

Supreme Court of Florida

No. SC2025-1414

**IN RE: AMENDMENTS TO FLORIDA RULE OF GENERAL
PRACTICE AND JUDICIAL ADMINISTRATION 2.270 AND
JUDICIAL BRANCH RECORDS RETENTION SCHEDULE FOR
ADMINISTRATIVE RECORDS.**

October 8, 2026

PER CURIAM.

The Florida Bar's Rules of General Practice and Judicial Administration Committee filed a report proposing amendments to Florida Rule of General Practice and Judicial Administration 2.270 (Supreme Court Committees on Standard Jury Instructions) and to the Judicial Branch Records Retention Schedule for Administrative Records.¹ Both the Committee and the Court published the proposals for comment; no comments were received.

We adopt the amendments as proposed. First, rule 2.270 is amended to provide that all proposed changes to the standard jury

1. We have jurisdiction. Art. V, § 2(a), Fla. Const.; *see also* Fla. R. Gen. Prac. & Jud. Admin. 2.140(b).

instructions, which must be published for comment on The Florida Bar's website, may, rather than must, be published in the print edition of *The Florida Bar News*, with the same deadline for comment submission as the website publication.

The "Search Warrants" section of the retention schedule is amended to avoid any ambiguity regarding unexecuted search warrants. And the retention period is revised to one year after the date of "issuance of the search warrant."

Accordingly, we amend the Florida Rules of General Practice and Judicial Administration and the Judicial Branch Records Retention Schedule for Administrative Records as reflected in the appendix to this opinion. New language is underscored; deleted language is stricken. The amendments shall become effective on January 1, 2027, at 12:01 a.m.

It is so ordered.

COURIEL, C.J., and LABARGA, MUÑIZ, GROSSHANS, FRANCIS, BARRIOS, and TANENBAUM, JJ., concur.

THE FILING OF A MOTION FOR REHEARING SHALL NOT ALTER THE EFFECTIVE DATE OF THESE AMENDMENTS.

Original Proceeding – Florida Rules of General Practice and Judicial Administration

R.J. Haughey, Chair, Rules of General Practice and Judicial Administration Committee, Tampa, Florida, Michael Robert Ufferman, Past Chair, Rules of General Practice and Judicial Administration Committee, Tallahassee, Florida, Joshua E. Doyle, Executive Director, The Florida Bar, Tallahassee, Florida, and Kelly Noel Smith, Staff Liaison, The Florida Bar, Tallahassee, Florida,

for Petitioner

APPENDIX

RULE 2.270. SUPREME COURT COMMITTEES ON STANDARD JURY INSTRUCTIONS

(a)-(b) [No Change]

(c) Procedures. Each committee on standard jury instructions must adopt operating procedures necessary to carry out its responsibilities. The operating procedures must comply with the following requirements, which govern the development and approval of standard jury instructions under this rule:

(1) All new and amended standard jury instructions being considered by a committee must be published for comment on The Florida Bar's website ~~and~~. The proposed changes may also be published in the print edition of *The Florida Bar News* with the same deadline for comment submission as the website publication. The committee must consider all comments received before taking a final vote on the changes.

(2)-(4) [No Change]

(d)-(f) [No Change]

APPENDIX

State of Florida

JUDICIAL BRANCH

RECORDS RETENTION SCHEDULE

FOR ADMINISTRATIVE RECORDS

GENERAL APPLICATION – SEARCH COMMITTEE RECORDS

[No Change]

~~SEARCH WARRANTS SERVED: NO ARREST/NO CASE FILED~~

This record series consists of the original affidavit for search warrant; ~~search warrant, whether executed or not; and any return of the search warrant.~~ Series may also include property inventory and receipt, if any property was obtained. ~~After execution of~~

executed, the warrant it is filed with the Clerk of Court as served and may be filed with the Clerk if unserved. with no arrest having been made. Since no court case is generated, tThese are kept as a separate record series when it cannot be determined if it is associated with a court case.

RETENTION: 1 year after date of ~~return~~issuance of the search warrant.

**SOCIAL SECURITY CONTROLLED SUMMARY RECORDS –
WORKERS' COMPENSATION RECORDS**

[No Change]