or through a judgment issued by the court, the court may enter an order adopting the Agreement without holding a hearing once both parties have signed it and neither has requested a hearing. When a hearing is not timely requested, the court shall presume that relocation is in the best interest of the child(ren) and may adopt the Agreement without holding a hearing.

If one or more of the parties to the Agreement timely requests a hearing in writing within 10 days after the date the Agreement is filed with the court, then you must notify the other party(ies) of the hearing by using a **Notice of Hearing (General)**, Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form. The court will then enter an order after the hearing.

### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by email, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

### Where can I look for more information?

Before proceeding, you should read "General Information for Self-Represented Litigants" found at the beginning of these forms. The words that are in "bold underline" in these instructions are defined there. For further information, see chapter 61, Florida Statutes.

If your case involves a modification of any provision relating to child support, you should also check with the clerk of the circuit court in the county in which you are filing this Agreement for Relocation to determine if any other forms must be filed.

If the parties agree to a modification of child support, the following forms should be filed with this Agreement:

- A Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e),
- A completed Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c).
- A completed Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit, Florida Supreme Court Approved Family Law Form 12.902(d).

### Special notes...

The Agreement for Relocation with Minor Children must contain a **Parenting Plan** with a **time-sharing schedule**. At a minimum, the Parenting Plan must describe in adequate detail:

- How the parties will share and be responsible for the daily tasks associated with the upbringing of the child(ren),
- The time-sharing schedule that specifies the time that the minor child(ren) will spend with each parent and every other person entitled to access or time-sharing,
- A designation of who will be responsible for any and all forms of health care, school-related
  matters, including the address to be used for school-boundary determination and
  registration, and any other activities,
- The methods and technologies that the parents will use to communicate with the child(ren),
   and
- Any transportation arrangements related to access or time-sharing.

The best interests of the child(ren) is the primary consideration in the Parenting Plan. In creating the Parenting Plan, all circumstances between the parties, including the parties' historic relationship, domestic violence, and other factors must be taken into consideration. Determination of the best interests of the child(ren) shall be made by evaluating all of the

factors affecting the welfare and interest of the particular minor child(ren) and the circumstances of the family as listed in s. 61.13(3), Florida Statutes.

This standard form does not include every possible issue that may be relevant to the facts of your case. The Parenting Plan should be as detailed as possible to address the time-sharing schedule. Additional provisions should be added to address all of the relevant factors. The parties should give special consideration to the age and needs of each child.

The Parenting Plan and time-sharing schedule may be set forth in the body of the Agreement for Relocation with Minor Children or may be attached as a separate document. You may attach a **Relocation/Long-Distance Parenting Plan**, Florida Supreme Court Approved Family Law Form 12.995(c), or similar form.

In developing the Parenting Plan, you may wish to consult or review other materials which are available at your local library, law library or through national and state family organizations.

**Nonlawyer...** Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

IN THE CIRCUIT COURT OF THE IN AND FOR	JUDICIAL CIRCUIT, COUNTY, FLORIDA	
	Case No: Division:	
Petitioner,		
Respondent.		
AGREEMENT FOR RE		
MODIFICATION OF		
I, {full legal name} Plan as Parent {name or designation}	, Petitioner, referred to in the Parenting	
name}, Respondent, or designation}, being sworn, c	referred to in the Parenting Plan as Parent {name	
<ol> <li>The parties to this action were granted a final judged dissolution of marriage paternity on {date}</li> <li>A copy of the final judgment and any modification</li> </ol>		
<ol> <li>{If Applicable}. The following other person is an ir child resides pursuant to a court order, or who ha visitation with the child(ren)</li> </ol>		
3. Paragraph(s)of the final thereof describes the present custody, visitation,		
4. The dependent or minor child(ren) referred to in	this Agreement are:	
Name(s)	Birth Date(s)	
thereof describes the present custody, visitation,  4. The dependent or minor child(ren) referred to in	or time-sharing schedule. this Agreement are:	

### **SECTION I. RELOCATION**

A.	Both parties consent and stipulate to the following terms regarding modification of the final judgment or last modification thereof to allow Parent <i>{name or designation}</i> to relocate with the minor child (ren) and modify the terms regarding visitation or timesharing, with or without a hearing.
В.	The following relocation information is true and correct:
	1. The location of the intended new residence, including the state, city, and physical address, if known, is:
	2. The mailing address of the new physical residence, if not the same as the physical address, is:
	3. The telephone number of the intended new residence, if known is: is:
	4. The date of the intended move or proposed relocation is:
SECTIO	ON II: JURISDICTION
A.	The United States is the country of habitual residence of the child(ren).
В.	The State of Florida is the child(ren)'s home state for the purposes of the Uniform Child Custody Jurisdiction and Enforcement Act.
C.	This Parenting Plan is a child custody determination for the purposes of the Uniform Child Custody Jurisdiction and Enforcement Act, the International Child Abduction Remedies Act, 42 U.S.C. Sections 11601 et seq., the Parental Kidnapping Prevention Act, and the Convention on the Civil Aspects of International Child Abduction enacted at the Hague on October 25, 1980, and for all other state and federal laws.
D.	Other:
SECTIO	ON III: PARENTAL RESPONSIBILITY AND TIME-SHARING SCHEDULE {Choose only one}
A.	Parental Responsibility and Time-Sharing shall remain the same as previously set out in the: {choose only one}  Final Judgment of Dissolution;
	Final Judgment of Paternity;
	Other {title of supplemental order of judgment}

	{date of order or judgme cation;	ent}	and will cont	tinue without
OR				
	parties shall comply wit	th the Parenting Plan	which is attached and i	ncorporated herein
OR				
CThe	e parties shall comply w elow.	ith the following Pare	enting Plan and time-sh	aring schedule set
Parental Re	esponsibility, Parenting	Plan, and Time-Shari	ng Schedule	
	<b>Responsibility</b> {Choose the name or designation	•	arent or other person}	
It is in t shall ha	Sole Parental Responsing the best interests of the sole authority to maken) for the parents to share the parents the parents to share the parents to share the parents the parents to share the parents t	child(ren) that Parent ke major decisions fo	r the child(ren.) It is de	trimental to the
It is in to decision decision family.  It is in to major decision	Shared Parental Respo the best interests of the ns affecting the welfare ns about the child(ren)'s Shared Parental Respo he best interests of the decisions involving the ch major decisions regardi	e child(ren) that the of the child(ren). Maj seducation, healthcar nsibility with Decision child(ren) that the pathild(ren). If the parer	or decisions include, bure, and other responsiben-Making Authority.  Irents confer and attemnts are unable to agree,	ut are not limited to, illities unique to this npt to agree on the
	Education/Academic decisions	Parent	Parent	Other Person
	Non-emergency			Other
	health care	Parent	Parent	Person
		Parent	Parent	Other Person
				Other

Parent\_

Parent

Person

### 2. Day-to-Day Decisions

Unless otherwise specified in this Parenting Plan, each parent shall make decisions regarding day-to-day care and control of each child, including the performance of daily tasks, while the child is with that parent. Regardless of the allocation of decision making in the Parenting Plan, either parent may make emergency decisions affecting the health or safety of the child(ren) when the child is residing with that parent. A parent who makes an emergency decision shall share the decision with the other parent as soon as reasonably possible.

3. Education
a. <b>School Designation</b> . For purposes of school boundary determination and registration, Parent's address shall be designated.
b. <b>Private or Home Schooling.</b> <i>{If Applicable}</i> The following provisions are made regarding private or home schooling:
c. School Calendar
If necessary, on or before of each year, both parents should obtain a copy of the school calendars for the next school year. The parents shall discuss the calendars and the time-sharing schedule so that any differences or questions can be resolved.
The parents shall follow the school calendar of: {Indicate all that apply}  the oldest child  the youngest child
the youngest child the school calendar for County the school calendar for School
d. Academic Break Definition When defining academic break periods, the period shall begin at the end of the last scheduled day of classes before the holiday or break and shall end on the first day of regularly scheduled classes after the holiday or break.
e. Other:
4. Extracurricular Activities
{Indicate all that apply} {Insert the name or designation of the parent or other person}. Either parent may register the child(ren) and allow them to participate in the activity of the child(ren)'s choice.
The parents must mutually agree to all extra-curricular activities.  Florida Supreme Court Approved Family Law Form 12.950(a), Agreement for Relocation with Minor Child(ren) (02/18)

The costs of the extra-curricular activities shall be paid by:
Parent
Parent
The uniforms and equipment required for the extra-curricular activities shall be paid by:
Parent%
Parent
Other:
5. Information Sharing. {The following shall apply unless the court orders otherwise}
Unless otherwise prohibited by law, both parents shall have access to medical and school records pertaining to the child(ren) and shall be permitted to independently consult with any and all professionals involved with the child(ren). The parents shall cooperate with each other in sharing information related to the health, education, and welfare of the child(ren) and they shall sign any necessary documentation ensuring that both parents have access to said records.
Each parent shall be responsible for obtaining records and reports directly from the school and health care providers.
Both parents have equal rights to inspect and receive governmental agency and law enforcement records concerning the child(ren).
Both parents shall have equal and independent authority to confer with the child(ren)'s school, day care, health care providers, and other programs with regard to the child(ren)'s educational, emotional, and social progress.
Both parents shall be listed as "emergency contacts" for the child(ren).
Each parent has a continuing responsibility to provide a residential and mailing address, and contact telephone number(s) to the other parent. Each parent shall notify the other parent in writing within 24 hours of any changes. Each parent shall notify the court in writing within seven (7) days of any changes.
Other:
6. Time-Sharing Schedule: {Insert the name or designation of each parent or other person. There must be a time-sharing schedule for each parent or other person.
a. Weekday and Weekend Schedule:  The following schedule shall apply beginning on {date} with Parent {insert name of parent or other person} and continue as follows:

	WEEKENDS: _	Every _	Every Other _	Other ( <i>Spe</i>	ecify):	
	From		to			
	WEEKDAYS: {Sp	ecify days}				
			to			
	OTHER: {Specify	<i>γ</i> }				
ii.	The child(ren) s following dates	-		: {name or desi	gnation} _	on th
	WEEKENDS: _	Every	Every Other _			
	From		to			_
	From		_ to			_
	OTHER: {specify,	}				
iii.	{If applicable} Th	ne child(ren		e with the Othe		name or designation
iii.	{If applicable} Th	ne child(ren on the follo	) shall spend time	e with the Othe imes:	r Person {	
iii.	{If applicable} The second state of the second	ne child(ren on the follo Every	) shall spend time owing dates and t	e with the Othe imes: Other {spec	r Person { ify}:	
iii.	{If applicable} The second state of the second	ne child(ren on the follo Every	) shall spend time owing dates and t Every Other to_	e with the Othe imes: Other {spec	r Person { ify}: 	
iii.	{If applicable} The weekends: From WEEKDAYS: {Sp	ne child(ren on the follo Every ecify days}_	) shall spend time owing dates and t Every Other to_	e with the Othe imes: Other {spec	r Person { ify}: 	
	{If applicable} Th  WEEKENDS: From  WEEKDAYS: {Sp From	ne child(ren on the follo Every ecify days}_	) shall spend time owing dates and t Every Other _to_	e with the Othe imes: Other {spec	r Person { ify}: 	
	{If applicable} The  WEEKENDS: From  WEEKDAYS: {Specify}  OTHER: {specify}	ne child(ren on the follo	) shall spend time owing dates and t Every Othertoto	e with the Othe imes: Other {spec	r Person {  ify}:   schedule	
	{If applicable} The  WEEKENDS: From  WEEKDAYS: {Specify}  OTHER: {specify}  Please indicate separate Attace	e below if the	) shall spend time owing dates and t Every Other toto here is a different each child for wh	t time-sharing	r Person {  ify}:   schedule	for any child. Com

c. Holiday Schedule {Cho	oose only <b>one</b> }			
No holiday time sha	aring shall apply.	The regular time	-sharing schedule	set forth above shall
Holiday time-sharing	g shall be as the p	parties agree.		
Holiday time-sharing will take priority over blanks with the name indicate where the chending times. If a holemain with the parer	the regular wee or designation on hild(ren) will be fooi iday is not specif	kday, weekend, a of the appropriate or the specific ho ied as even, odd,	and summer sched e parent or the oth oliday. Provide the or every year with	ner person, to e beginning and
Holidays	Even Years	Odd Years	Every Year	Begin/End Time
New Year's Day	{name}	{name}	{name}	{from/to}
Martin Luther King Wknd	[Harrej	(Harrie)	<u>[mannej</u>	grom, coj
President's Day Wknd				
Easter			<del></del>	
Passover			<del></del>	
Mother's Day		-		
Memorial Day Wknd			<del></del>	
Father's Day			<del></del>	
4th of July			<del></del>	
Labor Day Weekend		-		
Rosh Hashanah		-		
Yom Kippur		-		
Columbus Day Wknd				
Veteran's Day			_	
Thanksgiving			_	
Hanukkah			_	
Christmas			_	
Other				
Children's Birthday's				
d. Winter Break				
Winter Break				
{Choose only <b>one</b> }{In	sert the name or	designation of po	arent or other pers	ion.}
Parent {name o	or designation}		shall have the chil	d(ren) from the dav
and time school is dis				
				ill have the children

for the second portion of the Winter Break. The pyear.	parties shall alternate the arrangement each
Parent {name or designation} Winter Break during odd-numbered years	shall have the child(ren) for the entire _ even-numbered years every year.
Other:	
Specific Winter Holidays If not addressed above, specific Winter Holidays such as Kwanzaa, etc. shall be shared as follows:	
e. <b>Spring Break</b> {Choose only <b>one</b> } {Insert the name or designation of pare	ent or other person}
The parents shall follow the regular schedule.	
The parents shall alternate the entire Spring Break having the child(ren) during the years.	
Parent {name or designation}shall have the child(ren) for the entire Spring Brown	eak every year.
The Spring Break will be evenly divided. The first whose regularly scheduled weekend falls on the parent whose weekend falls during the second has	first half with the second half going to the
Other:	
f. Summer Break {Choose only one}{Insert the name or designation of pare	ent or other person}
The parents shall follow the regular time-sharing	schedule through the summer.
Parent [name or designation] shall after school is out until	
The parents shall equally divide the Summer Break even-numbered years, Parent{name or designation from before after school is on parent shall have the child(ren) for the second halternate the first and second halves of Summer During the extended periods of time-sharing, the child(ren)	on} shall have the child(ren) ut until The other alf of the summer break. The parents shall Break each year unless otherwise agreed.

	Other:
7.	Number of Overnights: {Insert name or designation of parent or other person} Based upon the time-sharing schedule, Parent {name or designation} has a total of overnights per year and Parent {name or designation} has a total of overnights per year. Note: The two numbers must equal 365.
8.	Schedule Changes {Indicate all that apply}
	A parent making a request for a schedule change will make the request as soon as possible, but in any event, except in cases of emergency, no less than before the change is to occur.
	A parent requesting a change of schedule shall be responsible for any additional child care, or transportation costs caused by the change.
	Other
9.	Transportation and Exchange of Children {Insert the name or designation of the parent or other person}
	Both parents shall have the child(ren) ready on time with sufficient clothing packed and ready at the agreed upon time of exchange. All necessary information and medicines will accompany the child(ren).
	The parties shall exchange travel information and finalize travel plans at least days in advance of the date of travel. Except in cases of emergency, any parent requesting a change of travel plans after the date of finalization shall be solely responsible for any additional costs.
	a. Automobile Transportation and Exchange
	If a parent is more than minutes late without contacting the other parent to make othe arrangements, the parent with the child(ren) may proceed with other plans and activities. {Choose only one} {Insert the name or designation of parent or other person}
	Parent {name or designation} shall provide all transportation.
	Parent {name or designation} shall pick up the child(ren) at the beginning of the visit and the other parent shall pick up the child(ren) at the end of the visit. The exchange shall take place:
	At the parents' homes unless otherwise agreed

At the following location unless the parties agree in advance to a different place
The parents shall meet at the following central location:
Other:
b. Airplane and Other Public Transportation and Exchange
Airline regulations govern the age at which a child may fly unescorted. An older child or children may fly under such regulations as each airline may establish.
Airline reservations should be made well in advance, and preferably non-stop.
All flight information shall be sent to the other party(ies) at leastdays in advance of the flight by the party purchasing the tickets.
If the child(ren) are flying accompanied by a party, the parent picking up the child(ren) shall exchange the child(ren) with the other parent atand the parent returning the child(ren) shall exchange the child(ren)
If the exchange is to be made at the airport, the party flying in to pick up or drop off the child(ren) from/to the airport must notify the other party of any flight delays.
Unless otherwise agreed in advance, if the child(ren) are flying unaccompanied, the parentaking the child(ren) to the airport must call the other parent immediately upon departure to notify the other parent that the child(ren) is/are arriving, and the parent who meets the child(ren) must immediately notify the other parent upon the child(ren)'s arrival. {Indicate all that apply}
Until a child reaches the age of, the parties agree that the child(ren) shall take a direct flight and/or fly accompanied by
Once a child reaches the age of the child shall be permitted to fly accompanied by an airline employee.
Once a child reached the age of the child shall be permitted to fly unescorted.
Other:
c. Costs of Airline and Other Public Transportation

The parents shall work together to purchase the most convenient and least expensive tickets.

deliver the child(ren) to the missed connection. {Indicate **all** that apply} {Insert name or designation of parent or other person} Transportation costs are included in the Child Support Worksheets and/or the Order for Child Support and should not be included here. \_\_\_\_\_ Parent \_\_\_\_\_\_ shall pay \_\_\_\_\_% and Parent \_\_\_\_\_\_ shall pay \_\_\_\_\_ % of the transportation costs. \_\_\_\_\_ Parent\_\_\_\_\_ shall pay \_\_\_\_\_% and Parent \_\_\_\_\_ shall pay % of the transportation costs for an adult to accompany the child(ren) during travel. If the parents are sharing travel costs, the non-purchasing parent shall reimburse the other parent within \_\_\_\_\_ days of receipt of documentation establishing the travel costs. 10. Foreign and Out-Of-State Travel {Indicate **all** that apply} Either parent may travel within the United States with the child(ren) during his/her time-sharing. The parent traveling with the child(ren) shall give the other parent at least days written notice before traveling out of state unless there is an emergency, and shall provide the other parent with a detailed itinerary, including locations and telephone numbers where the child(ren) and parent can be reached at least \_\_\_\_\_ days prior to traveling. Either parent may travel out of the country with the child(ren) during his/her timesharing. At least days prior to traveling, the parent shall provide a detailed itinerary, including locations, and telephone numbers where the child(ren) and parent may be reached during the trip. Each parent agrees to provide whatever documentation is necessary for the other parent to take the child(ren) out of the country. If a parent wishes to travel out of the country with the child(ren), he/she shall provide the following security for the return of the child(ren) \_\_\_\_\_ Other \_\_\_\_ 11. Other travel and exchange arrangements:

Unless otherwise agreed or in the case of an unavoidable emergency, any costs incurred by a missed travel connection shall be the sole responsibility of the parent who failed to timely

### 12. Communication

Betweer	n Parents
All communica	tions regarding the child(ren) shall be between the parents. The parents shall
not use the chi	ld(ren) as messengers to convey information, ask questions, or set up schedule
changes. The p	arents shall communicate with each other by: {Indicate all that apply}
in perso	n
by tele	phone
by lett	
by e-m	
Other:	<del>.</del>
Betweer	n Parent and Child(ren)
	hall keep contact information current. Telephone or other electronic
·	n between the child(ren) and the other parent shall not be monitored by or
	the other parent. "Electronic communication" includes telephones, electronic
	webcams, video-conferencing equipment and software or other wired or
	ologies or other means of communication to supplement face to face contact.
The chi	ld(ren) may have telephone e-mail other electronic
	n in the form of with the other
parent:{(Choos	
Anytime	·
	y during the hours of to
	ollowing days
	rs of to
3. Costs of Electro	nic Communication
The costs of elect	ronic communication between parents and the minor child(ren) shall be
allocated as follow	vs:
	·
	Other Legal Purposes
{Insert name o	r designation of parent or other person.}
The child(ren)	named in this Parenting Plan are scheduled to reside the majority of the time
	. This majority designation is <b>SOLELY</b> for purposes of all
	d federal laws which require such designation. This designation does not affect
	s rights or responsibilities under this Relocation Agreement.
	<b>5</b>

### 15. Changes or Modifications of the Parenting Plan

Temporary changes may be made informally without a written document. When the parents do not agree, the Parenting Plan remains in effect until further order of the court. Florida Supreme Court Approved Family Law Form 12.950(a), Agreement for Relocation with Minor Child(ren) (02/18)

Any substantial changes to the Parenting Plan must be sought through the filing of a supplemental petition for modification.

### 16. Disputes or Conflict Resolution

Parents shall attempt to cooperatively resolve any disputes which may arise over the terms of the Parenting Plan. The parents may wish to use mediation or other dispute resolution methods and assistance, such as Parenting Coordinators and Parenting Counselors, before filing a court action.

### **SECTION IIV: CHILD SUPPORT AND INSURANCE**

{Insert the name or designation of the appropriate parent in the spaces provided.}

Modification of Child Support	
If the requested modification is granted, the parties:	
agree that child support should be modified, consistent with the modification of the time	
sharing schedule	
agree that child support will <b>NOT</b> be modified.	
Amount of Child Support	
Parent {name or designation} (hereinafter "Obligor") will pay child support,	
under Florida's child support guidelines, section 61.30, Florida Statutes, to the other parent.	
The Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form	
12.902(e), is completed and attached.	
This parent shall be obligated to pay child support at the rate of \$, per month for thechildren {number of parties' minor or dependent children} beginning {month, day.	
year} and terminating {month, day}	
year}. Child support shall be paid in the amount of \$ per {week}	
month, other}, which is consistent with the Obligor's current payroll cycle.	
Upon the termination of the obligation of child support for one of the parties' children, child	
support in the amount of \$ for the remaining children {total	
number of remaining children} shall be paid beginning {month, day,	
year} and terminating {month, day, year}. This child support shallbe paid in the amount of \$ {week, month, other}	
be paid in the amount of \$ per {week, month, other}	
consistent with the Obligor's current payroll cycle.	
{Insert schedule for the child support obligation, including the amount, and commencement	
and termination dates, for the remaining minor or dependent children, which shall be	
payable as the obligation for each child ceases. Please indicate whether the schedule either	
appears below oris attached as part of this form.}	

The Obligor shall pay child support until all the minor or dependent children: reach the age of 18, become emancipated, marry, die, joins the armed services; or become self-supporting; or until further order of the court or agreement of the parties. The child support obligation shall continue beyond the age of 18, and until high school graduation for any child who is: dependent in fact; between the ages of 18 and 19; and is still in high school, performing in good faith with a reasonable expectation of graduation before the age of 19.

	reason(s) here:		
	Retroactive Child Support and/or Arrearages. a There is no retroactive child support or child support arrearage at the time of this Agreement.		
	b Petitioner Respondent shall pay child support to the other party in the amount of:		
	\$for retroactive child support, as of {date}		
	for previously ordered unpaid child support, as of {date}		
	The total of \$ in retroactive and unpaid child support shall be paid at the		
	rate of \$ every: week other week month, beginning		
	{date}, until paid in full including statutory interest.		
	Health Insurance. {Choose one only} {Insert the name or designation of the parent or other person}  Parent {name or designation} will maintain health insurance for the parties' minor child(ren). The party providing health insurance will provide insurance cards the other party showing coverage.		
(	OR		
	Health insurance is either not reasonable in cost or accessible to the child(ren) at this time. Any uninsured/ unreimbursed medical costs for the minor child(ren) shall be assessed as follows		
	Shared equally by both parents.		
	Prorated according to the child support guideline percentages.		
	Other {explain}:		

As to these uninsured/unreimbursed medical expenses, the party who incurs the expense shall submit a request for reimbursement to the other party within 30 days, and the other party, within 30 days of receipt, shall submit the applicable reimbursement for that expense, according to the schedule of reimbursement set out in this paragraph.

5.	<b>Dental Insurance.</b> {Choose only <b>one</b> } {Insert the name or designation of the parent or other person}		
	Parent {name or designation} will maintain dental insurance for the parties' minor child(ren). The party providing dental insurance will provide insurance cards to the other party showing coverage.		
0	R		
	Dental insurance is either not reasonable in cost or available to the children at this time. Any uninsured/unreimbursed dental costs for the minor child(ren) shall be assessed as follows:		
	Shared equally by both parents.		
	Prorated according to the child support guideline percentages.		
	Other {explain}:		
	As to these uninsured/unreimbursed dental expenses, the party who incurs the expense shal submit a request for reimbursement to the other party within 30 days, and the other party within 30 days of receipt, shall submit the applicable reimbursement for that expense according to the schedule of reimbursement set out in this paragraph.		
6.	<b>Life Insurance</b> . {Insert the name or designation of the parent or other person}		
	Parent {name or designation}shall be required to maintain life insurance coverage for the benefit of the parties' minor child(ren) in the amount of \$ until the youngest child turns 18, becomes emancipated, marries, joins the armed services, or dies.		
SECTIO	ON VII: OTHER		

### I certify that I have been open and honest in entering into this relocation agreement. I am satisfied with this agreement and intend to be bound by it.

Dated:	
	Signature of Petitioner/Parent
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Fax Number: Designated E-mail Address(es):
STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me	on by
	NOTARY PUBLIC or DEPUTY CLERK
Personally known Produced identification Type of identification produced	[Print, type, or stamp commissioned name of notary of deputy clerk.]

### I certify that I have been open and honest in entering into this relocation agreement. I am satisfied with this agreement and intend to be bound by it.

Dated:			
	Signature of Responden	t/Parent	
	Printed Name:		
	Address:		
	City, State, Zip:		
	Telephone Number:		
	Fax Number:		
	Designated E-mail Addre	ess(es):	_
STATE OF FLORIDA COUNTY OF			
Sworn to or affirmed and signed before me of	on by		
	NOTARY PUBLIC or DEPI	UTY CLERK	
	[Print, type, or stamp co deputy clerk.]	mmissioned name of	notary o
Personally known Produced identification			
Type of identification produced			
IF A NONLAWYER HELPED YOU FILL OUT THI in all blanks]	IS FORM, HE/SHE MUST FIL	L IN THE BLANKS BEL	
This form was prepared for the: {choose only	one}Petitioner	Respondent	Othe
Person.	. <b> t</b> .		
This form was completed with the assistance			
{name of individual}			
{name of individual} {name of business}		<i>'</i>	
•		<i>'</i>	,

## INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.950(b) MOTION FOR ORDER PERMITTING RELOCATION BY AGREEMENT (02/18)

### When should this form be used?

This form should be used when the parents and every other person entitled to access to, visitation, or time-sharing with the minor child(ren) are in agreement and are asking the court to permit the relocation of the child(ren). "Other Person" means an individual who is not the parent, but with whom the child resides pursuant to court order, or who has the right of access to, time-sharing with, or visitation with the child(ren). You may file a Motion for Order Permitting Relocation with Agreement if the following are true:

- One of the parents or a person entitled to access to or time-sharing with the children wishes to relocate the child(ren) to a residence more than 50 miles from the child(ren)'s principal place of residence at the time of the last order establishing or modifying time-sharing or at time of filing of the pending action.
- There is an existing cause of action, judgment, or decree of record pertaining to the child(ren)'s residence or time sharing schedule.
- The parents and every other person entitled to access to or time-sharing with the children have signed a written agreement, Agreement for Relocation with Minor Child(ren), Florida Supreme Court Approved Family Law Form, 12.950(a), or similar form which:
  - 1. Reflects the consent to the relocation;
  - 2. Defines an access or time-sharing schedule for the non-relocating parent and any other persons who are entitled to access or time-sharing; and
  - 3. Describes, if necessary, any transportation arrangements related to access or time-sharing.
- Your order regarding custody, primary residence, the parenting plan, time-sharing, or access to or with the child(ren) was entered before October 1, 2009 and the order does not expressly govern the relocation of the child(ren); was entered on or after October 1, 2009; or your case was pending on October 1, 2009.

This form should be typed or printed in black ink. You must fill in all sections of the form. If you are an "other person" entitled to access, visitation, or time-sharing with the child(ren), substitute your name for Petitioner or Respondent in the form. After completing the form, you should sign the form before a notary public or deputy clerk. You should file the form in the county where the original order or judgment was entered. If the order or judgment was entered in another state, or if the child(ren) live(s) in another state, you should speak with an attorney about where to file this form.

Instructions for Motion for Order Permitting Relocation by Agreement, Florida Supreme Court Approved Family Law Form 12.950(b) (02/18)

### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

### What should I do next?

After completing this form, you should file the original with the <u>clerk of the circuit court</u> where there is an existing cause of action, judgment, or decree of record pertaining to the child(ren)'s residence or time-sharing schedule and keep a copy for your records. The original Agreement for Relocation with Minor Child(ren) should be attached to Motion or filed with the clerk of the circuit court at the same time.

If both parties agree, the court may ratify the Agreement without the necessity of an evidentiary hearing. You should check with the clerk, family law intake staff, or judicial assistant for the proper way to submit the Motion and a proposed **Final Judgment/Supplemental Final Judgment Granting** 

Instructions for Motion for Order Permitting Relocation by Agreement, Florida Supreme Court Approved Family Law Form 12.950(b) (02/18)

**Relocation**, Florida Supreme Court Approved Family Law Form 12.950(i), to the judge. If one or more of the parties to the Agreement timely requests a hearing in writing within 10 days after the date the Agreement is filed with the court, then you must notify the other party(ies) of the hearing by using a **Notice of Hearing (General)**, Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form. The court will then enter an order after hearing. If a hearing is not timely requested, the court shall presume that relocation is in the best interest of the child(ren) and may ratify the Agreement without an evidentiary hearing

#### Where can I look for more information?

Before proceeding, you should read "General Information for Self-Represented Litigants" found at the beginning of these forms. The words that are in <u>"bold underline"</u> in these instructions are defined there. For further information, see chapter 61, Florida Statutes.

If your case involved a modification of any provision relating to child support, you should also check with the clerk of the circuit court in the county in which you are filing the Motion for Order Permitting Relocation with Minor Child(ren) and Agreement for Relocation with Minor Child(ren) to determine if any other forms must be filed.

**Nonlawyer.** Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Former 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

all legal name}legal name}aring with child(ren), being sworn, the Court to permit relocation of the	Case No:
Respondent.  FOR ORDER PERMITTING  All legal name}  All legal name  Aring with child(ren), being sworn,  The Court to permit relocation of the	GRELOCATION WITH AGREEMENT , and/or, and/or, and/or, and/or, and/or
Respondent.  FOR ORDER PERMITTING  All legal name}  All legal name  Aring with child(ren), being sworn,  The Court to permit relocation of the	GRELOCATION WITH AGREEMENT , and/or, and/or, and/or, and/or, and/or
Respondent.  FOR ORDER PERMITTING  All legal name}  All legal name  Aring with child(ren), being sworn,  The Court to permit relocation of the	, and/or, and/or
Respondent.  FOR ORDER PERMITTING  All legal name}  All legal name  Aring with child(ren), being sworn,  The Court to permit relocation of the	, and/or, and/or
FOR ORDER PERMITTING  Ill legal name}  legal name}  aring with child(ren), being sworn,  the Court to permit relocation of the	, and/or, and/or
FOR ORDER PERMITTING  Ill legal name}  legal name}  aring with child(ren), being sworn,  the Court to permit relocation of the	, and/or, and/or
all legal name}legal name}aring with child(ren), being sworn, the Court to permit relocation of the	, and/or, and/or
aring with child(ren), being sworn,	
aring with child(ren), being sworn,	
aring with child(ren), being sworn, the Court to permit relocation of the	certify that the following information is true: <i>{fill</i> he minor child(ren) to a residence at least 50
child(ren)'s principal place of resid	lence at the time of entry of the last order
r modifying time-sharing, or at the t	·
isting cause of action, judgment, de ime-sharing schedule.	cree of record pertaining the child(ren)'s
TO THE RELOCATION OF THE MINO	OR CHILD(REN) to the following address:
t or minor child(ren) is (are):	Birth Date(s)
- ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' '	-

Motion for Order Permitting Relocation by Agreement, Florida Supreme Court Approved Family Law Form 12.950(b) (02/18)

6.	The specific reasons for the proposed relocation of the child(ren)		
	Attach additional sheets if necessary.		
7.	This modification is in the best interests of the child (ren) because:  {explain}		
8.	Hearing. We seek ratification of the agreement by court order: {choose only one} a With hearing		
	b Without hearing		
9.	A completed Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit, Florida Supreme Court Approved Family Law Form 12.902(d), is filed with this Agreement.		

- 10. If not nearly well filed in this case a consolited Nation of Control Consolite Name on Florida Consolite
- 10. If not previously filed in this case, a completed Notice of Social Security Number, Florida Supreme Court Approved Family Law Form 12.902(j), is filed with this Agreement.

I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this motion and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

Dated:	
	Signature of PETITIONER
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-mail Address(es):
STATE OF FLORIDA	
COUNTY OF	
Sworn to or affirmed and signed before me on	by
	NOTARY PUBLIC OR DEPUTY CLERK
	{Print, type, or stamp commissioned name of notary o deputy clerk.}
Personally known Produced identification Type of identification produced	

## INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.950(c),

## PETITION FOR DISSOLUTION OF MARRIAGE WITH DEPENDENT OR MINOR CHILD(REN) AND RELOCATION (02/18)

### When should this form be used?

This form should be used when you are filing for <u>dissolution of marriage</u>, there are dependent or minor children, and pursuant to Section 61.13001, Florida Statutes:

- 1. You plan to relocate your residence more than 50 miles from the principal place of residence you have at the time of filing this petition; and
- 2. The change of location is for at least 60 consecutive days, not including a temporary absence from your principal place of residence for purposes of vacation, education or the provision of health care for the minor child(ren).

You or your **spouse** must have lived in Florida for at least 6 months before filing for dissolution of marriage in Florida.

This form should be typed or printed in black ink. After completing this form, you should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should file the original with the <u>clerk of the circuit court</u> in the county where you live and keep a copy for your records.

### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

### What should I do next?

For your case to proceed, you must properly notify your spouse and every other person entitled to access or time-sharing with the child(ren) of the petition. "Other Person" means an individual who is not the parent but with whom the child resides pursuant to court order, or who has the right of access to, time-sharing with, or visitation with the child(ren). If you know where your spouse lives, you should use **personal service**. If you absolutely do not know where your spouse lives, you may use **constructive service**. You may also be able to use constructive service if your spouse or the other person resides in another state or country. However, if constructive service is used, other than granting a divorce, the court may only grant limited relief. For more information on constructive service, see **Notice of Action for Dissolution of Marriage**, Florida Supreme Court Approved Family Law Form 12.913(a), and **Affidavit of Diligent Search and Inquiry**, Florida Family Law Rules of Procedure Form 12.913(b). If your spouse is in the military service of the United States, additional steps for service may be required. See, for example, **Memorandum for Certificate of Military Service**, Florida Supreme Court Approved Family Law Form 12.912(a). In sum, the law regarding constructive service and service on an individual in the military service is very complex and you may wish to consult an attorney regarding these issues.

If personal service is used, the <u>respondent</u> has 20 days to answer after being served with your petition. Your case will then generally proceed in one of the following three ways:

<u>DEFAULT</u>. If after 20 days, your spouse has not filed an <u>answer</u>, you may file a **Motion for Default**, Florida Supreme Court Approved Family Law Form 12.922(a), with the clerk of court. Then, if you have filed all of the required papers, you may contact the clerk, <u>family law intake staff</u>, or <u>judicial assistant</u> to set a <u>final hearing</u>. You must notify your spouse of the hearing by using a **Notice of Hearing (General)**, Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

<u>UNCONTESTED</u>. If your spouse files an answer that agrees with everything in your petition or an answer and waiver, **and** you have complied with <u>mandatory disclosure</u> and filed all of the required papers, you may contact the clerk, family law intake staff, or judicial assistant to set a final hearing. You must notify your spouse of the hearing by using a **Notice of Hearing (General)**, Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

<u>CONTESTED</u>. If your spouse files an answer or an answer and <u>counterpetition</u>, which disagrees with or denies anything in your petition, **and** you are unable to settle the disputed issues, you should file a **Notice for Trial**, Florida Supreme Court Approved Family Law Form 12.924, after you have complied with mandatory disclosure and filed all of the required papers. Some circuits may require the completion of

<u>mediation</u> before a final hearing may be set. You should contact the clerk, family law intake staff, or judicial assistant for instructions on how to set your case for trial (final hearing). If your spouse files an answer and counterpetition, you should answer the counterpetition within 20 days using an **Answer to Counterpetition**, Florida Supreme Court Approved Family Law Form 12.903(d).

### Where can I look for more information?

**Before proceeding, you should read "General Information for Self-Represented Litigants" found at the beginning of these forms.** The words that are in "**bold underline**" in these instructions are defined there. For further information, see chapter 61, Florida Statutes.

### Special notes...

If you do not have the money to pay the filing fee, you may obtain an Application for Determination of Civil Indigent Status from the clerk, fill it out, and the clerk will determine whether you are eligible to have filing fees deferred.

If you want to keep your address confidential because you are the victim of sexual battery, aggravated child abuse, aggravated stalking, harassment, aggravated battery, or domestic violence, do not enter the address, telephone, and fax information at the bottom of this form. Instead, file a **Request for Confidential Filing of Address**, Florida Supreme Court Approved Family Law Form 12.980(h).

With this form, you must also file the following:

- Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit, Florida Supreme Court Approved Family Law Form 12.902(d).
- Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e), if you are asking that child support be ordered in the final judgment. (If you do not know your spouse's income, you may file this worksheet after his or her financial affidavit has been served on you.)
- Affidavit of Corroborating Witness, Florida Supreme Court Approved Family Law Form 12.902(i) OR
  photocopy of current Florida driver's license, Florida identification card, or voter's registration card
  (issue date of copied document must be at least six months before date case is actually filed with the
  clerk of the circuit court).
- Marital Settlement Agreement for Dissolution of Marriage with Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(1), if you and your spouse have reached an agreement on any or all of the issues.
- Notice of Social Security Number, Florida Supreme Court Approved Family Law Form 12.902(j).
- Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c). (This must be filed with the petition if the petitioner seeks to establish child support. Otherwise, it must be filed within 45 days of service of the petition on the respondent.)
- Certificate of Compliance with Mandatory Disclosure, Florida Family Law Rules of Procedure Form 12.932. (This must be filed within 45 days of service of the petition on the respondent, if not filed at the time of the petition, unless you and your spouse have agreed not to exchange these documents.)
- Parenting Plan, Florida Supreme Court Approved Family Law Form 12.995(a), Safety-Focused Parenting Plan, Form 12.995(b), or Relocation/Long-Distance Parenting Plan, Form 12.995(c). If the

parents have reached an agreement, a signed and notarized Parenting Plan should be attached. If the parents have not reached an agreement, a proposed Parenting Plan may be filed.

**Updating Information.** A parent or other person seeking to relocate has a continuing duty to provide current and updated information required by the relocation statute when that information becomes known.

Parenting Plan and Time-Sharing. If you and your spouse are unable to agree on parenting arrangements and a time-sharing schedule, a judge will decide for you as part of establishing a Parenting Plan. The judge will decide the parenting arrangements and time-sharing based on the child(ren)'s best interests. Regardless of whether there is an agreement, the court reserves jurisdiction to modify issues relating to the minor child(ren).

The judge may request a <u>parenting plan recommendation</u> or appoint a <u>guardian ad litem</u> in your case. This means that a neutral person will review your situation and report to the judge concerning parenting issues. The purpose of such intervention is to be sure that the best interests of the child(ren) is (are) being served. For more information, you may consult section 61.13, Florida Statutes.

A **parenting course** must be completed prior to entry of the final judgment. You should contact the clerk, family law intake staff, or judicial assistant about requirements for parenting courses where you live.

Listed below are some terms with which you should become familiar before completing your petition. If you do not fully understand any of the terms below or their implications, you should speak with an attorney before going any further.

- Shared Parental Responsibility
- Sole Parental Responsibility
- Supervised Time-Sharing
- No contact
- Parenting Plan
- Parenting Plan Recommendation
- Time-Sharing Schedule

Child Support. Both parents are required to provide financial support for their minor or dependent child(ren); however, the court may order one parent to pay child support to the other parent. Florida has adopted guidelines for determining the amount of child support to be paid. These guidelines are based on the combined income of both parents and take into account the financial contributions of both parents and the number of overnights the child(ren) spend with each parent. You must file a Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c), and your spouse will be required to do the same. From your financial affidavits, you should be able to calculate the amount of child support that should be paid using the Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e). Because the child support guidelines take several factors into consideration, change over time, and vary from state to state, your child support obligation may be more or less than that of other people in seemingly similar situations.

**Alimony.** Alimony may be awarded to a spouse if the judge finds that one spouse has an actual need for it and that the other spouse has the ability to pay. **If you want alimony, you must request it in writing in** 

the original petition. If you do not request alimony in writing before the final hearing, it is waived (you may not request it later). You may request permanent alimony, bridge-the-gap alimony, durational alimony, and/or rehabilitative alimony. If alimony is awarded, the judge may order periodic payments, payments in lump sum, or both.

Marital/Nonmarital Assets and Liabilities. Florida law requires an equitable distribution of marital assets and marital liabilities. "Equitable" does not necessarily mean "equal." Many factors, including child support, time-sharing, and alimony awards, may lead the court to make an unequal (but still equitable) distribution of assets and liabilities. Nonmarital assets and nonmarital liabilities are those assets and liabilities which the parties agree or the court determines belong to, or are the responsibility of, only one of the parties. If the parties agree or the court finds an asset or liability to be nonmarital, the judge will not consider it when distributing marital assets and liabilities.

**Temporary Relief.** If you need temporary relief regarding temporary use of assets, temporary responsibility for liabilities, parental responsibility, relocation and time-sharing with child(ren), temporary child support, or temporary alimony, you may file a **Motion for Temporary Support and Time-Sharing with Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.947(a) and a **Motion for Temporary Relocation**, Florida Supreme Court Approved Family Law From 12.950(e). For more information, see the instructions for those forms.

<u>Marital Settlement Agreement</u>. If you and your spouse are able to reach an agreement on any or all of the issues, you should file a <u>Marital Settlement Agreement for Dissolution of Marriage with Dependent or Minor Child(ren)</u>, Florida Supreme Court Approved Family Law Form 12.902(f)(1). Both of you must sign this agreement before a <u>notary public</u> or <u>deputy clerk</u>. Any issues on which you are unable to agree will be considered <u>contested</u> and settled by the judge at the final hearing.

Parenting Plan. In all cases involving minor or dependent child(ren), a Parenting Plan shall be approved or established by the court. As you are seeking to relocate, the Parenting Plan must include a post-relocation schedule for access and time-sharing together with the necessary transportation arrangements. If you and your spouse have reached an agreement, you should file a Parenting Plan, Florida Supreme Court Approved Family Law Form 12.995(a), a Safety-Focused Parenting Plan, Florida Supreme Court Approved Family Law Form 12.995(b), or a Relocation/Long-Distance Parenting Plan, Florida Supreme Court Approved Family Law Form 12.995(c), which addresses the time-sharing schedule for the child(ren). If you have not reached an agreement, a proposed Parenting Plan may be filed. If the parties are unable to agree, a Parenting Plan will be established by the court.

**Final Judgment Form.** These family law forms contain a **Final Judgment of Dissolution of Marriage with Dependent or Minor Child(ren)**, Florida Supreme Court Approved Family Law Form 12.990(c)(1), which the judge may use if your case is contested. If you and your spouse reach an agreement on all of the issues, the judge may use a **Final Judgment of Dissolution of Marriage with Dependent or Minor Child(ren) (Uncontested)**, Florida Supreme Court Approved Family Law Form 12.990(b)(1). You should check with the clerk, family law intake staff, or judicial assistant to see if you need to bring a final judgment with you to the hearing. If so, you should type or print the heading, including the circuit, county, case number, division, and the parties' names, and leave the rest blank for the judge to complete at your hearing or trial.

Nonlawyer. Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a <b>Disclosure from Nonlawyer</b> , Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also <b>must</b> put his or her name, address, and telephone number on the bottom of the ast page of every form he or she helps you complete.		

	IN THE CIRCUIT COURT OF THE	
	IN AND FOR	COUNTY, FLORIDA
		Case No:
		Division:
In I	Re: The Marriage of	
	, Petitioner,	
An	·	
	Respondent.	
	PETITION FOR DISSOLU WITH DEPENDENT OR MINOR CH	
I, {j Pet	full legal name}titioner, being sworn, certify that the following state	, the ments are true:
1.	JURISDICTION/RESIDENCE Petitioner Respondent Both Sp months before the filing of this Petition for Dissolution	· ·
2.	Petitioner {Choose only one} is is not a Respondent {Choose only one} is is is	
3.	MARRIAGE HISTORY  Date of marriage: {month, day, year}  Place of marriage: {city, county, state}  Date of separation: {month, day, year}	<del>-</del>
4.	DEPENDENT OR MINOR CHILD(REN) {Indicate all that apply} a Petitioner is pregnant. Baby is due on: {c b Respondent is pregnant. Baby is due on: {c c The minor (under 18) child(ren) common	{date}
	Name(s)	Birth Date(s)

	a.	parties are:  Name(s)  Birth Date(s)
		The birth parent(s) of the above minor child(ren) is/are {name(s) and address(es)}:
	e.	The child(ren) common to both parties who are 18 or older but who are dependent upon the parties due to a mental or physical disability are:  Name(s)  Birth Date(s)
5.		ompleted <b>Family Law Financial Affidavit</b> , Florida Family Law Rules of Procedure Form 12.902(b) (c) {Choose only <b>one</b> } has been filed or will be filed.
6.	5. A completed <b>Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit</b> , Florida Supreme Court Approved Family Law Form 12.902(d), is filed with this petition. (You <b>must</b> complete and attach this form in a dissolution of marriage with minor child(ren)).	
7.	A completed <b>Notice of Social Security Number</b> , Florida Supreme Court Approved Family Law Form 12.902(j), is filed with this petition.	
8.	{Ch	s petition for dissolution of marriage should be granted because:  oose only <b>one</b> }  The marriage is irretrievably broken.
		OR
	d.	One of the parties has been adjudged mentally incapacitated for a period of 3 years prior to the filing of this petition. A copy of the Judgment of Incapacity is attached to this Petition.
		N I. MARITAL ASSETS AND LIABILITIES
•		e only <b>one</b> } There are no marital assets or liabilities.
		OR
2.	to k	There are marital assets or liabilities. All marital and nonmarital assets and liabilities are (or be) listed in the financial affidavits, Florida Family Law Rules of Procedure Form 12.902(b) or (c), be filed in this case.  oose all that apply}

	a.	All marital assets and liabilities have been divided by a written agreement between the parties, which is attached, to be incorporated into the final judgment of dissolution of marriage. (The parties may use Marital Settlement Agreement for Dissolution of Marriage with Dependent or Minor Child(ren), Florida Supreme Court Approved Family Law Form 12.902(f)(1)).
	b.	The Court should determine how the assets and liabilities of this marriage are to be distributed, under section 61.075, Florida Statutes.
	c.	Petitioner should be awarded an interest in the other spouse's property because:
	1005	N II. SPOUSAL SUPPORT (ALIMONY)  e only one  Petitioner forever gives up any right to spousal support (alimony) from Respondent.  OR
2.	Pet tha am	Petitioner requests that the Court order Respondent to pay spousal support (alimony) to itioner, who claims that he or she has a need for the support that he or she is requesting <b>and</b> It Respondent has the ability to pay that support. Spousal support (alimony) is requested in the ount of \$ every week other week month, or other beginning {date} and continuing until {date or event}
		plain why the Court should order the other spouse to pay and any specific request(s) for type of mony (temporary, permanent, bridge-the-gap, durational, rehabilitative, and/or lump sum):
	-	dicate if applicable} Petitioner requests life insurance on the other spouse's life, provided that spouse, to secure such support.
SEC	CTIO	N III. RELOCATION
1.	Pet	itioner seeks to relocate his/her residence to a place more than 50 miles from his/her place of

residence at the time of filing of the Petition. The change of location is for a period of at least consecutive 60 days, not including a temporary absence from the principal residence for purposes of vacation, education, or the provision of health care for the child(ren).

<ol> <li>{If applicable} The following other person is an individual who is not a parent but with whom the child resides pursuant to a court order, or who has the right of access to, time-sharing with, or visitation with the child(ren)</li> </ol>		
3.	Pu	rsuant to Section 61.13001(3), Florida Statutes, the following information is provided:
	a.	The location of the intended new residence, including the state, city, and physical address, if known, is:
	b.	The mailing address of the new physical residence, if not the same as the physical address, is:
	c.	The home telephone number of the intended new residence, if known, is:
	d.	The date of the intended move or proposed relocation is:
	e.	The specific reasons for the proposed relocation are:
	f.	Attach additional sheets, if necessary.  One of the reasons for the proposed relocation is a job
4. <b>Fa</b> i		Yes No. A copy of the written job offer is attached to this Petition.  e relocation and time-sharing have been agreed to by the parties. {Choose only one} Yes No. If yes, attach a copy of the Agreement for Relocation to the Petition.  to obtain an Order prior to the relocation renders the petition to relocate legally insufficient.
<b>SE</b> (		N IV. PARENTING PLAN ESTABLISHING PARENTAL RESPONSIBILITY AND TIME-SHARING
1.		e minor child(ren) currently reside(s) with Petitioner Respondent Other Person: <i>{explain}</i>
2.		rental Responsibility.  Is in the child(ren)'s best interests that parental responsibility be: {Choose only one}
	a	shared by both parents;
	b. <sub>.</sub>	awarded solely to Petitioner Respondent. Shared parental responsibility would be detrimental to the child(ren) because:

3.	It is that of	Parenting Plan and Time-Sharing.  It is in the best interests of the child(ren) that the family be ordered to comply with a Parenting Plan that includes does not include parental time-sharing with the child(ren). For purposes of a Parenting Plan, the Petitioner will be referred to as Parent {name or designation}, and the Respondent will be referred to as Parent {name or designation} Petitioner states that it is in the best interests of the child(ren) that:		
		hoose only <b>one</b> } The attached proposed Parenting Plan should be adopted by the court.		
		The parties: {Choose only one} have have <b>not</b> agreed to the Parenting Plan.		
	b.	Each child will have time-sharing with both parents as follows:		
		( Indicate if a separate sheet is attached.)		
	c.	The court should establish a Parenting Plan with the following provisions for:  {Insert name or designation of the appropriate parent in the space provided}  No time-sharing for Parent Limited time-sharing with Parent		
		Limited time-sharing with Parent		
		Supervised Time-Sharing for Parent Supervised or third-party exchange of the child(ren)		
		Time-Sharing Schedule as follows:		
١.	Th	e proposed post-relocation transportation arrangements are as follows:		
<b>.</b>	Exp	plain why the relocation time-sharing schedule is in the best interests of the child(ren):		
		ON V. CHILD SUPPORT		
		te <b>all</b> that apply}		
•	su	Petitioner requests that the Court award child support as determined by Florida's child poort guidelines, section 61.30, Florida Statutes. A completed Child Support Guidelines orksheet, Florida Family Law Rules of Procedure Form 12.902(e), is, or will be filed. Such support		
		ould be ordered retroactive to:		
		the date of separation {date}		
	_	the date of the filing of this petition.		
	c	other {date}{explain}		

2.		Petitioner requests that the Court award child support to be paid beyond the age of 18 years					
	be	because:					
	a.	the following child(ren): {name(s)}					
		the following child(ren): {name(s)} is (are) dependent because of a mental or physical incapacity which began before the age of 18.					
		{explain}					
	b.	the following child(ren): {name(s)}					
	٠.	is (are) dependent in fact; is (are) in high school; between the ages of 18 and 19; and is (are)					
		performing in good faith with reasonable expectation of graduation before the age of 19.					
3.		Petitioner requests that the Court award a child support amount that is more than or less than					
	Gu	rida's child support guidelines. Petitioner understands that Motion to Deviate from Child Support idelines, Florida Supreme Court Approved Family Law Form 12.943, <b>must</b> be filed before the urt will consider this request.					
	COC	are will consider this request.					
4.		Petitioner requests that medical/dental insurance for the minor child(ren) be provided by: noose only <b>one</b> }					
	-	Petitioner					
		Respondent.					
5.		Petitioner requests that uninsured medical/dental expenses for the child(ren) be paid:					
	{Ch	noose only <b>one</b> }					
	a	by Petitioner;					
	b	by Respondent;					
		by the parties equally {each spouse pays one-half};					
	d.	according to the percentages in the Child Support Guidelines Worksheet, Florida Family Law					
		Rules of Procedure Form 12.902(e);					
	e	Other {explain}:					
6.		Petitioner requests that life insurance to secure child support be provided by:					
	a.	Petitioner;					
	b.	Respondent;					
	c.	Both.					
SE		N VI. OTHER					
1.		Petitioner requests to be known by the following former name, which was {full legal name}					
2.	Otl	ner relief {specify}:					
		<u>-</u> -					

SECTION VII. REQUEST

\_\_\_\_\_Petitioner requests that the Court enter an order dissolving the marriage and:
{Indicate all that apply}
\_\_\_\_\_\_distribute marital assets and liabilities as requested in Section I of this petition;
\_\_\_\_\_\_award spousal support (alimony) as requested in Section II of this petition;
\_\_\_\_\_\_adopt or establish a Parenting Plan containing provisions for parental responsibility and time-sharing for the dependent or minor child(ren) common to both parties, as requested in Section IV of this petition;
\_\_\_\_\_\_permit relocation in accordance with Section III of this petition;
\_\_\_\_\_\_establish child support for the dependent or minor child(ren) common to both parties, as requested in Section V of this petition;
\_\_\_\_\_\_restore Petitioner's former name as requested in Section VI of this petition;
\_\_\_\_\_\_award other relief as requested in Section VI of this petition; and any other terms the Court deems necessary.

{This section summarizes what you are asking the Court to include in the final judgment of dissolution of

A RESPONSE TO THE PETITION OBJECTING TO THE RELOCATION MUST BE MADE IN WRITING, FILED WITH THE COURT, AND SERVED ON THE SPOUSE SEEKING TO RELOCATE WITHIN 20 DAYS AFTER SERVICE OF THIS PETITION TO RELOCATE. IF YOU FAIL TO TIMELY OBJECT TO THE RELOCATION, THE RELOCATION WILL BE ALLOWED, UNLESS IT IS NOT IN THE BEST INTERESTS OF THE CHILD, WITHOUT FURTHER NOTICE AND WITHOUT A HEARING.

The Response is in the form of an Answer and it must be sworn to under oath and must include the specific factual basis supporting the reasons for objecting to the relocation, including a statement of the amount of participation or involvement you currently have or have had in the life of the child(ren).

I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this petition and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

Dated:	
	Signature of Petitioner
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-mail Address(es):
STATE OF FLORIDA COUNTY OF	
Sworn to or affirmed and signed before me on	by
	NOTARY PUBLIC or DEPUTY CLERK
	[Print, type, or stamp commissioned name of notary or deputy clerk.]
Personally known Produced identification Type of identification produced	
[fill in <b>all</b> blanks] This form was prepared for th This form was completed with the assistance of	: :
{name of individual}	<i>_</i>
{name of business}	<i></i>
{aaaress}	le}

### INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.950(d)

## SUPPLEMENTAL PETITION TO PERMIT RELOCATION WITH MINOR OR DEPENDENT CHILD(REN) (02/18)

#### When should this form be used?

This form should be used when you are asking the court to permit the relocation of your principal residence and:

- You plan to relocate your residence more than 50 miles from your principal residence at the time of entry of the last order which established or modified primary residence, custody, visitation, or timesharing;
- 2. The court has not entered an order granting permission to relocate.
- 3. The relocation will be for a period of 60 consecutive days or more, not including any absence for purposes of vacation, education, or health care for the child(ren).
- 4. Your order regarding custody, primary residence, visitation, time-sharing or parenting plan was entered before October 1, 2009, and the order does not expressly govern the relocation of the child(ren); was entered on or after October 1, 2006; or your case was pending on October 1, 2009.

This form should be typed or printed in black ink. You must fill in all sections of the form. After completing the form, you should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should <u>file</u> this form in the county where the original order was entered. If the order was entered in another state, or if the child(ren) live(s) in another state, you should speak with an <u>attorney</u> about where to file this form. You should file the original with the <u>clerk of the circuit court</u> and keep a copy for your records.

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. **Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so.** If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. **The rules and procedures should be carefully read and followed.** 

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain

circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### What should I do next?

For your case to proceed, you must properly notify the other parent and every other person entitled to, access, time-sharing, or visitation with the child(ren) in your case of the **supplemental petition**. "Other Person" means an individual who is not the parent but with whom the child resides pursuant to court order, or who has the right of access to, time-sharing with, or visitation with the child(ren). If you know where he or she lives, you should use **personal service**. If you absolutely do not know where he or she lives, you may use **constructive service**. You may also be able to use constructive service if the other party resides in another state or country. However, if constructive service is used, the court may only grant limited relief. For more information on constructive service, see **Notice of Action For**, Florida Supreme Court Approved Family Law Form 12.913(a)(2), and **Affidavit of Diligent Search and Inquiry**, Florida Family Law Rules of Procedure Form 12.913(b). If the other party is in the military service of the United States, additional steps for service may be required. See, for example, **Memorandum for Certificate of Military Service**, Florida Supreme Court Approved Family Law Form 12.912(a). The law regarding constructive service and service on an individual in the military service is very complex. If you have any questions about service, you may wish to consult an attorney regarding these issues.

If personal service is used, the other party has 20 days to <u>answer</u> after being served with your supplemental petition. Your case will then generally proceed in one of the following three ways:

<u>DEFAULT</u>. If after 20 days, no answer has been filed, you may file a <u>Motion for Default</u>, Florida Supreme Court Approved Family Law Form 12.922(a), with the clerk of court. Then, if you have filed all of the required papers, you may contact the clerk, <u>family law intake staff</u>, or <u>judicial assistant</u> to set a <u>final hearing</u>. You must notify the other party of the hearing by using a <u>Notice of Hearing</u> (<u>General</u>), Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

<u>UNCONTESTED</u>. If the <u>respondent</u> files either an answer that agrees with everything in your supplemental petition or an answer and waiver, **and** you have complied with **mandatory disclosure** and

filed all of the required papers, you may contact the clerk, family law intake staff, or judicial assistant to set a final hearing. You must notify the other party of the hearing by using a **Notice of Hearing** (**General**), Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

**CONTESTED.** If the respondent files either an answer or an answer and **counterpetition**, which disagrees with or denies anything in your supplemental petition, **and** you are unable to settle the disputed issues, you should file a **Notice for Trial**, Florida Supreme Court Approved Family Law Form 12.924, after you have complied with mandatory disclosure and filed all of the required papers. Some circuits may require the completion of **mediation** before a final hearing may be set. Then you should contact the clerk, family law intake staff, or judicial assistant for instructions on how to set your case for **trial** (final hearing). If the respondent files an answer and counterpetition, you should answer the counterpetition within 20 days using an **Answer to Counterpetition**, Florida Supreme Court Approved Family Law Form 12.903(d).

#### Where can I look for more information?

Before proceeding, you should read "General Information for Self-Represented Litigants" found at the beginning of these forms. The words that are in "bold underline" in these instructions are defined there. For further information, see chapter 61, Florida Statutes.

#### Special notes...

If you do not have the money to pay the filing fee, you may obtain an Application for Determination of Civil Indigent Status from the clerk, fill it out, and the clerk will determine whether you are eligible to have filing fees deferred.

If there is a domestic violence case and you want to keep your address confidential for safety reasons, do not enter the address, telephone number, and fax information at the bottom of this form. Instead, file a **Request for Confidential Filing of Address**, Florida Supreme Court Approved Family Law Form 12.980(h).

With this form, you must also file the following:

- Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit, Florida Supreme Court Approved Family Law Form 12.902(d).
- Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e). (If you do not know the other party's income, you may file this worksheet after his or her financial affidavit has been served on you.)
- Agreement for Relocation, if you have reached an agreement on any or all of the issues attach the
  proposed Agreement For Relocation with Minor Child(ren). Florida Supreme Court Approved Family
  Law 12.950(a). Both parties must sign this agreement before a <u>notary public</u>. Any issues on which
  you are unable to agree will be considered <u>contested</u> and settled by the judge at the final hearing.
- **Notice of Social Security Number**, Florida Supreme Court Approved Family Law Form 12.902(j), if not previously filed.
- Family Law Financial Affidavit, Florida Family Law Rules of Procedure Form 12.902(b) or (c).

 Certificate of Compliance with Mandatory Disclosure, Florida Family Law Rules of Procedure Form 12.932. (This must be filed within 45 days of <u>service</u> of the supplemental petition on the respondent, if not filed at the time of the supplemental petition, unless you and the other party have agreed not to exchange these documents.)

**Updating Information.** A parent or other person seeking to relocate has a continuing duty to provide current and updated information required by the relocation statute when that information becomes known.

**Parenting and Time-Sharing.** If you and the other parent and every other person entitled to access to or time-sharing with the child(ren) are unable to agree on the parenting arrangements and a time-sharing schedule, a judge will decide for you as part of establishing a Parenting Plan. The judge will decide the parenting arrangements and a time-sharing schedule based upon the child(ren)'s best interests. Regardless of whether there is an agreement, the court reserves jurisdiction to modify issues relating to the minor child(ren).

Failure to obtain an Order prior to relocation renders the supplemental petition to relocate legally insufficient.

The judge may request a <u>parenting plan recommendation</u> or appoint a <u>guardian ad litem</u> in your case. This means that a neutral person will review your situation and report to the judge concerning parenting issues. The purpose of such intervention is to be sure that the best interests of the child(ren) is (are) being served. For more information, you may consult section 61.13, Florida Statutes.

If one has not already been completed, the court may require the completion of a <u>parenting course</u> before a final hearing is set. You should contact the clerk, family law intake staff, or judicial assistant about requirements for parenting courses or mediation where you live.

Child Support. Both parents are required to provide financial support for their minor or dependent child(ren); however, the court may order one parent to pay child support to the other parent. Florida has adopted guidelines for determining the amount of child support to be paid. These guidelines are based on the combined income of both parents and take into account the financial contributions of both parents and the number of overnights the child(ren) spend with each parent. You must file a Family Law Financial Affidavit. Florida Family Law Rules of Procedure Form 12.902(b) or (c), and the other parent will be required to do the same. From your financial affidavits, you should be able to calculate the amount of child support that should be paid using the Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e). Because the child support guidelines take several factors into consideration, change over time, and vary from state to state, your child support obligation may be more or less than that of other people in seemingly similar situations.

**Temporary Relief.** If you need temporary relief regarding relocation of the minor child(ren), complete paragraph eleven contained in the Supplemental Petition To Permit Relocation of Minor Child(ren).

**Final Judgment Form.** These family law forms contain a **Final Judgment/Supplemental Final Judgment Permitting Relocation,** Florida Supreme Court Approved Family Law Form 12.950(i), which the judge may use. You should check with the clerk, family law intake staff, or judicial assistant to see if you need to bring it with you to the hearing. If so, you should type or print the heading, including the circuit,

county, case number, division, and the parties' names, and leave the rest blank for the judge to complete at your hearing or trial.

**Nonlawyer.** Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

	IN THE CIRCUIT COURT OF THE IN AND FOR		
		Case No: Division:	
An	Petitioner,		
ΛΠ	u		
	Respondent.		
	SUPPLEMENTAL PETITION WITH MINOR	N TO PERMIT RELOCA' R CHILD(REN)	TION
	full legal name}lowing information is true:	, being sworn,	certify that the
1.	The parties to this action were granted a fin dissolution of marriage paternity on {date}  A copy of the final judgment and any modific petition.		supplemental
2.	{If applicable} The following other person is whom the child resides pursuant to court or sharing with, or visitation with the child(ren)	der, or who has the right of acc	
3.	Paragraph(s) of the modification thereof describes the present of		
4.	The partieshavehave not rea of the agreement is attached to this suppler		ion. If yes, a copy
5.	The parties' dependent or minor child(ren) i Name	s (are):  Birth Date	

6.	est of 6 ed	seek to relocate my principal residence at least 50 miles from my principal residence established in the final judgment or last modification thereof. This relocation is for a period of 60 consecutive days or more, not including any absence for purposes of vacation, education, or health care for the child(ren). Pursuant to Section 61.13001(3), Florida Statutes, the following information is provided:		
	a.	The location of the intended new residence, including the state, city, and physical address, (if known), is:		
	b.	The mailing address of the new physical residence, if not the same as the physical address, is:		
	c.	The home telephone number of the intended new residence, (if known), is:		
	d.	The date of the intended move or proposed relocation is:		
7.	The	e specific reasons for the proposed relocation are:		
	— Att	ach additional sheets if necessary.		
8.		ne of the reasons for the proposed relocation is a job offer. {Choose only one} Yes No. The job offer is in writing. {Choose only one} Yes No. A copy of the itten job offer is attached to this supplemental petition.		
9.		sk the Court to modify access and time-sharing as follows:		
10.	Thi	s modification is in the best interests of the child(ren) because: {explain}		

	11 {Indicate if applicable} If the requested modification is granted, I request that chi support be modified, consistent with the modification of visitation or time-sharing. A C Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e),is, orwill be filed.		
12.	I am requesting a temporary relief hearing to permit relocation prior to the final hearing. {Choose only one} Yes No. If yes, explain why you cannot wait for a final hearing date.		
	lure to obtain an Order prior to relocation renders the supplemental petition to relocate		
12	A completed Samily Law Singuist Affidents Florida Family Law Rules of Broad was Fame		
13.	A completed <b>Family Law Financial Affidavit</b> , Florida Family Law Rules of Procedure Form 12.902(b) or (c),is, orwill be, filed.		
	A completed <b>Family Law Financial Affidavit</b> , Florida Family Law Rules of Procedure Form		
14.	A completed <b>Family Law Financial Affidavit</b> , Florida Family Law Rules of Procedure Form 12.902(b) or (c),is, orwill be, filed.  A completed <b>Uniform Child Custody Jurisdiction and Enforcement Act</b> (UCCJEA) Affidavit,		
14. 15.	A completed <b>Family Law Financial Affidavit</b> , Florida Family Law Rules of Procedure Form 12.902(b) or (c),is, orwill be, filed.  A completed <b>Uniform Child Custody Jurisdiction and Enforcement Act</b> (UCCJEA) Affidavit, Florida Supreme Court Approved Family Law Form 12.902(d), is filed with this petition.  If not previously filed in this case, a completed <b>Notice of Social Security Number</b> , Florida		

A RESPONSE TO THE SUPPLEMENTAL PETITION OBJECTING TO RELOCATION MUST BE MADE IN WRITING, FILED WITH THE COURT, AND SERVED ON THE PARENT OR OTHER PERSON SEEKING TO RELOCATE WITHIN 20 DAYS AFTER SERVICE OF THIS SUPPLEMENTAL PETITION TO RELOCATE. IF YOU FAIL TO TIMELY OBJECT TO THE RELOCATION, THE RELOCATION WILL BE ALLOWED, UNLESS IT IS NOT IN THE BEST INTERESTS OF THE CHILD, WITHOUT FURTHER NOTICE AND WITHOUT A HEARING.

A response is in the form of an Answer and it must be sworn to under oath and must include the specific factual basis supporting the reasons for objecting to the relocation, including a statement of the amount of participation or involvement you currently have or have had in the life of the child(ren).

I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this petition and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

Dated:	
	Signature of Party
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-mail Address(es):
STATE OF FLORIDA COUNTY OF	
Sworn to or affirmed and signed before me or	n by
	NOTARY PUBLIC or DEPUTY CLERK
	[Print, type, or stamp commissioned name of notary or deputy clerk.]
Personally known	
Produced identification	
Type of identification produced	
This form was completed with the assistance {name of individual}	ared for thePetitionerRespondent of: ,
{name of business}	
{address}	

# INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.970(a) PETITION FOR TEMPORARY CUSTODY BY EXTENDED FAMILY (02/18)

#### When should this form be used?

This form should be used by an <u>extended family member</u> to obtain temporary custody of a child or children pursuant to Chapter 751, Florida Statutes. This form **should not** be used if you are a parent seeking to establish parental responsibility or time-sharing with a child or children.

#### An Extended Family Member is:

A relative of a minor child within the third degree by blood or marriage to the parent;

#### OR

The stepparent of a minor child if the stepparent is currently married to the parent of the child and is not a party in a pending dissolution, separate maintenance, domestic violence, or other civil or criminal proceeding in any court of competent jurisdiction involving one or both of the child(ren)'s parents as an adverse party.

You may file a Petition for Temporary Custody if:

You have the signed, notarized consents of the child(ren)'s legal parents;

#### OR

You are an extended family member who is caring full time for the child(ren) in the role of a substitute parent and with whom the child(ren) is (are) presently living.

If one of the minor child(ren)'s parents objects to the Petition, the court shall grant the Petition only upon a finding, by clear and convincing evidence, that the child(ren)'s parent or parents are unfit to provide for the care and control of the child(ren). In determining that a parent is unfit, the court must find that the parent has abused, abandoned, or neglected the child(ren), as defined in Chapter 39, Florida Statutes. If you do not have the parents' consents you should consult a family law attorney before you file your papers.

If you do not meet the qualifications above, you should talk to an attorney about other options. You may also report any suspected abuse, abandonment, or neglect to the appropriate authorities.

This form should be typed or printed in black ink. After completing this form, you should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should <u>file</u> the original with the <u>clerk of the circuit court</u> in the county where you live and keep a copy for your records.

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. **Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so.** If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of

Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### What should I do next?

IF YOU HAVE SIGNED AND NOTARIZED WAIVERS OF SERVICE OF PROCESS AND CONSENTS from the child(ren)'s parents, and the case is uncontested, you may contact the clerk, <u>family law intake staff</u>, or <u>judicial assistant</u>, to set a <u>final hearing</u>. You must notify the child(ren)'s parents of the hearing by using a **Notice of Hearing (General)**, Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

If one of the parents is deceased, you must file a certified copy of the proof of death.

IF YOU DO NOT HAVE SIGNED AND NOTARIZED WAIVERS OF SERVICE OF PROCESS AND CONSENTS from the child(ren)'s parents, you must properly notify the parents of the <u>petition</u>. If you know where he or she lives after conducting a diligent search, you may use <u>constructive service</u>. You must complete all of the searches listed in the <u>Affidavit of Diligent Search and Inquiry</u>, Florida Family Law Rules of Procedure Form 12.913(c), and file the form with the clerk. You should seek legal advice on constructive service as this is a complicated area of the law. If the identity of one parent is unknown, you will need to seek legal advice to determine the proper way to serve an unknown parent. For more information, see Chapter 49, Florida Statutes.

If personal service is used, the <u>parents</u> have 20 days to answer after being served with your petition. Your case will generally proceed in one of the following ways:

<u>DEFAULT.</u> If after 20 days, no <u>answer</u> has been filed, you may file a **Motion for Default**, Florida Supreme Court Approved Family Law Form 12.922(a), with the clerk of court. You must file a **Notice for Trial**, Florida Supreme Court Approved Family Law Form 12.924. Then, if you have filed all of the required papers, you may contact the clerk, <u>family law intake staff</u>, or <u>judicial assistant</u>, to set a <u>final hearing.</u> You must notify the child(ren)'s parents of the hearing by using a **Notice of Hearing (General)**, Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

<u>CONTESTED</u>. If either parent files an answer which disagrees with or denies anything in your petition, and you are unable to settle the disputed issues, you must file a **Notice for Trial**, Florida Supreme Court Approved Family Law Form 12.924, to request a final hearing. Some circuits may require the completion of <u>mediation</u> before a final hearing may be set. You should contact the clerk, <u>family law intake staff</u>, or <u>judicial assistant</u> for instructions on how to set your case for **trial** (final hearing).

At any time, either or both of the child(ren)'s parents may petition the court to modify or terminate the order granting temporary custody. The court shall terminate the order upon a finding that the parent is a fit parent, or by the consent of the parties. The court may modify an order granting temporary custody if the parties consent or if the modification is in the best interest of the child(ren).

#### Where can I look for more information?

**Before proceeding, you should read General Information for Self-Represented Litigants found at the beginning of these forms.** The words that are in **bold underline** in these instructions are defined there. For further information, see Chapter 751 and Chapter 39, Florida Statutes.

#### Special Notes...

If you do not have the money to pay the filing fee, you may obtain an application for Determination of Civil Indigent Status, fill it out, and the clerk will determine whether you are eligible to have filing fees deferred.

With this petition, you must file the following and provide a copy to the other party:

- Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit, Florida Supreme Court Approved Family Law Form 12.902(d).
- Notice of Related Cases, Florida Family Law Rules of Procedure Form 12.900(h).
- Family Court Cover Sheet, Florida Family Law Rules of Procedure Form 12.928.
- Non-Military Affidavit, Florida Supreme Court Approved Family Law Form 12.912(b). (Required
  only for obtaining a default on petitions that have been personally or constructively served. Not
  required if both parents have signed a waiver and consent)

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms

<b>must</b> also put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

	IN THE CIRCUIT COURT OF THE IN AND FOR	
		Case No:
IN THE I	NTEREST OF	
	Child(ren)	
	, Petitioner,	
and	,	
Respond	dent/,	
Respond	dent/ .	
followin 1. 2.	er, {full legal name} g information is true:  This is an action for temporary custody pursual Petitioner requests temporary custody of the Name  Date of Birth	, being sworn, certifies that the ant to Chapter 751, Florida Statutes.
3.	Petitioner completed a <b>Uniform Child Custo</b> Florida Supreme Court Approved Family Law F The affidavit includes the names and current a has(have) lived during the past 5 years, the p the past 5 years, and information concerning	ody Jurisdiction and Enforcement Act Affidavir Form 12.902(d), which was filed with this Petition ddresses of the persons with whom the child(ren laces where the child(ren) has(have) lived durin any custody proceeding in this or any other stat is not completely filled out, signed under oath lismissed without hearing.
		the third degree by blood or marriage to a parent

	The stepparent of the minor child(ren), is married to Respondent <i>{full legal name}</i>			
	and is not a party in a pending dissolution, separate maintenance, domestic violence, or other civil or criminal proceeding in any court of competent jurisdiction involving one or both of the child(ren)'s parents as an adverse party.			
5.	Petitioner's relationship to the minor child(ren) is:			
6.	The residence and post office address of the Petitioner is:			
7.	Petitioner is a proper person to be awarded temporary custody because: {Choose one only} Petitioner has the signed, notarized consent from both of the child(ren)'s legal parents;			
	OR  Petitioner is caring full time for the child(ren) in the role of a substitute parent and the child(ren) currently live with the Petitioner.			
	If Petitioner does not have the signed consents from both parents or is not caring for the child(ren) full time as a substitute parent, Petitioner cannot obtain temporary custody under Chapter 751, Florida Statutes. Petitioner should consult an attorney about other options.			
8.	The legal parents of the child(ren) are:  a, whose current address is:			
	b, whose current address is:			
9.	The Consents of Respondent {full legal name} and/or Respondent {full legal name} is/are attached to the Petition.			
	OR			
	{If Applicable} The Consent of Parent {full legal name} is not attached because that parent is deceased. A certified copy of the proof of death is attached.			
	OR			
	Consent has NOT been obtained from the parents. The specific acts or omissions of the parents which demonstrate that the parents have abused, abandoned, or neglected the child(ren) as defined in Chapter 39, Florida Statutes are: (attach additional sheets if necessary)			

10.	Petitioner requests temporary custody be granted for the following period of time:
_ T _	he reasons that support this request are:
	It is in the best interests of the child(ren) that the Petitioner have temporary custody of the child(ren) for the following reasons:
12	ORDER OF PROTECTION
	Petitioner <b>IS NOT</b> aware of any temporary or permanent order for protection entered on behalf of or against either parent, the Petitioner, or the child(ren) in Florida or any other jurisdiction.
	OR
b	Petitioner <b>IS</b> aware of the following temporary or permanent orders for protection entered on behalf of or against either parent, the Petitioner, or the child(ren) in Florida or any other jurisdiction. The court entering the order and the case number is:
13. <sup>-</sup>	TEMPORARY OR PERMANENT CHILD SUPPORT ORDERS
a	Petitioner <b>IS NOT</b> aware of any temporary or permanent orders for child support for the minor child(ren).
	OR
b	Petitioner <b>IS</b> aware of the following temporary or permanent order for child support for the minor child(ren). The court entering the order and the case number is:

#### 14. **CHILD SUPPORT** (Choose **one** only)

(You must have proof or waiver of service of process upon the parent(s) or a Waiver of Service of Process and Consent for the court to consider an award for child support)

	aPetitioner requests the court to	order the parents to pay child support.
<ul> <li>bPetitioner requests the court to redirect all or part of the parents' existing ch obligations to the Petitioner.</li> </ul>		
	cPetitioner requests the court to	o redirect all or part of the parents' existing child support and to award the Petitioner retroactive child support.
15.	Petitioner requests does or a time-sharing schedule with the pa	not request that the court establish reasonable visitation rents.
16.	. Other:	
subject that the	to this proceeding; award the Petitioner Court deems necessary.  Stand that I am swearing or affirming up and that the punishment for knowingles.	t grant the Petitioner temporary custody of the child(ren) rother relief as requested; and award any other relief as requested; and award any other relief and award and award any other relief a
-		
Dateu	<del></del>	Signature of Petitioner
		Printed Name:
		Address:
		City, State, Zip Code:
		Telephone Number:Fax Number:
		Designated E-Mail Address(es):
	OF FLORIDA / OF	
Sworn to	o or affirmed and signed before me on _	by
		NOTARY PUBLIC OR DEPUTY CLERK
Pro	rsonally known oduced identification identification	{Print, type, or stamp commissioned name of notary or deputy clerk.}
ype or	identification produced	<del></del>

IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW:				
[fill in <b>all</b> blanks] This form was prepared for the Petitioner.				
This form was completed v	with the assi	stance of:		
{name of individual}				
{name of business}				
{address}				,
{city}	, {state}	, {zip code}	, {telephone number}	·

# INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.970(b) PETITION FOR CONCURRENT CUSTODY BY EXTENDED FAMILY (02/18)

#### When should this form be used?

This form should be used by an <u>extended family member</u> to obtain concurrent custody of a child or children pursuant to Chapter 751, Florida Statutes. This form **should not** be used if you are a parent seeking to establish parental responsibility or time-sharing with a child or children. "Concurrent custody" means that an eligible extended family member is awarded custodial rights to care for a child or children concurrently with the child(ren)'s parent or parents.

#### An **Extended Family Member** is:

A relative of a minor child within the third degree by blood or marriage to the parent;

#### OR

The stepparent of a minor child if the stepparent is currently married to the parent of the child and is not a party in a pending dissolution, separate maintenance, domestic violence, or other civil or criminal proceeding in any court of competent jurisdiction involving one or both of the child(ren)'s parents as an adverse party.

You may file a Petition for Concurrent Custody if:

You have the signed, notarized consents of the child(ren)'s legal parents;

#### OR

You are an extended family member who is caring full time for the child(ren) in the role of a substitute parent and with whom the child(ren) is (are) presently living.

In addition, you must currently have physical custody of the child(ren) and have had physical custody of the child(ren) for at least 10 days in any 30-day period within the last 12 months; and not have signed, written documentation from a parent which is sufficient to enable you to do all the things necessary to care for the child(ren).

If you do not meet the qualifications above, you should talk to an attorney about other options. You may also report any suspected abuse, abandonment, or neglect to the appropriate authorities.

This form should be typed or printed in black ink. After completing this form, you should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should <u>file</u> the original with the <u>clerk of the circuit court</u> in the county where you live and keep a copy for your records.

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. **Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so.** If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of

Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. **The rules and procedures should be carefully read and followed.** 

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### What should I do next?

IF YOU HAVE SIGNED AND NOTARIZED WAIVERS OF SERVICE OF PROCESS AND CONSENTS from the child(ren)'s parents, you may contact the clerk, <u>family law intake staff</u>, or <u>judicial assistant</u>, to set a <u>final hearing</u>. You must notify the child(ren)'s parents of the hearing by using a **Notice of Hearing** (**General**), Florida Supreme Court Approved Family Law Form 12.923, or other appropriate notice of hearing form.

If one of the parents is deceased, you must file a certified copy of the proof of death.

If one of the minor child(ren)'s parents objects to the Petition for Concurrent Custody in writing, the court may not grant the petition even if the other parent consents, in writing, to the entry of the order. If a parent objects, you have the option of converting the Petition to a **Petition for Temporary Custody by Extended Family**, Florida Supreme Court Approved Family Law Form 12.970(a). If the Petition is not converted into a **Petition for Temporary Custody by Extended Family**, it shall be dismissed without prejudice.

At any time, the Petitioner or either or both of the child(ren)'s parents may move the court to terminate the order granting concurrent custody. The court shall terminate the order upon a finding that either or both of the child(ren)'s parents objects to the order. The fact that the order for concurrent custody has

been terminated does not preclude any person who is otherwise eligible to petition for temporary custody from filing such petition.

#### Where can I look for more information?

Before proceeding, you should read General Information for Self-Represented Litigants found at the beginning of these forms. The words that are in <u>bold underline</u> in these instructions are defined there. For further information, see Chapter 751 and Chapter 39, Florida Statutes.

#### Special Notes...

If you do not have the money to pay the filing fee, you may obtain an application for Determination of Civil Indigent Status, fill it out, and the clerk will determine whether you are eligible to have filing fees deferred.

With this petition, you must file the following and provide a copy to the other party:

- Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) Affidavit, Florida Supreme Court Approved Family Law Form 12.902(d).
- Notice of Related Cases, Florida Family Law Rules of Procedure Form 12.900(h).
- Family Court Cover Sheet, Florida Family Law Rules of Procedure Form 12.928.
- Non-Military Affidavit, Florida Supreme Court Approved Family Law Form 12.912(b). (Required only for obtaining a default on petitions that have been personally or constructively served. Not required if both parents have signed a waiver and consent.)

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms **must** also put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

IN THE CIRCUIT COURT OF THE	
IN AND FOR	COUNTY, FLORIDA
	Case No:
	Division:
IN THE INTEREST OF:	
, Child(ren)	
Petitioner,	
and	
, Respondent/,	
respondent/,	
Respondent/	
PETITION FOR CONCURRENT CUS	STODY BY EXTENDED FAMILY
Petitioner, {full legal name}	, being sworn, certifies that the
following information is true:	
1. This is an action for concurrent custody pursuan	nt to Chapter 751, Florida Statutes.
Petitioner requests concurrent custody of the form	ollowing minor child(ren):
· · · · · · · · · · · · · · · · · · ·	Current Address
3. Petitioner completed a <b>Uniform Child Custody Ju</b>	<b>urisdiction and Enforcement Act Affidavit</b> , Florid 2.902(d), which was filed with this Petition.  Th
, ,,	esses of the persons with whom the child(ren) ha
	s where the child(ren) has(have) lived during th
	custody proceeding in this or any other state wit
respect to the child(ren). If the Affidavit is not c with the Petition, the case may be dismissed w	completely filled out, signed under oath, and file without a hearing.
with the retition, the ease may be dishinssed w	viction a rearing.
4. Petitioner is an extended family member who is	**
	the third degree by blood or marriage to a parent
OR	

The stepparent of the minor child(ren), is married to Respondent {full legal name} and is not a party in a pending dissolu				=		
	-		nestic violence, or ot dving one or both of	her civil or crin	ninal proceeding in	any court of
5.	Petition	er's relationship to	the minor child(ren)	is:		·
6.	6. The residence and post office address of the Petitioner is:					
7.		parents are:			_, whose current ac	ddress is:
	b		, whose curre			
8.	child(rer	n) for at least 10 d	ysical custody of the ays in any 30-day po .2 months when th	eriod within th	e last 12 months.	Detail the time
	the Petit	tioner to do all of th	ned, written docume ne things necessary t	ntation from a o care for the c	child(ren).	icient to enable
10		-	e type of documents ct on behalf of the ch	• • •	•	•
	These do	ocuments are attac	hed to this Petition a	s Exhibit	·	·
11	. Petition custody:		ain or undertake the	following serv	ices or actions with	out an order of
						·
12	. The Co		<i>(full legal name)</i> hed to the Petition.		and/or Parent {f	ull legal name}
	OR					
		=	of Parent <i>{full legal i</i> parent is deceased. <i>F</i>			is attached.

13. Petitioner requests concurrent custody be granted for the following period of time:					
The re	The reasons that support this request are:				
	14. It is in the best interests of the child(ren) that the Petitioner have concurrent custody of the child(ren) for the following reasons:				
15. <b>ORDI</b>	ER OF PROTECTION				
a	Petitioner <b>IS NOT</b> aware of any temporary or permanent order for protection entered on behalf of or against either parent, the Petitioner, or the child(ren) in Florida or any other jurisdiction.				
OR					
b	_Petitioner <b>IS</b> aware of the following temporary or permanent orders for protection entered on behalf of or against either parent, the Petitioner, or the child(ren) in Florida or any other jurisdiction. The court entering the order and the case number is:				
	- <u></u> -				
16 <b>. TEM</b> I	PORARY OR PERMANENT CHILD SUPPORT ORDERS				
a	Petitioner <b>IS NOT</b> aware of any temporary or permanent orders for child support for the minor child(ren).				
OR					
b	Petitioner <b>IS</b> aware of the following temporary or permanent order for child support for the minor child(ren). The court entering the order and the case number is:				
(You n	O SUPPORT (If Petitioner is seeking child support) {Choose one only} must have proof of service upon or waiver of process by the parent(s) or a Waiver of e of Process and Consent for the court to consider an award for child support)				
a	Petitioner requests the court to order the parents to pay child support.				

obligations to the Petitioner.	redirect all or part of the parents existing child support
<del></del>	redirect all or part of the parents' existing child support <b>nd</b> to award the Petitioner retroactive child support.
18. Petitioner requests does not a time-sharing schedule with the parent	ot request that the court establish reasonable visitation or ts.
19. Other	
WHEREFORE, Petitioner requests that this Cour	t grant the Petitioner concurrent custody of the Petitioner other relief as requested; and award any
	nder oath to the truthfulness of the claims made in this y making a false statement includes fines and/or
Dated:	
	Signature of Petitioner
	Printed Name:Address:
	City, State, Zip Code:
	Telephone Number:
	Fax Number:
	Designated E-mail Address(es):
STATE OF FLORIDA COUNTY OF	
Sworn to or affirmed and signed before me on _	by
	NOTARY PUBLIC OR DEPUTY CLERK
	Print, type, or stamp commissioned name of notary or deputy clerk.
Personally known Produced identification	
Type of identification produced	<del></del>

IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW:				
[fill in <b>all</b> blanks] This form was prepared for the Petitioner.				
This form was completed with the assistance of:				
{name of individual}				
{name of business}				
{address}				,
{city}	, {state}	, {zip code}	, {telephone number}	•

### INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM, 12.970(c),

## WAIVER OF SERVICE OF PROCESS AND CONSENT FOR TEMPORARY CUSTODY BY EXTENDED FAMILY (02/18)

This form is to be completed and signed by a parent who agrees to grant temporary custody of a minor child or child(ren) to an <u>extended family member</u> and agrees to waive <u>service</u> of process. Service of process occurs when a summons and a copy of the petition (or other pleading) that has been filed with the court are delivered by a deputy or private process server.

#### An Extended Family Member is:

A relative of a minor child within the third degree by blood or marriage to the parent; **OR** 

The stepparent of a minor child if the stepparent is currently married to the parent of the child and is not a party in a pending dissolution, separate maintenance, domestic violence, or other civil or criminal proceeding in any court of competent jurisdiction involving one or both of the child(ren)'s parents as an adverse party.

This form should be typed or printed in black ink. After completing this form, you should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should <u>file</u> the original with the <u>clerk of the circuit court</u> in the county where the <u>Petition for Temporary Custody by Extended Family</u>, Florida Supreme Court Approved Family Law Form 12.970(a) is filed and keep a copy for your records.

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

#### Special notes...

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms must also put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

	JUDICIAL CIRCUIT,
IN AND FOR	COUNTY, FLORIDA
	Case No:
	Division:
IN THE INTEREST OF	
Child(ren)	
J	
Petitioner,	
and	
Respondent/,	
Respondent/	
	S AND CONSENT FOR TEMPORARY TENDED FAMILY
000100101	
I, {full legal name}	
	, having received a copy of
· · · · · · · · · · · · · · · · · · ·	mily filed herein and waived service of process, freely
and voluntarily consent to the Petition filed by: {Pet	itioner's full legal name}

I realize that by signing this document, I am consenting to the Petitioner having temporary legal custody of the minor child(ren) and that such temporary custody is in the best interest of the child(ren). Upon entry of an Order, the Petitioner shall be able to:

- 1. Consent to all necessary and reasonable medical and dental care for the child(ren), including nonemergency surgery and psychiatric care;
- 2. Secure copies of the child(ren)'s records, held by third parties, that are necessary for the care of the child(ren), including, but not limited to:
  - a. Medical, dental, and psychiatric records;
  - b. Birth Certificates and other records, and
  - c. Educational records.
- 3. Enroll the child(ren) in school and grant or withhold consent for the child(ren) to be tested or placed in special school programs, including exceptional education; and
- 4. Do all other things necessary for the care of the child(ren). Florida Supreme Court Approved Family Law Form 12.970(c), Waiver of Service of Process and Consent for Temporary Custody By Extended Family (02/18)

I realize that the custody of my child(ren) by the Petitioner is temporary and that I may, at any time, petition the court to return legal custody to me.			
Dated:			
Dated.	Signature of Parent		
	Printed Name:		
	Address:		
	City, State, Zip Code:		
	Telephone Number:		
	Fax Number:		
	Designated E-mail Address(es):		
STATE OF FLORIDA COUNTY OF			
Sworn to or affirmed and signed before me on	by		
	NOTARY PUBLIC OR DEPUTY CLERK		
	Print, type, or stamp commissioned name of notary or deputy clerk.		
Personally known			
Produced identification			
Type of identification produced			
	FORM, HE/SHE MUST FILL IN THE BLANKS BELOW:		
	e <i>{choose only <b>one</b>}</i> Petitioner Respondent		
This form was completed with the assistance of			
{name of individual}	,		
{name of business}			
{address}	rode}, {telephone number}		
{city}, {state}, {zip c	ode}, {telephone number}		

Florida Supreme Court Approved Family Law Form 12.970(c), Waiver of Service of Process and Consent for Temporary Custody By Extended Family (02/18)

## INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM, 12.970(d),

## WAIVER OF SERVICE OF PROCESS AND CONSENT FOR CONCURRENT CUSTODY BY EXTENDED FAMILY (02/18)

This form is to be completed and signed by a parent who agrees to grant **concurrent custody** of a minor child or child(ren) to an **extended family member** and who agrees to waive **service** of process. Service of process occurs when a summons and a copy of the petition (or other pleading) that has been filed with the court are delivered by a deputy or private process server. "Concurrent custody" means that an eligible extended family member is awarded custodial rights to care for a child or children concurrently with the child(ren)'s parent or parents.

### An Extended Family Member is:

A relative of a minor child within the third degree by blood or marriage to the parent; **OR** 

The stepparent of a minor child if the stepparent is currently married to the parent of the child and is not a party in a pending dissolution, separate maintenance, domestic violence, or other civil or criminal proceeding in any court of competent jurisdiction involving one or both of the child(ren)'s parents as an adverse party.

This form should be typed or printed in black ink. After completing this form, you should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should <u>file</u> the original with the <u>clerk of the circuit court</u> in the county where the <u>Petition for Concurrent Custody by Extended Family</u>, Florida Supreme Court Approved Family Law Form 12.970(b) is filed and keep a copy for your records.

### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

### Special notes...

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms **must** also put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

Instructions for Florida Supreme Court Approved Family Law Form 12.970(d), Waiver of Service of Process and Consent for Concurrent Custody by Extended Family (02/18)

	JUDICIAL CIRCUIT,
IN AND FOR	COUNTY, FLORIDA
	Case No:
IN RE: THE INTEREST OF	Division:
, Petitioner,	
and	
Respondent/,	
Respondent/	
	AND CONSENT FOR CONCURRENT TENDED FAMILY
I, {full legal name} {child(ren)'s name(s)}	, the legal parent of
Petition for Concurrent Custody by Extended Family and voluntarily consent to the Petition filed by {Petit	filed herein and waived service of process, freely
I realize that by signing this document, I am consenticustody of the minor child(ren) and that such concurupon entry of an Order, the Petitioner shall be able	rrent custody is in the best interest of the child(ren).
<ol> <li>Consent to all necessary and reasonable menonemergency surgery and psychiatric care;</li> </ol>	edical and dental care for the child(ren), including
<ol> <li>Secure copies of the child(ren)'s records, hel the child(ren), including, but not limited to:         <ul> <li>a. Medical, dental, and psychiatric records;</li> <li>d. Birth Certificates and other records, and</li> <li>e. Educational records.</li> </ul> </li> </ol>	d by third parties, that are necessary for the care of
<ol><li>Enroll the child(ren) in school and grant or placed in special school programs, including</li></ol>	withhold consent for the child(ren) to be tested or exceptional education; and
4. Do all other things necessary for the care of the	ne child(ren).

Florida Supreme Court Approved Family Law Form 12.970(d), Waiver of Service of Process and Consent for Concurrent Custody By Extended Family (02/18)

any time, petition the court to return legal custody to me. Dated: \_\_\_\_\_ Signature of Parent Printed Name: Address: City, State, Zip Code: \_\_\_\_\_ Telephone Number: \_\_\_\_\_ Fax Number: Designated E-mail Address(es):\_\_\_\_\_ STATE OF FLORIDA COUNTY OF \_\_\_\_\_ Sworn to or affirmed and signed before me on \_\_\_\_\_\_ by \_\_\_\_\_\_. NOTARY PUBLIC OR DEPUTY CLERK Print, type, or stamp commissioned name of notary or deputy clerk. \_\_\_\_ Personally known \_\_\_\_ Produced identification Type of identification produced \_\_\_\_\_ IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW: [fill in **all** blanks] This form was prepared for the {choose only **one**} \_\_\_\_\_ Petitioner \_\_\_\_\_ Respondent. This form was completed with the assistance of: {name of individual} {name of business}\_\_\_\_\_\_,

I realize that the concurrent custody of my child(ren) by the Petitioner is temporary and that I may, at

Florida Supreme Court Approved Family Law Form 12.970(d), Waiver of Service of Process and Consent for Concurrent Custody By Extended Family (02/18)

{aaaress} \_\_\_\_\_\_\_, {state} \_\_\_\_\_, {zip code} \_\_\_\_\_\_, {telephone number} \_\_\_\_\_.

{address} \_\_\_\_\_

	IN THE CIRCUIT COURT OF THE	JUDICIAL CIRCUIT COUNTY, FLORIDA	
IN THE	E INTEREST OF	Case No: Division:	
	Child(ren)		
	, ,		
and	Petitioner,		
	ndent/,	,	
Respo	ndent/	,	
		NTING PETITION FOR ODY BY EXTENDED FAMILY	
Family		ring on a Petition for Temporary Custody by Exte file and heard the testimony, makes these findin	
SECTIO	ON I. FINDINGS:		
1.	The Court has jurisdiction over the	subject matter and the parties.	
2.	The minor child(ren) at issue in this Name	s matter are: Date of Birth	
3.		i	s the of
4.	Parent {full legal name}		to as
	{name or designation}	or the child(ren).	

а	ose <b>one</b> only} Filed a Waiver and Consent
u	_ Thea a Walver and consent
b	_ Was served with the petition and failed to file an Answer
C	Is deceased as evidenced by:
d	Objected to the petition. Based upon clear and convincing evidence, the Courfinds that the Parent {name or designation} is unfit to provide for the care and control of the child(ren). Specifically, the Parent has abused, abandoned, or neglected the child(ren) as defined in Chapter 39, Florida Statutes. It is in the best interest of the child(ren) that the Petitioner have temporary custody because: {facts in support of finding}
{nam	nt {full legal name}, referred to as, e or designation} of the child(ren):
a	_ Filed a Waiver and Consent
b	_ Was served with the petition and failed to file an Answer
C	_ Is deceased as evidenced by:
d	Objected to the petition. Based upon clear and convincing evidence, the Court finds that Parent {name or designation} is unfit to provide for the care and control of the child(ren). Specifically, the Parent has abused, abandoned, or neglected the child(ren) as defined in Chapter 39, Florida.

6. It is in the best interest of the child(ren) for the Petitioner to have temporary custody.

### **SECTION II: TEMPORARY CUSTODY**

		etitioner,, is granted temporary dy of the minor child(ren).
2.		etitioner shall have all the rights and responsibilities of a legal parent.
3.		etitioner is authorized to make all reasonable and necessary decisions for the minor ren), including but not limited to:
	a.	Consent to all necessary and reasonable medical and dental care for the child(ren), including nonemergency surgery and psychiatric care;
	b.	Secure copies of the child(ren)'s records, held by third parties, that are necessary for the care of the child(ren), including, but not limited to: medical, dental, and psychiatric records; birth certificates and other records; and educational records;
	C.	Enroll the child(ren) in school and grant or withhold consent for the child(ren) to be tested or placed in special school programs, including exceptional education; and
	d.	Do all other things necessary for the care of the child(ren).
{Inser	the na	TEMPORARY TIME-SHARING WITH MINOR CHILD(REN)  me or designation of the appropriate parent in the spaces provided.}  shall have: {Choose one only}
1.		reasonable time-sharing with the minor child(ren) as agreed to by the parties, et to the following limitations:
1. 2.	subjec	reasonable time-sharing with the minor child(ren) as agreed to by the parties,
	subject	reasonable time-sharing with the minor child(ren) as agreed to by the parties, et to the following limitations:  the following specified time-sharing schedule: {specify days and times}  t {name or designation}'s Temporary Time-Sharing

·
Time-Sharing in accordance with the temporary <b>Parenting Plan</b> attached as Exhibit
Parent {name or designation} shall have <b>No Contact</b> with the minor child(ren) until further order of the Court, due to existing conditions that are detrimental to the welfare of the minor child(ren): {explain}
ON IV. CHILD SUPPORT  {Insert the name or designation of the appropriate parent in the spaces provided.}
The Petitioner did did not request the establishment of child support.
If child support is requested, the parents have received personal or substituted service of process, the petition requests an order for support of the child(ren), and there is evidence of the parents' ability to pay the support ordered. Parent(s) {name or designation} has the present ability to pay child support. {Choose one only}  a The amounts in the Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e) filed by Parent(s) {name or designation} are correct;  OR
b The Court makes the following findings:  Parent {name or designation} 's net monthly income is \$, (Child Support Guidelines%).  Parent {name or designation} 's net monthly income is \$, (Child Support Guidelines%)  Monthly child care costs are \$
Monthly health/dental insurance costs are \$
OR
c. Parent {name or designation} is currently ordered to pay child support to the other parent in the amount of \$ per as established in the case of {style of case and number}  All of the child support or a portion of the child support in the amount of \$ shall be redirected to the Petitioner.

	ount Parent {name or designation}'s Obligation
	Parent {name or designation} shall be obligated to pay child
	support at the rate of \$ per month for the children {total number of
	parties' minor or dependent children} commencing {month,
	day, year} and terminating {month, day, year}.
	Child support shall be paid in the amount of \$ per {week,
	month, other} which is consistent with Parent {name or designation}'s current payroll cycle.
	Upon the termination of the obligation of child support for one of the parties' children, child support in the amount of \$ for the remaining children {total number of remaining children} shall be paid commencing
	{month, day, year} and terminating {month, day, year}. This child support shall be paid in the amount of \$
	per{week, month, other} consistent with Parent {name or designation}'s current payroll cycle.
	3 current payron cycle.
	commencement and termination dates, for the remaining minor or dependent children, which shall be payable as the obligation for each child ceases.}  Parent {name or designation} shall pay child support until all
	**Insert paragraph for the child support obligation, including the amount, and commencement and termination dates, for the remaining minor or dependent children, which shall be payable as the obligation for each child ceases.}  **Parent **Iname or designation** shall pay child support until all minor or dependent children: reach the age of 18; become emancipated, marry, join the armed services, die, or become self-supporting; or until further order of the court or agreement of the parties. The child support obligation shall continue beyond the age of 18 and until high school graduation for any child who is dependent in fact, between the ages of 18 and 19, and is still in high school, performing in good faith with a reasonable expectation of graduation before the age of 19.
	commencement and termination dates, for the remaining minor or dependent children, which shall be payable as the obligation for each child ceases.}  Parent {name or designation} shall pay child support until all minor or dependent children: reach the age of 18; become emancipated, marry, join the armed services, die, or become self-supporting; or until further order of the court or agreement of the parties. The child support obligation shall continue beyond the age of 18 and until high school graduation for any child who is dependent in fact, between the ages of 18 and 19, and is still in high school, performing in good faith
b	commencement and termination dates, for the remaining minor or dependent children, which shall be payable as the obligation for each child ceases.}  Parent {name or designation} shall pay child support until all minor or dependent children: reach the age of 18; become emancipated, marry, join the armed services, die, or become self-supporting; or until further order of the court or agreement of the parties. The child support obligation shall continue beyond the age of 18 and until high school graduation for any child who is dependent in fact, between the ages of 18 and 19, and is still in high school, performing in good faith with a reasonable expectation of graduation before the age of 19.  If the child support ordered deviates from the guidelines more than 5%, the factual findings which support that deviation are:
b	commencement and termination dates, for the remaining minor or dependent children, which shall be payable as the obligation for each child ceases.}  Parent {name or designation} shall pay child support until all minor or dependent children: reach the age of 18; become emancipated, marry, join the armed services, die, or become self-supporting; or until further order of the court or agreement of the parties. The child support obligation shall continue beyond the age of 18 and until high school graduation for any child who is dependent in fact, between the ages of 18 and 19, and is still in high school, performing in good faith with a reasonable expectation of graduation before the age of 19.  If the child support ordered deviates from the guidelines more than 5%, the factual findings which support that deviation are:
b	Commencement and termination dates, for the remaining minor or dependent children, which shall be payable as the obligation for each child ceases.}  Parent {name or designation} shall pay child support until all minor or dependent children: reach the age of 18; become emancipated, marry, join the armed services, die, or become self-supporting; or until further order of the court or agreement of the parties. The child support obligation shall continue beyond the age of 18 and until high school graduation for any child who is dependent in fact, between the ages of 18 and 19, and is still in high school, performing in good faith with a reasonable expectation of graduation before the age of 19.  If the child support ordered deviates from the guidelines more than 5%, the factual findings which support that deviation are:
	commencement and termination dates, for the remaining minor or dependent children, which shall be payable as the obligation for each child ceases.}  Parent {name or designation} shall pay child support until all minor or dependent children: reach the age of 18; become emancipated, marry, join the armed services, die, or become self-supporting; or until further order of the court or agreement of the parties. The child support obligation shall continue beyond the age of 18 and until high school graduation for any child who is dependent in fact, between the ages of 18 and 19, and is still in high school, performing in good faith with a reasonable expectation of graduation before the age of 19.  If the child support ordered deviates from the guidelines more than 5%, the factual findings which support that deviation are:
	commencement and termination dates, for the remaining minor or dependent children, which shall be payable as the obligation for each child ceases.}  Parent {name or designation} shall pay child support until all minor or dependent children: reach the age of 18; become emancipated, marry, join the armed services, die, or become self-supporting; or until further order of the court or agreement of the parties. The child support obligation shall continue beyond the age of 18 and until high school graduation for any child who is dependent in fact, between the ages of 18 and 19, and is still in high school, performing in good faith with a reasonable expectation of graduation before the age of 19.  If the child support ordered deviates from the guidelines more than 5%, the factual findings which support that deviation are:
	commencement and termination dates, for the remaining minor or dependent children, which shall be payable as the obligation for each child ceases.}  Parent {name or designation} shall pay child support until all minor or dependent children: reach the age of 18; become emancipated, marry, join the armed services, die, or become self-supporting; or until further order of the court or agreement of the parties. The child support obligation shall continue beyond the age of 18 and until high school graduation for any child who is dependent in fact, between the ages of 18 and 19, and is still in high school, performing in good faith with a reasonable expectation of graduation before the age of 19.  If the child support ordered deviates from the guidelines more than 5%, the factual findings which support that deviation are:

cycle.

		Upon the termination of the obligation of child support for one of the parties' children, child support in the amount of \$ for the remaining children {total number of remaining children} shall be paid commencing {month, day, year} and terminating {month, day, year}. This child support shall be paid in the amount of \$
		per {week, month, other} consistent with Parent {name or designation}'s current payroll cycle.
		{Insert paragraph for the child support obligation, including the amount, and commencement and termination dates, for the remaining minor or dependent children which shall be payable as the obligation for each child ceases.}
		Parent {name or designation} shall pay child support until all of the minor or dependent children: reach the age of 18; become emancipated, marry, join the armed services, die, or become self-supporting; or until further order of the court or agreement of the parties. The child support obligation shall continue beyond the age of 18 and until high school graduation for any child who is dependent in fact, between the ages of 18 and 19, and is still in high school, performing in good faith with a reasonable expectation of graduation before the age of 19.
		If the child support ordered deviates from the guidelines more than 5%, the factual findings which support that deviation are:
4.	{If	troactive Child Support and/or Arrearages both parents are ordered to pay retroactive child support and/or arrearages, please clude a separate paragraph for each parent.}
	a.	Parent {name or designation} shall pay retroactive child support in the amount of \$ as of {date} to the Petitioner. The retroactive child support shall be paid in the amount of \$ per month, payable in accordance with the parent's employer's payroll cycle, and in any event at least once per month, or other {explain} commencing {date} , until paid in full including statutory interest.
	b.	Parent {name or designation} owes child support arrearages in the amount of \$ as of {date} to the other parent. The child support arrearages shall be paid in the amount of \$ per month, payable in accordance with the parent's employer's payroll cycle, and in any event at least once per month, or other {explain}

		commencing {date}, until paid in full including statutory interest.
		milerest.
5.		urance
		dicate <b>all</b> that apply}  Parent {name or designation} shall be required to maintain health and/or dental insurance for the parties' minor child(ren), so long
		as reasonable in cost and accessible to the child(ren). The party providing insurance shall be required to convey insurance cards demonstrating said coverage to the Petitioner and other parent.
		OR
		health and/or dental insurance is either not reasonable in cost or accessible to the child(ren) at this time.
	b.	Reasonable and necessary uninsured medical/dental/prescription drug costs for the minor child(ren) shall be assessed as follows:
		Shared equally by both parents.
		Prorated according to the child support guidelines percentages.  Other {explain}
		As to these uninsured medical/dental/prescription drug expenses, the party who incurs the expense shall submit a request for reimbursement to the parent or parents within 30 days, and the parent or parents, within 30 days of receipt, shall submit the applicable reimbursement for that expense.
SECTIO	N V	/. METHOD OF PAYMENT
=		t(s) shall pay court-ordered child support and arrearages, if any, as follows:
	a.	Parent(s) shall pay court-ordered support directly to either the State Disbursement Unit or the central depository, as required by statute, along with any fee required by statute.
		OR
	b.	The Petitioner and the Parent(s) have requested and the Court finds that it is in the best interest of the child(ren) that support payments need not be directed through either the State Disbursement Unit or the central depository at this time; however, any party may subsequently apply, pursuant to section 61.13(1)(d)(3),
		Florida Statutes, to require payment through either the State Disbursement Unit or the central depository.

	Income Deduction				
	applicable)				
a.	Immediate.				
	Parent {name or designation}, and {if applicable}				
	Parent {name or designation}, hereinafter				
	Obligor(s), shall pay through income deduction, pursuant to a separate Income				
	Deduction Order which shall be effective immediately. Obligor(s) is (are) individually				
	responsible for paying this support obligation until all of said support is deducted from				
	his/her income. Until support payments are deducted, the Obligor(s) is (are)				
	responsible for making timely payments directly to the State Disbursement Unit or				
	the Petitioner as previously set forth in this Order.				
b.	<b>Deferred.</b> Income deduction is ordered this day, but it shall not be effective until				
	a delinquency of \$, or, if not specified, an amount equal to one				
	month's obligation occurs. Income deduction is not being implemented immediately				
	based on the following findings: Income deduction is <b>not</b> in the best interests of the				
	child(ren) because: {explain}				
	AND .				
	There is proof of timely payment of a previously ordered obligation without an Income				
	Deduction Order,				
	AND				
	there is an agreement by the Obligor(s) to advise the Title IV-D agency, the clerk				
	of court, and the Petitioner of any change in Payor(s) and/or health insurance OR				
	there is a signed, written agreement providing an alternative arrangement				
	between the Petitioner and the Obligor(s) and, at the option of the IV-D agency, by				
	the IV-D agency in IV-D cases in which there is an assignment of support rights to the state, reviewed and entered into the record by the court.				
_	Danus lana tima naumanta				
c. { <i>C</i>	Bonus/one-time payments.  hoose one only}				
	All %				
 th	e amount of any arrearage or the remaining balance thereof owed pursuant to this				
	der, shall be forwarded to the Petitioner pursuant to the payment method prescribed				
	ove.				
d.	Other provisions relating to method of payment:				

SECTION VI. ATTORNEY'S FEES, COSTS, AND SUIT MONEY {Choose **one** only} 1. The Petitioner's Respondents' request(s) for attorney's fees, costs, and suit money is (are) denied because \_\_\_\_\_\_ 2. \_\_\_\_ The Court finds there is a need for and ability to pay attorney's fees, costs, and suit money. \_\_\_\_\_ Petitioner \_\_\_\_\_ Respondent(s) is (are) ordered to pay the other party \$\_\_\_\_\_\_ in attorney's fees, and \$ \_\_\_\_\_ in costs. The Court further finds that the attorney's fees are awarded based on the reasonable rate of \$\_\_\_\_\_\_ per hour and \_\_\_\_\_ reasonable hours. Other provisions relating to attorney's fees, costs, and suit money are as follows: SECTION VII. OTHER PROVISIONS 1. Other Provisions 2. The Court reserves jurisdiction to modify and enforce this Order for Temporary Custody. **DONE AND ORDERED** in \_\_\_\_\_\_\_, Florida on {date} \_\_\_\_\_\_ CIRCUIT JUDGE I certify that a copy of this Order for Temporary Custody was \_\_\_\_\_ mailed \_\_\_\_\_ faxed and mailed e-mailed hand-delivered to the parties and any entities listed below on {date}

Florida Supreme Court Approved Family Law Form 12.970(e), Order Granting Petition for Temporary Custody by Extended Family (02/18)

{Clerk of court or designee}.

Petitioner (or his or her attorney)	
Respondents (or his or her attorney(s))	
State Disbursement Unit	
Central Depository	
Other	

IN THE CIRCUIT COURT OF THE	JUDICIAL CIRCUIT
IN AND FOR	COUNTY, FLORIDA
	Case No:
IN THE INTEREST OF	Division:
IN THE INTEREST OF	
 Child(ren)	
Petitioner,	
and	
Respondent/,	
Respondent/	
ORDER GRANTING	
CONCURRENT CUSTODY	BY EXTENDED FAMILY
This case came before this Court for a hearing on Family. The Court, having reviewed the file and fact and reaches these conclusions of law:	
SECTION I. FINDINGS:	
1. The Court has jurisdiction over the subject r	natter and the parties.
2. The minor child(ren) at issue in this matter a	are:
Name	Date of Birth
·	
2. The Detitioner (full level remail	
3. The Petitioner, {full legal name}	is the

- 4. The Petitioner currently has physical custody of the child(ren) and has had physical custody of the child(ren) for at least 10 days in any 30-day period within the last 12 months.
- 5. The Petitioner does not have signed, written documentation from the parent(s) which is sufficient to enable the custodian to do all the things necessary to care for the child(ren) which are available to custodians who have an order for temporary custody by extended family.

6. Parent {full legal name} c		of the child(ren):	
	{Choos	e <b>one</b> only}	
		Filed a Waiver and Consent	
		Was served with the petition and failed to file an Answe	r
		Is deceased as evidenced by:	
7.		{full legal name}e <b>one</b> only}	_ of the child(ren):
		Filed a Waiver and Consent	
		Was served with the petition and failed to file an Answe	r
		Is deceased as evidenced by:	

8. It is in the best interest of the child(ren) for the Petitioner to have concurrent custody.

### SECTION II: CONCURRENT CUSTODY

- 1. The Petitioner,\_\_\_\_\_\_, is granted concurrent custody of the minor child(ren).
- 2. The Petitioner shall have all the concurrent rights and responsibilities of a legal parent.
- 3. The Petitioner is authorized to make all reasonable and necessary decisions for the minor child(ren), including but not limited to:
  - a. Consent to all necessary and reasonable medical and dental care for the child(ren), including nonemergency surgery and psychiatric care;
  - b. Secure copies of the child(ren)'s records, held by third parties, that are necessary for the care of the child(ren), including, but not limited to: medical, dental, and psychiatric records; birth certificates and other records; and educational records;

- c. Enroll the child(ren) in school and grant or withhold consent for the child(ren) to be tested or placed in special school programs, including exceptional education; and
- d. Do all other things necessary for the care of the child(ren).

### **SECTION III. CHILD SUPPORT**

1.	{Insert the name or designation of the appropriate parent in the space provided} The Petitioner did did not request the establishment of child support.
2.	If child support is requested, the parents have received personal or substituted service of process, the petition requests an order for support of the child(ren), and there is evidence of the parents' ability to pay the support ordered.  Parent {name or designation} and {if applicable}  Parent {name or designation} has the present ability to pay child support.
	{Choose one only} a The amounts in the Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e) filed by Parent {name or designation} Parent {name or designation} are correct;
	OR  b The Court makes the following findings:  Parent {name or designation}'s net monthly income is \$, (Child Support Guidelines%).
	Parent {name or designation}'s net monthly income is \$, (Child Support Guidelines%)
	Monthly child care costs are \$  Monthly health/dental insurance costs are \$  OR
	cParent {name or designation} is currently ordered to pay child support to the other parent in the amount of \$ per as established in the case of (style of case and number)  All of the child support or a portion of the child support in the amount of
3	\$ shall be <b>redirected</b> to the Petitioner.  Amount
٥.	a. Parent {name or designation}

minor or dependent children} commencing	{month, day,
<pre>year} and terminating shall be paid in the amount of \$</pre>	per {week, month,
other} which is consistent with Parent {nam	
payroll cycle.	·
, , ,	
Upon the termination of child support for one	of the parties' children, child support in the
amount of \$ for the remain	ing children {total number of
remaining children} shall be paid commencing	
and terminating	
shall be paid in the amount of \$	per {week, month, other}
consistent with Parent {name or designation}	's current payroll cycle.
, , ,	
{Insert paragraph for the child support	obligation, including the amount, and
commencement and termination dates, for th	
which shall be payable as the obligation for e	-
g	,
Parent {name or designation}	shall pay child support until all of the
minor or dependent children: reach the age o	
armed services, die, or become self-supporti	• • • • • •
agreement of the parties. The child support of	<u> </u>
18 and until high school graduation for any ch	
ages of 18 and 19, and is still in high school, p	•
expectation of graduation before the age of 19	
expectation of graduation before the age of 1.	
If the child support ordered deviates from t	the guidelines more than 5% the factual
findings which support that deviation are:	_
mangs when support that activation are.	
	·
h Parent (name or designation)	's Obligation
b. Parent {name or designation}Parent {name or designation}	shall be obligated to pay child support
at the rate of \$ per month for the	
minor or dependent children} commencing	
and terminating {month	function month others consistent with
the amount of \$per's Parent {name or designation}'s	{week, month, other, consistent with
Parent {name or designation}s	current payron cycle.
llana the townshoption of the obligation of chi	ld accompant for one of the mouties' children
Upon the termination of the obligation of chi	
child support in the amount of \$	
number of remaining children} shall be par	
{month, day, year} and terminating	montn, day, year}. This
child support shall be paid in the amount of	\$ per

	{week, month, other} consistent with Parent {name or designation}'s current payroll cycle.
	{Insert paragraph for the child support obligation, including the amount, and commencement and termination dates, for the remaining minor or dependent children, which shall be payable as the obligation for each child ceases.}
	Parent {name or designation} shall pay child support until all of the minor or dependent children: reach the age of 18; become emancipated, marry, join the armed services, die, or become self-supporting; or until further order of the court or agreement of the parties. The child support obligation shall continue beyond the age of 18 and until high school graduation for any child who is dependent in fact, between the ages of 18 and 19, and is still in high school, performing in good faith with a reasonable expectation of graduation before the age of 19.
	If the child support ordered deviates from the guidelines more than 5%, the factual findings which support that deviation are:
1.	Retroactive Child Support and/or Arrearages  {If both parents are ordered to pay retroactive child support and/or arrearages, please
	a Parent {name or designation}
	a Parent {name or designation} as of {date} shall pay retroactive child support in the amount of \$ as of {date} to the Petitioner. The retroactive child support shall be paid in the amount of \$ per month, payable in accordance with the employer's payroll cycle, and in any event at least once per month other {explain}
	a Parent {name or designation} shall pay retroactive child support in the amount of \$ as of {date} to the Petitioner. The retroactive child support shall be paid in the amount of \$ per month, payable in accordance with the employer's
	a Parent {name or designation} shall pay retroactive child support in the amount of \$ as of {date} to the Petitioner. The retroactive child support shall be paid in the amount of \$ per month, payable in accordance with the employer's payroll cycle, and in any event at least once per month other {explain} commencing {date} , until paid in full including
5.	a Parent {name or designation} shall pay retroactive child support in the amount of \$ as of {date} to the Petitioner. The retroactive child support shall be paid in the amount of \$ per month, payable in accordance with the employer's payroll cycle, and in any event at least once per month other {explain} commencing {date} , until paid in full including statutory interest.  b Parent {name or designation} owes child support arrearages in the amount of \$ os of {date} to the other parent. The child support arrearages shall be paid in the amount of \$ per month, payable in accordance with the parent's employer's payroll cycle, and in any event at least once per month, orother {explain}
5.	a Parent {name or designation} shall pay retroactive child support in the amount of \$ as of {date} to the Petitioner. The retroactive child support shall be paid in the amount of \$ per month, payable in accordance with the employer's payroll cycle, and in any event at least once per month other {explain} commencing {date} , until paid in full including statutory interest.  b Parent {name or designation} owes child support arrearages in the amount of \$ as of {date} to the other parent. The child support arrearages shall be paid in the amount of \$ per month, payable in accordance with the parent's employer's payroll cycle, and in any event at least once per month, orother {explain} commencing {date} , until paid in full including statutory interest.  Insurance  {Insurance}
ō.	a Parent {name or designation} shall pay retroactive child support in the amount of \$ as of {date} to the Petitioner. The retroactive child support shall be paid in the amount of \$ per month, payable in accordance with the employer's payroll cycle, and in any event at least once per month other {explain} commencing {date} , until paid in full including statutory interest.  b Parent {name or designation} owes child support arrearages in the amount of \$ as of {date} to the other parent. The child support arrearages shall be paid in the amount of \$ per month, payable in accordance with the parent's employer's payroll cycle, and in any event at least once per month, orother {explain} commencing {date} , until paid in full including statutory interest.  Insurance

p T	hall be required to maintain health and/or dental insurance for the arties' minor child(ren), so long as reasonable in cost and accessible to the child(ren). he party providing insurance shall be required to convey insurance cards emonstrating said coverage to the Petitioner and other parent.  OR
_	health and/or dental insurance is either not reasonable in cost or accessible to the child(ren) at this time.
С	Reasonable and necessary uninsured medical/dental/prescription drug costs for the minor child(ren) shall be assessed as follows: Shared equally by both parents Prorated according to the child support guidelines percentages Other {explain}
	As to these uninsured medical/dental/prescription drug expenses, the party who incurs the expense shall submit a request for reimbursement to the parent or parents within 30 days, and the parent or parents, within 30 days of receipt, shall submit the applicable reimbursement for that expense.
SECTION IV.	METHOD OF PAYMENT
. ,	s) shall pay court-ordered child support and arrearages, if any, as follows: of Payment
,	aParents shall pay court-ordered support directly to either the State Disbursement Unit or the central depository, as required by statute, along with any applicable fee required by statute.
	OR
	b The Petitioner and the Parents have requested and the court finds that it is in the best interest of the child(ren) that support payments need not be directed through either the State Disbursement Unit or the central depository at this time; however, any party may subsequently apply, pursuant to section 61.13(1)(d)(3), Florida Statutes, to require payment through either the State Disbursement Unit or the central depository.
(If ap	pplicable) a ImmediateParent {name or designation} Parent {name or designation}, hereinafter, Obligor(s), shall pay through income deduction, pursuant to a separate Income Deduction Order which

making timely payments directly to the State Disbursement Unit or the Petitioner as previously set forth in this Order. b. **Deferred.** Income deduction is ordered this day, but it shall not be effective until a delinquency of \$\_\_\_\_\_, or, if not specified, an amount equal to one month's obligation occurs. Income deduction is not being implemented immediately based on the following findings: Income deduction is not in the best interests of the child(ren) because: {explain} AND There is proof of timely payment of a previously ordered obligation without an Income Deduction Order, AND there is an agreement by the Obligor(s) to advise the Title IV-D agency, the clerk of court, and the Petitioner of any change in Payor(s) and/or health insurance OR there is a signed, written agreement providing an alternative arrangement between the Petitioner and Obligor(s) and, at the option of the IV-D agency, by the IV-D agency in IV-D cases in which there is an assignment of support rights to the state, reviewed and entered into the record by the court. c. Bonus/one-time payments. {Choose **one** only} \_\_\_\_ All No income paid in the form of a bonus or other similar one-time payment, up to the amount of any arrearage or the remaining balance thereof owed pursuant to this order, shall be forwarded to the Petitioner pursuant to the payment method prescribed above. d. Other provisions relating to method of payment:

shall be effective immediately. Obligor(s) is(are) individually responsible for paying this support obligation until all of said support is deducted from his/her income. Until support payments are deducted, the Obligor(s) is (are) responsible for

SECTION V. ATTORNEY'S FEES, COSTS, AND SUIT MONEY

{Choose **one** only}

	The Petitioner's Respondents' request(s) for attorney's fees, costs, and sui ney is (are) denied because
mo \$_ the ho	The Court finds there is a need for and ability to pay attorney's fees, costs, and sui ney Petitioner Respondent(s) is (are) ordered to pay the other party in attorney's fees, and \$ in costs. The Court further finds that attorney's fees are awarded based on the reasonable rate of \$ per and reasonable hours. Other provisions relating to attorney's fees, costs, and the money are as follows:
	N VI. OTHER PROVISIONS
1. (	Other Provisions
	The Court reserves jurisdiction to modify and enforce this Order for Concurrent Custody.
3.	The granting of concurrent custody does not affect the ability of the child(ren)'s paren or parents to obtain physical custody of the child(ren) at any time.
DONE	AND ORDERED in, Florida on {date}
	CIRCUIT JUDGE
mailed	y that a copy of this Order for Concurrent Custody was: mailed faxed and faxed and band-delivered to the parties and any entities listed below or
. ,-	
	by {Clerk of court or designee}

Petitioner (or his or her attorney)	
Respondents (or his or her attorneys)	
State Disbursement Unit	
Central Depository	
Other	

## INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.981(c)(2),

### STEPPARENT ADOPTION: CONSENT OF ADULT ADOPTEE'S SPOUSE (02/18)

### When should this form be used?

This form must be completed by the **spouse** of an adult who is being adopted.

This form should be typed or printed in black ink. After completing this form, the spouse of the adoptee should sign the form before a <u>notary public</u> or <u>deputy clerk</u>. You should <u>file</u> the original with the <u>clerk of the circuit court</u> in the county where the <u>petition</u> for adoption of an adult was filed and keep a copy for your records.

### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleading or other document electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

### Special notes...

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900 (a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

		JRT OF THE JUDICIAL CIRCUIT, COUNTY, FLORIDA
		Case No.: Division:
IN R	E: THE ADOPTION OF	
{use	name to be given to adult} Adoptee(s)	
	STEPPARENT ADOPTION: (	CONSENT OF ADULT ADOPTEE'S SPOUSE
1.	I, {full legal name}	, am the spouse of
	{full legal name}	, who Petitioner,
	{full legal name}	wishes to adopt.
2.	I consent to the adoption of my spo	ouse by Petitioner.
3.	personal relationship with the adop	person who does not have an employment, professional, or otion entity or the prospective adoptive parents to be present to sign it as a witness. The witness I selected is:
	{full legal name}	<del>.</del>
cons	——————————————————————————————————————	ng under oath to the truthfulness of the claims made in this vingly making a false statement includes fines and/or
Date	d:	<u> </u>
		Signature of Spouse Printed Name:
		Address:
		City, State, Zip:
		Telephone Number:
		Fax Number:
		Designated Linan Address(Es).

Florida Supreme Court Approved Family Law Form 12.981(c)(2), Stepparent Adoption: Consent of Adult Adoptee's Spouse (02/18)

Signature of Witness	Signature of Witness
Printed Name:	
Business Address:	Business Address:
Home Address:	Home Address:
Driver's License or	Driver's License or
State ID Card No.:	State ID Card No.:
STATE OF FLORIDA COUNTY OF	
Sworn to or affirmed and signed before me o	on by
	NOTARY PUBLIC or DEPUTY CLERK
	{Print, type, or stamp commissioned name of notary or deputy clerk.}
Personally known Produced identification Type of identification produced	
	the ( ) stepparent ( ) adult adoptee's spouse.
{name of individual}	
{name of business}	
{address}	
{citv} .{state} .{zin	code} .{telephone number} .

# INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.982(a) PETITION FOR CHANGE OF NAME (ADULT) (02/18)

### When should this form be used?

This form should be used when an adult wants the court to change his or her name. This form is **not** to be used in connection with a dissolution of marriage or for adoption of child(ren). If you want a change of name because of a **dissolution of marriage** or adoption of child(ren) that is not yet final, the change of name should be requested as part of that case.

This form should be typed or printed in black ink and must be signed before a <u>notary public</u> or <u>deputy clerk</u>. You should <u>file</u> the original with the <u>clerk of the circuit court</u> in the county where you live and keep a copy for your records.

### What should I do next?

Unless you are seeking to restore a former name, you must have fingerprints submitted for a state and national criminal records check. The fingerprints must be taken in a manner approved by the Department of Law Enforcement and must be submitted to the Department for a state and national criminal records check. You may not request a hearing on the petition until the clerk of court has received the results of your criminal history records check. The clerk of court can instruct you on the process for having the fingerprints taken and submitted, including information on law enforcement agencies or service providers authorized to submit fingerprints electronically to the Department of Law Enforcement. The process may take several weeks and you will have to pay for the cost of processing the fingerprints and conducting the state and national criminal history records check. Please note that the state and national criminal records check must indicate whether you have registered as a sexual predator or a sexual offender and you must also indicate on this petition whether you have ever been required to register as a sexual predator under section 775.21, Florida Statutes, or as a sexual offender under section 943.0435, F.S.

Next, you must obtain a <a hreating hearing date for the court to consider your request. If you are seeking to restore a former name, a hearing on the petition MAY be held immediately after the petition is filed. The final hearing on any other petition for a name change may be held immediately after the clerk of court receives the results of your criminal history records check. You should ask the clerk of court, <a href="family law intake staff">family law intake staff</a>, or <a href="judicial assistant">judicial assistant</a> about the local procedure for setting a hearing. You may be required to attend the <a href="final hearing">final hearing</a>. Included in these forms is a <a href="final Judgment">Final Judgment</a> of <a href="Name (Adult)</a>, Florida Supreme Court Approved Family Law Form 12.982(b), which the <a href="judge">judge</a> may use. You should contact the clerk, family law intake staff, or judicial assistant, to see if you need to bring a <a href="final judgment">final judgment</a> form with you. If so, you should type or print the heading, including the circuit, county, case number, division, and the parties' names, and leave the rest blank for the judge to complete at your hearing or trial.

Instructions for Florida Supreme Court Approved Family Law Form 12.982(a), Petition for Change of Name (Adult) (02/18)

If the judge grants your **petition**, he or she will sign this **order**. This officially changes your name. The clerk can provide you with **certified copies** of the signed order. There will be charges for the certified copies, and the clerk can tell you the amount of the charges.

### Where can I look for more information?

Before proceeding, you should read General Information for Self-Represented Litigants found at the beginning of these forms. For further information, see Section 68.07, Florida Statutes.

### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration ow require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

### Special notes...

Instructions for Florida Supreme Court Approved Family Law Form 12.982(a), Petition for Change of Name (Adult) (02/18)

The heading of the form calls for the name of the <u>petitioner</u>. Your current name should go there, as you are the one who is asking the court for something. The judicial circuit, case number, and division may be obtained from the clerk of court's office when you file the petition.

It may be helpful to compile a list of all of the people and/or places that will need a copy of your final judgment. This list may include the driver's license office, social security office, banks, schools, etc. A list will help you know how many copies of your order you should get from the clerk of court after your hearing.

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900 (a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

		IN THE CIRCUIT COURT OF THE	
		IN AND FOR	COUNTY, FLORIDA
IN	RE: THE NAME CHAN	NGE OF:	
			Case No.:
			Division:
		Petitioner.	
	I	PETITION FOR CHANGE O	F NAME (ADULT)
			, being sworn, certify that the following
	formation is true:		
1.			
2.	I live in	County, Florida, at {stree	address}
3.	I was born on {date {state}	;}, in {city} , {country}	, {county},
4.	b c. <i>{If appl</i>	licable} My parents' maiden name(s	s) is/are:
5.	Dates (to/from)/	ollowing places since birth:  Address  — — — — — — e here if you are continuing these face	
6.		ed. My spouse's full legal name is:	. · · · · · · · · · · · · · · · · · · ·
	c I do not ha	ve child(ren).	

	: IIIILIUI;	Age	Address, City, State
(Please indicate	here if you are	e continuin	g these facts on an attached page.)
Former names			
[Indicate <b>all</b> that apply]			
aMy name has no	ever been cha	nged <b>by a c</b>	court.
b <u>.                                    </u>	ously was chai	nged <b>by co</b> u	urt order from
to			on {date}
A copy of the court ord	er is attached		
c <u>.                                    </u>	ously was char	nged <b>by ma</b>	rriage from
to			on {date}
	tol		
in {city, county, and stat			
in {city, county, and stat A copy of the marriage			
• ,.	certificate is a	attached.	
A copy of the marriage  d I have never been	certificate is a	attached. Illed by any	other name.
A copy of the marriage  dI have never been eI have been known	certificate is a n known or ca wn or called b	attached.  Illed by any  y the follow	other name. wing other name(s): {list name(s) and explain w
A copy of the marriage  dI have never been eI have been known	certificate is a n known or ca wn or called b	attached.  Illed by any  y the follow	other name.
A copy of the marriage  dI have never been eI have been know you were known or	certificate is a n known or ca wn or called b	attached.  Illed by any  y the follow	other name. wing other name(s): {list name(s) and explain w
A copy of the marriage  dI have never been eI have been know you were known or  Occupation	n known or ca wn or called b r called by suc	attached.  Illed by any  If the follow  If name(s)	other name.  wing other name(s): {list name(s) and explain w
A copy of the marriage  dI have never been eI have been know you were known or  Occupation	certificate is an known or called by suc	attached.  Illed by any  I the follow  In name(s)	other name. wing other name(s): {list name(s) and explain w
A copy of the marriage  dI have never been eI have been know you were known or Occupation  My occupation is:	n known or ca wn or called b r called by suc	attached.  Illed by any  y the follow  h name(s)}  ress	other name.  wing other name(s): {list name(s) and explain w
A copy of the marriage  dI have never been eI have been known on you were known on Occupation  My occupation is:I am employed at: {complete complete c	n known or ca wn or called b r called by suc pany and add	ettached.  Illed by any  y the follow  h name(s)}  ress}	other name.  wing other name(s): {list name(s) and explain w
A copy of the marriage  dI have never been and a second seco	n known or ca wn or called b r called by suc pany and add	ettached.  Illed by any  y the follow  h name(s)}  ress}	other name.  wing other name(s): {list name(s) and explain w
A copy of the marriage  dI have never been and a second seco	n known or ca wn or called b r called by suc pany and add	ettached.  Illed by any  y the follow  h name(s)}  ress}	other name.  wing other name(s): {list name(s) and explain w
A copy of the marriage  dI have never been and a second seco	n known or ca wn or called b r called by suc pany and add	ettached.  Illed by any  y the follow  h name(s)}  ress}	other name.  wing other name(s): {list name(s) and explain w
A copy of the marriage  dI have never been and a second seco	n known or ca wn or called b r called by suc pany and add	ettached.  Illed by any  y the follow  h name(s)}  ress}	other name.  wing other name(s): {list name(s) and explain w
A copy of the marriage  dI have never been and a second content of the marriage  eI have been known on the post of the past of t	n known or called by realled by such	ettached.  Illed by any  In the follow  In the follow  In the follow  In the following  In the followi	other name.  wing other name(s): {list name(s) and explain with the second seco
A copy of the marriage  dI have never been and a second content of the marriage  eI have been known on the post of the past of t	n known or called by realled by such	ettached.  Illed by any  In the follow  In the follow  In the follow  In the following  In the followi	other name.  wing other name(s): {list name(s) and explain was a second of the content of the co

	The street address is:		
	My position with the business is:		
	I have been involved with the business since: {date}		
10.	Profession [Choose one only]I am not in a profession.		
	I am in a profession. My profession is: I have practiced this profession:		
	Dates (to/from) Place and address		
	/		
11.	Education I have graduated from the following school(s):		
	Degree Date of Received Graduation School		
	Please indicate here if you are continuing these facts on an attached page.)		
12.	Criminal History Indicate all that apply I have never been arrested for or charged with, pled guilty or nolo contendere to, or been found to have committed a criminal offense, regardless of adjudication.		
	I have a criminal history. In the past I have been arrested for or charged with, pled guilty or nolo contendere to, or been found to have committed a criminal offense, regardless of adjudication. The details of my criminal history are:		
	Date City/State Event (arrest, charge, plea, or adjudication)		
	Please indicate here if you are continuing these facts on an attached page.)  I have have not ever been required to register as a sexual predator under section 775.21,		
	Florida Statutes.		

	havehave not ever been required to register as a sexual offender under section 43.0435, Florida Statutes.
13.	ankruptcy Choose one only]I have never been adjudicated bankrupt.
	I was adjudicated bankrupt on {date}, in {city}, county}, {state}  Please indicate here if you have filed additional bankruptcies, and explain on an attached age.)
14.	reditor(s)' Judgments  Choose one only] I have never had a money judgment entered against me by a creditor. The following creditor(s)' money judgment(s) have been entered against me:
	Date Amount Creditor Court entering judgment and case number if Paid {date}
	Please indicate here if these facts are continued on an attached page.)
15.	ingerprints and Criminal History Records Check Inless I am seeking to restore a former name, a copy of my fingerprints has been taken in a manner pproved by the Department of Law Enforcement and submitted for a state and national crimina istory records check. I understand that I cannot request a hearing on my Petition until the Clerk of ourt receives the results of the criminal history records check. I also understand that the state and ational records check must indicate whether I have registered as either a sexual predator or sexual ffender.
16.	have no ulterior or illegal purpose for filing this petition, and granting it will not in any manner invade ne property rights of others, whether partnership, patent, good will, privacy, trademark, on therwise.
17.	My civil rights have never been suspended, or, if my civil rights have been suspended, they have been ully restored.

I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this petition and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

Dated:	
	Signature of PETITIONER
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-Mail Address(es):
STATE OF FLORIDA	
COUNTY OF	
Sworn to or affirmed and signed before me on	by
	NOTARY PUBLIC or DEPUTY CLERK
	[Print, type, or stamp commissioned name of notary or deputy clerk.]
Personally known Produced identification Type of identification produced	
IF A NONLAWYER HELPED YOU FILL OUT THIS I	FORM, HE/SHE MUST FILL IN THE BLANKS BELOW:
[fill in all blanks] This form was prepared by the	
	f:
{name of individual}	·
{name of business}:	<i>-</i>
{address}	
{city}, {state}, {zip cod	le},{telephone number}

	IN THE CIRCUIT COURT O				
	IN AND FOR	COUN	ITY, FLORIDA		
			Case No.:		
			Division:		
IN RE: T	THE NAME CHANGE OF				
	, Petitioner.				
	FINAL JUDGMENT OF	CHANGE OF	NAME (ADULT)		
	use came before the Court on {date} Adult) under section 68.07, Florida Statu				
Name (	Addit) dilder section 68.07, Florida Statu	tes, and it appea	ring to the Court that.		
1.	Petitioner is a bona fide resident of		County, Florida;		
2.	Petitioner's request is not for any ulterio	or or illegal purpo	ose; and		
3.	3. Granting this petition will not in any manner invade the property rights of others, whether partnership, patent, good will, privacy, trademark, or otherwise; it is				
	ED that Petitioner's present name, ged to				
	ch Petitioner shall hereafter be known.				
DONE a	and ORDERED ON	_in	, Florida.		
		CIRCUIT JUDGE			
I certify	that a copy of the {name of document(s	)}			
was below o	mailed faxed and mailed on {date}	_ e-mailed	_ nand-delivered to the party(les) listed		
	ner (or his or her attorney)				

## INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.982(c)

## PETITION FOR CHANGE OF NAME (MINOR CHILD(REN)) (02/18)

### When should this form be used?

This form should be used when parents want the court to change the name of their minor child(ren). For the purposes of this proceeding, a person under the age of 18 is a minor. This form is not to be used in connection with an adoption, dissolution of marriage, or <u>paternity action</u>. If you want a change of name for your child(ren) because of an adoption or paternity action that is not yet final, the change of name should be requested as part of that case.

This form should be typed or printed in black ink and must be signed before a notary public or deputy clerk. You should file the original with the clerk of the circuit court, in the county where you live and keep a copy for your records. The <u>Petition</u> should only be completed by one Petitioner for one child. If you wish to change the name of more than one child or if there is more than one Petitioner, you should complete and file a Supplemental Form for Petition for Change of Name (Minor Child) for each child and/or a Supplemental Form for Petition for Change of Name. The supplemental form(s) is an attachment to the petition. Be sure that the bottom of each page of each supplemental form is initialed by the petitioner(s).

### What should I do next?

Unless you are seeking to restore a former name, each adult petitioner(s)'s fingerprints must be submitted for a state and national criminal history records check. The fingerprints must be taken in a manner approved by the Department of Law Enforcement. The fingerprints must be submitted to the Department of Law Enforcement for a state and national criminal history records check. The Petitioner(s) may not request a hearing on the Petition until the copy of the fingerprints are filed and the clerk of court has received the results of the criminal history records check. The clerk of court can instruct you on the process for having the fingerprints taken and submitted, including information on law enforcement agencies or service providers authorized to submit fingerprints electronically to the Department of Law Enforcement. The process may take several weeks and the parent or guardian of the minor must pay the cost of processing the fingerprints and conducting the state and national history records check. Please note that the state and national criminal records check must indicate whether you have registered as either a sexual predator or a sexual offender and you must also indicate on this petition whether you have ever been required to register as a sexual predator under section 775.21, Florida Statutes, or as a sexual offender under section 943.0435, Florida Statutes.

If both parents agree to the change of name and live in the county where the change of name is sought,

Instructions for Florida Supreme Court Approved Family Law Form 12.982(c), Petition for Change of Name (Minor Children) (02/18)

you may both file as <u>petitioners</u>. In this situation, <u>service</u> is not necessary, and you need only to set a <u>hearing</u>. You should ask the clerk of court, <u>family law intake staff</u>, or <u>judicial assistant</u> about the local procedure for setting a hearing.

If only one parent is a resident of the county where the change of name(s) is sought **or** only one parent asks for the child(ren)'s name(s) to be changed, the other parent must be notified and his or her consent obtained, if possible. If the other parent consents to the change of name, a **Consent for Change of Name (Minor Child(ren))**, Florida Supreme Court Approved Family Law Form 12.982(d), should be filed.

If the other parent does not consent to the change of name, you may still have a hearing on the petition if you have properly notified the other parent about your petition and the hearing. If you know where he or she lives, you must use <u>personal service</u>. If you absolutely do not know where he or she lives, you may use <u>constructive service</u>. For more information about personal and constructive service, you should refer [to] the "General Instructions for Self-Represented Litigants" found at the beginning of these forms and the instructions to Florida Family Law Rules of Procedure Forms 12.910(a) and 12.913(b) and Florida Supreme Court Approved Family Law Form 12.913(a). However, the law regarding constructive service is very complex and you may wish to consult an attorney regarding that issue.

Next, you must obtain a <u>final hearing</u> date for the court to consider your request. If you are seeking to restore a former name, a hearing on the petition MAY be held immediately after the petition is filed. The final hearing on any other petition for a name change may be held immediately after the clerk of court receives the results of your criminal history records check. You should ask the clerk of court, family law intake staff, or judicial assistant about the local procedure for setting a hearing. You may be required to attend the hearing. Included in these forms is a **Final Judgment of Change of Name (Minor Child(ren))**, Florida Supreme Court Approved Family Law Form 12.982(e), which may be used when a judge grants a change of name for a minor child(ren). If you attend the hearing, you should take the final judgment with you. You should complete the top part of the form, including the circuit, county, case number, division, and the name(s) of the petitioner(s) and leave the rest blank for the judge to complete. It should be typed or printed in black ink.

If the judge grants your petition, he or she will sign this <u>order</u>. This officially changes your child(ren)'s name(s). The clerk can provide you with <u>certified copies</u> of the signed order. There will be charges for the certified copies, and the clerk can tell you the amount of the charges.

### Where can I look for more information?

Before proceeding, you should read "General Information for Self-Represented Litigants" found at the beginning of these forms. For further information, see section 68.07, Florida Statutes.

### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. **Self-represented litigants may file petitions or other** 

Instructions for Florida Supreme Court Approved Family Law Form 12.982(c), Petition for Change of Name (Minor Children) (02/18)

pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

# Special notes...

The heading of the form calls for the name(s) of the <u>petitioner(s)</u>. This means the parent(s) who is (are) requesting the change of their child(ren)'s name(s). The judicial circuit, case number, and division may be obtained from the clerk of court's office when you file the petition.

It may be helpful to compile a list of all of the people and places that will need a copy of the final judgment. This list may include the driver's license office, social security office, banks, schools, etc. A list will help you know how many copies of your order you should get from the clerk of court after your hearing.

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

IN THE CIRCUIT COURT OF THE	JUDICIAL CIRCUIT, COUNTY, FLORIDA
IN AND I ON	
	Case No.:
IN RE: THE NAME CHANGE OF	DIVISION.
· caucine,	
rendoner.	
PETITION FOR CHANGE OF	NAME (MINOR CHILD(REN))
I/We, {full legal name(s)} information is true:	, being sworn, certify that the following
I am/We are the birth or legal parent(s) or guardian [Choose only one] There is only one minor child named in this per	
	ldren named in this petition. The information on the completed supplemental forms for each other child.
Enforcement and submitted for a state and national that I/we cannot request a hearing on my/our Pet	en in a manner approved by the Department of Law all criminal history records check. I /We understand tition until the clerk of court receives the results of stand that the state and national records check must exual predator or a sexual offender.
A. THE FOLLOWING INFORMATION IS TRUE ABOU	T CHILD # <u>1</u> :
1. The minor child's complete present name is	s:
I/We request that this minor child's name I	be changed to:
2. The minor child lives in Co	unty, Florida, at {street address}
Florida Supreme Court Approved Family Law Form 12.982 (02/18)	2(c), Petition for Change of Name (Minor Child(ren))

The minor child has lived in the following places since birth:  Dates (to/from) Address		The minor child was born on {date}, in {city, county, state, country} _
c. {If applicable} The minor child's parents' maiden name(s) is/are:		
The minor child has lived in the following places since birth:  Dates (to/from) Address		b
Dates (to/from) Address		c. {If applicable} The minor child's parents' maiden name(s) is/are:
		Dates (to/from)         Address          /
( Please indicate here if you are continuing these facts on an attached page.)  [Choose one only] The minor child is not married.  The minor child is married to: {full legal name}  [Choose one only] The minor child has no children.  The minor child is the parent of the following child(ren):		<i></i>
The minor child is not married.  The minor child is married to: {full legal name}  [Choose one only] The minor child has no children.  The minor child is the parent of the following child(ren):		
. [Choose one only] The minor child has no children The minor child is the parent of the following child(ren):		
The minor child has no children.  The minor child is the parent of the following child(ren):		The minor child is married to: {full legal name}
	•	
Name {last, first, middle initial}  Date of Birth		The minor child is the parent of the following child(ren):
		ame (last first middle initial) Date of Birth
		——————————————————————————————————————
		Date of Birth

	e minor child's name has never been changed by a court.
	ne minor child's name previously was changed <b>by court order</b> from on {date},
by {cou	, city, and state}
A copy	f the court order is attached.
-	e minor child's name previously was changed <b>by marriage</b> from
te	on {date}
A copy	(city, county, and state)  f the marriage certificate is attached.
	e minor child has never been known or called by any other name.
	ne minor child has been known or called by the following other name(s): {list name(s) and plain where child was known or called by such name(s)}
	or child is not employed in an occupation or profession, does not own and operate and has received no educational degrees. If the minor child has a job, explain:
10 <b>. Crimin</b> [Indica	History  all that apply]  The minor child has never been arrested for or charged with, pled guilty or nolocontendere to, or been found to have committed a criminal offense, regardless of adjudication.
	The minor child has a criminal history. In the past, the minor child was arrested for or charged with, pled guilty or nolo contendere to, or been found to have committed a criminal offense, regardless of adjudication. The details of the criminal history are:
	Date City/State Event (arrest, charge, plea, or adjudication)
(	lease indicate here if you are continuing these facts on an attached page.)
	e minor child hashas not ever been required to register as a sexual predator ction 775.21, Florida Statutes.
	ne minor childhashas not ever been required as a sexual offender under 43.0435, Florida Statutes.

Choose one only	dgment has e
been entered against him or her.  The following money judgment(s) has been entered against him or her:  Date Amount Creditor Court entering judgment and case number {date}  THE FOLLOWING INFORMATION IS TRUE ABOUT PETITIONER(S):  PARENT GUARDIAN  A Supplemental Form has been attached for the other parent or petitioner.  1. My complete present name is:  2. I live in County, Florida, at {street address}  I have never been adjudicated bankrupt    I was adjudicated bankrupt on {date}, in {city}  {county}, {state}  ( Please indicate here if you have filed additional bankruptcies, and explain page.	- G
Date Amount Creditor Court entering judgment and case number {date}  THE FOLLOWING INFORMATION IS TRUE ABOUT PETITIONER(S):  PARENT GUARDIAN  A Supplemental Form has been attached for the other parent or petitioner.  1. My complete present name is:  County, Florida, at {street address}  3. Bankruptcy {Choose one only}  I have never been adjudicated bankrupt  I was adjudicated bankrupt on {date}, in {city} {county}, {state}  County}  Please indicate here if you have filed additional bankruptcies, and explain page.	
THE FOLLOWING INFORMATION IS TRUE ABOUT PETITIONER(S):  PARENT GUARDIAN  A Supplemental Form has been attached for the other parent or petitioner.  1. My complete present name is:  2. I live in County, Florida, at {street address}  3. Bankruptcy {Choose one only}  I have never been adjudicated bankrupt  I was adjudicated bankrupt on {date}, in {city} {county}, {state}, for additional bankruptcies, and explain page.	
THE FOLLOWING INFORMATION IS TRUE ABOUT PETITIONER(S): PARENT GUARDIAN  A Supplemental Form has been attached for the other parent or petitioner.  1. My complete present name is:  2. I live in County, Florida, at {street address}  3. Bankruptcy {Choose one only}  I have never been adjudicated bankrupt  I was adjudicated bankrupt on {date}, in {city} {county} {state}  ( Please indicate here if you have filed additional bankruptcies, and explain page.	
A Supplemental Form has been attached for the other parent or petitioner.  1. My complete present name is:	
<ol> <li>My complete present name is:</li></ol>	
<ol> <li>My complete present name is:</li></ol>	
2. I live in County, Florida, at {street address}  3. Bankruptcy {Choose one only}  I have never been adjudicated bankrupt  I was adjudicated bankrupt on {date}, in {city}, {state}  ( Please indicate here if you have filed additional bankruptcies, and explain page.	
3. Bankruptcy {Choose one only} I have never been adjudicated bankrupt I was adjudicated bankrupt on {date}, in {city}	
3. Bankruptcy {Choose one only} I have never been adjudicated bankrupt I was adjudicated bankrupt on {date}, in {city}	
{Choose one only} I have never been adjudicated bankrupt I was adjudicated bankrupt on {date}, in {city}	
{county}, {state}  ( Please indicate here if you have filed additional bankruptcies, and explain page.	
{county}, {state}  ( Please indicate here if you have filed additional bankruptcies, and explain page.	
page.	
A Conflict to William and	າ on an attac
4. Creditor(s)' Judgments	
{Choose one only}	
I have never had a money judgment entered against me by a creditor.	
The following creditor)s)' money judgments have been entered against me	<b>)</b> :
Date Amount Creditor Court entering judgment and case number If Paid	

	( Please indicate here if these facts are continued on an attached page.)
5.	Criminal History {Indicate all that apply}
	I have never been arrested for or charged with, pled guilty or nolo contendere to, or beer found to have committed a criminal offense, regardless of adjudication.
	I have a criminal history. In the past I have been arrested for or charged with, pled guilty on noise contendere to, or been found to have committed a criminal offense, regardless of adjudication. The details of my criminal history are:
	Date City/State Event (arrest, charge, plea, or adjudication)
	( Please indicate here if these facts are continued on an attached page.)
	I have have not ever been required to register as a sexual predator under section 775.21, Florida Statutes.
	I have have not ever been required to register as a sexual offender under section 943.0435, Florida Statutes.
ô.	I have no ulterior or illegal purpose for filing this petition, and granting it will not in any manner invade the property rights of others, whether partnership, patent, good will, privacy, trademark or otherwise.
7.	My civil rights have never been suspended, or, if ever suspended, they have been fully restored.

I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this petition and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

Dated:	
	Signature of Petitioner
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-Mail Address(es)
STATE OF FLORIDA COUNTY OF	
Sworn to or affirmed and signed before me on	by
	NOTARY PUBLIC or DEPUTY CLERK
	[Print, type, or stamp commissioned name of notary or clerk.]
Personally known	-
Produced identification	
Type of identification produced	
[fill in <b>all</b> blanks] This form was prepared for the This form was completed with the assistance of *\{name of individual\}_* \{name of business\}_*	f: 
{city}, {state}, {zip	code}{telephone number}

# ADULT SUPPLEMENTAL FORM FOR PETITION FOR CHANGE OF NAME (MINOR CHILD(REN))

	Case No.:
	E FOLLOWING INFORMATION IS TRUE ABOUT PETITIONER(S): PARENT GUARDIAN
1.	My complete present name is:
2.	I live in County, Florida, at {street address}
{Ch	Bankruptcy noose one only}I have never been adjudicated bankrupt
{co	I was adjudicated bankrupt on {date}, in {city} ounty}, {state} Please indicate here if you have filed additional bankruptcies, and explain on an attached page.
{(	Creditor(s)' Judgments Choose one only} I have never had a money judgment entered against me by a creditor.
_	The following creditor)s)' money judgments have been entered against me:  Date Amount Creditor Court entering judgment and case number If Paid {date}
- -	
(_	Please indicate here if these facts are continued on an attached page.)
{	Criminal History  Indicate all that apply}  I have never been arrested for or charged with, pled guilty or nolo contendere to, or been outlined to have committed a criminal offense, regardless of adjudication.
	I have a criminal history. In the past I have been arrested for or charged with, pled guilty or nolo contendere to, or been found to have committed a criminal offense, regardless of adjudication. The details of my criminal history are:  Date City/State Event (arrest, charge, plea, or adjudication)

Please indicate here if these fa	cts are continued on an attached page.)
I have have not ever be 775.21, Florida Statutes.	een required to register as a sexual predator under section
I have have not ever b 943.0435, Florida Statutes.	een required to register as a sexual offender under section
<del>-</del> · ·	for filing this petition, and granting it will not in any manner whether partnership, patent, good will, privacy, trademark, or
7. My civil rights have never been suspe	ended, or, if ever suspended, they have been fully restored.
_	ng under oath to the truthfulness of the claims made in this nowingly making a false statement includes fines and/or
Dated:	
	Signature of Petitioner
	Printed Name:
	Address:
	Telephone Number:
	Fax Number:
	Designated E-Mail Address(es)
STATE OF FLORIDA COUNTY OF	
Sworn to or affirmed and signed before me	on by
	NOTARY PUBLIC or DEPUTY CLERK
	[Print, type, or stamp commissioned name of notary or clerk.]
Personally known	
Produced identification	
Florida Supreme Court Approved Family Law For (02/18)	m 12.982(c), Petition for Change of Name (Minor Child(ren))

Type of identif	ication produ	iced		
IF A NONLAWYER HEL	PED YOU FILL	OUT THIS FORM, F	HE/SHE MUST FILL IN THE BLANKS BEL	.OW:
[fill in all blanks] This f	orm was com	pleted for the Petiti	ioner(s).	
This form was complet	ed with the a	ssistance of:		
{name of individual} _				
{name of business}				
{address}				
{city}	,{state}	,{zip code}	{telephone number}	

MINOR CHILD #	, continued

# SUPPLEMENTAL FORM FOR PETITION FOR CHANGE OF NAME (MINOR CHILD(REN))

	Case No.:
THE FO	DLLOWING INFORMATION IS TRUE ABOUT CHILD #:
1.	Minor child's complete present name is:
	I/We request that minor child's name be changed to:
2.	The minor child lives in County, Florida, at {street address}
3.	The minor child was born on {date}, in {city, county, state, country}
4.	The minor child's parents' full legal name(s) are:  aand
	b  c. {If applicable} The minor child's parent's' maiden name(s):  and
5.	The minor child has lived in the following places since birth:  Dates (to/from) Address  / / / / / / / / / / / / / / / / / /
	/ / / Please indicate here if you are continuing these facts on an attached page.)
6.	[Choose <b>one</b> only]The minor child is not married.
	The minor child is married to: {full legal name}
7.	[Choose <b>one</b> only]The minor child has no children.

	The minor child is the parent of the following child(ren):
	Name {last, first, middle initial}  Date of Birth
8.	Former names
	[Indicate all that apply]The minor child's name has never been changed <b>by a court</b> .
	The minor child's name previously was changed <b>by court order</b> fromtoon {date}
	by {court, city, and state}
	A copy of the court order is attached.
	The minor child's name previously was changed <b>by marriage</b> fromtoon {date}
	in {city, county, and state}
	A copy of the marriage certificate is attached.
	The minor child has never been known or called by any other name.
	The minor child has been known or called by the following other name(s): {list name(s) and explain where child was known or called by such name(s)}
9.	The minor child is not employed in an occupation or profession, does not own and operate a business, and has received no educational degrees. If the minor child has a job, explain:
10.	Criminal History
	[Indicate all that apply]The minor child has never been arrested for or charged with, pled guilty or nolo contendered to or been found to have committed a criminal offense, regardless of adjudication.
	The minor child has a criminal history. In the past, the minor child was arrested for or

MINOR	CHILD #, continued				
	charged with, pled guilty or nolo contendere to, or been found to have committed a criminal offense, regardless of adjudication. The details of the criminal history are:				
Da	te City/State Event (arrest, charge, plea, or adjudication)				
_					
(	Please indicate here if you are continuing these facts on an attached page.)				
pr	The minor child has has not ever been required to register as a sexual edator under section 775.21, Florida Statutes.				
un	The minor child has has not ever been required to register as a sexual offender der section 943.0435, Florida Statutes.				
	oney Judgments				
[C	[Choose one only] The minor child has never been adjudicated bankrupt, and no money judgment has ever been entered against him or her.				
	The following money judgment(s) has (have) been entered against him or her:				
Da	te Amount Creditor Court entering judgment and case number {date} if Paid				

# INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.982(d), CONSENT FOR CHANGE OF NAME (MINOR CHILD(REN)) (02/18)

# When should this form be used?

This form should be used when one parent consents to the other parent's **petition** to change the name of their minor child(ren). A parent who is not a **petitioner** in the case but is consenting to the change of name should complete this form and sign it in front of a **notary public** or **deputy clerk**.

This form should be typed or printed in black ink. After this form is signed and notarized, you should <u>file</u> it with the <u>clerk of the circuit court</u> in the county where the petition was filed and keep a copy for your records. This form should be attached to the **Petition for Change of Name (Minor Child(ren))**, Florida Supreme Court Approved Family Law Form 12.982(c), **if** obtained prior to the filing of the petition. Otherwise, it may be filed separately after it has been completed.

### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

#### Where can I look for more information?

Before proceeding, you should read General Information for Self-Represented Litigants found at the beginning of these forms. For further information see section 68.07, Florida Statutes, and the instructions for Petition for Change of Name (Minor Child(ren)), Florida Supreme Court Approved Family Law Form 12.982(c), or Petition for Change of Name (Family), Florida Supreme Court Approved Family Law Form 12.982(f).

# Special notes...

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900 (a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

Instructions for Florida Supreme Court Approved Family Law Form 12.982(d), Consent for Change of Name (Minor Child(ren)) (02/18)

	THE JUDICIAL CIRCUIT, COUNTY, FLORIDA
IN RE: THE NAME CHANGE OF	Case No.:
CONSENT FOR CHANGE OF	NAME (MINOR CHILD(REN))
I, {full legal name} following information is true:	, being sworn, certify that the
I am the birth or legal parent of the minor child(ren) name changes:	named in this case, and I give consent for the following
Minor child(ren)'s complete present name(s):	Minor child(ren)'s name(s) to be changed to:
(1)	(1)
(2)	(2)
(3)	(3)
(4)	(4)
(5)	(5)
(6)	(6)

I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this consent and that the punishment for knowingly making a false statement includes fines and/or imprisonment. Dated: \_\_\_\_\_ Signature of Consenting Parent Printed Name: \_\_\_\_\_ Address: City, State, Zip: Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_ STATE OF FLORIDA COUNTY OF \_\_\_\_\_ Sworn to or affirmed and signed before me on \_\_\_\_\_\_ by \_\_\_\_\_. NOTARY PUBLIC or DEPUTY CLERK {Print, type, or stamp commissioned name of notary or clerk.} Personally known Produced identification Type of identification produced IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW: [fill in all blanks] This form was prepared for the: {choose one} \_\_\_\_\_ Petitioner \_\_\_\_\_ Consenting Parent

Florida Supreme Court Approved Family Law Form 12.982(d), Consent for Change of Name (Minor Child(ren)) (02/18)

{name of individual}

{name of business}

This form was completed with the assistance of:

	IN THE CIRCUIT COURT OF THE JUDICIAL CIRCUIT IN AND FORCOUNTY, FLORIDA	
	Case No.:	
	Division:	
IN RE	RE: THE NAME CHANGE OF	
	Petitioner,	
	Petitioner.	
	FINAL JUDGMENT OF CHANGE OF NAME (MINOR CHILD(REN)	)
	s cause came before the Court on <i>{date}</i> , for a hearing on Petitical name under section 68.07, Florida Statutes, and it appearing to the Court that:	on for
1.	Petitioner(s) is (are) a bona fide resident(s) of County, Florida;	
2.	Petitioners are the parents of the minor child(ren) named in the petition;	
	OR	
	Petitioner is the parent of the minor child(ren) named in the petition, and the o parent has been properly notified and has either consented or failed to respond;	ther
3	Petitioner's request is not for any ulterior or illegal purpose; and	
4	Granting this petition will not in any manner invade the property rights of others, wheth partnership, patent, good will, privacy, trademark, or otherwise; it is	ner
RDER	RED that the minor child(ren)'s	
	nt name(s) be changed to	
[)	(1)	
در 3)	(2)	
4)	(4)	
5)	(5)	
·	(6)	
y which	nich they shall hereafter be known.	

Florida Supreme Court Approved Family Law Form 12.982(e), Final Judgment of Change of Name (Minor Child(ren) (02/18)

DONE and ORDERED ON	_in		
	CIR	CUIT JUDGE	
I certify that a copy of the <i>{name of docu</i>	ments(s)} _	was	
persons or entities listed below on {date}		ed hand-delivered to the parties and any .	otner
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
	Clo	rk of Court Deciance or Judicial Assistant	
	CIE	rk of Court, Designee, or Judicial Assistant	
Petitioner(s) (or his, her, or their attorner Other:			

# INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.982(f)

# PETITION FOR CHANGE OF NAME (FAMILY) (02/18)

### When should this form be used?

This form should be used when the parents are married and the family wants the court to change its name. This form is **not** to be used in connection with a <u>dissolution of marriage</u>, <u>paternity</u>, or adoption action. If you want a change of name because of a dissolution of marriage, paternity, or adoption action that is not yet final, the change of name should be requested as part of that case.

This form should be typed or printed in black ink and must be signed before a <u>notary public or deputy clerk</u>. You should <u>file</u> the original with the <u>clerk of the circuit court</u> in the county where you live and keep a copy for your records. The petition should only be completed for one adult. If you wish to change the name(s) of another adult and/or any child(ren), you should complete and file with the clerk of court the attached Adult and Child Supplemental Form(s) for Petition for Change of Name (Family) for each additional family member. Be sure that the bottom of each page of each supplemental form is initialed.

#### What should I do next?

Unless you are seeking to restore a former name, each adult petitioner must have fingerprints submitted for a state and national criminal history records check. The fingerprints must be taken in a manner approved by the Department of Law Enforcement and must be submitted to the Department for a state and national criminal history records check. You may not request a hearing on the petition until the clerk of court has received the results of your criminal history records check. The clerk of court can instruct you on the process for having the fingerprints taken and submitted, including information on law enforcement agencies or service providers authorized to submit finger prints electronically to the Department of Law Enforcement. The process may take several weeks and you will have to pay for the cost of processing the fingerprints and conducting the state and national criminal history records check. Please note that the state and national criminal records check must indicate whether you have registered as either a sexual predator or a sexual offender and you must also indicate on this petition whether you have ever been required to register as a sexual predator under section 775.21, Florida Statutes, or as a sexual offender under section 943.0435, Florida Statutes.

If any of the children for whom you are requesting this change of name are not the legal children of both adults filing this petition, you must obtain the consent of the legal parent(s). A parent not named as a <u>petitioner</u> in this action may consent by submitting a **Consent for Change of Name (Minor Child(ren))**, Florida Supreme Court Approved Family Law Form 12.982(d).

If the other parent does not consent to the change of name, you may still have a **hearing** on the **petition** 

Instructions for Florida Supreme Court Approved Family Law Form 12.982(f), Petition for Change of Name (Family) (02/18)

if you have properly notified the other parent about your petition and the hearing. If you know where he or she lives, you must use <u>personal service</u>. If you absolutely do not know where he or she lives, you may use <u>constructive service</u>. For more information about personal and constructive service, you should refer to the "General Instructions for Self-Represented Litigants" found at the beginning of these forms and the instructions to Florida Family Law Rules of Procedure Forms 12.910(a) and 12.913(b) and Florida Supreme Court Approved Family Law Form 12.913(a). The law on constructive service is very complex and you may wish to consult an attorney regarding constructive service.

Next, you must obtain a <u>final hearing</u> date for the court to consider your request. If you are seeking to restore a former name, the final hearing on the petition MAY be held immediately after the petition is filed. The final hearing on any other petition for a name change may be held immediately after the clerk of court receives the results of your criminal history records check. You should ask the clerk of court, <u>family law intake staff</u>, or <u>judicial assistant</u> about the local procedure for setting a hearing. You may be required to attend the hearing. Included in these forms is a <u>Final Judgment of Change of Name (Family)</u>, Florida Supreme Court Approved Family Law Form 12.982(g), which may be used when a judge grants a change of name for a family. If you attend the hearing, you should take the <u>final judgment</u> form with you. You should complete the top part of this form, including the circuit, county, case number, division, the name(s) of the petitioner(s) and leave the rest blank for the judge to complete. It should be typed or printed in black ink.

If the judge grants your petition, he or she will sign this <u>order</u>. This officially changes your family's name. The clerk can provide you with <u>certified copies</u> of the signed order. There will be charges for the certified copies, and the clerk can tell you the amount of the charges.

## Where can I look for more information?

Before proceeding, you should read "General Information for Self-Represented Litigants" found at the beginning of these forms. For further information, see section 68.07, Florida Statutes.

### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or

Instructions for Florida Supreme Court Approved Family Law Form 12.982(f), Petition for Change of Name (Family) (02/18)

permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

# Special notes...

The heading of the form calls for the name(s) of the <u>petitioner(s)</u>. This is (are) the parent(s) who is/are requesting the change of their family's name(s). The judicial circuit, case number, and division may be obtained from the clerk of court's office when you file the petition.

It may be helpful to compile a list of all of the people and places that will need a copy of the final judgment. This list may include the driver's license office, social security office, banks, schools, etc. A list will help you know how many copies of your order you should get from the clerk of court after your hearing.

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

IN THE CIRCUIT COURT OF THE	JUDICIAL CIRCUIT, COUNTY, FLORIDA
<u></u>	
	Case No.:
IN RE: THE NAME CHANGE OF	
,	
Petitioner	
Detitioner	
Petitioner.	
PETITION FOR CHANG	GE OF NAME (FAMILY)
I/We, {full legal name(s)}	, being sworn,
certify that the following information is true:	
There are {enter number} adults named in th adult not set out below.	is petition. A supplemental form is attached for each
	this petition. I am/We are the birth or legal parents this petition. I/We have attached a completed
seeking a name change in this petition has/have bee Law Enforcement, and submitted for a state and national that I/we cannot request a hearing on my/our Pet	me, a copy of the fingerprints of each adult person in taken in a manner approved by the Department of onal criminal history records check. I/We understand ition until the clerk of court receives the results of stand that the state and national records check must exual predator or sexual offender.
THE FOLLOWING INFORMATION IS TRUE ABOUT PEPARENTGUARDIAN	TITIONER:
A Supplemental Form has been attached for	the other parent or petitioner.
1. My complete present name is:	
I request that my name be changed to:	·
	·

I live in	County,	Florida, at {s	{street address}
I was born on {do {state}	ite}, {country} _	, in <i>{city}</i>	, {county}
My parents' full l a.	egal names are:		_and
b			
	} My parents' mai		) is/are:
I have lived in the	e following places s	since birth:	
Dates (to/from) /	Address		
/	•		
	·		
/ Please indi	cate here if you are	e continuing	g these facts on an attached page.)
	cate here if you are	continuing	, these facts on an actualica page.
Family [Indicate all that	annlyl		
I am not m			
I am marri	ed. My spouse's fi	ull legal name	ne is:
		J	
I do not ha	ive child(ren).		
		ress(es) of m	ny child(ren) are as follows (all children, <b>includir</b>
those over 18, m	•		Aller of Charles
Name {last, first,	miaaie initiai}	Age	Address, City, State

	( Please indica	te here if you are continuing these facts on an attached page.)				
7.	Former Names					
	[Indicate <b>all</b> that a <sub>ll</sub>	[vlqc				
		never been changed <b>by a court</b> .				
		viously was changed <b>by court order</b> from				
	to	on {date},				
	by {court, city,	and state}				
	A copy of the o	ourt order is attached.				
	My name pre	eviously was changed <b>by marriage</b> from				
	to	on {date},				
	in {city, county,	narriage certificate is attached.				
	A copy of the r	narriage certificate is attached.				
	I have never	been known or called by any other name.				
	I have been k	nown or called by the following other name(s): {list name(s) and explain where				
	you were know	n or called by such name(s)}				
8.	Occupation					
	My occupation is: _	My occupation is:				
	I am employed at:	{company and address}				
	During the past 5 y	During the past 5 years, I have had the following jobs:				
	Dates (to/from)	Employer and employer's address				
	/					
	/					
	/					
	/					
	/					
	( Please indica	te here if you are continuing these facts on an attached page.)				
9.	Business					
	[Choose <b>one</b> only]	[Choose <b>one</b> only]				
	I do not own a	and operate a business.				
Floric	da Supreme Court Appro	ved Family Law Form 12.982(f), Form for Petition for Change of Name (Family)				
(02/1	.8)					

ı own an	d operate a busines	s. The name o	of the business is: _	
The stree	t address is:			
My position	on with the busines			
I have bee	en involved with the	business since		
ofession				
hoose <b>one</b> d	only]			
I am not	in a profession.			
I have pr	acticed this profess	ion:		
ates (to/fro	m) Place and a	ıddress		
Please	indicate here if you	are continuing	these facts on an	attached nage )
116436	maleate here ii you	are continuing	, these facts on an	attached page.
lucation				
ave gradua	ted from the follow	ing school(s):		
-		. ,		
_	Graduation	School		
			_	
Please i	indicate here if you	are continuing	these facts on an a	attached page.).
iminal Histo	ory			
[Indicate all that apply]				
		_		
Lhave	a a criminal history	In the nast I ha	ave heen arrested:	for ar charged with plad guilt
	My position I have been ofession thoose one of the lam not in a lam in a la	I have been involved with the ofession hoose one only]I am not in a profession. I am in a profession. My profession in the practiced this profession in the profession in the following graduated from the following graduated from the following graduated from the following graduated in the following graduated from the following gradua	My position with the business is:  I have been involved with the business since ofession hoose one only]  I am not in a profession.  I am in a profession. My profession is:  I have practiced this profession:  ates (to/from) Place and address  Please indicate here if you are continuing alucation have graduated from the following school(s):  egree Date of eccived Graduation School  Please indicate here if you are continuing alucation in the following school in	My position with the business is:  I have been involved with the business since: {date}  ofession hoose one only]  I am not in a profession.  I am in a profession. My profession is:  I have practiced this profession:  ates (to/from)  Place and address  Please indicate here if you are continuing these facts on an allocation have graduated from the following school(s): egree  Date of eceived  Graduation  Please indicate here if you are continuing these facts on an allocation have graduated from the following school school

	Date 	City/State	Event (arrest	, charge, plea, or adju	udication)	
	(	Please indicate her	e if you are continu	iing these facts on an	attached pag	ge.)
		have not ever b Statutes.	peen required to r	egister as a sexual p	redator unde	er sectio
	35, Floric	have not ever da Statutes.	been required to	register as a sexual o	offender unde	er sectio
	e one onl ave neve	/y] er been adjudicated	d bankrupt.			
				, in <i>{city}</i> _		_,
{ <i>col</i> ( P page.)	lease in	, {s dicate here if you h	nave had additiona	$\underline{}$ . I bankruptcies, and $\epsilon$	explain on an	attache
[Choos	<b>r's Judg</b> r e <b>one</b> on ave neve	nly]	gment entered aga	inst me by a creditor	·.	
Th	e followi	ing creditor(s)' mor	ney judgment(s) ha	ve been entered agai	inst me:	
Date	Amou	unt Creditor Court e		and case number {da		
	- ————————————————————————————————————				<u>—</u> —	
( P	lease inc	dicate here if these	facts are continued	d on an attached page	e.)	
Unless manner crimina	l am see approve I history	ed by the Departme records check. <b>I un</b>	former name, a co ent of Law Enforcer derstand that I can	py of my fingerprint ment and submitted f nnot request a hearir I history records che	for a state and ng on my Peti	d nationa
				ition, and granting it rship, patent, goodw		-

Florida Supreme Court Approved Family Law Form 12.982(f), Form for Petition for Change of Name (Family)

(02/18)

	or otherwise.	
17.	My civil rights have never been suspen been fully restored.	ded, or, if my civil rights have been suspended, they have
Lunders	stand that I am swearing or affirming u	under oath to the truthfulness of the claims made in this
	and that the punishment for know	ringly making a false statement includes fines and/or
Datadi		
Dateu		Signature of Petitioner
		Printed Name:
		Address:
		City, State, Zip:
		Telephone Number:
		Fax Number:
		Designated E-Mail Address(es):
STATE C	OF FLORIDA	
COUNTY	Y OF	
Sworn t	o or affirmed and signed before me on	by
		NOTARY PUBLIC or DEPUTY CLERK
		[Print, type, or stamp commissioned name of notary or clerk.]
	Personally known	
	Produced identification	
	Type of identification produced	

# IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW:

[fill in all blanks] This	form was prepa	red for the Petitior	ner(s).	
This form was comple	ted with the ass	istance of:		
{name of individual} _				
{name of business}				
{address}				,
{city}	,{state}	, {zip code}	, {telephone number}	

		NTAL FORM FOR PETITION FOR CHANGE OF NFORMATION IS TRUE ABOUT PETITIONER_	
	PARENT	GUARDIAN	
1. My	complete pre	esent name is:	
l re	equest that m	ny name be changed to:	
2. I liv	ve in	County, Florida, at {street address	}
3. I v {si	was born on {c	'date}, in {city} _, {country}	_, {county},
		l legal names are:and.	
b	·		
C.		ble} My parents' maiden name(s) is/aı	re:
		the following places since birth:	
D			
	/		
	,		
	/ ( Pleas	se indicate here if additional pages are attach	ed.)
6.	Family		
O.	[Indicate <b>a</b> l	nll that apply] n not married.	
	I am	married. My spouse's full legal name is:	
	I do	not have child(ren).	
		name(s), age(s), and address(es) of my child(rr 18, must be listed):	ren) are as follows (all children, <b>includin</b> g
Florid		urt Approved Family Law Form 12.982(f), Supplem	ental Form for Petition for Change of Name

		Age	
Former Names [Indicate all that a	pply]		
My name ha	s never been cha	inged <b>by</b> a	a court.
My name pro	eviously was char	nged <b>by c</b> o	ourt order from
to	on	{date}	
by {court, city,	and state}		
A copy of the	court order is att	ached.	
My name pr	eviously was cha	nged <b>by n</b>	narriage from
to	on	{date}	
in {city, county	, and state}		
A copy of the	marriage certifica	ate is atta	iched.
I have never	been known or o	alled by a	any other name
I nave never	been known or c	anca by a	any other name.
I have heen l	known or called h	w the follo	owing other name(s): (list name(s) and evolain
			owing other name(s): {list name(s) and explain
you were known of			
you were known of	r called by such n	ame(s)} _	
you were known of	r called by such n	ame(s)} _	
Occupation My occupation is:	r called by such n	ame(s)} _	
Occupation My occupation is:	r called by such n	ame(s)} _	
Occupation My occupation is: I am employed at: During the past 5 y	company and acrears, I have had	ddress}	ving jobs:
Occupation My occupation is:	company and acrears, I have had	ddress}	ving jobs:
Occupation My occupation is: I am employed at: During the past 5 y	company and acrears, I have had	ddress}	ving jobs:
Occupation My occupation is: I am employed at: During the past 5 y	company and acrears, I have had	ddress}	ving jobs:
Occupation My occupation is: I am employed at: During the past 5 y	company and acrears, I have had	ddress}	ving jobs:
Occupation My occupation is: I am employed at: During the past 5 y	company and acrears, I have had	ddress}	ving jobs:
Occupation My occupation is: I am employed at: During the past 5 y	company and acrears, I have had	ddress}	ving jobs:
Occupation My occupation is: I am employed at: During the past 5 y	company and acrears, I have had	ddress}	ving jobs:
Occupation My occupation is:  I am employed at:  During the past 5 y Dates (to/from)  / / / / / / / / / / / / / / / / / /	company and active from the second se	ddress} the follow	ving jobs: er's address
Occupation My occupation is:  I am employed at:  During the past 5 y Dates (to/from)  / / / / / / / / / / / / / / / / / /	company and active from the second se	ddress} the follow	ving jobs:
Occupation My occupation is:  I am employed at:  During the past 5 y Dates (to/from)  / / / / / Please indica	company and active from the second se	ddress} the follow	ving jobs: er's address
Occupation My occupation is:  I am employed at:  During the past 5 y Dates (to/from)  / / / / / / Complements indicates  Business	(company and active and Employer and Employe	ddress} the follow	ving jobs: er's address
Occupation My occupation is:  I am employed at:  During the past 5 y Dates (to/from)  / / / / / / Please indicate all that a	(company and active and Employer and Employe	ddress} the follow d employe e continu	ving jobs: er's address

PETIT	TIONER #,	continued	
			s. The name of the business is:
			·
	I have been inv	olved with the bu	siness since: {date}
10.	Profession [Indicate all tha I am not in		
	I am in a pr I have practiced		fession is:
	Dates (to/from)	Place and a	ddress
	/		
	/		
	( Please indi	cate here if you ar	re continuing these facts on an attached page.)
11.	I have graduated Degree Degree G		ing school(s): School
			-
	 ( Please indi	cate here if you a	re continuing these facts on an attached page.)
12.	found to ha	t apply] er been arrested f ve committed a cr	for or charged with, pled guilty or nolo contendere to, or been riminal offense, regardless of adjudication.  The past I have been arrested for or charged with, pled guilty or
	nolo conter	ndere to, or beer	n found to have committed a criminal offense, regardless of ny criminal history are:
	Date	City/State	Event (arrest, charge, plea, or adjudication)
	( Please in	ndicate here if you	are continuing these facts on an attached page.)
	I have 775.21, Florida S		been required to register as a sexual predator under section

	I havehave not ever been required to register as a sexual offender under section 943.0435, Florida Statutes.
13.	Bankruptcy [Choose one only]I have never been adjudicated bankrupt.
	I was adjudicated bankrupt on {date}, in {city}, {county}, {state}  ( Please indicate here if you have had additional bankruptcies, and explain on an attached page.)
14.	Creditor's Judgments  [Choose one only] I have never had a money judgment entered against me by a creditor. The following creditor(s)' money judgment(s) have been entered against me:
	Date Amount Creditor Court entering judgment and case number {date} if Paid
15.	Unless I am seeking to restore a former name, a copy of my fingerprints has been taken in a manner approved by the Department of Law Enforcement and submitted for a state and national criminal history records check. I understand that I cannot request a hearing on my Petition until the Clerk of Court receives the results of the criminal history records check.
16.	I have no ulterior or illegal purpose for filing this petition, and granting it will not in any manner invade the property rights of others, whether partnership, patent, good will, privacy, trademark, or otherwise.
17.	My civil rights have never been suspended, or, if my civil rights have been suspended, they have been fully restored.

I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this petition and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

Dated:	
· · · · · · · · · · · · · · · · · · ·	Signature of Petitioner
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-Mail Address(es):
STATE OF FLORIDA	
COUNTY OF	
Sworn to or affirmed and signed before me on	by
	NOTARY PUBLIC or DEPUTY CLERK
	[Print, type, or stamp commissioned name of notary of clerk.]
Personally known	
Produced identification  Type of identification produced	
IF A NONLAWYER HELPED YOU FILL OUT THIS [fill in all blanks] This form was prepared for the This form was completed with the assistance of [name of individual]	
{name of business}	· · · · · · · · · · · · · · · · · · ·
Indine of businesss	<i>\</i>
Scitul Science	zip code}, {telephone number}
[city], [state],	zip codej, {telephone number j

# CHILD SUPPLEMENTAL FORM FOR PETITION FOR CHANGE OF NAME (FAMILY)

		Case No.:
LLOWING INFORMATION	ON IS TRUE ABOUT M	INOR CHILD #:
The minor child's comp	plete present name is	
I/We request that min	or child's name be ch	anged to:
The minor child lives in	n Co	unty, Florida, at {street address}
The minor child was bo	orn on	, in {city, county, state, country}
	nts' full legal names a	and
c. {If applicable} The		maiden name(s) is/are:
The minor child has liv Dates (to/from) / / /	ed in the following pla Address	aces since birth:
( Please indicate h	nere if continuing thes	e facts on an attached page.)
[Choose <b>one</b> only]The minor child is	not married	
The minor child is	s married to: {full lega	name}
[Choose <b>one</b> only] The minor child h	as no children.	
The minor child is	the parent of the foll	owing child(ren):

rmer Names adicate all that apply]The minor child's name has never been changed by court order.  The minor child's name previously was changed by court order from
The minor child's name has never been changed by court order. The minor child's name previously was changed by court order from
The minor child's name has never been changed by court order. The minor child's name previously was changed by court order from
to on {date} {court, count, count and state}  A copy of the court order is attached.  The minor child's name previously was changed by marriage from to on {date}
and state}  A copy of the court order is attached. The minor child's name previously was changed by marriage from on {date}
and state}  A copy of the court order is attached. The minor child's name previously was changed by marriage from to on {date}
The minor child's name previously was changed by marriage fromto on {date}
to on {date}
to on {date}
in (city_county_and state)
in letty, county, and state,
A copy of the marriage certificate is attached.
The minor child has never been known or called by any other name.
The minor child has been known or called by the following other name(s): {
name(s) and explain where child was known or called by such name(s)}
he minor child is not employed in an occupation or profession, does not own a operate a business, and has received no educational degrees. If the minor child la job, explain:
riminal History
ndicate all that apply]
The minor child has never been arrested for or charged with, pled guilty or n
contendere to, or been found to have committed a criminal offense, regardless
adjudication.
The minor child has a criminal history. In the past, the minor child was arrested
or charged with, pled guilty or nolo contendere to, or been found to have commit
a criminal offense, regardless of adjudication. The details of the criminal history a
Date City/State Event (arrest, charge, plea, or adjudication)

	The minor child hashas not ever been required to register as a sexual				
	predator under section 775.21, Florida Statutes.				
	The minor childhashas not ever been required to register as a sexual offender under section 943.0435, Florida Statutes.				
10.	Money Judgments [Choose one only]				
	The minor child has never been adjudicated bankrupt, and no money judgment has ever been entered against him or her.				
	The following money judgment(s) has been entered against him or her:				
	Date Amount Creditor Court entering judgment and case number {date} if Paid				
	( Please indicate here if you are continuing these facts on an attached page.)				

	IN THE CIRCUIT COURT OF	THEJUDICIAL CIRCUIT,
	IN AND FOR	COUNTY, FLORIDA
		Case No.:
		Division:
IN RE	: THE NAME CHANGE OF	
	 Petitioner	
	Petitioner	
	rentioner	
	FINAL JUDGMENT OF CI	HANGE OF NAME (FAMILY)
		, for a hearing on Petition for Change of
Name	under section 68.07, Florida Statutes, and it	t appearing to the Court that:
1.	Petitioners are bona fide residents of	County, Florida;
2.	aPetitioners are the parents of the	e minor child(ren) named in the petition;
	b. Petitioner is the parent of the mi	inor child(ren) named in the petition, and the other
	<del></del>	and has either consented or failed to respond;
	c Other:	
3.	Petitioner's request is not for any ulterior	or illegal purpose; and
4.	Granting this petition will not in any mann partnership, patent, good will, privacy, tra	ner invade the property rights of others, whether ademark, or otherwise; it is
ORDE	RED that the:	
	nt name(s)	be changed to
(1)		(1)
(2)		(2)
(3)		(3)
(4)		(4)
(5)		(5)
		(6)
by wh	nich they shall hereafter be known.	
DONE	AND ORDERED on in	Florida
DONE	AND ORDERED onin	ı, Florida.
		CIRCUIT JUDGE

I certify that a copy of the <i>{name of docume.</i> was ( ) mailed ( ) faxed and mailed ( ) e-m persons or entities listed below on <i>{date}</i>	nailed ( ) hand-delivered to the parties and any other
	By: Clerk of Court, Designee, or Judicial Assistant
Petitioner(s) (or his/her/their attorneys) Other:	

	IN AND FOR	COUNTY, FLORIDA
		Case No.:
IN RE:	The Marriage of:	Division:
	Petitioner,	
	and	
	Respondent.	
	•	UTION OF MARRIAGE WITH MINOR (UNCONTESTED)
having	_	on a Petition for Dissolution of Marriage. The Court, y, makes these findings of fact and reaches these
FINDIN	NGS:	
1.	The Court has jurisdiction over the subje	ct matter and the parties.
2. im	At least one party has been a resident of mediately before filing the Petition for Dis	the State of Florida for more than 6 months solution of Marriage.
3.	The marriage between the parties is irre	trievably broken.
4.	The names of the parties' children are as	s follows:
_		
5.		o a Marital Settlement Agreement and Parenting Plan, mily Law Financial Affidavit. The Parenting Plan is in the
6. ma	The Court finds that the parties have the arital settlement agreement.	present ability to pay support as agreed to in the
7.	{If applicable} PetitionerRe	espondent requests that his/her former name of
	Supreme Court Approved Family Law Form 12	.990(b)(1), Final Judgment of Dissolution of Marriage with

{full legal name}	be restored.
ORDERED AND ADJUDGED:	
A. The marriage between the parties is d single.	issolved and the parties are restored to the status of being
	tached as Exhibit A, is approved by the court and The parties shall obey all of its provisions.
C. The Parenting Plan, attached as Exhibi parties shall obey all of its provisions.	t B, is approved by the court and incorporated herein. The
D Petitioner'sRespondent's {full legal name}	former name of is restored.
E. The court reserves jurisdiction to modi	fy and enforce this final judgment.
DONE AND ORDERED in	, Florida, on
	CIRCUIT JUDGE
	Dissolution of Marriage was mailedfaxed and d to the parties and any entities listed below on .
	by {Clerk of court or designee}
Petitioner (or his or her attorney) Respondent (or his or her attorney) Other:	

·	JUDICIAL CIRCUIT, COUNTY, FLORIDA		
IN RE: The Marriage of:	Case No.:		
and			
, Respondent.			
FINAL JUDGMENT OF DISSOLUTION OF MARRIAGE WITH PROPERTY BUT NO DEPENDENT OR MINOR CHILD(REN) (UNCONTESTED)			

This cause came before this Court for a hearing on a Petition for Dissolution of Marriage. The Court, having reviewed the file and heard the testimony, makes these findings of fact and reaches these conclusions of law:

## **FINDINGS:**

- 1. The Court has jurisdiction over the subject matter and the parties.
- 2. At least one party has been a resident of the State of Florida for more than 6 months immediately before filing the Petition for Dissolution of Marriage.
- 3. The parties have no minor or dependent children in common, no children born to either spouse during the marriage remain minor or dependent and neither spouse is pregnant.
- 4. The marriage between the parties is irretrievably broken. .
- 5. The parties have voluntarily entered into a Marital Settlement Agreement, and each has filed the required Family Law Financial Affidavit.

6.	{If applicable	} Petitioner	Respondent requests that his/her former name of {full	1
	legal name} _		be restored.	

#### **ORDERED AND ADJUDGED:**

A. The marriage between the parties is dissolved and the parties are restored to the status of being

	single.				
В.				Exhibit A, is approves shall obey all of it	ed by the court and s provisions.
C. <sub>-</sub>	Petitioner's _ {full legal name}_			me of	is restored.
D.	The court reserves	s jurisdiction to mo	odify and enf	orce this final judgn	nent.
DONE /	AND ORDERED in _			, Florida on	
			CIRCUIT	JUDGE	
		_			mailed faxed and {date}
				by {Clerk of court or	· designee}
Respor	ner (or his or her a ndent (or his or her	attorney)			

	IN THE CIRCUIT COURT OF THEIN AND FOR	JUDICIAL CIRCUIT, COUNTY, FLORIDA
		Case No.:
IN RE:	The Marriage of:	
	Petitioner,	
	and	
	Respondent.	
This ca having conclus	use came before this Court for a hearing on a F reviewed the file and heard the testimony, ma sions of law:	INOR CHILD (REN) (UNCONTESTED) Petition for Dissolution of Marriage. The Court,
FINDIN		atter and the narties
1. 2.	The Court has jurisdiction over the subject made at least one party has been a resident of the simmediately before filing the Petition for Diss	State of Florida for more than 6 months
3.	The parties have no minor or dependent child during the marriage remain minor or dependent	dren in common, no children born to either spouse ent, and neither spouse is pregnant.
4.	The marriage between the parties is irretrieva	ably broken.
5.	There are no marital assets or marital liabilitie	es for the court to divide.
6.	{If applicable}PetitionerRespon	
ORDER	ED AND ADJUDGED:	

Florida Supreme Court Approved Family Law Form 12.990(b)(3), Final Judgment of Dissolution of Marriage with No Property or Minor Child(ren) (Uncontested) (02/18)

A. The marriage between the parties is dissolved and the parties are restored to the status of being

single.

BPetitioner'sRespondent's for a second	ormer name of	_ is restored.
C. The court reserves jurisdiction to modify	y and enforce this final judgment.	
DONE AND ORDERED in	, Florida, on	·
	CIRCUIT JUDGE	
certify that a copy of this Final Judgment of D mailed e-mailed hand-delivered t		
	by	
	{Clerk of court or designee}	
Petitioner (or his or her attorney) Respondent (or his or her attorney) Other:		

IN THE CIRCUIT COURT OF THE IN AND FOR	
	Case No.:
In Re: The Marriage of:	
and	

# FINAL JUDGMENT OF DISSOLUTION OF MARRIAGE WITH DEPENDENT OR MINOR CHILD(REN)

This cause came before this Court for a trial on a Petition for Dissolution of Marriage. The Court, having reviewed the file and heard the testimony, makes these findings of fact and reaches these conclusions of law:

### **FINDINGS:**

- 1. The Court has jurisdiction over the subject matter and the parties.
- 2. At least one party has been a resident of the State of Florida for more than 6 months immediately before filing the Petition for Dissolution of Marriage.
- 3. The marriage between the parties is irretrievably broken.

### **ORDERED AND ADJUDGED:**

### **SECTION I: DISSOLUTION AND RESTORATION**

A. The marriage between the parties is dissolved and the parties are restored to the status of being single.

В.	Former Name. { f applicable}Petitioner's Respondent's former name of { full legal name} is restored.
SECTIC	ON II. MARITAL ASSETS AND LIABILITIES
A.	Date of Valuation of Property. The assets and liabilities listed below are divided as indicated.
	The date of valuation of these assets and liabilities is, unless otherwise indicated:
	<ol> <li> date of filing petition for dissolution of marriage.</li> </ol>
	2 date of separation.
	3 date of final hearing .
	4 other: {specify date}

### B. Division of Assets.

1. **The assets listed below are non-marital assets.** Each party shall keep, as his or her own, the assets found to be non-marital, and the other party shall have no further rights or responsibilities regarding these assets.

ASSETS: DESCRIPTION OF ITEM(S) Please describe each item as clearly as possible. You do not need to list account numbers.	Current Fair Market Value	Petitioner's Non-marital Property	Respondent's Non-marital Property
	\$	\$	\$
Total Non-marital Assets	\$	\$	\$

2. The assets listed below are marital assets. Each party shall keep, as his or her own, the assets awarded in this section, and the other party shall have no further rights or responsibilities regarding these assets. Any personal item(s) not listed below are awarded to the party currently in possession or control of the item(s).

ASSETS: DESCRIPTION OF ITEM(S) Please describe each item as clearly as possible. You do not need to list account numbers.	Current Fair Market Value	Petitioner Shall Receive	Respondent Shall Receive
Cash (on hand or in banks/credit unions)	\$	\$	\$

ASSETS: DESCRIPTION OF ITEM(S) Please describe each item as clearly as possible. You do not need to list account numbers.	Current Fair Market Value	Petitioner Shall Receive	Respondent Shall Receive
Stocks/bonds			
Notes			
Business interests			
Real estate: (Home)			
Automobiles			
Boats			
Furniture & furnishings			
Jewelry			
Life Insurance (cash surrender value)			
Retirement Plans (Profit sharing, Pension, IRA, 401(k)(s), etc)			
Other assets			
Total Marital Assets	\$	\$	\$

- C. Division of Liabilities/Debts.
  - 1. **The liabilities listed below are nonmarital liabilities** and, therefore, are owed as indicated. Each party shall owe, as his or her own, the liabilities found to be nonmarital, and the other party shall have no responsibilities regarding these debts.

LIABILITIES: DESCRIPTION OF DEBT(S) Please describe each item as clearly as possible. You do not need to list account numbers)	Current Amount Owed	Petitioner's Non- marital Liability	Respondent's Non- marital Liability
	\$	\$	\$
Total Non-marital Liabilities	\$	\$	\$

2. **The liabilities listed below are marital liabilities** and are divided as indicated. Each party shall hold the other party harmless and pay, as his or her own, the marital liabilities awarded below.

LIABILITIES: DESCRIPTION OF DEBTS Please describe each item as clearly as possible. You do not need to list account numbers.	Current Amount Owed	Petitioner Shall Pay	Respondent Shall Pay
Mortgages on real estate: (Home)	\$	\$	\$
(Other)			
Charge/Credit card accounts			
Auto Ioan			
Auto Ioan			
Bank, Credit Union loans			

Plo	LIABILITIES: DESCRIPTION OF DEBTS ease describe each item as clearly as possible. You do not need to list account numbers.	Current Amount Owed	Petitioner Shall Pay	Respondent Shall Pay
Othe	r			
Total	Marital Liabilities			
		\$	\$	\$
E. rec	The distribution of assets and liabilities in this fine seive approximately one-half, the distribution is ba			
F.	Beneficiary Designation (By completing this sect after Entry of Final Judgment of Dissolution of N		ary designation	s continue
	The designation providing for the payment or tra described below to or for the benefit of the dece the date of entry of the Final Judgment of Dissolu	ased party's form	er spouse is <b>NC</b>	
	The Final Judgment of Dissolution of Marriage sh below remain in full force and effect.	all provide that th	ne designations	set forth
	1. ThePetitioner Respondent s the benefit of the other spouse or child(ren), to be this provision only applies if other assets fulfilling spouse or child(ren) do not exist upon his/her deat assets with specificity}:	pe paid upon his/ g such requireme th and unless prec	her death outr nt for the bene luded by statut	right or in trust. Efit of the other i.e. {Describe the

ownership o		their disposition upor	ot unilaterally terminate on his/her death. <i>{Describe th</i>	•
CTION III. EX dicate <b>all</b> tha	CLUSIVE USE AND POSSE	SSION OF HOME		
A. The possession	Petitioner Responds f the dwelling located at	the following	of support, shall have exclusi	
until: {date				
paragraph a shall occur a	bove for the purpose of o	obtaining any items av granted exclusive use	to the premises described in varded in this Final Judgmen and possession of the dwell tragraph 4 below.	t. These vis
and the net		% to Petitioner and	and possession, the dwelling% to Respondent, with the	

# SECTION IV. PARENTING PLAN ESTABLISHING PARENTAL RESPONSIBILITY AND TIME-SHARING WITH DEPENDENT OR MINOR CHILD(REN)

A. **Jurisdiction.** The Court has jurisdiction to determine parental responsibility, to establish or adopt a Parenting Plan, and a time-sharing schedule with regard to the minor child(ren) listed

in paragraph 2 below. B. The parties' dependent or minor child(ren) is (are): Name Birth date C. Parenting Plan. The parties shall comply with the Parenting Plan which is attached and incorporated herein as Exhibit \_\_\_\_\_. SECTION V. ALIMONY A. \_\_\_\_\_ The Court denies the request(s) for alimony; OR B. \_\_\_\_\_ The Court finds that \_\_\_\_\_ Petitioner \_\_\_\_ Respondent, (hereinafter Obligee), has an actual need for, and that Petitioner Respondent, (hereinafter Obligor), has the present ability to pay, alimony as follows: {Indicate all that apply} Permanent Periodic. 1. a. The Court finds that no other form of alimony is fair and reasonable under the circumstances of the parties. b. As a marriage of: {Choose only one} **Long Duration** (17 years or greater) alimony is appropriate upon consideration of all relevant factors; Moderate Duration (greater than 7 years but less than 17) alimony is appropriate based upon clear and convincing evidence after consideration of all relevant factors; or **Short Duration** (less than 7 years) alimony is appropriate based upon the following exceptional circumstances: \_\_\_\_\_

	C.	Obligor shall pay permanent periodic alimony to Obligee in the amount of \$ per month, payable in accordance with Obligor's employer's payroll cycle, and in any event, at least once a month, or other {explain}
		beginning {date} This alimony shall continue until modified by court order, death of either party, or remarriage of Obligee, whichever occurs first. The alimony may be modified or terminated based upon either a substantial change in circumstances, or the existence of a supportive relationship in accordance with section 61.14, Florida Statutes.
2.	o p {	Bridge-the-Gap. Obligor shall pay bridge-the-gap alimony to Obligee in the amount of \$ per month, payable in accordance with Obligor's employer's eavyroll cycle, and in any event, at least once a month, or other {explain} beginning {date} and continuing until:  date} {a period not to exceed two (2) years}; death of either earty; or remarriage of the Obligee, whichever occurs first.
3.	р — а	Rehabilitative. Obligor shall pay rehabilitative alimony to Obligee in the amount of per month, payable in accordance with Obligor's employer's ayroll cycle, and in any event, at least once a month, or other {explain} beginning {date} This rehabilitative limony shall continue until: modified by court order; the death of either party; or until date/event},
	- -	whichever occurs first. The rehabilitative plan presented demonstrated the following:
4.	- {c	
5.	W	whichever occurs first. Lump Sum. Obligor shall pay lump sum alimony to Obligee in the amount of

Dependent or Minor Child(ren) (02/18)

		beginning {date}and terminating on {date},
		the death of either party, remarriage of the Obligee, or until modified by court order,
		whichever occurs first.
	_	
	6	Retroactive. Obligor shall pay retroactive alimony in the amount of
		\$, for the period of {date}, through {date}
		, which shall be paid pursuant to paragraph D. below.
C. <b>Rea</b>		sons for Awarding Denying Alimony. The Court has considered all of the
	follo	wing in awarding/denying alimony:
	1.	The standard of living established during the marriage;
	2.	The duration of the marriage;
	3.	The age and the physical and emotional condition of each party;
	4.	The financial resources of each party, including the nonmarital and marital assets and liabilities distributed to each;
	5.	The earning capacities, educational levels, vocational skills, and employability of the
		parties and, when applicable, the time necessary for either party to acquire sufficient
		education or training to enable such party to find appropriate employment;
	6.	The contribution of each party to the marriage, including, but not limited to, services
	0.	rendered in homemaking, child care, education, and career building of the other party;
	7.	The responsibilities each party will have with regard to any minor or dependent children
	,.	they have in common;
	8.	The tax treatment and consequences to both parties of any alimony award, including
	ο.	
		the designation of all or a portion of the payment as a nontaxable, nondeductible
	0	payment;
	9.	All sources of income available to either party, including income available to either party
	4.0	through investments of any asset held by that party and
	10.	Any other factor necessary to do equity and justice between the parties: {explain}
		Please indicate here if additional pages are attached.
D.	Retr	oactive Alimony and/or Arrearages.
	1	There is no alimony arrearage at the time of this Final Judgment.
	_	OR
	2	; , , , , , , , , , , , , , , , , ,
		\$ for retroactive alimony, as of {date};
		\$ for previously ordered unpaid alimony, as of {date}

	shall be paid in		
	lance with Obligor's employe		•
month, or	_ other { <i>explain</i> }, un	······································	beginning
{aate}	, un	tii paid in full including sta	tutory interest.
in this judgment, O irrevocable benefic	ance (to secure payment of sobiligor shall maintain life insur iary, so long as reasonably av and shall remain in effect ur	rance on his/her life namir ailable. This insurance sha	ng Obligee as the sole II be in the amount of at
FOther prov	sions relating to alimony, inc	cluding any tax treatment	and consequences:
less net i Obligor w	vard of alimony does not need than the net income of with significantly less net incorrected exceptional circumstances: _	of the recipient/Obligee. If me than that of the Oblige	the award <b>does</b> leave the e, the Court finds the
2. Other_			
SECTION VI. CHILD SUI			·
Respondent the Child Support G	finds that there is a need for a (hereinafter Obligor) has the suidelines Worksheet, Florida Petitioner Respondent	present ability to pay child Family Law Rules of Proce	d support. The amounts in
	OR		
Petitioner's net mo Respondent's net n Monthly child care	ikes the following findings:  nthly income is \$  nonthly income is \$  costs are \$  ntal insurance costs are \$	, (Child Support Guidelin	
number of parties' {month, day, year} support shall be pa	lished at the rate of \$ minor or dependent children} and terminating id in the amount of \$	shall be paid commencing per	[] [month, day, year]. Child
	Obligor's current payroll cycl		
Florida Supreme Court Ap Dependent or Minor Child	proved Family Law Form 12.990 I(ren) (02/18)	(c)(1), Final Judgment of Diss	solution of Marriage with

	nt of S	for the re	of child support for one of the parties' children, child support emainingchildren {total number of remaining
terminating		- J	{month, day, year} and {month, day, year} and {month, day, year}. This child support shall be paid
in the amou	nt of \$	per	{week, month, other} consistent with the Obligor's
current payr	roll cycle.		
termination obligation for	dates, for th or each child	ne remaining m	bligation, including the amount, and commencement and ninor or dependent children, which shall be payable as the indicate whether the scheduleappears below or }
become ema	ancipated, mer of the cour	arry, join the a t or agreement	I all of the minor or dependent children: reach the age of 18 armed services, die, or become self-supporting; or until t of the parties. The child support obligation shall continue tool graduation for any child who is dependent in fact,
•	-	_	, ,
expectation  If the child s	of graduation	n before the ag	still in high school, performing in good faith with a reasonab ge of 19. om the guidelines by more than 5%, the factual findings
expectation  If the child s	of graduation	n before the ag	ge of 19.  om the guidelines by more than 5%, the factual findings
expectation  If the child s	of graduation	n before the ag	ge of 19.  om the guidelines by more than 5%, the factual findings
expectation  If the child s which suppo	of graduation upport order ort that devia	n before the agred deviates frontion are:	om the guidelines by more than 5%, the factual findings
expectation  If the child s which suppo	of graduation upport order ort that devia ve Child Support There is not a signerated as a sign	n before the agred deviates frontion are:  port and/or Aror retroactive continuous process.	om the guidelines by more than 5%, the factual findings  rearages.  thild support or child support arrearage at the time of this
expectation  If the child s which suppo	of graduation upport order ort that devia ve Child Support There is not a signerated as a sign	n before the agred deviates frontion are:  port and/or Aror retroactive continuous process.	om the guidelines by more than 5%, the factual findings
c. Retroaction  OR  21	of graduation upport order ort that devia ve Child Support ordere is not digment.	red deviates frontion are:  port and/or Ar o retroactive co	om the guidelines by more than 5%, the factual findings  rearages.  thild support or child support arrearage at the time of this
c. Retroaction  OR  21	of graduation upport order ort that devia ve Child Support. There is not digment.  There is either petitioner	red deviates frontion are:  port and/or Are oretroactive completed in the control of the control	om the guidelines by more than 5%, the factual findings  rearages.  child support or child support arrearage at the time of this

The total of \$ in child support shall be paid in the amount of \$
per month, payable in accordance with Obligor's employer's payroll cycle, and in any
event at least a month, or other {explain}
beginning {date}, until paid in full including statutory interest.
D. Insurance.
<ol> <li>Health/Dental Insurance Petitioner Respondent shall be required to maintain health and/or dental insurance for the parties' minor child(ren), so long a reasonable in cost and accessible to the child(ren). The party providing insurance shall be required to convey insurance cards demonstrating said coverage to the other party;</li> <li>OR</li> </ol>
health and/or dental insurance is not reasonable in cost or accessible to the child(ren) at this time.
<ol> <li>Reasonable and necessary uninsured medical/dental/prescription drug costs for the minor child(ren) shall be assessed as follows:</li> <li> Shared equally by both spouses.</li> </ol>
Prorated according to the child support guideline percentages.  Other {explain}:
As to these uninsured medical/dental/prescription drug expenses, the party who incurs the expense shall submit request for reimbursement to the other party within 30 days, and the other party, within 30 days of receipt, shall submit the applicable reimbursement for that expense, according to the schedule of reimbursement set out in this paragraph.
E. Life Insurance (to secure payment of support). To secure the child support obligations in
this judgment, PetitionerRespondent Each party shall maintain life insurance, in an amount of at least \$, on his/her life her life naming minor child(ren) as the beneficiary(ies) <b>OR</b> naming PetitionerRespondent, orother <i>{name}</i>
as Trustee for the minor child(ren), so long as reasonably available. The obligation to maintain the life insurance shall continue until the youngest child turns 18, becomes emancipated, marries, joins the armed services, dies, or becomes self-supporting.
F. IRS Income Tax Exemption(s). The assignment of any tax exemption(s) for the child(ren) shall be as follows:
Each party shall execute any and all IRS forms necessary to effectuate the provisions of this paragraph.
G. Other provisions relating to child support:

SECTION VII. METHOD OF PAYMENT
Obligor shall pay court-ordered alimony and child support, including any retroactive support or arrearages as follows:
A. Place of Payment.
1Obligor shall pay court-ordered support directly to either the State Disbursement Unit or the central depository, as required by statute, along with any fee required by statute.
2Both parties have requested and the court finds that it is in the best interests of the child(ren) that support payments need not be directed through either the State Disbursement Unit or the central depository at this time; however, either party may subsequently apply, pursuant to section 61.13(1)(d)3, Florida Statutes, to require payment through either the State Disbursement Unit or the central depository.
B. Income Deduction.
1Immediate. Obligor shall pay through income deduction, pursuant to a separate Income Deduction Order which shall be effective immediately. Obligor is individually responsible for paying this support obligation until all of said support is deducted from Obligor's income. Until support payments are deducted from Obligor's paycheck, Obligor is responsible for making timely payments directly to the State Disbursement Unit or the Obligee, as previously set forth in this order.
2Deferred. Income deduction is ordered this day, but it shall not be effective until a delinquency of \$, or, if not specified, an amount equal to one month's obligation occurs. Income deduction is not being implemented immediately based on the following findings: Income deduction is <b>not</b> in the best interests of the child(ren) because: {explain}
AND  There is proof of timely payment of a previously ordered obligation without an Income Deduction Order in cases of modification,
ANDThere is an agreement by the
Obligor to advise the Title IV-D agency, the clerk of court, and the Obligee of any change in Payor and/or health insurance

OR

SECTION IX. OTHER PROVISIONS Other Provisions.  The Court reserves jurisdiction to modify and elements of the court of the court reserves in the court res	nforce this Final Judgment, Florida, on
Other Provisions.	nforce this Final Judgment.
	<u>.</u>
money Petitioner Respo \$ in attorney's fees, and \$ attorney's fees awarded are based on the r	and an ability to pay attorney's fees, costs, and suit ndent is hereby ordered to pay to the other spouse in costs. The Court further finds that the easonable rate of \$ per hour and to attorney's fees, costs, and suit money are as follows:
O	
A Petitioner'sRespondent's re (are) denied because:	equest(s) for attorney's fees, costs, and suit money is
SECTION VIII. ATTORNEY'S FEES, COSTS, AND	
D. Other provisions relating to method of p	payment.
method prescribed above.	be forwarded to Obligee pursuant to the payment
or other similar one-time payment, up to the	% No income paid in the form of a bonus ne amount of any arrearage or the remaining balance perforwarded to Obligee pursuant to the payment
the court.	hts to the state, reviewed and entered in the record by
	of the IV-D agency, by the IV-D agency in IV-D cases in

I certify that a copy of this <b>Final Judgment of Dissolu</b> e-mailed hand delivered to the parties I		mailed on { <i>date</i> }	faxed and mailed
e manea nama denvered to the parties i	isted Below	on (aute)	·
	by		
	{Clerk o	f court or desi	gnee}
Petitioner (or his/her attorney)			
Respondent (or his/her attorney)			
Central Depository			
State Disbursement Unit			
Other			

IN THE CIRCUIT COURT OF THE	JUDICIAL CIRCUIT,
IN AND FOR	COUNTY, FLORIDA
	Case No.:
	Division:
In Re: The Marriage of:	DIVISION.
Petitioner,	
and	

# FINAL JUDGMENT OF DISSOLUTION OF MARRIAGE WITH PROPERTY BUT NO DEPENDENT OR MINOR CHILD(REN)

This cause came before this Court for a trial on a Petition for Dissolution of Marriage. The Court, having reviewed the file and heard the testimony, makes these findings of fact and reaches these conclusions of law:

### **FINDINGS:**

- 1. The Court has jurisdiction over the subject matter and the parties.
- 2. At least one party has been a resident of the State of Florida for more than 6 months immediately before filing the Petition for Dissolution of Marriage.
- 3. The parties have no minor or dependent children in common, no children born to either spouse during the marriage remain minor or dependent, and neither spouse is pregnant.
- 4. The marriage between the parties is irretrievably broken.

#### **ORDERED AND ADJUDGED:**

### **SECTION I. DISSOLUTION AND RESTORATION**

A. The marriage between the parties is dissolved and the parties are restored to the status of being single.

	Former Name. {If applicable} Petitioner's Respondent's former name of full legal name} is restored.
SECTIO	ON II. MARITAL ASSETS AND LIABILITIES
A.	Date of Valuation of Property. The assets and liabilities listed below are divided as indicated. The date of valuation of these assets and liabilities is, unless otherwise indicated:  1 date of filing petition for dissolution of marriage  2 date of separation  3 date of final hearing  4 other: {specify date}
В.	Division of Assets.  1. The assets listed below are nonmarital assets. Each party shall keep, as his or her own, the assets found to be nonmarital, and the other party shall have no further rights or responsibilities.

regarding these assets.

ASSETS: DESCRIPTION OF ITEM(S)  Please describe each item as clearly as possible.  You do not need to list account numbers.	Current Fair Market Value	Petitioner's Non-marital Property	Respondent's Non-marital Property
	\$	\$	\$
Total Nonmarital Assets	\$	\$	\$

2. The assets listed below are marital assets. Each party shall keep, as his or her own, the assets awarded in this section, and the other party shall have no further rights or responsibilities regarding these assets. Any personal item(s) not listed below are awarded to the party currently in possession or control of the item(s).

ASSETS: DESCRIPTION OF ITEM(S)  Please describe each item as clearly as possible.  You do not need to list account numbers.	Current Fair Market Value	Petitioner Shall Receive	Respondent Shall Receive
Cash (on hand or in banks/credit unions)	\$	\$	\$
Stocks/bonds			
Notes			
Business interests			
Real estate: (Home)			
Automobiles			
Boats			
Furniture & furnishings			
Jewelry			
Life insurance (cash surrender value)			
Retirement Plans (Profit sharing, Pension, IRA, 401(k)s, etc.)			
Other assets			

Total Marital Assets	\$ \$	\$

### C. Division of Liabilities/Debts.

1. The liabilities listed below are nonmarital liabilities and, therefore, are owed as indicated. Each party shall owe, as his or her own, the liabilities found to be nonmarital, and the other party shall have no responsibilities regarding these debts.

LIABILITIES: DESCRIPTION OF DEBT(S) Please describe each item as clearly as possible. You do not need to list account numbers)	Current Amount Owed	Petitioner's Non- marital Liability	Respondent's Non- marital Liability
	\$	\$	\$
Total Nonmarital Liabilities	\$	\$	\$

2. The liabilities listed below are marital liabilities and are divided as indicated. Each party shall hold the other party harmless and pay, as his or her own, the marital liabilities awarded below.

LIABILITIES: DESCRIPTION OF DEBT(S)  Please describe each item as clearly as possible.  You do not need to list account numbers.	Current Amount Owed	Petitioner Shall Pay	Respondent Shall Pay
Mortgages on real estate: (Home)	\$	\$	\$
(Other)			
Charge/credit card accounts			
Auto loan			
Auto loan			
Bank/Credit Union loans			
Other			
other			
Total Marital Liabilities	\$	\$	\$
D. Contingent assets and liabilities will be divided as follows:  E. The distribution of assets and liabilities in this final jureceive approximately one-half, the distribution is based.	ows:	ble; if each p	arty does not

# F. Beneficiary Designation (By completing this section, the beneficiary designations continue after **Entry of Final Judgment of Dissolution of Marriage.)** The designation providing for the payment or transfer at death of an interest in the assets described below to or for the benefit of the deceased party's former spouse is **NOT VOID** as of the date of entry of the Final Judgment of Dissolution of Marriage. The Final Judgment of Dissolution of Marriage shall provide that the designations set forth below remain in full force and effect. 1. The \_\_\_\_\_ Petitioner \_\_\_\_\_Respondent shall acquire or maintain the following assets for the benefit of the other spouse or child(ren) to be paid upon his/her death outright or in trust. This provision only applies if other assets fulfilling such requirement for the benefit of the other spouse or child(ren) do not exist upon his/her death and unless precluded by statute. {Describe the assets with specificity} 2. The Petitioner Respondent shall not unilaterally terminate or modify the ownership of the following assets, or their disposition upon his/her death. {Describe the assets with specificity} SECTION III. EXCLUSIVE USE AND POSSESSION OF HOME {Indicate **all** that apply} A. \_\_\_\_\_ The \_\_\_\_\_ Petitioner \_\_\_\_\_ Respondent, as a condition of support, shall have exclusive use and possession of the dwelling located at the following address: until {date or event}\_\_\_\_ The Petitioner Respondent may make visits to the premises described in the paragraph above for the purpose of obtaining any items awarded in this Final Judgment. These visits shall occur after notice to the person granted exclusive use and possession of the dwelling

Florida Supreme Court Approved Family Law Form 12.990(c)(2), Final Judgment of Dissolution of Marriage with Property but No Dependent or Minor Child(ren) (02/18)

and at the earliest convenience of both parties or as ordered in paragraph 4 below.

credits and/or setoffs being allowed:

\_\_\_\_\_Upon the termination of the right of exclusive use and possession, the dwelling shall be sold and the net proceeds divided % to Petitioner and % to Respondent, with the following

D	Other:
SECTION I	v. Alimony
A	The Court denies the request(s) for alimony
need f pay, al	OR The Court finds thatPetitionerRespondent, (hereinafter Obligee), has an actual or, and that Petitioner Respondent (hereinafter Obligor) has the present ability to imony as follows:  ate all that apply}
1.	Permanent Periodic. a. The Court finds that no other form of alimony is fair and reasonable under the circumstances of the parties.
	b. As a marriage of: {Choose only one}
	<ol> <li>Long Duration (17 years or greater) alimony is appropriate upon consideration of all relevant factors;</li> </ol>
	<ol> <li>Moderate Duration (greater than 7 years but less than 17) alimony is appropriate based upon clear and convincing evidence after consideration of all relevant factors; or</li> </ol>
	<ol> <li>Short Duration (less than 7 years) alimony is appropriate based upon the following exceptional circumstances:</li> </ol>
	·
	c. Obligor shall pay permanent periodic alimony to Obligee in the amount of \$ per month, payable in accordance with Obligor's employer's payroll cycle, and in any event, at least once a month, or other {explain}: beginning {date} This alimony shall continue until modified by court order, the death of either party, or remarriage of Obligee, whichever occurs first. The alimony may be modified or terminated based upon either a
	substantial change in circumstances or the existence of a supportive relationship in accordance with section 61.14, Florida Statutes.

	Bridge-the-Gap. Obligor shall pay bridge-the-gap alimony to Obligee in the amount of per month, payable in accordance with Obligor's employer's payroll cycle, and
in a	any event, at least once a month or other {explain}
	beginning {date}and continuing until {date}
	{a period not to exceed two years}, the death of either party, or remarriage of the Obligee, whichever occurs first.
3.	Rehabilitative. Obligor shall pay rehabilitative alimony to Obligee in the amount of \$ per month, payable in accordance with Obligor's employer's payroll cycle, and in any event, at least once a month, or other {explain} beginning {date} This rehabilitative alimony shall continue until modified
	by court order, the death of either party or until {date/event}, whichever occurs first. The rehabilitative plan presented demonstrated the following:
in be de wi 5	per month payable in accordance with Obligor's employer's payroll cycle, and any event, at least once a month or {explain}, the eath of either party, remarriage of Obligee, or until modified by court order in accordance of the section 61.08(7), Florida Statutes, whichever occurs first.  Lump Sum. Obligor shall pay lump sum alimony to Obligee in the amount of, which shall be paid as follows:
for	

7. The tax treatment and consequences to both parties of any alimony award, including the designation of all or a portion of the payment as a nontaxable, nondeductible payment; 8. All sources of income available to either party, including income available to either part through investments of any asset held by the party; and
9. Any other factor necessary to do equity and justice between the parties: {explain}
( Please indicate here if additional pages are attached.)
D. Retroactive Alimony and/or Arrearages.
1 There is no alimony arrearage at the time of this Final Judgment.
OR  2 The Petitioner Respondent shall pay to the other party the sum of: \$ for retroactive alimony, as of {date} ; \$ for previously ordered unpaid alimony, as of {date}
The total of \$ shall be paid in the amount of \$ per month, payable in accordance with Obligor's employer's payroll cycle, and in any event at least once a month or other explain}
beginning {date}, until paid in full including statutory interest
ELife Insurance (to secure payment of support). To secure the alimony obligations set forth in this judgment, Obligor shall maintain life insurance coverage on his/her life naming Obligee as the sole irrevocable beneficiary, so long as reasonably available. This insurance shall be in the amount of at least \$ and shall remain in effect until the obligation for alimony terminates.
FOther provisions relating to alimony, including any tax treatment and consequences:
The award of alimonydoes notdoes leave the Obligor with significantly less ne income than the net income of the recipient/Obligee. If yes, the court finds the following exceptional circumstances:
2. Other:

## **SECTION V. METHOD OF PAYMENT**

Obligor shall pay court-ordered alimony, including any arrearages, as follows:

A. Place of Payment.		
1 Obligor shall pay court-ordered support directly to either the State Disbursement Unit or the central depository, as required by statute, along with any fee required by statute.		
2 Both parties have requested and the court finds that support payments need not be directed through either the State Disbursement Unit or the central depository at this time at this time; however, either party may subsequently apply, pursuant to section 61.13(1)(d)3, Florida Statutes, to require payments through either the State Disbursement Unit or the central depository.		
B. Income Deduction.		
1 Immediate. Obligor shall pay through income deduction, pursuant to a separate Income Deduction Order which shall be effective immediately. Obligor is individually responsible for paying this support obligation until all of said support is deducted from Obligor's income. Until support payments are deducted from Obligor's paycheck, Obligor is responsible for making timely payments directly to the State Disbursement Unit or the Obligee, as previously set forth in this order.		
2 <b>Deferred.</b> Income Deduction is ordered this day, but it shall not be effective until a delinquency of \$, or, if not specified, an amount equal to one month's obligation occurs. Income deduction is not being implemented immediately based on the following findings:		
There are no minor or dependent child(ren) common to the parties,  AND		
There is proof of timely payment of a previously ordered obligation without an Income Deduction Order in cases of modification,  AND		
There is an agreement by the Obligor to advise the Title IV-D agency, the clerk of court, and the Obligee of any change in Payor and/or health insurance <b>OR</b> there is a signed written agreement providing an alternative arrangement between the Obligor and the Obligee and, at the option of the IV-D agency, by the IV-D agency in IV-D cases in which there is an assignment of support rights to the state, reviewed and entered in the record by the court.		
C. <b>Bonus/one-time payments.</b> All% No income paid in the form of a bonus or other similar one-time payment, up to the amount of any arrearage or the remaining balance thereof owed pursuant to this order, shall be forwarded to Obligee pursuant to the payment method prescribed above.		

D. Other provisions relating to method of payment.				
SECTION VI. ATTORNEY'S FEES, COSTS, AN	ID SUIT MONEY			
	request(s) for attorney's fees, costs, and suit money is (are)			
OR				
Petitioner Respondent is attorney's fees, and \$ in are based on the reasonable rate of	for and an ability to pay attorney's fees, costs, and suit money. hereby ordered to pay to the other spouse \$in costs. The Court further finds that the attorney's fees awarded \$ per hour and reasonable hours. Other osts, and suit money are as follows:			
SECTION VII. OTHER PROVISONS				
Other Provisions.				
The Court reserves jurisdiction to modify a	nd enforce this Final Judgment.			
DONE AND ORDERED in	, Florida on			
	CIRCUIT JUDGE			

I certify that a copy of this <b>Final Judgment of</b> e-mailed hand-delivered to the par {date}			_ faxed and mailed
	by {Clerk of cou	rt or designee}	
Petitioner (or his/her attorney) Respondent (or his/her attorney) Central depository State Disbursement Unit			
Other:			

		JUDICIAL CIRCUIT FLORIDA
		Case No.:
	Petitioner,	
	and	
	Respondent.	
	RESPONSIBILITY, VISIT	MENT MODIFYING PARENTAL FATION, OR PARENTING EDULE AND OTHER RELIEF
or hea	Parenting Plan/Time-Sharing Schedule and Of	ntal Petition to Modify Parental Responsibility, Visitation, ther Relief. The Court, having reviewed the file, having advised, makes these findings of fact and reaches these
SE	CTION I. FINDINGS	
1.	The Court has jurisdiction over the subject m	atter and the parties.
2.	The last order establishing or modifying pare sharing was entered on {date}	ental responsibility, visitation, a Parenting Plan, or time- 
3.	There has been a substantial change in circur specifically:	mstances of the parties since the entry of the last order,
4.	•	en) that the current parental responsibility, visitation, hanged because:

Florida Supreme Court Approved Family Law Form 12.993(a), Supplemental Final Judgment Modifying Parental Responsibility, Visitation, or Parenting Plan/Time-Sharing Schedule and Other Relief (02/18)

### SECTION II. PARENTING PLAN ESTABLISHING PARENTAL RESPONSIBILITY AND TIME-SHARING WITH DEPENDENT OR MINOR CHILD(REN)

1. Jurisdiction. The Court has jurisdiction to determine parental responsibility, to establish or approve

		arenting Plan, and time-sharing with regard to the parties' minor child(ren) listed in paragraph 2 ow.			
2.		e parties' dependent or minor child(ren) is (are): me Birth date			
3.		renting Plan. The parties shall comply with the Parenting Plan which is attached and orporated herein as Exhibit			
SE	стіо	N III. CHILD SUPPORT			
1.	Modification of Child Support. {Choose one only}				
	a.	The modification of parental responsibility or time-sharing entered above does not necessitate a modification of child support. The previous order or final judgment establishing or modifying child support shall remain in effect.			
		OR			
	b.	The Court finds that there is a need for modification of child support and that the Petitioner Respondent, (hereinafter Obligor), has the present ability to pay child support. The amounts in the Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e), filed by the Petitioner Respondent are correct <b>OR</b> the Court makes the following findings:			
		Petitioner's net monthly income is \$, (Child Support Guidelines%).  Respondent's net monthly income is \$, (Child Support Guidelines%).  Monthly child care costs are \$  Monthly health/dental insurance costs are \$			

2.	Amount.						
	Child support established at the rate of \$ per month for thechildren {total						
	number of parties' minor or dependent children} shall be paid commencing						
	{month, day, year} and terminating{month, day, year}.Child support shall be paid in the amount of \$						
	which is consistent with the Obligor's current payroll cycle.						
	Upon the termination of the obligation of child support for one of the parties' children, child support in the amount of \$ for the remaining children {total number of remaining children} shall be paid commencing {month, day, year} and terminating {month, day, year}. This child support shall be paid in the amount of \$ per {week, month, other} consistent with						
	be paid in the amount of \$ per {week, month, other} consistent with the Obligor's current payroll cycle.						
	{Insert schedule for the child support obligation, including the amount, and commencement and termination dates, for the remaining minor or dependent children, which shall be payable as the obligation for each child ceases. Please indicate whether the scheduleappears below or is attached as part of this form.}						
	The Obligor shall pay child support until all of the minor or dependent child(ren): reach the age of 18; become emancipated, marry, join the armed services, die, or become self-supporting; or until further order of the court or agreement of the parties. The child support obligation shall continue beyond the age of 18 and until high school graduation for any child who is dependent in fact, between the ages of 18 and 19, and is still in high school, performing in good faith with a reasonable expectation of graduation before the age of 19.						
	which support that deviation are:						
3.	Retroactive Child Support and/or Arrearages. {Choose one only}						
	<ul> <li>aThere is no child support arrearage at the time of this Supplemental Final Judgment.</li> <li>OR</li> </ul>						
	bThe Petitioner Respondent shall pay to the other party child support in the amount of:						

	\$		for retroactive child support, as of {date}				
	\$		for previously ordered unpaid child support, as of {date}				
			in retroactive child support and arrearages shall be paid in the				
	amo	unt of \$	, per month payable in accordance with Obligor's employer's				
			d in any event at least once a month, other {explain}				
	begi	nning {date} _	until paid in full including statutory interest.				
4.		Insurance. [Indicate all that apply]					
	a.	maintain as reasonable required to c	th/Dental Insurance Petitioner Respondent shall be required to health and/or dental insurance for the parties' minor child(ren), so long e in cost and accessible to the child(ren). The party providing insurance shall be convey insurance cards demonstrating said coverage to the other party;  OR th and/or dental insurance is not reasonable in cost or accessible to the this time.				
	b.	minor child(r Shared Prorat	nable and necessary uninsured medical/dental/prescription drug costs for the ren) shall be assessed as follows: d equally by both parents. red according to the child support guideline percentages. {explain}:				
		expense shall other party,	ininsured medical/dental/prescription drug expenses, the party who incurs the submit a request for reimbursement to the other party within 30 days, and the within 30 days of receipt, shall submit the applicable reimbursement for that ording to the schedule of reimbursement set out in this paragraph.				
5.	an a ben	gment, amount of at neficiary(ies) <b>C</b>	ance (to secure payment of support). To secure the child support obligations in thisPetitioner Respondent Each parent shall maintain life insurance, in least \$, on his/her life naming the minor child(ren) as the Petitioner Respondent or other {name} as Trustee for the minor child(ren), so long as reasonably available. In maintain the life insurance shall continue until the youngest child turns 18,				
		comes emanci	pated, marries, joins the armed services, dies, or becomes self-supporting.				
6.	be a	IRS Income Tax Exemption(s). The assignment of any tax exemption(s) for the child(ren) shall be as follows:					
		ther, each pai agraph.	rty shall execute any and all IRS forms necessary to effectuate the provisions of this				
7.	Oth	ner provisions	relating to child support:				

SECTION IV. METHOD OF PAYMENT					
Obligor shall pay court-ordered child support and arrears, if any, as follows:					
1.	Place of Payment.				
	a.	Obligor shall pay court-ordered support directly to either the State Disbursement Unit or the central depository, as required by statute, along with any fee required by statute.			
	b.	Both parties have requested and the court finds that it is in the best interests of the child(ren) that support payments need not be directed through either the State Disbursement Unit or the central depository at this time; however, either party may subsequently apply, pursuant to section 61.13(1)(d)3, Florida Statutes, to require payments through either the State Disbursement Unit or the central depository.			
2.	Inc	ome Deduction.			
	aImmediate. Obligor shall pay through income deduction, pursuant to a separate Income Deduction Order which shall be effective immediately. Obligor is individually responsible for paying this support obligation until all of said support is deducted from Obligor's income. Until support payments are deducted from Obligor's paycheck, Obligor is responsible for making timely payments directly to the State Disbursement Unit or the Obligee, as previously set forth in this order.				
	bDeferred. Income deduction is ordered this day, but it shall not be effective until a delinquency of \$, or, if not specified, an amount equal to one month's obligation occurs. Income deduction is not being implemented immediately based on the following findings: Income deduction is not in the best interests of the child(ren) because: {explain}				
		AND			
	There is proof of timely payment of a previously ordered obligation without an income deduction order,				
	There is an agreement by the Obligor to advise the Title IV-D agency, the clerk of court, and the Obligee of any change in Payor and/or health insurance <b>OR</b> there is a signed written agreement providing an alternative arrangement between the Obligor and the Obligee and, at the option of the IV-D agency, by the IV-D agency in IV-D cases in which there is an assignment of support rights to the state, reviewed and entered in the record by the court.				
	rida :	nus/one-time paymentsAll%No income paid in the form of a bonus or Supreme Court Approved Family Law Form 12.993(a), Supplemental Final Judgment Modifying Parental sibility, Visitation, or Parenting Plan/Time-Sharing Schedule and Other Relief (02/18)			

other similar one-time payment, up to the amount of any arrearage or the remaining bala thereof owed pursuant to this order, shall be forwarded to the Obligee pursuant to the paymethod prescribed above.  4. Other provisions relating to method of payment.					
SE	CTION V. ATTORNEY'S FEES, COSTS, AND SUIT MONEY				
1.	Petitioner's Respondent's request(s) for attorney's fees, costs, and suit money is (are) denied because				
	OR				
2.	The Court finds there is a need for and an ability to pay attorney's fees, costs, and suit money.  Petitioner Respondent is hereby ordered to pay to the other party \$ in attorney's fees, and \$ in costs. The Court further finds that the attorney's fees awarded are based on the reasonable rate of \$ per hour and reasonable hours. Other provisions relating to attorney's fees, costs, and suit money are as follows:				
SE	CTION VI. OTHER				
1.	Other Provisions.				
2.	The Court reserves jurisdiction to modify and enforce this Supplemental Final Judgment.				
3.	Unless specifically modified by this Supplemental Final Judgment, the provisions of all final judgments or orders in effect remain the same.				
DC	ONE AND ORDERED at Florida, on				
	CIRCUIT JUDGE				

I certify that a copy of this Supplemental Final Ju	•		• •
Parenting Plan/Time-Sharing Schedule was:	mailed	faxed and mailed	e-mailed
hand-delivered to the parties and any entities lis	sted below on	{date}	
,			
	h.,		
	by		
	{Clo	erk of court or designee}	
Petitioner (or his or her attorney)			
Respondent (or his or her attorney)			
Central Depository			
State Disbursement Unit			
Other:			

		JUDICIAL CIRCUIT COUNTY, FLORIDA				
		Case No.:				
	Petitioner,					
	and					
	Respondent.					
	SUPPLEMENTAL FINAL JUDG	MENT MODIFYING CHILD SUPPORT				
having	·	ntal Petition for Modification of Child Support. The Court, file and financial affidavits of the parties and being act and reaches these conclusions of law:				
SECTIO	ON I. FINDINGS					
1.	The Court has jurisdiction over the subject	ct matter and the parties.				
2.	The parties' dependent or minor child(re	en) is (are): Birth date				
3.	The last order awarding or modifying chil	d support was entered on {date}				
4.	4. There has been a substantial change in circumstances of the parties since the entry of the la order, specifically:					
	-	<u>.</u>				

5. It is in the best interests of the minor child(ren) that the current child support order be changed because:

1.	The Court finds that there is a need for modification of child support and that the Petitioner Respondent, (hereinafter Obligor), has the present ability to pay child support. The amounts in the Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure Form 12.902(e), filed by the Petitioner Respondent are correct <b>OR</b> the Court makes the following findings:
	Petitioner's net monthly income is \$
2.	Amount.  Child support established at the rate of \$ per month for the children {to number of parties' minor or dependent children} shall be paid commencing {month, day, year} and terminating {month, day, year}. Consupport shall be paid in the amount of \$ per {week, monother} consistent with the Obligor's current payroll cycle.
	Upon the termination of the obligation of child support for one of the parties' children, consupport in the amount of \$
	{Insert schedule for the child support obligation, including the amount, and commencement of termination dates, for the remaining minor or dependent children, which shall be payable the obligation for each child ceases. Please indicate whether the schedule appeter below or is attached as part of this form.}

The Obligor shall pay child support until all of the minor or dependent children: reach the age of 18; become emancipated, marry, join the armed services, die, or become self-supporting; or until further order of the court or agreement of the parties. The child support obligation shall continue beyond the age of 18 and until high school graduation for any child who is dependent in fact, between the ages of 18 and 19, and is still in high school, performing in good faith with a reasonable expectation of graduation before the age of 19.

	he child support ordered deviates from the guidelines by more than 5%, the factual finding ich support that deviation are:				
Retroactive Child Support and/or Arrearages.					
a	There is no child support arrearage at the time of this Supplemental Final Judgment.  OR				
	Petitioner Respondent shall pay to the other party child support in the amount of for retroactive child support, as of {date}				
\$	for previously ordered unpaid child support, as of {date}				
am	in retroactive child support and arrearages shall be paid in the sount of \$ in accordance with his or her employer's syroll cycle, and in any event at least once a month, or other {explain}				
	ginning {date}, until paid in full including statutory interest.				
a.	Health/Dental Insurance Petitioner Respondent shall be required to maintain healthdental insurance for the parties' minor child(ren), so long as is reasonable in cost and accessible to the child(ren). The party providing insurance shall be required to convey insurance cards demonstrating said coverage to the other party				
	OR				
	Health Dental insurance is not reasonable in cost or accessible to the child(renat this time.				
b.	Reasonable and necessary uninsured medical/dental/prescription costs for the mino child(ren) shall be assessed as follows:				
	Shared equally by both parents.				
	Prorated according to the child support guideline percentages.				

expense, according to the schedule of reimbursement set out in this paragraph. **Life Insurance (to secure payment of support).** To secure the child support obligations in this judgment, \_\_\_\_\_ Petitioner \_\_\_\_\_ Respondent \_\_\_\_ Each party shall maintain life insurance coverage, in an amount of at least \$\_\_\_\_\_\_, on his/her life naming the \_\_\_\_\_ minor child(ren) as the beneficiary(ies) **OR** naming \_\_\_\_\_Petitioner Respondent \_\_\_\_\_ other {name} \_\_\_\_\_ as Trustee for the minor child(ren), so long as reasonably available. The obligation to maintain the life insurance coverage shall continue until the youngest child turns 18, becomes emancipated, marries, joins the armed services, dies or otherwise becomes self-supporting. 6. IRS Income Tax Exemption(s). The assignment of any tax exemption(s) for the child(ren) shall be as follows: \_\_\_\_\_ Further, each party shall execute any and all IRS forms necessary to effectuate the provisions of this paragraph. 7. Other provisions relating to child support: \_\_\_\_\_\_\_ **SECTION III. METHOD OF PAYMENT** 1. Place of Payment. a. Obligor shall pay court-ordered support directly to either the State Disbursement Unit or the central depository, as required by statute, along with any fee required by statute. b. Both parties have requested and the court finds that it is in the best interests of the child(ren) that support payments need not be directed through either the State Disbursement Unit or the central depository at this time; however, either party may subsequently apply, pursuant to section 61.13(1)(d)3, Florida Statutes, to require payments through either the State Disbursement Unit or the central depository. 2. Income Deduction. a. **Immediate.** Obligor shall pay through income deduction, pursuant to a separate Income Deduction Order which shall be effective immediately. Obligor is individually responsible for paying this support obligation until all of said support is deducted from Obligor's income. Until support payments are deducted from Obligor's paycheck, Obligor is responsible for making timely payments directly to the State Disbursement Unit or the

As to these uninsured medical/dental/prescription expenses, the party who incurs the expense shall submit a request for reimbursement to the other party within 30 days, and the other party, within 30 days of receipt, shall submit the applicable reimbursement for that

Florida Supreme Court Approved Family Law Form 12.993(b), Supplemental Final Judgment Modifying Child

Support (02/18)

		Obligee, as previously set forth in this order.
	b.	Deferred. Income deduction is ordered this day, but it shall not be effective until a delinquency of \$, or, if not specified, an amount equal to one month's obligation occurs. Income deduction is not being implemented immediately based on the following findings:
		Income deduction is <b>not</b> in the best interests of the child(ren) because: {explain}
		AND
		There is proof of timely payment of a previously ordered obligation without an Income Deduction Order,
		AND
		There is an agreement by the Obligor to advise the Title IV-D agency, the clerk of court, and the Obligee of any change in Payor and/or health insurance  OR
		there is a signed written agreement providing an alternative arrangement between the Obligor and the Obligee and, at the option of the IV-D agency, by the IV-D agency in IV-D cases in which there is an assignment of support rights to the state, reviewed and entered in the record by the court.
3.	oth the	nus/one-time payments All% No income paid in the form of a bonus or ner similar one-time payment, up to the amount of any arrearage or the remaining balance ereof owed pursuant to this order, shall be forwarded to the Obligee pursuant to the payment without prescribed above.
4.	Otl	ner provisions relating to method of payment
SECTIO	_	/. ATTORNEY'S FEES, COSTS, AND SUIT MONEY Petitioner's Respondent's request(s) for attorney's fees, costs, and suit money is e) denied because
	OR	
2.	mc	The Court finds there is a need for and an ability to pay attorney's fees, costs, and suit oney Petitioner Respondent is hereby ordered to pay to the other party \$ in attorney's fees, and \$ in costs. The Court further finds that the orney's fees awarded are based on the reasonable rate of \$ per hour and
	are	reasonable hours. Other provisions relating to attorney's fees, costs, and suit money as follows:

SECTIO	ON V. OTHER						
1.	Other Provisions.						
2.	The Court reserves jurisdiction to mod	dify and enforce this Supplemental Final Judgment.					
3.	Unless specifically modified by this Su judgments or orders in effect remain	upplemental Final Judgment, the provisions of all final the same.					
DONE	AND ORDERED at	, Florida, on					
		CIRCUIT JUDGE					
		l Judgment Modifying Child Support was mailed hand-delivered to the parties and any entities listed					
		by					
	_Petitioner (or his or her attorney) Respondent (or his or her attorney)						
	Central Depository						
	_State Disbursement Unit						

	IN THE CIRCUIT COURT OF THE	JUDICIAL CIRCUIT,
	IN AND FOR	COUNTY, FLORIDA
		Case No:
		Division:
In	Re: The Marriage of:	
	, Petitioner,	
an	d	
	Respondent.	
	SUPPLEMENTAL FINAL JUDGM	IENT MODIFYING ALIMONY
ha	is cause came before this Court on a Supplemental I ving heard the testimony and reviewed the file and nerwise fully advised, makes these findings of fact a	the financial affidavits of the parties and being
SE	CTION I. FINDINGS	
1.	The Court has jurisdiction over the subject matter	and the parties.
2.	The last order awarding or modifying alimony was	entered on {date}
3.	There has been a substantial change in circumstan specifically:	
SE	CTION II. ALIMONY	
1.	The Court denies the request(s) for modification	ation of alimony
2.		lify alimony and that Petitioner the present ability to pay alimony as follows:
	{Indicate all that apply} a Permanent Periodic. The permanent terminated based upon either as existence of a supportive relationship in according or shall pay modified permanent periodic.	substantial change in circumstances, <b>OR</b> the dance with Section 61.14, Florida Statutes.

	per month, payable in accordance with Obligor's employer's payroll cycle, and in any event, at least once a month, or other : {explain}
	beginning {date} This alimony shall continue until further modified by court order, the death of either party, or remarriage of Obligee, whichever occurs first
b.	Durational. The durational alimony is modifiedterminated based upon a substantial change in circumstances in accordance with section 61.08(7), Florida Statutes. If the length of the durational alimony is modified, the court finds that the following exceptional circumstances exist:
	Obligor shall pay modified durational alimony to Obligee in the amount of \$ per month, payable in accordance with Obligor's employer's payroll cycle, and in any event, at least once a month other {explain} beginning {date}, and terminating on {date}, the death of either party, remarriage of the Obligee, or until further modified by court order, whichever occurs first.
c.	Rehabilitative. The rehabilitative alimony is modified terminated based upon: a substantial change in circumstances, noncompliance with the rehabilitative plan, or completion of the rehabilitative plan. Obligor shall pay modified rehabilitative alimony to Obligee in the amount of \$ per month, payable in accordance with Obligor's employer's payroll cycle, and in any event, at least once a month, or other {explain} beginning {date}  This modified rehabilitative alimony shall continue until modified further by court order, the death of either party or until {date/event},
	whichever occurs first. The rehabilitative plan presented demonstrated the following:
	Retroactive. Obligor shall pay retroactive alimony in the amount of \$ for the period of {date}, through {date}, which shall be paid pursuant to paragraph 4 below.
of	asons for AwardingDenying Modification of Alimony. The Court has considered all the following in awarding/denying the modification of alimony request:
a. b.	The standard of living established during the marriage; The duration of the marriage;
υ. C.	The age and the physical and emotional condition of each party;
d.	The financial resources of each party, including, the nonmarital and the marital assets and liabilities distributed to each;
e.	The earning capacities, educational levels, vocational skills, and employability of the parties and when applicable, the time necessary for either party to acquire sufficient education or training

to enable such party to find appropriate employment;

3.

	f.	The contribution of each party to the marriage, including, but not limited to, services rendered in homemaking, child care, education, and career building of the other party;
	g.	The tax treatment and consequences to both parties of any alimony award, including the
	Ū	designation of all or a portion of the payment as nontaxable, nondeductible payment;
	h.	All sources of income available to either party, including income available to either party
		through investments of any assets held by that party, and
	i.	Any other factor necessary to do equity and justice between the parties {Explain}
		Please indicate here if additional pages are attached.
4.	Ret	roactive Alimony and/or Arrearages.
	a.	There is no alimony arrearage at the time of this Supplemental Final Judgment.  OR
	b.	The Petitioner Respondent shall pay to the other party alimony in the amount of:
		\$;
		\$for previously ordered unpaid alimony, as of {date}
		The total of \$ in retroactive alimony and arrearages shall be paid in the
		amount of \$per month, payable in accordance with Obligor's employer's payroll cycle, and in any event at least once a month, or other {explain}
		beginning {date}, until paid in full including statutory interest.
5.		Life Insurance (to secure payment of support).
٠.		To secure the alimony obligations set forth in this judgment, Obligor shall maintain life insurance
		coverage on his/her life naming Obligee as the sole irrevocable beneficiary, so long as
		reasonably available. This insurance shall be in the amount of at least \$
		and shall remain in effect until the obligation for alimony terminates.
6.		Other provisions relating to modification of alimony, including any tax treatment and consequences:
SE	стіо	N III. METHOD OF PAYMENT
1.		Place of Payment
	a.	Obligor shall pay court-ordered support directly to either the State Disbursement Unit or the central depository, as required by statute, along with any fee required by statute.

	b.	Both parties have requested that support payments not be directed through either the State Disbursement Unit or the central depository at this time; however, either party may subsequently apply to the depository pursuant to section 61.08, Florida Statutes, to require payments through either the State Disbursement Unit or the central depository.
2.		Income Deduction.
	a.	Immediate. Obligor shall pay through income deduction, pursuant to a separate Income Deduction Order which shall be effective immediately. Obligor is individually responsible for paying this support obligation until all of said support is deducted from Obligor's income. Until support payments are deducted from Obligor's paycheck, Obligor is responsible for making timely payments directly to the State Disbursement Unit or the Obligee, as previously set forth in this order.
	b.	Deferred. Income Deduction is ordered this day, but it shall not be effective until a delinquency of \$, or, if not specified, an amount equal to one month's obligation occurs. Income deduction is not being implemented immediately based on the following findings:  There is (are) no minor or dependent child(ren) common to the parties,  AND  There is proof of timely payment of a previously ordered obligation without an Income
		Deduction Order,
		AND  There is an agreement by the Obligor to advise the Title IV-D agency, the clerk of court, and the Obligee of any change in Payor and/or health insurance  OR  there is a signed written agreement providing an alternative arrangement between the Obligor and the Obligee and, at the option of the IV-D agency, by the IV-D agency in IV-D cases in which there is an assignment of support rights to the state, reviewed and entered in the record by the court.
3.	oth the	nus/one-time payments All% No income paid in the form of a bonus or ner similar one-time payment, up to the amount of any arrearage of the remaining balance ereof owed pursuant to this order, shall be forwarded to the Obligee pursuant to the payment ethod prescribed above.
4.	Otl	her provisions relating to method of payment.
SE	— СТІО	IN IV. ATTORNEY'S FEES, COSTS, AND SUIT MONEY
1.	— dei	Petitioner's Respondent's request(s) for attorney's fees, costs, and suit money is (are nied because

OR		
Petitioner Respondent	is hereby ordered to pay	y attorney's fees, costs, and suit money y to the other party \$ ourt further finds that the attorney's
fees awarded are based on the reasonable hours. Other provisions		per hour and es, costs, and suit money are as follows:
SECTION V. OTHER  1. Other Provisions:		·
2. The Court reserves jurisdiction to m	odify and enforce this Su	pplemental Final Judgment.
<b>,</b>	5 a, aa. 55.55 a5 5 a.	
<ol> <li>Unless specifically modified by this S judgments or orders in effect remain</li> </ol>	Supplemental Final Judgr	
3. Unless specifically modified by this S	Supplemental Final Judgr n the same.	nent, the provisions of all final
3. Unless specifically modified by this S judgments or orders in effect remain	Supplemental Final Judgr n the same.	ment, the provisions of all final, Florida.
3. Unless specifically modified by this S judgments or orders in effect remain	Supplemental Final Judgr n the same.  in  CIRCUIT	ment, the provisions of all final, Florida.  JUDGE imony was mailed faxed
3. Unless specifically modified by this S judgments or orders in effect remain  DONE AND ORDERED on	Supplemental Final Judgr n the same.  in  CIRCUIT  I Judgment Modifying All-delivered to the parties	ment, the provisions of all final, Florida.  JUDGE imony wasmailed faxed

	IN THE CIRCUIT COURT OF THE	JUDICIAL CIRCUIT,
	IN AND FOR	
		Case No.:
		Division:
	Petitioner,	
	and	
	,	
	Respondent.	
Pai Ass	ISSUES FOR CHILD(REN) OF A OR TEMPORARILY ASSIGN	Petition for Temporary Modification of Custody or of a Parent Activated, Deployed, or Temporarily yed the file, heard the testimony, and being
SE	CTION I. FINDINGS	
1.	The Court has jurisdiction over the subject matte	r and the parties.
2.	The last order establishing or modifying parental entered on {date}	responsibility, visitation, or time-sharing was
3.	current order establishing parental responsibility	n the best interests of the minor child(ren) that the , visitation, and time-sharing be temporarily lent is activated, deployed, or temporarily assigned
		·

## SECTION II. TEMPORARY PARENTING PLAN ESTABLISHING PARENTAL RESPONSIBILITY AND TIME-SHARING WITH DEPENDENT OR MINOR CHILD(REN)

1. **Jurisdiction.** The Court has jurisdiction to determine parental responsibility, to establish or approve a Parenting Plan, and time-sharing with regards to the parties' minor child(ren) listed in paragraph 2 below.

Florida Supreme Court Approved Family Law Form 12.993(d), Supplemental Temporary Judgment Modifying Parenting Issues for Child(ren) of a Parent Activated, Deployed, or Temporary Assigned to Military Service (02/18)

2.	The	e parties' dependent or minor child(ren) is (are): Name	Birth date	
3.		renting Plan. The parties shall comply with the tem orporated herein as Exhibit	porary Parenting Plan which is attached a	nd
SE	стіо	N III. CHILD SUPPORT		
1.		mporary Modification of Child Support. noose one only}		
	a.	The Petitioner's Respondent's	current obligation to pay child support is	;:
		Abated		
		Suspended		
		Modified to \$ per	·	
	b.	The Court finds that there is a need for tend the service member Petitioner Respability to pay child support. The amounts in the Family Law Rules of Procedure Form 12.902(e), fill correct <b>OR</b> the Court makes the following findings	condent, (hereinafter Obligor), has the pre Child Support Guidelines Worksheet, Flo led by Petitioner Responden	esent orida
		Petitioner's net monthly income is \$	, (Child Support Guidelines %).	
		Respondent's net monthly income is \$	, (Child Support Guidelines %).	
		Monthly child care costs are \$		
		Monthly health/dental insurance costs are \$	·	
2.	Am	nount.		
		Child support established at the rate of \$		
		{total number of parties' minor or dependent child		
		<i>day, year</i> }. Child support shall be paid in the amou	minating{{mo	onth,
		day, year}. Child support shall be paid in the amou {week, month, other} which is consistent with the	nt of \$ per Obligor's current payroll cycle.	-
		Upon the termination of the obligation of shill are	nnort for one of the portion, shildren shill	4
		Upon the termination of the obligation of child supsupport in the amount of \$for the re		
		remaining children's shall be paid commencing	manningchildren {lotal number of	l h
		day years and terminating	{[Month day year] This shild	1,
Elo	rida (	remaining children} shall be paid commencing day, year} and terminating Supreme Court Approved Family Law Form 12.993(d), Su	Inionia, day, year, Tinis Cillia	
		ng Issues for Child(ren) of a Parent Activated, Deployed,		

<ol> <li>4.</li> </ol>	{CI	troactive Child Support and/or Arrearages.  hoose one only} There is no child support arrearage at the time of this Supplemental Temporary Judgment.  OR The Petitioner Respondent shall pay to the other party child support in the amount of:  \$ for retroactive child support, as of {date}  \$ for previously ordered unpaid child support, as of {date} The total of \$ in retroactive child support and arrearages shall be paid in the amount of \$, per month payable in accordance with Obligor's employer's payroll cycle, and in any event at least once a month, or other {explain} beginning {date}, until paid in full including statutory interest.				
3.	{Ci	There is no child support arrearage at the time of this Supplemental Temporary Judgment.  OR The Petitioner Respondent shall pay to the other party child support in the amount of:  \$ for retroactive child support, as of {date}  \$ for previously ordered unpaid child support, as of {date} The total of \$ in retroactive child support and arrearages shall be paid in the amount of \$ , per month payable in accordance with Obligor's employer's payroll cycle and in any event at least once a month, or other {explain}				
3.	{Ci	hoose <b>one</b> only}There is no child support arrearage at the time of this Supplemental Temporary Judgment.				
3.	{Ci	hoose <b>one</b> only}				
3.						
		which support that deviation are:				
		18; become emancipated, marry, join the armed services, die, or become self-supporting; or until further order of the court or agreement of the parties. The child support obligation shall continue beyond the age of 18 and until high school graduation for any child who is dependent in fact, between the ages of 18 and 19, and is still in high school, performing in good faith with a reasonable expectation of graduation before the age of 19.  If the child support ordered deviates from the guidelines by more than 5%, the factual findings				
		The Obligor shall pay child support until all of the minor or dependent children: reach the age of				
		{Insert schedule for the child support obligation, including the amount, and commencement and termination dates, for the remaining minor or dependent children, which shall be payable as the obligation for each child ceases. Please indicate whether the schedule appears below or is attached as part of this form.}				

	{Choose <b>one</b> only}
	The service member Petitioner Respondent shall enroll the child(ren) as a military dependent(s) with DEERs, TriCare, or other similar benefits available to military
	dependents as provided by the service member's branch or service and federal regulations;
	ORThe Petitioner Respondent shall maintain health and/or dental
	insurance for the parties' minor child(ren), so long as it is reasonable in cost and accessible to the child(ren). The party providing insurance shall be required to convey insurance cards
	demonstrating said insurance to the other party;  OR
	HealthDental insurance is not reasonable in cost or accessible to the
	child(ren) at this time.
b.	Reasonable and necessary uninsured medical/dental/prescription drug costs for the minor
	child(ren) shall be assessed as follows:
	Shared equally by both parents Prorated according to the child support guideline percentages.
	Other {explain}:
	As to these uninsured medical/dental/prescription drug expenses, the party who incurs the expense shall submit a request for reimbursement to the other party within 30 days, and the
	other party, within 30 days of receipt, shall submit the applicable reimbursement for that expense, according to the schedule of reimbursement set out in this paragraph.
	Life Insurance (to secure payment of support). To secure the child support obligations in this
am	dgment, Petitioner Respondent Each party shall maintain life insurance, in an nount of at least \$, on his/her life naming the minor child(ren) as the neficiary(ies) <b>OR</b> naming the Petitioner Respondent other <i>{name}</i>
	as Trustee for the minor child(ren), so long as as asonably available. The obligation to maintain the life insurance coverage shall continue until the
yo	ungest child turns 18, becomes emancipated, marries, joins the armed services, dies, or otherwise comes self-supporting.
	IRS Income Tax Exemption(s). The assignment of any tax exemption(s) for the child(ren) shall
be	as follows:
	urther, each party shall execute any and all IRS forms necessary to effectuate the provisions of this aragraph.
Ot	her provisions relating to child support:

#### **SECTION IV. METHOD OF PAYMENT**

Obligor shall pay court-ordered child support and arrears, if any, as follows:
Florida Supreme Court Approved Family Law Form 12.993(d), Supplemental Temporary Judgment Modifying
Parenting Issues for Child(ren) of a Parent Activated, Deployed, or Temporary Assigned to Military Service (02/18)

1.	Pla	ce of Payment.				
	a.	Obligor shall pay court-ordered support directly to either the State Disbursement Unit or the central depository, as required by statute, along with any fee required by statute.				
	b.	Both parties have requested and the court finds that it is in the best interests of the child(ren) that support payments need not be directed through either the State Disbursement Unit or the central depository at this time; however, either party may subsequently apply, pursuant to section 61.13(1)(d)3, Florida Statutes, to require payments through the State Disbursement Unit or the central depository.				
2.	Inc	Income Deduction.				
	a.	Immediate. Obligor shall pay through income deduction, pursuant to a separate Income Deduction Order which shall be effective immediately. Obligor is individually responsible for paying this support obligation until all of said support is deducted from Obligor's income. Until support payments are deducted from Obligor's paycheck, Obligor is responsible for making timely payments directly to the State Disbursement Unit or the Obligee, as previously set forth in this order.				
	b.	Deferred. Income deduction is ordered this day, but it shall not be effective until a delinquency of \$, or, if not specified, an amount equal to one month's obligation occurs. Income deduction is not being implemented immediately based on the following findings: Income deduction is <b>not</b> in the best interests of the child(ren) because: {explain}				
		AND				
		There is proof of timely payment of a previously ordered obligation without an Income Deduction Order,				
		AND  There is an agreement by the Obligor to advise the Title IV-D agency, clerk of court and Obligee of any change in Payor and/or health insurance OR there is a signed written agreement providing an alternative arrangement between the Obligor and the Obligee and, at the option of the IV-D agency, by the IV-D agency in IV-D cases in which there is an assignment of support rights to the state, reviewed and entered in the record by the court.				
3.	oth the	nus/one-time payments All% No income paid in the form of a bonus or ner similar one-time payment, up to the amount of any arrearage or the remaining balance ereof owed pursuant to this order, shall be forwarded to the Obligee pursuant to the payment ethod prescribed above.				
4.	Ot	her provisions relating to method of payment.				

Florida Supreme Court Approved Family Law Form 12.993(d), Supplemental Temporary Judgment Modifying Parenting Issues for Child(ren) of a Parent Activated, Deployed, or Temporary Assigned to Military Service (02/18)

# SECTION V. ATTORNEY'S FEES, COSTS, AND SUIT MONEY 1. \_\_\_\_\_ Petitioner's \_\_\_\_\_ Respondent's request(s) for attorney's fees, costs, and suit money is (are) denied because OR 2. \_\_\_\_\_ The Court finds there is a need for and an ability to pay attorney's fees, costs, and suit money. \_\_\_\_\_Petitioner \_\_\_\_\_ Respondent is hereby ordered to pay to the other party \$ in attorney's fees, and \$ in costs. The Court further finds that the attorney's fees awarded are based on the reasonable rate of \$\_\_\_\_\_ per hour and reasonable hours. Other provisions relating to attorney's fees, costs, and suit money are as follows: **SECTION VI. OTHER** 1. Other Provisions. 2. The Court reserves jurisdiction to modify and enforce this Supplemental Temporary Judgment. 3. Unless specifically modified by this supplemental temporary judgment, the provisions of all final judgments or orders in effect remain the same. DONE AND ORDERED at \_\_\_\_\_\_\_, Florida, on \_\_\_\_\_\_. CIRCUIT JUDGE I certify that a copy of this Supplemental Temporary Judgment Modifying Parenting Issues for Child(ren)

Florida Supreme Court Approved Family Law Form 12.993(d), Supplemental Temporary Judgment Modifying Parenting Issues for Child(ren) of a Parent Activated, Deployed, or Temporary Assigned to Military Service (02/18)

of a Parent Activated, Deployed, or Temporarily Assigned to Military Service was \_\_\_\_\_ mailed \_\_\_\_\_

hand-delivered to the parties and any entities listed below on {date}\_\_\_\_\_.

faxed and mailed \_\_\_\_\_ e-mailed

	by {clerk of court or designee}	
Petitioner (or his or her attorney)		
Respondent (or his or her attorney)		
Central Depository		
State Disbursement Unit		
Other:		

	IN THE CIRCUIT COURT OF THE	JUDICIAL CIRCUIT COUNTY, FLORIDA
		Case No.:
In Re: t	the Marriage of:	
	Petitioner,	
	reduoner,	
	and	
	Respondent.	
This ca	MARRIAGE WITH DEPEN	UNCONNECTED WITH DISSOLUTION OF DENT OR MINOR CHILD(REN)  or Support Unconnected with Dissolution of Marriage having reviewed the file and heard the testimony, onclusions of law:
1.	The Court has jurisdiction over the subject	et matter and the parties.
2.	The following child(ren) are common to t	he parties:
	Name	Birth date
SECTIO	ON I. ALIMONY	
	A The Court denies the request fo	or alimony;

Respond Petition	Court finds that that there is a need for alimony and that the Petitioner ent has/had the ability to support his/her spouse and has failed to do so.  er Respondent (hereinafter Obligor) has the present ability to pay alimony as
llows: {inaid	cate <b>all</b> that apply}
1	Permanent Periodic.
	a. The court finds that no other form of alimony is fair and reasonable under the circumstances of the parties.
	b. As a marriage of {choose only one}:
	<b>Long Duration</b> (17 years or greater) alimony is appropriate upon consideration of all relevant factors;
	Moderate Duration (greater than 7 years but less than 17) alimony is appropriate based upon clear and convincing evidence after consideration of all relevant factors; or
	Short Duration (less than 7 years) alimony is appropriate based upon the following exceptional circumstances:
	c. Obligor shall pay permanent periodic alimony to Obligee in the amount  of \$ per month, payable in accordance with
	Obligor's employer's payroll cycle, and in any
	event, at least once a month, or other:
	{explain} beginning {date} This
	alimony shall continue until modified by court order, the death
	of either party, or remarriage of Obligee, whichever occurs
	first. The alimony may be modified or terminated based
	upon either a substantial change in circumstances or the
	existence of a supportive relationship in accordance with section 61.14,
	Florida Statutes.
2.	Bridge-the-Gap. Obligor shall pay bridge-the-gap alimony to Obligee in the
	f \$ per month, payable in accordance with Obligor's
	's payroll cycle, and in any event, at least once a month, or other:
{explain}_	beginning {date} and continuing
until {date	e}{ {a period not to exceed two (2) years}, death of either
	emarriage of Obligee.

		ative alimony to Obligee in the amount of
\$pei	r month, payable in accorda	nce with Obligor's employer's payroll
		other {explain}
beginning {date	} This rehabilitativ	ve alimony shall continue until modified
	the death of either party or until {a	
		_, whichever occurs first. The
rehabilitative pl	an presented demonstrated the fo	
		·
4Duratio	onal. Obligor shall pay durational al	limony to Obligee in the amount of
\$	per month, payab	le in accordance with Obligor's
		, at least once a month, or other:
	{explain}	beginning
{date}	and	terminating on
{date}	, the death of eithe	r party, remarriage of
Obligee, or	until modified by court order in acc	cordance with section 61.08(7), Florida
	cutes; whichever occurs first.	
5. <b>Lump S</b>	um. Obligor shall pay lump sum ali	mony to Obligee in the amount of
6 Retroa	ctive. Obligor shall nay retroactive	alimony in the amount of \$
		, through {date},
	hall be paid pursuant to paragraph	
	20 para paradamento paragrapi.	
easons for A	warding Denying Alimony.	The Court has considered all of the
ollowing in awardir	ng/denying alimony:	
1. The standar	d of living established during the m	narriage;
2. The duratio	n of the marriage;	
3. The age and	I the physical and emotional condit	tion of each party:

- 4. The financial resources of each party, including the nonmarital and marital assets and liabilities distributed to each;
- 5. The earning capacities, educational levels, vocational skills, and employability of the parties, and, when applicable, the time necessary for either party to acquire sufficient education or training to enable such party to find appropriate employment;
- 6. The contribution of each party to the marriage, including, but not limited to, services rendered in homemaking, child care, education, and career building of the other party;
- 7. The responsibilities each party will have with regard to any minor or dependent children they have in common;
- 8. The tax treatment and consequences to both parties of any alimony award, including the designation of all or a portion of the payment as a nontaxable, nondeductible payment;
- 9. All sources of income available to either party, including income available to either party through investments of any asset held by that party and

10. Any other factor necessary to do equity and justice between the parties: {explain}
Discos indicate hous if additional mass are attached
Please indicate here if additional pages are attached.
D. Retroactive Alimony and/or Arrearages.
1There is no alimony arrearage at the time of this Final Judgment.
OR
2Petitioner Respondent shall pay to the other party alimony in the amount of:
\$ for retroactive alimony, as of {date} \$ for previously ordered unpaid alimony, as of {date}
\$ for previously ordered unpaid alimony, as of {date}
The total of \$ in retroactive alimony and arrearages shall be paid in the amount of \$ per month, payable in accordance with Obligor's employer's payroll cycle, and in any event, at least once a month or other {explain} beginning {date , until paid in full including statutory interest
ELife Insurance (to secure payment of support). To secure the alimony obligations set forth in this judgment, Obligor shall maintain life insurance on his/her life naming Obligee as the sole irrevocable beneficiary, so long as reasonably available. This insurance shall be in the amount of at least \$ and shall remain in effect until the obligation for alimony terminates.
F Other provisions relating to alimony including any tax treatment and consequences:
1. The award of alimony does not does leave the Obligor with significantly less net income than the net income of the recipient/Obligee. If the award <b>does</b> leave the Obligor with significantly less net income than that of the Obligee, the Court finds the following exceptional circumstances:
·
2. Other:

#### **SECTION II. CHILD SUPPORT**

A	The Court finds that there is a need for child support and that the Petitioner Respondent (hereinafter Obligor) has the present ability to pay child support. The amounts in the Child Support Guidelines Worksheet, Florida Family Law Rules of Procedure
	Form 12.902(e), filed by the PetitionerRespondent are correct
	OR
	the Court makes the following findings:
	Petitioner's net monthly income is \$, (Child Support Guidelines%).  Respondent's net monthly income is \$, (Child Support Guidelines%).  Monthly child care costs are \$  Monthly health/dental insurance costs are \$
В.	Amount.  Child support established at the rate of \$ per month for thechildren {tota number of parties' minor or dependent children} shall be paid commencing {month, day, year} and terminating {month, day, year}. Child support shall be paid in the amount of \$ per {week, month, other} which is consistent with the Obligor's current payroll cycle.
	Upon the termination of the obligation of child support for one of the parties' children, child support in the amount of \$
	{Insert schedule for the child support obligation, including the amount, and commencement and termination dates, for the remaining minor or dependent children, which shall be payable as the obligation for each child ceases. Please indicate whether the scheduleappears below or is attached as part of this form.}

The Obligor shall pay child support until all of the minor or dependent children: reach the age of 18; become emancipated, marry, join the armed services, die, or become self-supporting; or until further order of the court or agreement of the parties. The child support obligation shall

continue beyond the age of 18 and until high school graduation for any child who is dependent in fact, between the ages of 18 and 19, and is still in high school, performing in good faith with a reasonable expectation of graduation before the age of 19.

	If the child support ordered deviates from the guidelines by more than 5%, the factual findings which support that deviation are:
c.	Retroactive Child Support and/or Arrearages.
	1 There is no retroactive child support or child support arrearage at the time of this Final Judgment.
	OR
	2 The Petitioner Respondent shall pay to the other party child support in the amount of:
	\$for retroactive child support, as of {date}; \$for previously ordered unpaid child support, as of {date};
	\$ for previously ordered unpaid child support, as of {date}
	The total of \$of retroactive child support and arrearages shall be paid in the amount of \$ per month, payable in accordance with Obligor's employer's payroll cycle, and in any event, at least once a month or other {explain} beginning {date}, until paid in full including statutory interest.
D.	Insurance.
	{Indicate <b>all</b> that apply}
	<ol> <li>Health/Dental Insurance Petitioner Respondent shall be required to maintain health and/or dental insurance for the parties' minor child(ren), so long as it is reasonable in cost and accessible to the child(ren). The party providing insurance shall be required to convey insurance cards demonstrating said insurance to the other party.</li></ol>
	<ul> <li>2 Reasonable and necessary uninsured medical/dental/prescription drug costs for the minor child(ren) shall be assessed as follows: Shared equally by both parents Prorated according to the child support guideline percentages Other {explain}:</li> </ul>

As to these uninsured medical/dental/prescription drug expenses, the party who incurs the expense shall submit a request for reimbursement to the other party within 30 days, and the other party, within 30 days of receipt, shall submit the applicable reimbursement for that expense, according to the schedule of reimbursement set out in this paragraph.
ELife Insurance (to secure payment of support). To secure the child support obligations in this judgment, Petitioner Respondent Each party shall maintain life insurance in an amount of at least \$ , on his life her life his/her life naming the minor child(ren) as the beneficiary(ies) OR naming Petitioner Respondent other {name} as Trustee for the minor child(ren). The obligation to maintain the life insurance coverage shall continue until the youngest child turns 18, becomes emancipated, marries, joins the armed services, dies, or becomes self-supporting.
F. IRS Income Tax Exemption(s). The assignment of any tax exemption(s) for the child(ren) shall be as follows:
Further, each party shall execute any and all IRS forms necessary to effectuate the provisions of this paragraph.  G. Other provisions relating to child support:
SECTION III. METHOD OF PAYMENT
Obligor shall pay court-ordered child support/alimony and arrears, if any, as follows:
A. Place of Payment.
<ol> <li>Obligor shall pay court-ordered support directly to either the State Disbursement Unit or the central depository, as required by statute, along with any fee required by statute.</li> </ol>
2 Both parties have requested and the court finds that it is in the best interests of the child(ren) that support payments need not be directed through either the State Disbursement Unit or the central depository at this time; however, either party may subsequently apply ,pursuant to section 61.08 or 61.13, Florida Statutes, to require payments through either the State Disbursement Unit or the central depository.
B. Income Deduction.

	1Immediate. Obligor shall pay through income deduction, pursuant to a separate Income Deduction Order which shall be effective immediately. Obligor is individually responsible for paying this support obligation until all of said support is deducted from Obligor's income. Until support payments are deducted from Obligor's paycheck, Obligor is responsible for making timely payments directly to the State Disbursement Unit or the Obligee, as previously set forth in this order.
	2 Deferred. Income deduction is ordered this day, but it shall not be effective until a delinquency of \$, or, if not specified, an amount equal to one month's obligation occurs. Income deduction is not being implemented immediately based on the following findings: Income deduction is not in the best interests of the child(ren) because: {explain}
	AND
	there is proof of timely payment of a previously ordered obligation without an Income Deduction Order in cases of modification,  AND
	there is an agreement by the Obligor to advise the Title IV-D agency, clerk of court, and Obligee of any change in Payor and/or health insurance OR
	there is a signed written agreement providing an alternative arrangement between the Obligor and the Obligee and, at the option of the IV-D agency, by the IV-D agency in IV-D cases in which there is an assignment of support rights to the state, reviewed and entered in the record by the court.
C.	<b>Bonus/one-time payments.</b> All% No income paid in the form of a bonus or other similar one-time payment, up to the amount of any arrearage or the remaining balance thereof owed pursuant to this order, shall be forwarded to the Obligee pursuant to the payment method prescribed above.
D. —	Other provisions relating to method of payment.
_	
SECTION	IV. ATTORNEY'S FEES, COSTS, AND SUIT MONEY
A	Petitioner's Respondent's request(s) for attorney's fees, costs, and suit money is (are) denied because:
0	R
В	The Court finds there is a need for and an ability to pay attorney's fees, costs, and suit money. Petitioner Respondent is hereby ordered to pay to the other party \ in attorney's fees, and \ in costs. The Court further finds that the

	ed on the reasonable rate of \$per hour and provisions relating to attorney's fees, costs, and suit money
B. The Court reserves jurisdiction to mo	odify and enforce this Final Judgment.
DONE AND ORDERED at	, Florida, on
	CIRCUIT JUDGE
Dependent or Minor Child(ren) was m	r Support Unconnected with Dissolution of Marriage with ailed faxed and mailed e-mailed handd below on {date}
	by {Clerk of court or designee}
Petitioner (or his attorney)Respondent (or her attorney)Central DepositoryState Disbursement UnitOther:	

	IN THE CIRCUIT COURT OF THE	JUDICIAL CIRCUIT, COUNTY, FLORIDA
		Case No.:
In Re: t	the Marriage of:	Division:
	Petitioner,	
	and	
	Respondent.	
Dissolu	WITH DEPENDENT O	SOLUTION OF MARRIAGE R MINOR CHILD(REN)  upport and Parenting Plan Unconnected with Statutes. The Court, having reviewed the file and
1.	The Court has jurisdiction over the subject m	natter and the parties.
2.	The following child(ren) are common to the	parties:
	Name	Birth date
SECTIO	ON I. ALIMONY	
	A The Court denies the request for al	imony;
	Supreme Court Approved Family Law Form 12.994 nected with Dissolution of Marriage (02/18)	(a)(2), Final Judgment for Support and Parenting Plan

Unconnected with Dissolution of Marriage (02/18)

B	The Court finds that that there is a need for alimony and that the PetitionerRespondent has/had the ability to support his/her spouse and has failed to do soPetitioner Respondent (hereinafter Obligor) has the present ability to pay alimony
as fo	llows: {Indicate <b>all</b> that apply}
	1 Permanent Periodic.
	a. The court finds that no other form of alimony is fair and reasonable under the circumstances of the parties.
	b. As a marriage of {choose only one}:
	Long Duration (17 years or greater) alimony is appropriate upon consideration of all relevant factors;
	Moderate Duration (greater than 7 years but less than 17) alimony is appropriate based upon clear and convincing evidence after consideration of all relevant factors; or
	Short Duration (less than 7 years) alimony is appropriate based upon the following exceptional circumstances:
	c. Obligor shall pay permanent periodic alimony to Obligee in the amount of \$ per month, payable in accordance with Obligor's employer's payroll cycle, and in any event, at least once a month or other:  {explain} beginning {date}  This alimony shall continue until modified by court order, the death of either party,
	or remarriage of Obligee, whichever occurs first. The alimony may be modified or terminated based upon either a substantial change in circumstances or the existence of a supportive relationship in accordance with section 61.14, Florida Statutes.
	2Bridge-the-Gap. Obligor shall pay bridge-the-gap alimony to Obligee in the amount of \$ per month, payable in accordance with Obligor's employer's payroll cycle, and in any event, at least once a month, or other: {explain} beginning {date} and continuing until {date} {a period not to exceed two (2) years}, death of either party or remarriage of Obligee.
3	3Rehabilitative. Obligor shall pay rehabilitative alimony to Obligee in the amount of
la Suprer	me Court Approved Family Law Form 12.994(a)(2), Final Judgment for Support and Parenting Plan

	per month, payable in accordance with Obligor's employer's payroll
	nd in any event, at least once a month, or other {explain}
	ng {date} This rehabilitative alimony shall continue until modified
•	t order, the death of either party or until {date/event}
	, whichever occurs first. The rehabilitative plan presented
demons	strated the following:
	<del></del>
_	
	_Durational. Obligor shall pay durational alimony to Obligee in the amount of
	per month, payable in accordance with Obligor's employer's payroll
	nd in any event, at least once a month, or other:
{explain	} beginning {date} and
	ting on {date}, the death of either party, remarriage of
_	, or until modified by court order in accordance with section 61.08(7),Florida
Statutes	s; whichever occurs first.
5.	<b>Lump Sum.</b> Obligor shall pay lump sum alimony to Obligee in the amount of
	which shall be paid as
	which shall be paid as
10110 113.	<del></del> :
6	Retroactive. Obligor shall pay retroactive alimony in the amount of
\$	for the period of {date}, through {date}, which
	paid pursuant to paragraph D. below.
	hand barraness barraness barraness
sons for	Awarding Denying Alimony. The Court has considered all of the
	arding/denying alimony:
_	standard of living established during the marriage;

- 2. The duration of the marriage;
- 3. The age and the physical and emotional condition of each party;
- 4. The financial resources of each party, including the nonmarital and marital assets and liabilities distributed to each;
- 5. The earning capacities, educational levels, vocational skills, and employability of the parties and, when applicable, the time necessary for either party to acquire sufficient education or training to enable such party to find appropriate employment;
- 6. The contribution of each party to the marriage, including, but not limited to, services rendered in homemaking, child care, education, and career building of the other party;
- 7. The responsibilities each party will have with regard to any minor or dependent children they have in common;
- 8. The tax treatment and consequences to both parties of any alimony award, including the designation of all or a portion of the payment as a nontaxable, nondeductible payment;
- 9. All sources of income available to either party, including income available to either party through investments of any asset held by that party and

Florida Supreme Court Approved Family Law Form 12.994(a)(2), Final Judgment for Support and Parenting Plan Unconnected with Dissolution of Marriage (02/18)

	Please indicate here if additional pages are attached.
D. R	etroactive Alimony and/or Arrearages.
	There is no alimony arrearage at the time of this Final Judgment.
	OR OR
	Petitioner Respondent shall pay to the other party alimony in the amount of:
	\$ for retroactive alimony, as of {date} for previously ordered unpaid alimony, as of {date}.
	The total of \$ in retroactive alimony and arrearages shall be paid in the amount of \$ per month, payable in accordance with Obligor's employer's payroll cycle, and in any event, at least once a month or other {explain} beginning {date , until paid in full including statutory interest
i	Life Insurance (to secure payment of support). To secure the alimony obligations set forth in this judgment, Obligor shall maintain life insurance on his/her life naming Obligee as the sole irrevocable beneficiary, so long as reasonably available. This insurance shall be in the amount of at least \$ and shall remain in effect until the obligation for alimony terminates.
i i i	In this judgment, Obligor shall maintain life insurance on his/her life naming Obligee as the sole irrevocable beneficiary, so long as reasonably available. This insurance shall be in the amount of at least \$ and shall remain in effect until the obligation for alimony

	risdiction to determine parental responsibility, to establish or adopt ring schedule with regard to the minor child(ren) listed in paragrapl
B. The parties' dependent or mi	
	Birth date
incorporated herein as Exhibit ECTION III. CHILD SUPPORT	
Respondent (hereinafter Obligo	ere is a need for child support and that the Petitioner r) has the present ability to pay child support. The amounts in the neet, Florida Family Law Rules of Procedure Form 12.902(e), filed by condent are correct
OR	
the Court makes the f	ollowing findings:
Respondent's net monthly in Monthly child care costs are	:
B. Amount.	

Upon the termination of the obligation of child support for one of the parties' children, child Florida Supreme Court Approved Family Law Form 12.994(a)(2), Final Judgment for Support and Parenting Plan Unconnected with Dissolution of Marriage (02/18)

				children {total number of	
remaining chile	dren} shall be pai	d commencing	j	{month, day,	
<i>year</i> } and term	inating			{month, day, year}. This child {week, month, other}	
				{week, month, other}	
consistent with	n the Obligor's cu	irrent payroll c	ycle.		
and termination	on dates, for the	remaining mir ceases. Pleas	nor or depender e indicate whe	ne amount, and commencement nt children, which shall be payable ther the scheduleappears	
18; become en until further or continue beyo in fact, betwee	nancipated, marr der of the court nd the age of 18	y, join the arm or agreement of and until high s and 19, and is	ed services, die of the parties school graduati still in high scho	ependent children: reach the age of , or become self-supporting; or The child support obligation shall on for any child who is dependent ool, performing in good faith with a	
•	If the child support ordered deviates from the guidelines by more than 5%, the factual findings which support that deviation are:				
C. Retroactive Chil 1 T Final Judgr	here is no retroa	_	port or child su	pport arrearage at the time of this	
OR					
	The Petitic the amount of:	oner Re	spondent shall	pay to the other party child	
Ś	for retroad	ctive child supr	oort. as of <i>{date</i>	;	
\$	for previo	ously ordered (	unpaid child sup	}; port, as of <i>{date}</i> ;	
				ort and arrearages shall be paid in in accordance with Obligor's	
Florida Supreme Court A Unconnected with Dissol	•		a)(2), Final Judgm	ent for Support and Parenting Plan	

employer's payroll cycle, and in any event, at least once a month or other {explain}, until paid in full including
statutory interest.
D. Insurance. {Indicate all that apply}
1. <b>Health/Dental Insurance.</b> Petitioner Respondent shall be required to maintain health and/or dental insurance for the parties' minor child(ren), so long as it is reasonable in cost and accessible to the child(ren). The party providing insurance shall be required to convey insurance cards demonstrating said insurance to the other party.
OR
Health Dental insurance is either not reasonable in cost or accessible to the children at this time.
2 Reasonable and necessary uninsured medical/dental/prescription drug costs for the minor child(ren) shall be assessed as follows:
Shared equally by both parents.
Prorated according to the child support guideline percentages.
Other {explain}:
As to these uninsured medical/dental/prescription drug expenses, the party who incurs the expense shall submit a request for reimbursement to the other party within 30 days, and the other party, within 30 days of receipt, shall submit the applicable reimbursement for that expense, according to the schedule of reimbursement set out in this paragraph.
ELife Insurance (to secure payment of support). To secure the child support obligations in this judgment, Petitioner Respondent Each party shall maintain life insurance in an amount of at least \$ , on his life her life his/her life naming the minor child(ren) as the beneficiary(ies) OR naming Petitioner Respondent other {name} as Trustee for the minor child(ren). The obligation to maintain the life insurance coverage shall continue until the youngest child turns 18, becomes emancipated, marries, joins the armed services, dies, or becomes self-supporting.
F. IRS Income Tax Exemption(s). The assignment of any tax exemption(s) for the child(ren) shall be as follows:

	ner, each party shall execute any and all IRS forms necessary to effectuate the provisions of this graph.
G. <b>C</b>	Other provisions relating to child support:
SECTION	IV. METHOD OF PAYMENT
Obligor	shall pay court-ordered child support/alimony and arrears, if any, as follows:
A. <b>Pl</b>	ace of Payment.
	1 Obligor shall pay court-ordered support directly to either the State Disbursement Unit or the central depository, as required by statute, along with any fee required by statute.
	2. Both parties have requested and the court finds that it is in the best interests of the child(ren) that support payments need not be directed through either the State Disbursement Unit or the central depository at this time; however, either party may subsequently apply, pursuant to section 61.08 or 61.13, Florida Statutes, to require payments through either the State Disbursement Unit or the central depository.
B. In	come Deduction.
	1Immediate. Obligor shall pay through income deduction, pursuant to a separate Income Deduction Order which shall be effective immediately. Obligor is individually responsible for paying this support obligation until all of said support is deducted from Obligor's income. Until support payments are deducted from Obligor's paycheck, Obligor is responsible for making timely payments directly to the State Disbursement Unit or the Obligee, as previously set forth in this order.
	2 <b>Deferred.</b> Income deduction is ordered this day, but it shall not be effective until a delinquency of \$, or, if not specified, an amount equal to one month's obligation occurs. Income deduction is not being implemented immediately based on the following findings: Income deduction is <b>not</b> in the best interests of the child(ren) because: {explain}
	AND
	there is proof of timely payment of a previously ordered obligation without an Income Deduction Order in cases of modification,  AND
	there is an agreement by the Obligor to advise the Title IV-D agency, clerk of court, and Obligee of any change in Payor and/or health insurance  OR
	there is a signed written agreement providing an alternative arrangement between the Obligor and the Obligee and, at the option of the IV-D agency, by the IV-D agency in IV-D cases in which there is an assignment of support rights to the state, reviewed and entered in

the record by the court.	
other similar one-time payment, up to th	% No income paid in the form of a bonus or e amount of any arrearage or the remaining balance II be forwarded to the Obligee pursuant to the payment
D. Other provisions relating to method	of payment.
SECTION V. ATTORNEY'S FEES, COSTS, AND	SUIT MONEY
A Petitioner's Respondent (are) denied because:	c's request(s) for attorney's fees, costs, and suit money is
OR	
Petitioner Respondent is he \$ in attorney's fees, and attorney's fees awarded are based on the	and an ability to pay attorney's fees, costs, and suit money. ereby ordered to pay to the other party  \$
SECTION VI. OTHER PROVISIONS	<u>.</u>
A. Other Provisions:	
B. The Court reserves jurisdiction to mod	ify and enforce this Final Judgment.
DONE AND ORDERED in	Florida, on
	CIDCLUT HIDOS
	CIRCUIT JUDGE

of Marriage with Dependent or Minor Child(	r Support and Parenting Plan Unconnected with Dissolution ren) was mailed faxed and mailed parties and any entities listed below on
{date}	, ,
	by
	{Clerk of court or designee}
Petitioner (or his/her attorney)	
Respondent (or his/her attorney)	
Central Depository	
State Disbursement Unit	
Other:	

IN THE CIRCUIT COURT OF THE JUDICIAL CIRCUIT IN AND COUNTY, FLORIDA
In Re: the Marriage of:
Case No.: Division:
Petitioner,
and
Respondent.
FINAL JUDGMENT FOR SUPPORT UNCONNECTED WITH DISSOLUTION OF MARRIAGE WITH NO DEPENDENT OR MINOR CHILD(REN)  This cause came before this Court on a Petition for Support Unconnected with Dissolution of Marriage under section 61.09, Florida Statutes. The Court, having reviewed the file and heard the testimony, makes these findings of fact and reaches these conclusions of law:
1. The Court has jurisdiction over the subject matter and the parties.
2. The parties have no minor or dependent children in common, no child born to either spouse during the marriage remains minor or dependent, and neither spouse is pregnant.
SECTION I. ALIMONY
AThe Court denies the request(s) for alimony.
OR
BThe Court finds thatPetitionerRespondent has an actual need for alimony and thatPetitionerRespondent has/had the ability to support his/her spouse and has failed to do soPetitionerRespondent (hereinafter Obligor) has the present ability to pay alimony as follows:

Florida Supreme Court Approved Family Law Form 12.994(b), Final Judgment for Support Unconnected with Dissolution of Marriage with No Dependent or Minor Child(ren) (02/18)

{Indicate **all** that apply}

1 Permanent Period	ic.
<ul> <li>a. The court finds that no circumstances of the parties.</li> </ul>	o other form of alimony is fair and reasonable under the
b. As a marriage of (choose o	one only):
Long Duration (17 all relevant factors;	years or greater) alimony is appropriate upon consideration of
	n (greater than 7 years but less than 17) alimony is appropriate nd convincing evidence after consideration of all relevant
	ss than 7 years) alimony is appropriate based upon the onal circumstances:
	·
per month, payable in event, at least once a month, beginning {date} order, the death of either parmay be modified or terminat	nt periodic alimony to Obligee in the amount of \$ accordance with Obligor's employer's payroll cycle, and in any or other: {explain} This alimony shall continue until modified by court ty, or remarriage of Obligee, whichever occurs first. The alimony led based upon either a substantial change in circumstances, or ccordance with section 61.14, Florida Statutes.
\$per month, payable beginning {date}	r shall pay bridge-the-gap alimony to Obligee in the amount of in accordance with Obligor's employer's payroll cycle, and continuing until {date} {a periodiage of Obligee, or death of either party, whichever occurs first.
\$ per month, payable and in any event, at least once a beginning {date}	shall pay rehabilitative alimony to Obligee in the amount of in accordance with Obligor's employer's payroll cycle, month other {explain}This rehabilitative alimony shall continue until modified by party or until {date/event}
whichever occurs first. The rehab	ilitative plan presented demonstrated the following:
4. <b>Durational.</b> Obligor sh	all pay durational alimony to Obligee in the amount of

Florida Supreme Court Approved Family Law Form 12.994(b), Final Judgment for Support Unconnected with Dissolution of Marriage with No Dependent or Minor Child(ren) (02/18)

	\$per month payable in accordance with Obligor's employer's payroll cycle, and in any event, at least once a month, or other {explain}				
	beginning {date}and terminating on {date }, remarriage of the Obligee, death of either party, or until modified by court order in				
	accordance with section of tool(7), Florida Statutes, whichever occurs mist.				
	5Lump Sum. Obligor shall pay lump sum alimony to Obligee in the amount of				
	\$which shall be paid as follows:				
	·				
	6. <b>Retroactive.</b> Obligor shall pay retroactive alimony in the amount of \$ for				
	the period of {date}, through {date}, which				
	shall be paid pursuant to paragraph 4 below.				
C.	Reasons for Awarding Denying Alimony. The Court has considered all of the				
•	following in awarding/denying alimony:				
	The standard of living established during the marriage;				
	2. The duration of the marriage;				
	3. The age and the physical and emotional condition of each party;				
	4. The financial resources of each party, including the nonmarital and the marital assets and				
	liabilities distributed to each;				
	5. The earning capacities, educational levels, vocational skills, and employability of the parties				
	and, when applicable, the time necessary for either party to acquire sufficient education or				
	training to enable such party to find appropriate employment;				
	6. The contribution of each party to the marriage, including, but not limited to, services rendered				
	in homemaking, child care, education, and career building of the other party;				
	7. The tax treatment and consequences to both parties of any alimony award, including the				
	designation of all or a portion of the payment as nontaxable, nondeductible payment;				
	8. All sources of income available to either party, including income available to either party				
	through investments of any asset held by the party; and				
	9. Any other factor necessary to do equity and justice between the parties {Explain}				
	Please indicate here if additional pages are attached.				
D.	Retroactive Alimony and/or Arrearages.				
	1There is no alimony arrearage at the time of this Final Judgment.				
	OR OR				
	2PetitionerRespondent shall pay to the other party alimony in the amount of:				

Florida Supreme Court Approved Family Law Form 12.994(b), Final Judgment for Support Unconnected with Dissolution of Marriage with No Dependent or Minor Child(ren) (02/18)

	\$ for retroactive alimony, as of {date}
	\$ for retroactive alimony, as of {date}
	The total of \$ in retroactive alimony and arrearages shall be paid in the amount of
	\$ per month, payable in accordance with Obligor's employer's payroll cycle,
	and in any event at least once a month, or other: {explain}
	beginning {date}, until paid in full including statutory interest.
	Life Insurance (to secure payment of support). To secure the alimony obligations set forth
	this judgment, Obligor shall maintain life insurance coverage on his/her life naming Obligee as the
	e irrevocable beneficiary, so long as reasonably available. This insurance shall be in the amount of
at	least \$ and shall remain in effect until the obligation for alimony terminates.
F.	Other provisions relating to alimony including any tax treatment and consequences:
	a. The award of alimony does not does leave the Obligor with significantly less net
	income than the net income of the recipient/Obligee. If yes, the court finds the following
	exceptional circumstances:
	·
	b. Other
	•
SECTIO	ON II. METHOD OF PAYMENT
Obligo	r shall pay court-ordered alimony and arrears, if any, as follows:
A.	Place of Payment
	a Obligor shall pay court-ordered support directly to either the State Disbursement Unit or the central depository, as required by statute, along with any fee required by statute.
	the central depository, as required by statute, along with any rec required by statute.
	b Both parties have requested and the court finds that support payments need not be
	directed through either the State Disbursement Unit or the central depository at this time;
	however, either party may subsequently apply, pursuant to section 61.13(1)(d)3, Florida Statutes,
	to require payments through either the State Disbursement Unit or the central depository.
В.	Income Deduction.
	Immediate. Obligor shall pay through income deduction, pursuant to a separate Income
	Deduction Order which shall be effective immediately. Obligor is individually responsible for
	, , , ,

p	support payments are deducted from Obligor's paycheck, Obligor is responsible for making timely payments directly to the State Disbursement Unit or the Obligee, as previously set forth in this order.
c c	Deferred. Income Deduction is ordered this day, but it shall not be effective until a delinquency of \$, or, if not specified, an amount equal to one month's obligation occurs. Income deduction is not being implemented immediately based on the following findings: There are no minor child(ren) common to the parties,  AND
	There is proof of timely payment of a previously ordered obligation without an income deduction order in cases of modification,
	AND
	There is an agreement by the Obligor to advise the Title IV-D agency, clerk of court, and Obligee of any change in Payor and/or health insurance OR
- ( v	there is a signed written agreement providing an alternative arrangement between the Obligor and the Obligee and, at the option of the IV-D agency, by the IV-D agency in IV-D cases in which there is an assignment of support rights to the state, reviewed and entered in the record by the court.
or ot there	Bonus/One-Time Payments All% No income paid in the form of a bonus ther similar one-time payment, up to the amount of any arrearage or the remaining balance eof owed pursuant to this order, shall be forwarded to the Obligee pursuant to the payment nod prescribed above.
D. <b>C</b>	Other provisions relating to method of payment:
- SECTION	III. ATTORNEY'S FEES, COSTS, AND SUIT MONEY
	Petitioner's Respondent's request(s) for attorney's fees, costs, and suit money is denied because
•	DR .
	he Court finds there is a need for and an ability to pay attorney's fees, costs, and suit money. Respondent is hereby ordered to pay to the other party \$ in
are b	ney's fees, and \$ in costs. The Court further finds that the attorney's fees awarded pased on the reasonable rate of \$ per hour and reasonable hours. Other isions relating to attorney's fees, costs, and suit money are as follows:

paying this support obligation until all of said support is deducted from Obligor's income. Until

Florida Supreme Court Approved Family Law Form 12.994(b), Final Judgment for Support Unconnected with Dissolution of Marriage with No Dependent or Minor Child(ren) (02/18)

SECTION IV. OTHER PROVISIONS			
A. Other Provisions:			
			_
B. The Court reserves jurisdiction to modi	ify and enforce thi	is Final Judgment.	
DONE AND ORDERED on	in		, Florida.
	CIRCUIT JUDGE		
I certify that a copy of this Final Judgment for S no Dependent or Minor Child(ren) was hand-delivered to the parties and any entities I	mailed faxe	ed and mailed	e-mailed
		of court or design	
Petitioner (or his/her attorney)			
Respondent (or his/her attorney)			
Central Depository			
State Disbursement Unit			
Other:	<u>—</u>		

# INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.995(a), PARENTING PLAN (02/18)

## When should this form be used?

A <u>Parenting Plan</u> is required in all cases involving <u>time-sharing</u> with minor child(ren), even when time-sharing is not in dispute. The Parenting Plan must be developed and agreed to by the parents and approved by the court. If the parties cannot agree to a Parenting Plan or if the parents agreed to a plan that is not approved by the court, a Parenting Plan will be established by the court with or without the use of parenting plan recommendations. This form or a similar form should be used in the development of a Parenting Plan. If the case involves <u>supervised time-sharing</u>, the <u>Supervised/Safety Focused Parenting Plan</u>, Florida Supreme Court Approved Family Law Form 12.995(b) or a similar form should be used. If the case involves relocation, pursuant to Section 61.13001, Florida Statutes, then a <u>Relocation/Long Distance Parenting Plan</u>, Florida Supreme Court Approved Family Law Form 12.995(c) or a similar form should be used. The <u>parents must identify a name or designation to be used throughout this Parenting Plan</u>.

This form should be typed or printed in black ink. Please either delete or strike-through terms or paragraphs that are inappropriate or inapplicable to your agreement. If an agreement has been reached, both parties must sign the Parenting Plan and have their signatures witnessed by a <u>notary public</u> or <u>deputy clerk</u>. After completing this form, you should <u>file</u> the original with the <u>clerk of the circuit court</u> in the county where the <u>petition</u> was filed and keep a copy for your records. You should then refer to the instructions for your petition, <u>answer</u>, or answer and <u>counterpetition</u> concerning the procedures for setting a hearing or <u>trial</u> (<u>final hearing</u>). If the parents have not reached an agreement, a proposed Parenting Plan may be filed by either parent at the time of or any time prior to the final hearing. If an agreed Parenting Plan is not filed by the parties, the court shall establish a Plan.

## IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

## IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

## Where can I look for more information?

Before proceeding, you should read "General Information for Self-Represented Litigants" found at the beginning of these forms. The words that are in "bold underline" in these instructions are defined there. For further information, see chapter 61, Florida Statutes, and the instructions for the petition and/or answer that were filed in this case.

## Special notes...

At a minimum, the **Parenting Plan** must describe in adequate detail:

- How the parties will share and be responsible for the daily tasks associated with the upbringing
  of the child(ren),
- The **time-sharing schedule** arrangements that specify the time that the minor child(ren) will spend with each parent,
- A designation of who will be responsible for any and all forms of health care, school-related matters, including the address to be used for school-boundary determination and registration, other activities, and
- The methods and technologies that the parents will use to communicate with the child(ren).

The best interests of the child(ren) is the primary consideration in the Parenting Plan. In creating the Parenting Plan, all circumstances between the parents, including their historic relationship, domestic

Instructions for Florida Supreme Court Approved Family Law Form 12.995(a), Parenting Plan (02/18)

violence, and other factors must be taken into consideration. Determination of the best interests of the child(ren) shall be made by evaluating all of the factors affecting the welfare and interest of the particular minor child(ren) and the circumstances of that family, as listed in section 61.13(3), Florida Statutes, including, but not limited to:

- The demonstrated capacity and disposition of each parent to facilitate and encourage a close and continuing parent-child relationship, to honor the time-sharing schedule, and to be reasonable when changes are required;
- The anticipated division of parental responsibilities after the litigation, including the extent to which parental responsibilities will be delegated to third parties;
- The demonstrated capacity and disposition of each parent to determine, consider, and act upon the needs of the child(ren) as opposed to the needs or desires of the parent;
- The length of time the child(ren) has lived in a stable, satisfactory environment and the desirability
  of maintaining continuity;
- The geographic viability of the parenting plan, with special attention paid to the needs of schoolage children and the amount of time to be spent traveling to effectuate the parenting plan. This factor does not create a presumption for or against relocation of either parent with a child(ren);
- The moral fitness of the parents;
- The mental and physical health of the parents;
- The home, school, and community record of the child(ren);
- The reasonable preference of the child(ren), if the court deems the child(ren) to be of sufficient intelligence, understanding, and experience to express a preference;
- The demonstrated knowledge, capacity, and disposition of each parent to be informed of the circumstances of the minor child(ren), including, but not limited to, the child(ren)'s friends, teachers, medical care providers, daily activities, and favorite things;
- The demonstrated capacity and disposition of each parent to provide a consistent routine for the child(ren), such as discipline, and daily schedules for homework, meals, and bedtime;
- The demonstrated capacity of each parent to communicate with and keep the other parent informed of issues and activities regarding the minor child(ren), and the willingness of each parent to adopt a unified front on all major issues when dealing with the child(ren);
- Evidence of domestic violence, sexual violence, child abuse, child abandonment, or child neglect, regardless of whether a prior or pending action relating to those issues has been brought. If the court accepts evidence of prior or pending actions regarding domestic violence, sexual violence, child abuse, child abandonment, or child neglect, the court must specifically acknowledge in writing that such evidence was considered when evaluating the best interests of the child(ren);
- Evidence that either parent has knowingly provided false information to the court regarding any
  prior or pending action regarding domestic violence, sexual violence, child abuse, child
  abandonment, or child neglect;
- The particular parenting tasks customarily performed by each parent and the division or parental
  responsibilities before the institution of litigation and during the pending litigation, including the
  extent to which parenting responsibilities were undertaken by third parties;
- The demonstrated capacity and disposition of each parent to participate and be involved in the child(ren)'s school and extracurricular activities;

- The demonstrated capacity and disposition of each parent to maintain an environment for the child(ren) which is free from substance abuse;
- The capacity and disposition of each parent to protect the child(ren) from the ongoing litigation as demonstrated by not discussing the litigation with the child(ren), not sharing documents or electronic media related to the litigation with the child(ren), and refraining from disparaging comments about the other parent to the child)ren); and
- The developmental stages and needs of the child(ren) and the demonstrated capacity and disposition of each parent to meet the child(ren)'s developmental needs.

This standard form does not include every possible issue that may be relevant to the facts of your case. The Parenting Plan should be as detailed as possible to address the time-sharing schedule. Additional provisions should be added to address all of the relevant factors. The parties should give special consideration to the age and needs of each child.

In developing the Parenting Plan, you may wish to consult or review other materials which are available at your local library, law library or through national and state family organizations.

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900 (a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

IN THE CIRCUIT COURT OF THE	JUDICIAL CIRCUIT
IN THE CIRCUIT COURT OF THE IN AND FOR	COUNTY, FLORIDA
	Coco No.
	Case No:
	Division:
Petitioner,	
and	
Respondent.	
PARENTIN	NG PLAN
This parenting plan is: {Choose only one}	
A Parenting Plan submitted to the court	with the agreement of the parties.
A proposed Parenting Plan submitted by	
{Parent's Name}	·
A Parenting Plan established by the cou	rt.
,	
This parenting plan is: {Choose only one}	
A final Parenting Plan established by the	e court.
A temporary Parenting Plan established	
A modification of a prior final Parenting	·
I. PARENTS	
Petitioner, hereinafter referred to in this Pare	enting Plan as Parent
{name or designation}	
Name:	
Address:	
Telephone Number:E-I	 Mail:
Address Unknown: {Please indicate her	
	here if Petitioner's address and phone numbers are
	udgment for Protection Against Domestic Violence
or other court order	
Respondent, hereinafter referred to in this Pa	arenting Plan as Parent
· · · · · · · · · · · · · · · · · · ·	
{name or designation}	
Name:	
Address: E-N	Mail:
Address Unknown / Dlassa indicate ha	re if Respondent's address is unknown}
Address Offknown: {Please indicate her	re ij nespoliuelit s uuuress is ulikilowii}

	 confidenti	s Confidential: {Plea ial pursuant to eithe other court orde	r a Final	Judgment for	Protection Against	Domestic
II. CHILDRE	•	renting plan is for the	e following child(r	en) born to, or	adopted by the pa	rties: (add
Nar ——	me 			Date of Birt	:h	
III. JURISDI	CTION					
The Un	ited States	s is the country of hab	itual residence o	the child(ren).		
		ida is the child(ren)'s	home state for	the purposes o	f the Uniform Chi	ld Custody
Jurisdic 11601 e	tion and Er et seq., the tional Child	an is a child custody of the least of the le	nternational Chilo g Prevention Act,	Abduction Ren	nedies Act, 42 U.S. ntion on the Civil	C. Sections Aspects of
Other:						·
		NSIBILITY AND DECIS me or designation of		arent in the spa	ce provided.}	
1. Parei	ntal Respo	nsibility {Choose only	one}			
	It is in major not li respon	Shared Parental Ron the best interests of decisions affecting to imited to, decisions insibilities unique to ment for the child(ren	f the child(ren) the welfare of the about the child this family. Eith	child(ren). Maj d(ren)'s educat	jor decisions includition, healthcare,	de, but are and other
OR						
	b	Shared Parental Ro	esponsibility with	Decision Maki	ng Authority	

	It is in the best interests of the child(ren) t	hat the parents confer and attempt to agree on
	the major decisions involving the child(r	en). If the parents are unable to agree, the
	authority for making major decisions rega	rding the child(ren) shall be as follows:
	Education/Academic decisions	Parent
	Non-emergency health care	Parent
	Other: <i>{Specify}</i>	Parent
		Parent
		Parent
OR	R	
	cSole Parental Responsibility:	
		en) thatParent <i>{name or designation}</i> authority to make major decisions for the
	child(ren.) It is detrimental to the child(re	n) to have shared parental responsibility.
2.	. Day-to-Day Decisions	
	Unless otherwise specified in this plan, each p day care and control of each child while the challocation of decision making in the parenting decisions affecting the health or safety of the parent. A parent who makes an emergency deparent as soon as reasonably possible.	nild is with that parent. Regardless of the plan, either parent may make emergency child(ren) when the child is residing with that
3.	Extra-curricular Activities {Indicate all that appears or designation of the appears of the appe	• • •
	aEither parent may register the child activity of the child(ren)'s choice.	d(ren) and allow them to participate in the
	bThe parents must mutually agree t	o all extra-curricular activities.
	c The parent with the minor child(re and/or from all mutually agreed unecessary uniforms and equipmer	upon extra-curricular activities, providing all

Florida Supreme Court Approved Family Law Form 12.995(a), Parenting Plan (02/18)

paid by:

OR

The costs of the extra-curricular activities shall be paid by:

e.\_\_\_\_\_ The uniforms and equipment required for the extra-curricular activities shall be

Parent \_\_\_\_\_\_\_ %
Parent \_\_\_\_\_\_ %

Parent \_\_\_\_\_\_ %

		Parent			%	
	f	Other:	{Specify}			·
<b>/</b> .	INFORMATION S	HARING.	Unless otherwise	indicated or or	dered by the Court:	
	information perta and all profession sharing informati	aining to t nals involv on related	he child(ren) and a red with the child( alto the health, ed	shall be permit ren). The parer ucation, and w	access to medical an ted to independently its shall cooperate wi elfare of the child(re its have access to sai	ith each other in n) and they shall
	Each parent shall health care provi		nsible for obtainin	g records and r	eports directly from	the school and
	Both parents hav records concerni			d receive gover	nmental agency and	law enforcement
	school, day care,	health cai	•	•	confer with the child with regard to the c	-
	Both parents sha	ll be listed	l as "emergency co	ontacts" for the	e child(ren).	
	contact telephon	e number	to the other pare	nt. Each paren	dential, mailing, and t shall notify the othe court in writing with	-
	Other:					
/I.	SCHEDULING					<u> </u>
	If nec	of the sch dars and t	or before ool calendar for tl	he next school	ach year, both paren year. The parents sha t any differences or c	all discuss the
	•	parents sh the old		ool calendar of:	{Indicate all that app	oly}
lor	ida Supreme Court	Approved I	Family Law Form 12	.995(a), Parentir	ng Plan (02/18)	

	bthe youngest child
	c County
	dSchool
2.	Academic Break Definition
	When defining academic break periods, the period shall begin at the end of the last
	scheduled day of classes before the holiday or break and shall end on the first day of
	regularly scheduled classes after the holiday or break.
3.	Schedule Changes {Indicate all that apply}
	a A parent making a request for a schedule change will make the request as soon
	as possible, but in any event, except in cases of emergency, no less than
	before the change is to occur.
	b A parent requesting a change of schedule shall be responsible for any additiona
	child care, or transportation costs caused by the change.
	c Other { <i>Specify</i> }
VII TIME CHA	ARING SCHEDULE
	nsert the name or designation of the appropriate parent in the space provided.}
	A time-sharing schedule must be provided for <b>both</b> parents.}
ľ	time sharing senedale mast be provided for both parents.
1. <b>W</b> e	ekday and Weekend Schedule
	The following schedule shall apply beginning on with
	Parent {name or designation} and continue as follows:
	The child(ren) shall spend time with <b>Parent</b> on the following dates
	and times:
	WEEKENDS: Every Every Other Other {specify}
	Fromto
	WEEKDAYS: {Specify days}
	From to
	OTHER: {Specify}
	The child(ren) shall spend time with the <b>Parent</b> on the following dates and times:
	WEEKENDS: Every Every Other Other {specify}
	From to
	WEEKDAYS: {Specify days}

	OTTIEN. (Speci	Jys			
					·
				•	r any child. Complete a rent time sharing
	There is Attachment		ne-sharing sched	ule for the follow	wing child(ren) in
			, and		
	{Name of Child			me of Child}	
2.	Holiday Schedule				
	aNo ho above shall ap	•	ng shall apply. T	he regular time-	sharing schedule set forth
	bHolida	ay time-sharing	shall be as the p	arties agree.	
	Holiday schedu schedules. Fill indicate where times. If a holid	ule will take prion in the blanks we the child(ren) day is not specification.	ority over the reports or the name or will be for the horizon as even, odd	gular weekday, v designation of t olidays. Provide d, or every year v	following schedule. The weekend, and summer he appropriate parent to the beginning and ending with one parent, then the regular schedule
		Even Years	Odd Years	Every Year	Begin/End Time
	Mother's Day Father's Day				
	-	у			
	M. L. King Day				
	Easter				<del></del>
	Passover Memorial Day				
	4 <sup>th</sup> of July	VV KG			
	Labor Day Wko	d t			
	Columbus Day	Wkd			
	Halloween				
	Thanksgiving Veteran's Day			<del></del>	
	Hanukkah				

	This holiday schedule may affect the regular Time-Sharing Schedule. Parents may wish specify either or both of the following options:
	dWhen the parents are using an alternating weekend plan and the holiday schedule would result in one parent having the child(ren) for three weekends in a row, the parents will exchange the following weekend, so that each has two weekends in a row before the regular alternating weekend pattern resumes.
	eIf a parent has the child(ren) on a weekend immediately before or after an unspecified holiday or non-school day, they shall have the child(ren) for the holiday or non-school day.
3. <b>W</b>	inter Break {Choose only one} {Insert the name or designation of the appropriate parent in the space provided.}
	aParentshall have the child(ren) from the day and time school is dismissed until December ata.m./p. m inodd-numbered years even-numbered years every year. The other parent will have the children for the second portion of the Winter Break. The parties shall alternat the arrangement each year.
	b Parent shall have the child(ren) for the <b>entire</b> Winter Breaduring odd-numbered years even-numbered years every year.
	cOther:
	dSpecific Winter Holidays If not addressed above, the specific Winter Holidays such as Christmas, New Year's Eve

4. Spring Break {Choose only one}

í		e name or designation o _The parents shall follow			iaea.}
	b	_The parents shall alterr hav and Parent	ring the child(ren) dur	ring theodd-nu	
		Parent every year.	shall have the child	d(ren) for the entire S	Spring Break
	to the p	_The Spring Break will be parent whose regularly s ing to the parent whose	scheduled weekend fa	alls on the first half ar	-
	e	Other: {Specify}			
		eak {Choose only <b>one</b> } e name or designation o	of the appropriate par	ent in the space prov	ided.}
	a	_The parents shall follow	v the regular schedule	e through the summe	r.
		Parentafter school is out			
	odd-nu	_The parents shall equal mbered years eve	n numbered years,	Parent	
	until of the S year un	Parent The othe The othe Gummer Break. The pare sless otherwise agreed. shall have the child(ren)	er parent shall have th ents shall alternate th During the extended	ne child(ren) for the some first and second on periods of time-shari	econd one-half le-halves each ng, the other
	d	_Other: {Specify}			·
6. N	lumber o	of Overnights:			
		e name or designation of	f the appropriate pare	ent in the space provi	ded.}
_	ov	on the time-sharing schoernights per year and Pa Note: The two number	arent	has a total of	a total of overnights

7	If not set forth above, the parties shall have time-sharing in accordance with the schedule which is attached and incorporated herein.
	<b>DRTATION AND EXCHANGE OF CHILD(REN)</b> ert the name or designation of the appropriate parent in the space provided.}
1.	Transportation {Choose only one}
	a Parent shall provide all transportation.
	bThe parent beginning their time-sharing shall provide transportation for the child(ren).
	cThe parent ending their time-sharing shall provide transportation for the child(ren).
	dOther: {Specify}
2.	Exchange
	Both parents shall have the child(ren) ready on time with sufficient clothing packed and ready at the agreed upon time of exchange. If a parent is more than minutes late without contacting the other parent to make other arrangements, the parent with the child(ren) may proceed with other plans and activities. {Choose only one}:
	aExchanges shall be at the parents' homes unless both parents agree to a different meeting place.
	bExchanges shall occur at
	parties agree in advance to a different meeting place.
	cOther:
3.	<b>Transportation Costs</b> {Choose only <b>one</b> } {Insert the name or designation of the appropriate parent in the space provided.}
	aTransportation costs are included in the Child Support Worksheets and/or the Order for Child Support and should not be included here.

	shall pay % of the transportation costs.
	cOther:
4.	Foreign and Out-Of-State Travel {Indicate all that apply}
	aEither parent may travel within the United States with the child(ren) during his/her time-sharing. The parent traveling with the child(ren) shall give the other parent at least days written notice before traveling out of state unless there is an emergency, and shall provide the other parent with a detailed itinerary, including locations and telephone numbers where the child(ren) and parent can be reached at least days before traveling.
	bEither parent may travel out of the country with the child(ren) during his/her time-sharing. At least days prior to traveling, the parent shall provide a detailed itinerary, including locations, and telephone numbers where the child(ren) and parent may be reached during the trip. Each parent agrees to provide whatever documentation is necessary for the other parent to take the child(ren) out of the country.
	cIf a parent wishes to travel out of the country with the child(ren), he/she shall provide the following security for the return of the child
	dOther
X. EDUCA	ATION
1.	School designation.  For purposes of school boundary determination and registration, the address of Parent {name or designation} shall be used .
2.	{If Applicable} The following provisions are made regarding private or home schooling:
3.	Other.

X. DESIGNATION FOR OTHER LEGAL PURPOSES

,	{Inse	ert the name or designation of the appropriate parent in the space provided.}
	Par and	e child(ren) named in this Parenting Plan are scheduled to reside the majority of the time with rent This majority designation is <b>SOLELY</b> for purposes of all other state d federal laws which require such a designation. <b>This designation does not affect either rent's rights and responsibilities under this Parenting Plan.</b>
XI. COI		UNICATION
	1.	Between Parents  All communications regarding the child(ren) shall be between the parents. The parents shall not use the child(ren) as messengers to convey information, ask questions, or set up schedule changes.
		The parents shall communicate with each other: {Indicate all that apply}
		in personby telephoneby letterby e-mailOther: {Specify}
	2.	Between Parent and Child(ren)
		Both parents shall keep contact information current. Telephone or other electronic communication between the child(ren) and the other parent shall not be monitored by or interrupted by the other parent. "Electronic communication" includes telephones, electronic mail or e-mail, webcams, video-conferencing equipment and software or other wired or wireless technologies or other means of communication to supplement face to face contact.
		The child(ren) may have telephone e-mail other electronic communication in the form of with the other parent: {Choose only one} aAnytime
		b Every day during the hours of to
		cOn the following days during the hours of
	3.	Costs of Electronic Communication shall be addressed as follows:

	·
XII.	CHILD CARE {Choose only one}
	aEach parent may select appropriate child care providers  bAll child care providers must be agreed upon by both parents.  cEach parent must offer the other parent the opportunity to care for the child(ren) before using a child care provider for any period exceedinghours.  dOther: {Specify}
XIII	CHANGES OR MODIFICATIONS OF THE PARENTING PLAN
	Temporary changes to this Parenting Plan may be made informally without a written document; however, if the parties dispute the change, the Parenting Plan shall remain in effect until further order of the court.
	Any substantial changes to the Parenting Plan must be sought through the filing of a supplemental petition for modification.
XIV	RELOCATION
	Any relocation of the child(ren) is subject to and must be sought in compliance with section 61.13001, Florida Statutes.
XV.	DISPUTES OR CONFLICT RESOLUTION
	Parents shall attempt to cooperatively resolve any disputes which may arise over the terms of the Parenting Plan. The parents may wish to use mediation or other dispute resolution methods and assistance, such as Parenting Coordinators and Parenting Counselors, before filing a court action.
XVI	. OTHER PROVISIONS

## **SIGNATURES OF PARENTS**

I certify that I have been open and honest in entering into this Parenting Plan. I am satisfied with this Plan and intend to be bound by it.

Dated:	
	Signature of Petitioner/Parent
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-mail Address(es):
STATE OF FLORIDA	
COUNTY OF	
Sworn to or affirmed and signed before me on _	by
	NOTARY PUBLIC or DEPUTY CLERK
	{Print, type, or stamp commissioned name of notary or clerk.}
Personally known Produced identification	
Type of identification produced	

## I certify that I have been open and honest in entering into this Parenting Plan. I am satisfied with this Plan and intend to be bound by it.

Signature of Respondent/Parent	Dated:	
Sworn to or affirmed and signed before me on by		Signature of Respondent/Parent
Address:  City, State, Zip: Telephone Number: Fax Number: Designated E-mail Address(es):  STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me on by		Printed Name:
City, State, Zip: Telephone Number: Fax Number: Designated E-mail Address(es):  STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me on by  NOTARY PUBLIC or DEPUTY CLERK  {Print, type, or stamp commissioned name on notary or clerk.}  Personally known Produced identification Type of identification produced  IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW: [fill in all blanks] This form was prepared for the: {choose only one} Petitioner Respondent This form was completed with the assistance of: {name of individual} , {address}		Address:
Telephone Number: Fax Number: Designated E-mail Address(es):  STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me on by  NOTARY PUBLIC or DEPUTY CLERK  {Print, type, or stamp commissioned name of notary or clerk.}  Personally known Produced identification Type of identification produced  IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW: [fill in all blanks] This form was prepared for the: {choose only one} Petitioner Respondent This form was completed with the assistance of: {name of individual} , {address} , {address} , {address} , {address}		City, State, Zip:
STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me on by		
STATE OF FLORIDA COUNTY OF  Sworn to or affirmed and signed before me on by		Fax Number:
Sworn to or affirmed and signed before me on by		Designated E-mail Address(es):
Sworn to or affirmed and signed before me on by		
NOTARY PUBLIC or DEPUTY CLERK	STATE OF FLORIDA COUNTY OF	
{Print, type, or stamp commissioned name of notary or clerk.}  Personally known Produced identification     Type of identification produced  IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW: [fill in all blanks] This form was prepared for the: {choose only one} Petitioner Respondent This form was completed with the assistance of: {name of individual}, {name of business}, {address},	Sworn to or affirmed and signed before me on	by
Personally known Produced identification Type of identification produced  IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW:  [fill in all blanks] This form was prepared for the: {choose only one} Petitioner Respondent This form was completed with the assistance of:  {name of individual},  {name of business},  {address},		NOTARY PUBLIC or DEPUTY CLERK
Produced identification  Type of identification produced  IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW:  [fill in all blanks] This form was prepared for the: {choose only one} Petitioner Respondent  This form was completed with the assistance of:  {name of individual},  {name of business},  {address},		
[fill in <b>all</b> blanks] This form was prepared for the: {choose only <b>one</b> } Petitioner Respondent This form was completed with the assistance of: {name of individual}, {name of business}, {address},	Produced identification	
{name of individual}, {name of business}, {address},	[fill in all blanks] This form was prepared for the: {cl	
{name of business}, {address},	·	
{address}	Iname of husiness	
{city} {state} {zin code} {telenhone number}	Saddress	<i>_</i>
	{city} {state} {zin code	e} {telephone number}

# INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.995(b), SUPERVISED/SAFETY-FOCUSED PARENTING PLAN (02/18)

## When should this form be used?

A <u>Parenting Plan</u> is required in all cases involving minor child(ren). This form or a similar form should be used in cases when you feel your child(ren) cannot be safely alone with the other parent or if you believe <u>shared parental responsibility</u> presents a detriment to the child(ren). In this case, a Parenting Plan must be developed that allows <u>time-sharing</u> with any minor child(ren), while providing protection for the child(ren). If safety or supervised time-sharing is not a concern, <u>Parenting Plan</u>, Florida Supreme Court Approved Family Law Form 12.995(a) or a similar form should be used. If the case involves relocation, pursuant to Section 61.13001, Florida Statutes, then <u>Relocation/Long Distance Parenting Plan</u>, Florida Supreme Court Approved Family Law Form 12.995(c) or a similar form should be used. The <u>parents must identify a name or designation to be used throughout this Parenting Plan</u>.

This form should be typed or printed in black ink. If an agreement has been reached, **both** parties must sign the Parenting Plan and have their signatures witnessed by a **notary public** or **deputy clerk**. After completing this form, you should **file** the original with the **clerk of the circuit court** in the county where the **petition** was filed and keep a copy for your records. You should then refer to the instructions for your petition, **answer**, or answer and **counterpetition** concerning the procedures for setting a hearing or **trial** (**final hearing**). If the parents have not reached an agreement, a proposed Parenting Plan may be filed by either parent at the time of or any time prior to the final hearing. If an agreed Parenting Plan is not filed by the parties, the court shall establish a Plan.

### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so. If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. The rules and procedures should be carefully read and followed.

## IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain

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circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

#### Where can I look for more information?

Before proceeding, you should read "General Information for Self-Represented Litigants" found at the beginning of these forms. The words that are in "bold underline" in these instructions are defined there. For further information, see chapter 61, Florida Statutes, and the instructions for the petition and/or answer that were filed in this case.

## Special notes...

If you fear that disclosing your address would put you in danger, you should complete a Request for Confidential Filing of Address, Florida Supreme Court Approved Form 12.980(h), file it with the clerk of the circuit court and write confidential in the space provided in the Parenting Plan.

At a minimum, the **Parenting Plan** must describe in adequate detail:

- How the parties will share and be responsible for the daily tasks associated with the upbringing
  of the child(ren),
- The **time-sharing schedule** arrangements that specify the time that the minor child(ren) will spend with each parent,
- A designation of who will be responsible for any and all forms of health care, school-related
  matters, including the address to be used for school-boundary determination and registration,
  other activities, and
- The methods and technologies that the parents will use to communicate with the child(ren).

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The best interests of the child(ren) is the primary consideration in the Parenting Plan. In creating the Parenting Plan, all circumstances between the parents, including their historic relationship, domestic violence, and other factors must be taken into consideration. Determination of the best interests of the child(ren) shall be made by evaluating all of the factors affecting the welfare and interest of the particular minor child(ren) and the circumstances of that family, as listed in section 61.13(3), Florida Statutes, including, but not limited to:

- The demonstrated capacity and disposition of each parent to facilitate and encourage a close and continuing parent-child relationship, to honor the time-sharing schedule, and to be reasonable when changes are required;
- The anticipated division of parental responsibilities after the litigation, including the extent to which parental responsibilities will be delegated to third parties;
- The demonstrated capacity and disposition of each parent to determine, consider, and act upon the needs of the child(ren) as opposed to the needs or desires of the parent;
- The length of time the child(ren) has lived in a stable, satisfactory environment and the desirability of maintaining continuity;
- The geographic viability of the parenting plan, with special attention paid to the needs of schoolage children and the amount of time to be spent traveling to effectuate the parenting plan. This factor does not create a presumption for or against relocation of either parent with a child(ren);
- The moral fitness of the parents;
- The mental and physical health of the parents;
- The home, school, and community record of the child(ren);
- The reasonable preference of the child(ren), if the court deems the child(ren) to be of sufficient intelligence, understanding, and experience to express a preference;
- The demonstrated knowledge, capacity, and disposition of each parent to be informed of the circumstances of the minor child(ren), including, but not limited to, the child(ren)'s friends, teachers, medical care providers, daily activities, and favorite things;
- The demonstrated capacity and disposition of each parent to provide a consistent routine for the child(ren), such as discipline, and daily schedules for homework, meals, and bedtime;
- The demonstrated capacity of each parent to communicate with and keep the other parent informed of issues and activities regarding the minor child(ren), and the willingness of each parent to adopt a unified front on all major issues when dealing with the child(ren);
- Evidence of domestic violence, sexual violence, child abuse, child abandonment, or child neglect, regardless of whether a prior or pending action relating to those issues has been brought. If the court accepts evidence of prior or pending actions regarding domestic violence, sexual violence, child abuse, child abandonment, or child neglect, the court must specifically acknowledge, in writing that such evidence was considered when evaluating the bests interests of the child(ren);
- Evidence that either parent has knowingly provided false information to the court regarding any
  prior or pending action regarding domestic violence, sexual violence, child abuse, child
  abandonment, or child neglect;
- The particular parenting tasks customarily performed by each parent and the division or
  parental responsibilities before the institution of litigation and during the pending litigation,
  including the extent to which parenting responsibilities were undertaken by third parties;

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- The demonstrated capacity and disposition of each parent to participate and be involved in the child(ren)'s school and extracurricular activities;
- The demonstrated capacity and disposition of each parent to maintain an environment for the child(ren) which is free from substance abuse;
- The capacity and disposition of each parent to protect the child(ren) from the ongoing litigation as demonstrated by not discussing the litigation with the child(ren), not sharing documents or electronic media related to the litigation with the child(ren), and refraining from disparaging comments about the other parent to the child)ren); and
- The developmental stages and needs of the child(ren) and the demonstrated capacity and disposition of each parent to meet the child(ren)'s developmental needs.

This standard form does not include every possible issue that may be relevant to the facts of your case. The Parenting Plan should be as detailed as possible to address the time-sharing schedule. Additional provisions should be added to address all of the relevant factors. The parties should give special consideration to the age and needs of each child.

In developing the Parenting Plan, you may wish to consult or review other materials which are available at your local library, law library or through national and state family organizations.

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900 (a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

	IN THE CIRCUIT COURT OF THE IN AND FOR	
	IN AND FOR	COUNTY, FLORIDA
		Case No:
		Division:
	Petitioner,	
and	. Caldonal,	
	Respondent.	
	Respondent.	
	SUPERVISED/SAFETY-FOCUS	SED PARENTING PLAN
This parenting p	lan is: {Choose only one}	
	<del></del>	e court with the agreement of the parties.
	A proposed Parenting Plan submi	
		·
	A Parenting Plan established by the	he court.
This parenting p	lan is: {Choose only one}	
pa. e 8 b	A final Parenting Plan established	by the court.
	A temporary Parenting Plan estab	
	A modification of a prior final Par	enting Plan or prior final order.
I. PARENT	rs.	
	r, hereafter referred to in this Parenting I	Plan as Parent
{name or a	designation}	
Address:_		
	e Number:E-Mail:_	
	dress Unknown: {Please indicate if Petitio	
		Petitioner's address and phone numbers ar
		nent for Protection Against Domestic Violence c
oth	ner court order	
	ent, hereafter referred to in this Parentin designation}	
Address:		
Telephone	Number: E-Mail:	
Add	ress Unknown: (Please indicate if Respon	ndent's address is unknown}
Add	dress Confidential: (Please indicate if Resp	oondentr's address and telephone
	222 25 machiam (Freuse marcate if hesp	and telephone

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	numbers are confidential pursuant to either a Final Judgment for Protection Against Domestic Violence orother court order)
II.	CHILDREN: This parenting plan is for the following child(ren) born to, or adopted by the parties (add additional lines as needed)  Name  Date of Birth
III.	JURISDICTION
	The United States is the country of habitual residence of the child(ren).
	The State of Florida is the child(ren)'s home state for the purposes of the Uniform Child Custody Jurisdiction and Enforcement Act.
	This Parenting Plan is a child custody determination for the purposes of the Uniform Child Custody Jurisdiction and Enforcement Act, the International Child Abduction Remedies Act, 42 U.S.C Section 11601 et seq., the Parental Kidnapping Prevention Act, and the Convention on the Civi Aspects of International Child Abduction enacted at the Hague on October 25, 1980, and for other state and federal laws.
	Other:
IV. F	PARENTAL RESPONSIBILITY {Choose only one} {Insert the name or designation of the appropriate parent in the space provided.}
	1Sole Parental Responsibility  It is in the best interests of the child(ren) that Parent {name or designation}  shall have sole authority to make major decisions for the child(ren.) It is detrimental to the child(ren.) for the parents to have shared parental responsibility.
	OR
	2Shared Parental Responsibility with Decision Making Authority It is in the best interests of the child(ren) that the parents confer and attempt to agree or the major decisions involving the child(ren). If the parents are unable to agree, the authority for making major decisions regarding the child(ren) shall be as follows:
	Education/Academic decisions Parent  Non-emergency health care Parent  Parent
Florid (02/1	da Supreme Court Approved Family Law Form 12.995(b), Supervised/Safety-Focused Parenting Plan

	Parent
	Parent
	Other: {Specify}
V.	TIME-SHARING SCHEDULE {Choose only one} {Insert the name or designation of the appropriate parent in the space provided}
	1No Time-Sharing: Parent shall have no contact with the child(ren) until further order of the court. All parenting decisions shall be made by the other parent.
	2Supervised Time-Sharing: Whenever the child(ren) are withParent, the supervisor shall be present has the right to spend time with the child(ren) even though the other parent will be making most, if not all, of the parenting decisions which are made on the child(ren)'s behalf. The time-sharing schedule shall be mutually agreed to between the parents, but not less than the schedule set forth below: {Choose only one}  a hours per week. The place(s), and time(s) shall be set by Parent  b From m. to m, on the following day(s)
	3 Restricted Time-Sharing: Parent shall have time-sharing with the following restrictions. {The restrictions should be described in detail such as time-sharing only in public places, no overnight visits, etc.} The time-sharing schedule shall be mutually agreed upon between the parents, but not less than the schedule set forth below:
	4 hours per week. The place(s), and time(s) shall be set by Parent
	5Other:
VI.	<b>SUPERVISOR AND SUPERVISION</b> {Choose only <b>one</b> } {Insert the name or designation of the appropriate parent in the space provided.}
	<ol> <li>Supervisor. The person supervising the time-sharing shall be selected by: {Choose only one}    both parents    Parent {name or designation}, subject to the other parent's approval.</li> </ol>

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	Be selected by Parent {name or designation}	, subject to the
	other parent's approval.	
	Other:	
2.		
3.	Costs of SupervisionThe costs of the supervision shall be paid by Parent	
	Other:	·
	<b>NTION:</b> {Choose only <b>one</b> } Insert the name or designation of the appropriate parent in the space	ce provided.}
	ParentParent	shall spend his/her
tiı	me-sharing with the child(ren) at the following location(s):	
1.	Supervised visitation center ( <i>name and address of facility</i> )	
2.	{location} o	or other location designated
3.	Any location designated by Parentsupervisor.	_ with the approval of the
4.	Other:	·
	ESIGNATION FOR OTHER LEGAL PURPOSES  nsert the name or designation of the appropriate parent in the spac	e provided.}
of de	The child(ren) named in this Safety-Focused Parenting Plan are sche the time with Parent {name or designation}esignation is <b>SOLELY</b> for purposes of all other state and federal states are signation. This designation does not affect either parent's rights	This majority atutes which require such a
th 2	nis parenting plan.  2. For purposes of school boundary determination and registration, to the designation and registration, to the designation.  2. Shall be used	the address of Parent <i>{name</i>

IX. TRANSPORTATION AND EXCHANGE OF CHILD(REN)

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{Insert the name or designation of the appropriate parent in the space provided.}

1. Transportation  The child(ren) shall not be driven in a car unless the driver has a valid driver's	license,
automobile insurance, seat belts, and child safety seats as required by Florida law.	ŕ
Parent Parent or mutually agreed upon person responsible for transporting the child(ren) to the exchange point. The child(ren) picked up and/or returned to the exchange point by {Choose only one}	
a Parent with the supervisor present.	
b The supervisor alone.	
c Other:	
2. Exchange {Insert the name or designation of the appropriate parent in the space provided.}	
The exchange of the child(ren) shall occur at: {Indicate all that apply}	
a The site of the supervised visit.	
b A monitored exchange location {specify name and address of facility}	·
c Other:	·
d. Parent(s) {name(s) or designation(s)} and {if application is prohibited from coming to the exchange point	
COMMUNICATION	
<ol> <li>Between Parents         All communications regarding the child(ren) shall be between the parent parents shall not use the child(ren) as messengers to convey information, ask quest set up schedule changes.     </li> </ol>	
The parents shall communicate with each other: {Indicate all that apply}in personby telephoneby letterby e-mail	
Other: {Specify]	

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X.

{Insert the Insert the	me or designation}  Shall not telephone, writ  ce by the other parent.  May write or e-mail the c	e, or e-mail the ch	arent in the space provided.} _{Indicate all that apply} nild(ren) unless the contact is agreed to
aS in advand bN address (	Shall not telephone, writ ce by the other parent. May write or e-mail the c	e, or e-mail the ch	
in advand bN address (	ce by the other parent.  May write or e-mail the c		nild(ren) unless the contact is agreed to
address (			
	•		me. Each parent shall provide a contact e other parent, unless other prohibited
no more Each par	than minutes and	d shall take place ephone number t	times per week. The call shall last between m. and m. to the other parent, unless otherwise
		n parent shall pro	e child(ren) to a parent shall be paid by byide a telephone number to the other or law.
e0	Other:		<del>-</del>
3. Costs of Ele	ctronic Communication		
conferencing		e or other wired o	ctronic mail or e-mail, webcams, video- or wireless technologies or other means 
The costs of	electronic communication	on shall be addres	ssed as follows:
			·
	CTIVITIES AND EVENTS ne or designation of the o	appropriate paren	nt in the space provided.}
Parent	{name or designation} _		{Choose only <b>one</b> }
	Shall not attend the child thletic, and extra-curric	•	and events, including but not limited to, events.

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	2 events.	_May attend the	e child(ren)'s	school, athletic, ar	nd extra-c	curricular activities	and
	3	_ Must stay	feet from	the other parent a	nd	_ feet from the child	d.
	4	_ Other				·	
	CHILD(REN)'S Insert the nar		n of the appro	opriate parent in th	ne space p	rovided.}	
a	Parent _ Ill that apply		sh	all follow the safet	ty rules ch	necked below. (India	cate
	1 time-sh	_	o firearms in t	:he home, car, or ir	n the child	(ren)'s presence du	ring
		_	•	be consumed fror urned to the other	•	-four (24) hours be	fore
	3	The child(ren) sh	nall not be disc	ciplined by corpora	al punishn	nent.	
	5	Other:					
XIII.	CHANGES O	R MODIFICATIO	ONS OF THE PA	ARENTING PLAN			
	All changes	to the Safety-Fo	cused Parenti	ng Plan must be pu	ırsuant to	a court order.	
XIV.	OTHER PRO	VISIONS					
_							

Florida Supreme Court Approved Family Law Form 12.995(b), Supervised/Safety-Focused Parenting Plan (02/18)

## **SIGNATURES OF PARENTS**

I certify that I have been open and honest in entering into this Parenting Plan. I am satisfied with this Plan and intend to be bound by it.

Dated:	
<del></del>	Signature of Petitioner/Parent
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-mail Address(es):
STATE OF FLORIDA	
COUNTY OF	
Sworn to or affirmed and signed before me on	by
	NOTARY PUBLIC or DEPUTY CLERK
	(Drint tune or stamp commissioned name of natural
	{Print, type, or stamp commissioned name of notary of clerk}
Personally known	
Produced identification	
Type of identification produced	

## I certify that I have been open and honest in entering into this Parenting Plan. I am satisfied with this Plan and intend to be bound by it.

Dated:	
	Signature of Respondent/Parent
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-mail Address(es):
STATE OF FLORIDA	
COUNTY OF	by
	NOTARY PUBLIC or DEPUTY CLERK
	No min i oblic di bli ott clein
	{Print, type, or stamp commissioned name of notary or clerk.}
Personally known	•
Produced identification	
Type of identification produced	
	FORM, HE/SHE MUST FILL IN THE BLANKS BELOW: ne: {choose only <b>one</b> } Petitioner Respondent
.This form was completed with the assistance of	
{name of individual}	
{name of business}	
{address}	,
{city},{state}, {zip code}	,{telephone number}

Florida Supreme Court Approved Family Law Form 12.995(b), Supervised/Safety-Focused Parenting Plan (02/18)

# INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM 12.995(c) RELOCATION/LONG DISTANCE PARENTING PLAN (02/18)

#### When should this form be used?

A <u>Parenting Plan</u> is required in all cases involving <u>time-sharing</u> with minor child(ren), even when time-sharing is not in dispute. The Parenting Plan must be developed and agreed to by the parents and every other person entitled to access or time-sharing with the child(ren) and approved by the court. "Other Person" means an individual who is not the parent, but with whom the child resides pursuant to court order, or who has the right of access to, time-sharing with or visitation with the child(ren). If the parties cannot agree to a Parenting Plan or if the parents agreed to a Plan that is not approved by the court, a Parenting Plan will be established by the court with or without the use of Parenting Plan Recommendations. The parents or Other Person must identify a name or designation to be used throughout this Parenting Plan.

This form or a similar form should be used in the development of a Parenting Plan when you are planning to relocate your or the child(ren)'s principal residence more than 50 miles from the principal place of residence:

- at the time of the last order either establishing or modifying time-sharing, or
- at the time of filing the pending action to either establish or modify time-sharing

This form should be typed or printed in black ink. If an agreement has been reached, **both** parties must sign the Parenting Plan and have their signatures witnessed by a **notary public** or **deputy clerk**. After completing this form, you should **file** the original with the **clerk of the circuit court** in the county where the **petition** was filed and keep a copy for your records. You should then refer to the instructions for your petition, **answer**, or answer and **counterpetition** concerning the procedures for setting a hearing or **trial** (**final hearing**). If an agreed Parenting Plan is not filed by the parties, the Court shall establish a Plan.

#### IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. **Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so.** If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. **The rules and procedures should be carefully read and followed.** 

Instructions for Florida Supreme Court Approved Family Law Form 12.995(c), Relocation/Long Distance Parenting Plan (02/18)

#### IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. You must strictly comply with the format requirements set forth in the Rules of Judicial Administration. If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

**SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO.** If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please **CAREFULLY** read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

## Where can I look for more information?

Before proceeding, you should read "General Information for Self-Represented Litigants" found at the beginning of these forms. The words that are in "bold underline" in these instructions are defined there. For further information, see chapter 61, Florida Statutes, and the instructions for the petition and/or answer that were filed in this case

#### Special notes...

At a minimum, the Relocation/Long Distance Parenting Plan must describe in adequate detail:

- How the parties will share and be responsible for the daily tasks associated with the upbringing of the child(ren),
- The **time-sharing schedule** that specifies the time that the minor child(ren) will spend with each parent and every other person entitled to access or time-sharing,
- A designation of who will be responsible for any and all forms of health care, school-related matters, including the address to be used for school-boundary determination and registration, other activities,
- The methods and technologies that the parties will use to communicate with the child(ren), and

Instructions for Florida Supreme Court Approved Family Law Form 12.995(c), Relocation/Long Distance Parenting Plan (02/18)

• Any transportation arrangements related to access or time-sharing.

The best interests of the child(ren) is the primary consideration in the Parenting Plan. In creating the Parenting Plan, all circumstances between the parties, including the parties' historic relationship, domestic violence, and other factors must be taken into consideration. Determination of the best interests of the child(ren) shall be made by evaluating all of the factors affecting the welfare and interest of the particular minor child(ren) and the circumstances of the family as listed in section 61.13(3), Florida Statutes, including, but not limited to:

- The demonstrated capacity and disposition of each party to facilitate and encourage a close and continuing parent-child relationship, to honor the time-sharing schedule, and to be reasonable when changes are required;
- The anticipated division of parental responsibilities after the litigation, including the extent to which parental responsibilities will be delegated to third parties;
- The demonstrated capacity and disposition of each party to determine, consider, and act upon the needs of the child(ren) as opposed to the needs or desires of the parent;
- The length of time the child(ren) has lived in a stable, satisfactory environment and the desirability of maintaining continuity;
- The geographic viability of the parenting plan, with special attention paid to the needs of school-age children and the amount of time to be spent traveling to effectuate the parenting plan. This factor does not create a presumption for or against relocation of either party with a child(ren);
- The moral fitness of the parties;
- The mental and physical health of the parties;
- The home, school, and community record of the child(ren);
- The reasonable preference of the child(ren), if the court deems the child(ren) to be of sufficient intelligence, understanding, and experience to express a preference;
- The demonstrated knowledge, capacity, and disposition of each party to be informed of the circumstances of the minor child(ren), including, but not limited to, the child(ren)'s friends, teachers, medical care providers, daily activities, and favorite things;
- The demonstrated capacity and disposition of each party to provide a consistent routine for the child(ren), such as discipline, and daily schedules for homework, meals, and bedtime;
- The demonstrated capacity of each party to communicate with and keep the other
  part(y)ies informed of issues and activities regarding the minor child(ren), and the
  willingness of each party to adopt a unified front on all major issues when dealing with the
  child(ren);
- Evidence of domestic violence, sexual violence, child abuse, child abandonment, or child neglect, regardless of whether a prior or pending action relating to those issues has been brought. If the court accepts evidence of prior or pending actions regarding domestic violence, sexual violence, child abuse, child abandonment, or child neglect, the court must specifically acknowledge in writing that such evidence was considered when evaluating the best interests of the child(ren);
- Evidence that any party has knowingly provided false information to the court regarding any prior or pending action regarding domestic violence, sexual violence, child abuse, child abandonment, or child neglect;

Instructions for Florida Supreme Court Approved Family Law Form 12.995(c), Relocation/Long Distance Parenting Plan (02/18)

- The particular parenting tasks customarily performed by each party and the division of parental responsibilities before the institution of litigation and during the pending litigation, including the extent to which parenting responsibilities were undertaken by third parties;
- The demonstrated capacity and disposition of each party to participate and be involved in the child(ren)'s school and extracurricular activities;
- The demonstrated capacity and disposition of each party to maintain an environment for the child(ren) which is free from substance abuse;
- The capacity and disposition of each party to protect the child(ren) from the ongoing litigation as demonstrated by not discussing the litigation with the child(ren), not sharing documents or electronic media related to the litigation with the child(ren), and refraining from disparaging comments about any other party to the child)ren); and
- The developmental stages and needs of the child(ren) and the demonstrated capacity and disposition of each party to meet the child(ren)'s developmental needs.

This standard form does not include every possible issue that may be relevant to the facts of your case. The Parenting Plan should be as detailed as possible to address the time-sharing schedule. Additional provisions should be added to address all of the relevant factors. The parties should give special consideration to the age and needs of each child.

In developing the Parenting Plan, you may wish to consult or review other materials which are available at your local library, law library or through national and state family organizations.

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900 (a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

IN THE CIRCUIT COURT OF THE	JUDICIAL CIRCUIT
IN AND FOR	COUNTY, FLORIDA
	Case No:
	Division:
Petitioner,	
And	
Respondent.	
RELOCATION/LONG-DISTAN	CE PARENTING PLAN
This parenting plan is: {Choose only <b>one</b> }	
A Parenting Plan submitted to the court with the a	
A proposed Parenting Plan submitted by or on bel	half of:
{Name of Parent or Other Person}	<del>-</del>
A Parenting Plan established by the court.	
This parenting plan is: {Choose only one}  A final Parenting Plan established by the court.  A temporary Parenting Plan established by the court.  A modification of a prior final Parenting Plan or prior final Plan or prior fin	
I. PARTIES	
Petitioner, hereinafter referred to as Parent {name or designation}	
Name:	<del>-</del>
Address: E-Mail: _	
Respondent, hereinafter referred to as Parent {name or designation}Name:	
Address:	
Telephone Number: E-Mail: _	
Other Devices (If Applicable) have been forced.	
Other Person {If Applicable}, hereinafter referred to	
{name or designation}	
Name:	
Address:	
Telephone Number E-mail:	

II.	<b>CHILDREN</b> : This parenting plan is for the following child(ren): {Add additional lines as needed}
	Name(s) Birth Date(s)
III.	JURISDICTION
	The United States is the country of habitual residence of the child(ren).
	The State of Florida is the child(ren)'s home state for the purposes of the Uniform Child Custody Jurisdiction and Enforcement Act.
	This Parenting Plan is a child custody determination for the purposes of the Uniform Child Custody Jurisdiction and Enforcement Act, the International Child Abduction Remedies Act, 42 U.S.C. Sections 11601 et seq., the Parental Kidnapping Prevention Act, and the Convention on the Civil Aspects of International Child Abduction enacted at the Hague on October 25, 1980, and for all other state and federal laws.
	Other:
IV.	PARENTAL RESPONSIBILITY AND DECISION MAKING {Insert the name or designation of the appropriate parent or other person in the space provided}
	1. Parental Responsibility {Choose only one}
	a Shared Parental Responsibility.  It is in the best interests of the child(ren) that the parties confer and jointly make all major decisions affecting the welfare of the child(ren). Major decisions include, but are not limited to, decisions about the child(ren)'s education, healthcare, and other responsibilities unique to this family. Either parent may consent to mental health treatment for the child(ren)
	OR
	b Shared Parental Responsibility with Decision Making Authority  It is in the best interests of the child(ren) that the parties confer and attempt to agree on the major decisions involving the child(ren). If the parties are unable to agree, the authority for making major decisions regarding the child(ren) shall be as follows:

	Education/Academic			
	decisions	Parent	Parent	Other
				Person
	Non-emergency			Other
	health care	Parent	Parent	Person
		Parent	Parent	Other
				Person
				Other
		Parent	Parent	Person
for 2. Day Unless care a that p may r	s in the best interests o Other Person r the child(ren). It is determined to the child of the child of the child of the control of each child party. Regardless of the make emergency decision with that party. A	shall he rimental to the child(reference the child from the child from the party down the perform allocation of decision on affecting the health child from the child from	ave sole authority to ren) for the parties to so shall make decisions recommended that the shall make decisions recommended that the parentic that or safety of the child	make major decisions hare decision-making.  garding day-to-day while the child is with ng Plan, any party l(ren) when the child
3 <b>. Ext</b> {Insert t	the other party as soon  racurricular Activities ( the name or designation Any party may reg child(ren)'s choice.	Indicate all that apply n of parent or other pe	) erson in the space provi	•
b	The parties must r	nutually agree to all e	xtracurricular activities	<b>5.</b>
fror	The party with the mall mutually agreed up ipment within the parte	oon extra-curricular a	•	
d	The costs of the expansion of the ex		_% %	
by:	The uniforms and		or the extracurricular a	activities shall be paid

	Parent
	Other Person
	fOther:
v.	INFORMATION SHARING. Unless Otherwise Indicated or Ordered by the Court:
	1. Unless otherwise prohibited by law, the parties shall have access to medical and school records, and information pertaining to the child(ren), and shall be permitted to independently consult with any and all professionals involved with the child(ren). The parties shall cooperate with each other in sharing information related to the health, education, and welfare of the child(ren) and they shall sign any necessary documentation ensuring that all parties have access to said records.
	2. Each party shall be responsible for obtaining records and reports directly from the school and health care providers.
	3. The parties have equal rights to inspect and receive governmental agency and law enforcement records concerning the child(ren).
	4. The parties shall have equal and independent authority to confer with the child(ren)'s school, day care, health care providers, and other programs with regard to the child(ren)'s educational, emotional, and social progress.
	5. The parties shall be listed as "emergency contacts" for the child(ren).
	6. Each party has a continuing responsibility to provide a residential and mailing address, and contact telephone number (s) to the other parties. Each party shall notify the other parties in writing within 24 hours of any changes. Each party shall notify the court in writing within seven (7) days of any changes.
	7. Other:
VI.	SCHEDULING
	<ul> <li>1. School Calendar <ul> <li>a If necessary, on or before of each year, the parties should obtain a copy of the school calendar for the next school year. The parties shall discuss the calendars and the time-sharing schedule so that any differences or questions can be resolved.</li> <li>bThe parties shall follow the school calendar of: {Indicate all that apply} <ul> <li>The oldest child</li> <li>The youngest child</li> </ul> </li> </ul></li></ul>

	County School
When de	mic Break Definition fining academic break periods, the period shall begin at the end of the last scheduled sses before the holiday or break and shall end on the first day of regularly scheduled ter the holiday or break.
3. Scheo	ule Changes {Indicate all that apply}
poss	A party making a request for a schedule change will make the request as soon as ole, but in any event, except in cases of emergency, no less thane the change is to occur.
	A party requesting a change of schedule shall be responsible for any additiona care, or transportation costs caused by the change.
b.	Other
1 <b>. Week</b> The follo Parent _	ay and Weekend Schedule wing schedule shall apply beginning on with, or {If Applicable} Other Person and as follows:
<b>WEEKEN</b> From	ren) shall spend time with <b>Parent</b> on the following dates and times:  OS: Every Every Other Other {Specify}:  to
WEEKD <i>A</i> From	'S: {Specify days}to Specify}
WEEKEN From WEEKDA	(ren) shall spend time with Parent on the following dates and times:  OS: Every Every Other Other {Specify}:  to  'S: {Specify days}
	to
OTHER: {.	pecify}

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on the following date <b>WEEKENDS:</b> E		Othor	Other Specif	l.	
From WEEKDAYS: {Specify	 Davs}				
From	, -,	to			
OTHER: {Specify}					
	is a different time				plete a separate
Attachment for each ch	nild for whom the ent time-sharing s	re is a diffe	the following o	ng schedule	·.
	, a	nd		·	
{Name of Child	}	{/	Name of Child}		
cHoliday Holiday schedu schedules. Fill <i>Applicable</i> } Oth the beginning	y time-sharing sha y time-sharing sha le will take priority in the blanks with er Person to indica and ending times. then the child(rer	II be in acco y over the ro the name o ate where t If a holida	rdance with the egular weekday f either the app he child(ren) w y is not specifie	y, weekend, propriate pa ill be for the d as even, c	and summer areast or <i>(If</i> e holidays. Provide odd, or every year
olidays	Even Years	Odd Y	ears Eve	ery Year	Begin/End Time
-	{name}	{name		me}	{from/to}
ew Year's Day					
artin Luther King Wkno	<u> </u>				
esident's Day Wknd		_		_	
ster					
ssover					
other's Day		_			

Father's Day				
4th of July				
Labor Day Weeker	nd			
Rosh Hashanah				
Yom Kippur				
Columbus Day Wk	nd			
Veteran's Day				
Thanksgiving				
Hanukkah				
Christmas		<u> </u>		
Other			-	
Children's Birthda				
	schedule may affect the ify one or more of the f	-	g schedule. Parties	may
would re exchange regular a e	When the parties are usult in one party having the following weekend partition and the characteristics are usually the characteristics are usually the characteristics are usually to the characteristics are usually the characteristics.	g the child(ren) for the d, so that each has to the tern resumes. In the mild(ren) on a weeken	ree weekends in a wo weekends in a r nd immediately bef	row, the parties will row before the fore or after an
3. Winter B	reak {choose only one}			
<i>designati</i> school is ev	Parent fon} dismissed until Decem en-numbered years nd portion of the Winte	shall have t ber at a.m every year. The	the child(ren) from n./p. m inodo other party will ha	the day and time d-numbered years ve the child(ren) for
designati	Parent ion} odd-numbered ye	shall have the	child(ren) for the	entire Winter Break
c(	Other:			
_				

4. Specific Winter Holidays

	n, Kwanzaa, etc. shall be shared as follows:	
	·	
Spring	Break {Choose only one}	
a	The parties shall follow the regular schedule.	
or the ch	The parties shall alternate the entire Spring Break with Parent had the control of the parties shall alternate the entire Spring Break with Parent had the control of the parties of th	aving
c desigi every	Parent, or {If Applicable} Other Person {name of a shall have the child(ren) for the entire Spring year.	<i>r</i> g Brea
the pa	The Spring Break will be evenly divided. The first half of the Spring Break will arty whose regularly scheduled weekend falls on the first half and the second hat to the party whose weekend falls during the second half.	_
e	Other:	_·
Summe	er Break {Choose only one}	
a	The parents shall follow the regular schedule through the summer.	
	Parent, or, or	
acsigi	l starts.	
schoo	The parties shall equally divide the Summer Break as follows:	
schoo	The parties shall equally divide the Summer Break as follows:	
schoo	The parties shall equally divide the Summer Break as follows:	

7. Number of Overnights:

	Based upon the time-sharing schedule, Parent {name or designation}				
	has a total of overnights per year, Parent {name or designation}				
	has a total of overnights per year and{[If Applicable]} the Other Person {name o				
	designation} has a total of overnights per year.				
	Note: The total of these numbers must equal 365.				
	8. Attached Time-Sharing Schedule:				
	If not set forth above, the parties shall have time-sharing in accordance with the schedule				
	which is attached as Attachmentand incorporated herein.				
VIII.	TRANSPORTATION AND EXCHANGE OF CHILD(REN)				
	{Insert the name or designation of the appropriate parent or Other Person in the space provided.}				
	1. The parties shall have the child(ren) ready on time with sufficient clothing packed and ready				
	at the agreed upon time of exchange. All necessary information and medicines will accompany the child(ren).				
	2. The parties shall exchange travel information and finalize travel plans at leastdays in				
	advance of the date of travel. Except in cases of emergency, any party requesting a change of				
	travel plans after the date of finalization shall be solely responsible for any additional costs.				
	3. Automobile Transportation and Exchange {Choose only one}				
	If a party is more thanminutes late without contacting the other party to make other				
	arrangements, the party with the child(ren) may proceed with other plans and activities.				
	aParent {name or designation}, or, or {If Applicable} Other				
	Person {name or designation}shall provide all transportation.				
	bParent {name or designation}, or {If Applicable} Other				
	Person {name or designation}shall pick up the child(ren) at the				
	beginning of the visit and the other party shall pick up the child(ren) at the end of the visit.				
	The exchange shall take place:				
	At the parties' homes unless otherwise agreed;				
	At the following location unless the parties agree in advance to a different location:				
	{specify};				
	; At the following central location {specify};				
	cOther:				

4. Airplane and Other Public Transportation and Exchange

Airline regulations govern the age at which a child may fly unescorted. An older child or children may fly under such regulations as each airline may establish.
aUntil a child reaches the age of, the parties agree that the child(ren) shall take a direct flight and/or fly accompanied by:
b Once a child reaches the age of, the child shall be permitted to fly accompanied by an airline employee.
c Once a child reaches the age of, the child shall be permitted to fly unescorted.
dOther:
Airline reservations should be made well in advance and preferably, non-stop or direct.
All flight information shall be sent to the other party(ies) at leastdays in advance of the flight by the party purchasing the tickets.
If the child(ren) are flying accompanied by a party, the party picking up the child(ren) shall exchange the child(ren) with the other party at and the party returning the child(ren) shall exchange the children at
If the exchange is to be made at the airport, the party flying in to pick up or drop off the child(ren) from/to the airport must notify the other party of any flight delays.
Unless otherwise agreed in advance, the party taking the child(ren) to the airport must call the other party(ies) immediately upon departure to notify the other party(ies) that the child(ren) is/are arriving, and the party who meets the child(ren) must immediately notify the other party(ies) upon the child(ren)'s arrival.
<b>Costs of Airline and Other Public Transportation</b> {Indicate <b>all</b> that apply} {Insert the name or designation of the appropriate parent in the space provided.}
aTicket Purchase {If Applicable}: The parties shall work together to purchase the most convenient and least expensive tickets.
After consultation among the parties, it shall be the responsibility ofto purchase the tickets by {date}
All parties entitled to access to, or time-sharing with the child(ren) shall be notified of the purchase by {date}

5.

	Proof of the purchase and a copy of the itinerary <i>(choose only one)</i> shall be provided to all parties by <i>{date}</i> shall not be provided.
	Unless otherwise agreed or in the case of an unavoidable emergency, any costs incurred by a missed travel connection shall be the sole responsibility of the party who failed to timely deliver the child(ren) to the missed connection.
	bTransportation costs are included in the Child Support Worksheets and/or the Order for Child Support and should not be included here.
	cParent shall pay% Parent shall pay% of the transportation costs.
	dParent shall pay% Parent shall pay% of the transportation costs for an adult to accompany the child(ren) during travel.
	eIf the parties are sharing travel costs, the non-purchasing party shall reimburse the other party withindays of receipt of documentation establishing the travel costs.
	fOther:
6.	Foreign and Out-Of-State Travel {Indicate all that apply}
	aThe parties may travel within the United States with the child(ren) during his/her time-sharing. The party traveling with the child(ren) shall give the other party(ies) at least days written notice before traveling out of state unless there is an emergency, and shall provide the other party(ies) with a detailed itinerary, including locations and telephone numbers where the child(ren) and party can be reached at least days in advance of the date of travel.
	bA party may travel out of the country with the child(ren) during his/her time-sharing. At least days in advance of the date of travel, the party shall provide a detailed itinerary, including locations, and telephone numbers where the child(ren) and party may be reached during the trip. Each party agrees to provide whatever documentation is necessary for the other party(ies) to take the child(ren) out of the country.
	cIf a party wishes to travel out of the country with the child(ren), he/she shall provide the following security for the return of the child
	dOther
7. (	Other Travel and Exchange Arrangements:

	EDUCATION
	1. School designation. For purposes of school boundary determination and registration, the address of Parent {name or designation}, or {If Applicable}
	Other Person's {name or designation} address shall be used.
	2. {If Applicable} The following provisions are made regarding private or home schooling:
	3. Other
х.	DESIGNATION FOR OTHER LEGAL PURPOSES
	The child(ren) named in this Parenting Plan are scheduled to reside the majority of the time with the Parent {name or designation} or {If Applicable} Other Person {name or designation} This majority designation is <b>SOLELY</b> for purposes of all other state and federal laws which require such a designation. <b>This designation does</b> not affect the rights or responsibilities of any party under this Parenting Plan.
ΧI.	COMMUNICATION
	1. Between Parties
	All communications regarding the child(ren) shall be between the parties. The parties shall not use the child(ren) as messengers to convey information, ask questions, or set up schedule changes.
	The parties shall communicate with each other by: {Indicate all that apply}
	in person
	by telephone
	by telephone by letter
	by telephone by letter by e-mail
	by telephone by letter
	by telephone by letter by e-mail
	by telephone by letter by e-mail Other:  2. Between Parties and Child(ren)
	by telephone by letter by e-mail Other:

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mail or e-mail, webcams, video-conferencing equipment and software or other wired or wireless technologies or other means of communication to supplement face to face contact. The child(ren) may have \_\_\_\_\_ telephone \_\_\_\_\_ e-mail \_\_\_\_ other electronic communication with the other party: {Choose only one} in the form of \_\_\_\_\_ Anytime \_\_\_\_\_ Every day during the hours of \_\_\_\_\_\_ to \_\_\_\_\_ to \_\_\_\_\_ On the following days\_\_\_\_\_\_ to \_\_\_\_\_ to \_\_\_\_\_ \_\_\_\_\_ Other: \_\_\_\_\_ 3. Costs of Electronic Communication shall be addressed as follows: **CHILD CARE** {Choose only **one**} 1. \_\_\_\_\_Each party may select appropriate child care providers 2. \_\_\_\_All child care providers must be agreed upon by the parties. 3. \_\_\_\_\_Each party must offer the other party the opportunity to care for the child(ren) before using a child care provider for any period exceeding \_\_\_\_\_ hours. 4. Other XI. CHANGES TO OR MODIFICATIONS OF THE PARENTING PLAN Temporary changes may be made informally without a written document. When the parties do not agree, this Parenting Plan remains in effect until further order of the court. Any substantial changes to the Parenting Plan must be sought through the filing of a supplemental petition for modification. **XII. RELOCATION** 

X.

Any relocation of the child(ren) is subject to and must be sought in compliance with Section 61.13001, Florida Statutes.

#### XIII. **DISPUTES OR CONFLICT RESOLUTION**

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The parties shall attempt to cooperatively resolve any disputes which may arise over the terms of the Parenting Plan. The parties may wish to use mediation or other dispute resolution methods and assistance, such as Parenting Coordinators and Parenting Counselors, before filing a court action.

XIV. OTHER PROVISIONS	
SIGNAT	URES OF PARTIES
I certify that I have been open and honest in end plan and intend to be bound by it.	ntering into this Parenting Plan. I am satisfied with this
Dated:	
	Signature of Petitioner/ Parent
	Printed Name:
	Address:
	City, State, Zip:
	Designated E-mail Address(es):
STATE OF ELOPIDA	<del></del>
Sworn to or affirmed and signed before me on	by
	NOTARY PUBLIC or DEPUTY CLERK
	[Print, type, or stamp commissioned name of notary or deputy clerk.]
Personally known Produced identification Type of identification produced	
Personally known Produced identification	Telephone Number:  Fax Number:  Designated E-mail Address(es):  by  NOTARY PUBLIC or DEPUTY CLERK  [Print, type, or stamp commissioned name of a deputy clerk.]

## I certify that I have been open and honest in entering into this Parenting Plan. I am satisfied with this plan and intend to be bound by it.

Dated:	
	Signature of Respondent/Parent
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-mail Address(es):
STATE OF FLORIDA COUNTY OF	
Sworn to or affirmed and signed before me	onby
	NOTARY PUBLIC or DEPUTY CLERK
	[Print, type, or stamp commissioned name of notary o
	deputy clerk.]
Personally known	
Produced identification	
Type of identification produced	

# I certify that I have been open and honest in entering into this Parenting Plan. I am satisfied with this plan and intend to be bound by it.

Dated:	
	Signature of Other Person
	Printed Name:
	Address:
	City, State, Zip:
	Telephone Number:
	Fax Number:
	Designated E-mail Address(es):
CTATE OF ELODIDA	
STATE OF FLORIDA	
COUNTY OF	by
Sworn to or annined and signed before the on	
	NOTARY PUBLIC or DEPUTY CLERK
	[Print, type, or stamp commissioned name of notary or deputy clerk.]
	deputy cierk.j
Personally known	
Produced identification	
Type of identification produced	
	FORM, HE/SHE MUST FILL IN THE BLANKS BELOW: [fill in
Other Person.	ose only one} Petitioner Respondent
Other Person. This form was completed with the assistance of	:.
{name of husiness}	
{address}	
{city}, {state},{zip cod	